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Nevada System of Higher Education
Sexual Misconduct Task Force
Draft Survey

MODULE 1: INTRODUCTORY QUESTIONS

Introduction

Thank you for taking time to complete this survey. Your input will contribute to efforts to make a safer Nevada System Higher Education (NSHE). We are interested in your attitudes, perspectives, and experiences for the time you have been a student at an NSHE institution.

Please answer honestly and be assured that you will not be identified as a participant. Participation is confidential. All results will go directly to the Nevada Center for Surveys, Evaluation, and Statistics at the University of Nevada, Reno.

If you have any questions or concerns about the survey, please feel free to contact [XYZ]. For technical issues with the survey, please contact the Nevada Center for Surveys, Evaluations, and Statistics at [the University of Nevada Reno](#) UNR [insert phone number, days, and times].

Q1

Please select your institution from the dropdown menu UNLV. [Skip logic will be inserted to disaggregate data by institution as needed).

Q2

These questions address your overall perception of campus leaders at your institution. Your perceptions may or may not be based on your personal experience. Trust your instincts.

Please tell us the extent to which you disagree or agree with the following statements.

- I think faculty are genuinely concerned about my welfare. ~~(+)~~
- I think administrators are genuinely concerned about my welfare. ~~(-2)~~
- I am happy to be at this college. ~~(-3)~~
- The faculty, staff, and administrators at this school treat students fairly. ~~(4)~~
- I feel safe at my institution. ~~(-5)~~
- If a friend or I were sexually assaulted, I know where to go to get help. ~~(-6)~~
- I know the procedures to address complaints of sexual assault. ~~(-7)~~
- I have confidence that administrators will address complaints of sexual assault fairly. (8)

For each statement:
Strongly Disagree
Disagree
Neutral
Agree
Strongly Agree

Q3

Have you received training in policies, procedures, or prevention of sexual assault while you have been a student at your institution? (e.g., what is defined as sexual assault, how to report an incident, methods of prevention).

- Yes
- No
- Not sure

INSERT HEADER

Q4

Which campus organization(s) provided you the training? Please select all that apply:

- Email from Title IX/Administration.
 - Other Campus Organization (please enter organization name).
-
- Received training elsewhere (please enter organization name).
-

MODULE 2: INSTITUTIONAL LEADERSHIP - these questions address your perception of specific behaviors of leadership at your institution

Q5

These questions address your perception of more specific behaviors of leadership at your institution. Your perceptions may or may not be based on your personal experience. Trust your instincts.

Please tell us the extent to which you disagree or agree with the following statements.

Institution officials (administrators, public safety officers) should do more to protect students from harm. ~~(1)~~
If a crisis happened on campus, my college would handle it well. ~~(2)~~
The college responds too slowly in difficult situations. ~~(3)~~
My college does enough to protect the safety of students. ~~(4)~~
There is a good support system on campus for students going through difficult times. ~~(5)~~

For each statement:
Strongly Disagree
Disagree
Neutral
Agree
Strongly Agree

Q6

If someone were to report a sexual assault to a college authority, how likely is it that...

The college would take the report seriously. ~~(1)~~
The college would keep knowledge of the report limited to those who need to know in order for the college to respond properly. ~~(2)~~
The college would take steps to protect the safety of the person making the report. ~~(3)~~
The college would take corrective action against the alleged offender(s). ~~(4)~~
The college would take steps to protect the person making the report from retaliation. ~~(5)~~
Students would label the person making the report a troublemaker. ~~(6)~~
The alleged offender(s) or their associates would retaliate against the person making the report. ~~(7)~~
The educational achievement/career of the person making the report would suffer. ~~(8)~~

For each statement:
Not at all likely
A little likely
Somewhat likely
Most likely
Extremely likely

INSERT HEADER

Q7

If a student, staff, or faculty were formally accused of sexual assault, how likely is it that...

The college would take steps to protect the safety/reputation of the person accused of sexual assault during the investigation. ~~(1)~~
The college would take corrective action against the accused. ~~(2)~~
The educational achievement/career of the accused would suffer. ~~(3)~~
The college would take steps to make sure the investigation was fair. ~~(4)~~

For each statement:
Not at all likely
A little likely
Somewhat likely
Most likely
Extremely likely

MODULE 3: BYSTANDER READINESS - these questions address your perception of sexual misconduct and sexual assault at your institution

Sexual misconduct refers to a wide range of behaviors that are unwanted:

- Unwanted remarks about physical appearance related to a sexual nature (e.g. catcalling);
- Persistent sexual advances that are undesired;
- Spreading sexual pictures/photos/videos of an individual without consent;
- Unwanted touching, rubbing, or groping.

These behaviors could be initiated by someone known or unknown to the recipient, including someone they are in a relationship with.

Sexual misconduct is a problem at your institution. ~~(1)~~
I think I can do something about sexual misconduct. ~~(2)~~
There isn't much need for me to think about sexual misconduct at your institution. ~~(3)~~

For each statement:
Strongly Disagree
Disagree
Neutral
Agree
Strongly Agree

Q8

Sexual assault refers to a range of behaviors that are unwanted and involve sexual penetration: Unwanted oral, anal, or vaginal penetration or attempted penetration through force, threat of force, or while unable to give consent due to being incapacitated, passed out, unconscious, blackout drunk, or asleep.

These behaviors could be initiated by someone known or unknown to the recipient, including someone they are in a relationship with.

Sexual assault is a problem at my institution. ~~(1)~~
I think I can do something about sexual assault. ~~(2)~~
There isn't much need for me to think about sexual assault at my institution. ~~(3)~~

For each statement:
Strongly Disagree
Disagree
Neutral
Agree
Strongly Agree

INSERT HEADER

Q9

Please respond to the following statements.

I would like to attend a program about preventing sexual misconduct and sexual assault. ~~(+)~~
I have recently taken part in activities or volunteered my time on projects focused on ending sexual misconduct and sexual assault at my institution. ~~(2)~~
I have been or am currently involved in ongoing efforts to end sexual misconduct and sexual assault at my institution. ~~(3)~~

For each statement:
Yes
No

MODULE 4: REPORTING OBSERVATIONS - these questions address your perception of reporting of sexual misconduct and sexual assault at your institution

Again, here are the definitions of sexual misconduct and sexual assault:

Sexual misconduct refers to a wide range of behaviors that are unwanted:

- Unwanted remarks about physical appearance related to a sexual nature (e.g. catcalling);
- Persistent sexual advances that are undesired;
- Spreading sexual pictures/photos/videos of an individual without consent;
- Unwanted touching, rubbing, or groping.

Sexual assault refers to a range of behaviors that are unwanted and involve sexual penetration: Unwanted oral, anal, or vaginal penetration or attempted penetration through force, threat of force, or while unable to give consent due to being incapacitated, passed out, unconscious, blackout drunk, or asleep.

Q10.

If there is a form of sexual misconduct or assault that is not represented above but you believe is a problem at my institution, please describe it in the space below:

Q11

Since you've been a student at your institution, have you had a friend or acquaintance tell you that they were the victim of an unwanted sexual experience?

- Yes
- No

Q12

Since you've been a student at your institution, have you observed a situation that you believe was, or could have led to, a sexual assault?

- Yes
- No

Q13

You indicated that *you observed or may have observed* a situation that could have potentially led to sexual assault, how did you respond? Please select all that apply.

- I separated the people involved in the situation.

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- I asked the person who appeared to be at risk if they needed help.
- I confronted the person who appeared to be causing the situation.
- I created a distraction to cause one or more of the people to disengage from the situation.
- I asked others to help diffuse the situation.
- I told someone in a position of authority about the situation.
- I considered intervening in the situation, but I could not safely take any action.
- While considering the situation, I lost the opportunity to take action.
- I decided not to take action.

Q14

How long ago did this take place? Answer for your most recent experience.

- This year: Summer 2023-Fall 2023
- Last academic year: Fall 2022-Spring 2023
- Two or more years ago: prior to Fall 2022

Q15

For the following statements, there are no right or wrong responses. Please answer in a way that most accurately describes how you approach consent ranging from Never True to Always True.

<p>I have discussed sexual consent issues with my current (or most recent) partner at times <u>other than</u> during sexual encounters. (1)</p> <p>I have heard sexual consent issues being discussed by other students on campus. (2)</p> <p>Typically, I ask for verbal consent, so I know whether or not to continue. (3)</p> <p>Typically, I look for consent by making a sexual advance and waiting for a reaction, so I know whether or not to continue. (4)</p> <p>During a sexual encounter, I ask for consent multiple times. (5)</p>	<p>For each statement: Never True Rarely True Sometimes True Often True Always True Does Not Apply</p>
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MODULE 5: ALCOHOL AND SEXUAL OPPORTUNITIES - these questions address your perception of the interactions among sex, sexual misconduct, and sexual assault at your institution

Q16

Please tell us to what extent you disagree or agree that alcohol has the following effects?

<p>Makes other people sexier (1)</p>	<p>For each statement: Strongly Disagree Disagree Neutral Agree Strongly Agree</p>
<p>Makes me sexier (2)</p>	
<p>Facilitates sexual opportunities (3)</p>	

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Q17

What is your gender identity?

- Woman
- Man
- Non-binary
- Prefer to self-describe (please fill in box)

Q18

Which term best describes your sexual orientation?

- Straight/Heterosexual
- Bisexual
- Gay or Lesbian
- Pansexual
- Asexual
- Questioning
- Queer
- Prefer to self-describe (please fill in box)

Q19

Have you had consensual sex with someone in the past 12 months?

- Yes
- No

Q20

During the most recent time you had consensual sex within the past 12 months, did you...

- Drink alcohol? (+)
- Use marijuana? (-)
- Use other recreational drugs (not including prescriptions)?

- For each statement:
- Yes
 - No
 - Not sure

MODULE 6: SEXUAL HARRASSMENT AND SEXUAL CONTACT PERPETRATOR - these questions address your perception of contact with sexual misconduct and sexual assault at your institution

Q21

During your time as a student at your institution, have you done the following to anyone in-person or by phone, text message, e-mail, or social media? And/or has anyone done the following to you? Please remember that all responses are anonymous and will not be reported on the individual-level.

	I did this		Someone did this to me	
	Yes (1)	No (0)	Yes (1)	No (0)

INSERT HEADER

Made sexual advances, gestures, comments, or jokes that were unwelcome	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Flashed or exposed body parts without consent	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Showed or sent sexual pictures, photos, or videos that were unwelcome	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Spread sexual rumors	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Watched or took photos or videos of someone when they were nude or having sex, without consent	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Posted photos or videos of someone when they were nude or having sex on social media without consent (even if the photos were taken with consent)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Continued unwanted contact via texts, calls, social media, or email	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Used location technology to track your or someone's location without consent	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

MODULE 7: RELATIONSHIP QUESTIONS

Q22

Are you currently in a romantic or intimate relationship?

- Yes
- No

Q23

Is this relationship serious or long-term?

- Yes
- No

Q24

How satisfied or dissatisfied are you with your relationship?

- Very Dissatisfied
- Dissatisfied
- Neutral
- Satisfied
- ~~Very Satisfied~~
-

Q25

Have you engaged in any of the following behaviors at least once with your partner within the past 12 months? Please answer each behavior in terms of what you have done as well as what your partner has done to you.

Skip items that neither you nor your partner have done.

	I did this	My partner did this to me
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Showed care to my partner even though we disagreed	Yes (1)	Yes (1)
Explained own side of a disagreement	Yes (1)	Yes (1)
Suggested a compromise to a disagreement	Yes (1)	Yes (1)
Said we could work out a problem	Yes (1)	Yes (1)
Agreed to try partner's solution to a disagreement	Yes (1)	Yes (1)
Showed respect for my partner's feelings about an issue	Yes (1)	Yes (1)

MODULE 8: INTERPERSONAL VIOLENCE - these questions address your perception of interpersonal violence

Q26

Have you engaged in any of the following behaviors at least once with your partner within the past 12 months? Please answer each behavior in terms of what you have done as well as what your partner has done to you.

Skip items that neither you nor your partner have done. Remember this survey is anonymous.

	I did this	My partner did this to me
Insulted or cursed at partner	Yes	Yes
Shouted or yelled at partner	Yes	Yes
Stomped out of the room or house/apartment during a disagreement	Yes	Yes
Said something to spite partner	Yes	Yes
Called partner fat or ugly	Yes	Yes
Accused partner of being a lousy lover	Yes	Yes
Destroyed something belonging to the partner	Yes	Yes
Threatened to hit or throw something at partner	Yes	Yes

Q27

Have you engaged in any of the following behaviors at least once with your partner within the past 12 months? Please answer each behavior in terms of what you have done as well as what your partner has done to you.

Skip items that neither you nor your partner have done.

	I did this	My partner did this to me
Threw something at partner that could hurt	Yes	Yes
Twisted partner's arm or hair	Yes	Yes
Pushed or shoved partner	Yes	Yes
Grabbed partner with intent to harm	Yes	Yes
Slapped partner	Yes	Yes
Beat up partner	Yes	Yes
Hit partner with something	Yes	Yes
Choked partner	Yes	Yes
Slammed partner against wall	Yes	Yes
Used knife or gun on partner	Yes	Yes
Burned or scalded partner on purpose	Yes	Yes

INSERT HEADER

Q28

Have you engaged in any of the following behaviors at least once with your partner within the past 12 months? Please answer each behavior in terms of what you have done as well as what your partner has done to you.

Skip items that neither you nor your partner have done.

	I did this	My partner did this to me
Insisted on vaginal, oral, or anal sex when my partner did not want to (but did not use physical force)	Yes	Yes
Used verbal threats to make partner have vaginal, oral, or anal sex	Yes	Yes
Used physical force to make partner have vaginal, oral, or anal sex	Yes	Yes

Q29

Have you engaged in any of the following behaviors at least once with your partner within the past 12 months? Please answer each behavior in terms of what you have done as well as what your partner has done to you.

Skip items that neither you nor your partner have done.

	I had this	My partner had this
Had a sprain, bruise, or small cut because of a fight with partner	Yes	Yes
Felt physical pain that still hurt the next day because of fight with a partner	Yes	Yes
Passed out from being hit on the head by my partner in a fight	Yes	Yes
Went to a doctor because of a fight with a partner	Yes	Yes
Needed to see a doctor because of a fight but didn't	Yes	Yes
Had a broken bone from a fight with a partner	Yes	Yes

Q30

How many times has a casual, steady, or serious dating or intimate partner done the following to you with the intent to harm during your time as a student at this institution?

Scratched or bit me with an intent to do harm	For each statement 0, Never 1, Once 2 or more times
Pushed, grabbed, or shoved me with an intent to do harm	
Slammed me against a wall or held me against my will with intent to do harm	
Physically twisted my arm	
Tried to choke me	
Slapped or hit me (with a hand or fist) with an intent to do harm	
Threw something at me with an intent to do harm	
Beat me up	
Assaulted me with a knife or gun	
Assaulted me with another weapon or object (e.g., baseball bat or frying pan)	

INSERT HEADER

MODULE 9: ABUSE NORMS - this question is not about you but about your friends.

Q31

How many of your friends have done the following?

Made forceful attempts at sexual activity with a person they were dating
Ever used physical force, such as hitting or beating, with a person they were dating
Insulted their dating partner, cursed at them, and/or withheld affection
Talked about giving a date alcohol to get sex
Blackmailed someone with embarrassing information or photos/videos to get sex
Expected sex when they spent money on a date

For each statement:
None of my friends
1 friend
2 or more friends
I don't know

MODULE 10: PERPETRATOR - for these next questions, please answer as honestly as possible and remember your responses are completely confidential and will not be linked back to you

Q32

Have you done any of the following to another student while at your institution?

Note that these experiences may have been as a result of you:

Catching someone off guard, or ignoring non-verbal cues or looks;
Telling lies, threatening to end the relationship or to spread rumors about them, or verbally pressuring them;
Showing displeasure, criticizing their sexuality or attractiveness, or getting angry;
Taking advantage of them when they were too drunk, asleep or out of it;
Threatening to physically harm them or someone close to them;
Using force, or having a weapon.

I fondled, kissed, or rubbed up against another person's body even though the person didn't want that.
I removed a person's clothes even though the person didn't want that.
I tried to sexually penetrate someone even though the person didn't want that.
I sexually penetrated someone even though the person didn't want that.
I tried to make someone give me oral sex even though the person didn't want that.
I made someone give me oral sex even though the person didn't want that.
I tried to perform oral sex on someone even though the person didn't want that.
I performed oral sex on someone even though the person didn't want that.

For each statement:
Yes, more than once
Yes, once
No
Unsure

Q33

This next section is about unwanted sexual experiences. Your answers will be kept confidential. Please answer as honestly as you are comfortable, about your experiences with unwanted sexual contact during your time as a student at this institution.

INSERT HEADER

This is not a reporting tool. However, if you wish to report an assault, you will be linked to the Title IX website at the end of the survey.

Has anyone had any of the following types of sexual contact with you that you did not want (without your consent)?

Touching of a sexual nature (kissing, touching of private parts, grabbing, fondling, rubbing up against you in a sexual way, even if it is over your clothes)
Oral sex (someone's mouth or tongue making contact with your genitals, your mouth or tongue making contact with someone else's genitals)
Anal sex (someone putting their penis in your anus, putting your penis in someone's anus)
Vaginal sex (penis to vagina, vagina to penis)
Sexual penetration with a finger or an object (someone putting their finger or an object like a sex toy, bottle, or candle in your vagina or anus)

For each statement:
Yes
No

MODULE 11: UNWANTED SEXUAL CONTACT VICTIM - for the next set of questions, please think of the most recent incident of unwanted sexual contact you have had during your time as a student at this institution. Please answer questions based on this one experience

Q34

Where did the incident occur?

Q34a: On campus:

- Academic building or classroom
- Staff/Faculty office
- Campus owned residence hall or apartment
- Athletic Housing
- Greek Housing
- Dining common/dining hall
- public or outdoor space on campus
- campus-based transportation
- Other _____

Q34b. Off-campus

- Bar or restaurant
- Off-campus college/university residence
- Private owned (not campus owned) housing or apartment complex
- Athletic housing
- Greek Housing
- Traveling with a school team, band, or other organization
- Other _____

Q34c. Online or virtual

- Virtual classroom
- Virtual Class Forum
- Social Media (e.g. Facebook, Instagram, Snapchat, Twitter, TikTok)

INSERT HEADER

- Private communication (texting, Whatsapp, Discord)
- Dating app
- Other _____

Q35

Did this occur:

- On your institution's campus
- Visiting another campus
- Studying abroad on another campus
- A student at another institution (i.e. you have transferred institutions since this occurred)
- Non-university related location(s)

Q36

How recently did your experience with unwanted sexual contact occur? Answer for your most recent experience.

- This year: Summer 2023-Fall 2023
- Last academic year: Fall 2022-Spring 2023
- Two or more years ago

Q37

Was the other person involved in the unwanted sexual contact an employee, staff, or faculty member at your institution?

- Yes
- No
- I don't know

Q38

Which category best describes your relationship with the other person involved in the unwanted sexual contact?

- Stranger
 - Acquaintance
 - Roommate
 - Non-Romantic Friend
 - Current Romantic Partner
 - Casual or First Date
 - Ex-Romantic Partner
 - College Professor/instructor
 - College Staff
 - Coworker
 - Employer/Supervisor
 - Family Member
 - Other (Please specify, but do not include names)
-

INSERT HEADER

Q39

What was the biological sex of the individual who did this to you?

- Male
- Female
- Other
- I don't know

Q40

With regard to the most recent incident - Did the person(s) with whom you had unwanted sexual contact do any of the following before or during the encounter?

Caught you off guard, or ignored non-verbal cues or looks
Pressured you to verbally say "yes"
Showed displeasure, criticizing your sexuality or attractiveness, or getting angry
Told lies, threatened to end the relationship or to spread rumors about you, or verbally pressured you
Threatened to spread nude photos or videos
Stood in the doorway so you could not leave
Took advantage of you when you were unable to provide consent because you were incapacitated (asleep, drunk, or high)
Threatened to physically harm you or someone close to you
Used force or a weapon

For each
statement:
Yes
No

Q41

Did the interaction start with some level of consensual touching or kissing?

- Yes
- No
- I can't recall

Q42

Do you consider this most recent unwanted sexual contact to be sexual assault?

- Yes
- No
- Unsure

Q43

Who did you tell about the incident? Please select all that apply.

- No One
- Roommate
- Friend other than Roommate
- Family Member
- Romantic Partner (other than the one who did this to you)
- Title IX Officer
- Residence Hall Safety
- Campus Security

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- City Police or County Sheriff's Office
- Medical Personnel or Facility
- Other (please specify) _____

Q44

If you did not tell anyone or if you hesitated telling someone, why? Please select all that apply.

- I did tell someone
- Ashamed/Embarrassed
- Is a private matter--wanted to deal with it on my own
- Concerned others would find out
- Didn't want the person who did it to get in trouble
- Fear of retribution from the person who did it
- Fear of not being believed
- I thought I would be blamed for what happened
- I felt somewhat responsible for what happened
- Didn't think what happened was serious enough to talk about
- Didn't think others would think it was serious
- Thought people would try to tell me what to do
- Would feel like an admission of failure
- Didn't think others would think it was important
- Didn't think others would understand
- Didn't have time to deal with it due to academics, work, etc.
- Didn't know reporting procedure on campus
- Feared I or another would be punished for infractions or violations (such as underage drinking)
- I did not feel the campus leadership would solve my problems
- I feared others would harass me or react negatively toward me
- I thought nothing would be done
- I was afraid they would make me file a police report
- Didn't want others to worry about me
- Wanted to forget it happened
- Had other things I needed to focus on and was concerned about (classes, work)
- Didn't think the school would do anything about my report
- Didn't want my family to find out
- Other (please specify): _____

Q45

Did personnel at your institution help you deal with the problem?

- Didn't help me at all
- Helped, but could have helped more
- Helped me completely
- Don't know
- Didn't contact personnel for help

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Q46

Did this most recent unwanted sexual contact affect your school work?

- Yes, absolutely
- Yes, somewhat
- No, not at all

Q47

Did the most recent unwanted sexual contact make you consider leaving school or transferring to another college?

- Yes, absolutely
- Yes, somewhat
- No, not at all

Q48

In your opinion, what should the college do to help you or students like you stay enrolled after such an experience?

Q49

Referring to the most recent incident of unwanted sexual contact during your time as a student at your institution, did the incident involve... (Please select all that apply).

- The other person's use of alcohol
- The other person's use of drugs
- None of the above
- I don't know

Q50

Keeping in mind that you are in no way responsible for the unwanted sexual contact that occurred, even if you had been drinking, please answer the following questions. Referring to the most recent incident during your time as a student at your institution:

Just prior to the incident, had you been drinking alcohol?
Just prior to the incident, had you voluntarily been taking or using any drugs other than alcohol?
Just prior to the incident, had you been given a drug without your knowledge or consent?

Yes
No
Maybe

Q51

Please feel free to add any comments you may have regarding the questions in this survey.

INSERT HEADER

MODULE 12: DEMOGRAPHICS

Q52

- What is your race or ethnic origin? Check all that apply.
- White or Caucasian
- Black or African American
- Hispanic or Latina or Latino
- American Indian or Native American
- Alaskan Native, Aleut, or Eskimo
- Asian
- Native Hawaiian or Pacific Islander
- Prefer not to answer
- Something else not listed above (insert text field) _____

Q53

Do you have a physical or mental condition that impacts your daily life?

- Yes
- No

Q54

What is your total household annual income before taxes? _____

Q55

Thank you for participating. Your assessment of sexual conduct and campus safety will help us act to make our institution a better place for everyone.

Your responses have not yet been submitted. You must go to the next screen to submit your responses.

Final step

Please click ">>" to submit your survey responses.

You will now be redirected to your institution's Equal Opportunity & Title IX website [\(insert institution's website\)](#) to learn more about the policies, procedures, and services that aim to keep our college community safe.

You can also visit [\[insert institution's additional resource page if available\]](#) or additional information.

The [\[insert institution\]](#) Student Wellness Team aims to help students, faculty and staff during difficult times. If you believe you need the assistance of the team, please contact [\[insert each institution's information\]](#). If you have an emergency, call [\[insert information\]](#).