

BOARD OF REGENTS  
BRIEFING PAPER

**1. Agenda Item Title: HANDBOOK REVISION: Student Fees**

**2. BACKGROUND & POLICY CONTEXT OF ISSUE:**

During the November 2007 meeting of the Board, regents discussed the appropriate use of funds generated from student fees. Currently, the Board's policy does not specifically stipulate the permissible use of funds generated from student fees (e.g. application fees, international student fees, counseling fees, health service fees).

In the process of approving student fees at the November 2007 meeting of the Board, it became apparent that the policy for these fees needed review to clarify the appropriate use of the funds generated from these fees.

**3. SPECIFIC ACTIONS BEING RECOMMENDED OR REQUESTED:**

Amend Board policy (Title 4, Chapter 17, Section 18) to clarify the use of funds generated from student fees.

**4. IMPETUS (WHY NOW?):**

This proposal is brought forward in response to the Board's discussion of student fees during the November 2007 meeting.

**5. BULLET POINTS TO SUPPORT REQUEST/RECOMMENDATION:**

- Clarifies the use of student fees, and
- Provides a specific definition of student fees that does not currently exist in Board policy.

**6. POTENTIAL ARGUMENTS AGAINST THE REQUEST/RECOMMENDATION:**

Restricts usage of fee revenues to a specific purpose.

**7. ALTERNATIVE(S) TO WHAT IS BEING REQUESTED/RECOMMENDED:**

No alternatives have been brought forward at this time.

**8. COMPLIANCE WITH BOARD POLICY:**

- Consistent With Current Board Policy: Title #\_\_\_\_ Chapter #\_\_\_\_ Section #\_\_\_\_  
 Amends Current Board Policy: Title 4, Chapter 17, Section 18  
 Amends Current Procedures & Guidelines Manual: Chapter #\_\_\_\_ Section #\_\_\_\_  
 Other: \_\_\_\_\_  
 Fiscal Impact: Yes \_\_\_\_\_ No X  
Explain: \_\_\_\_\_

**POLICY PROPOSAL**  
**TITLE 4, CHAPTER 17, SECTION 18**  
Student Fees

Additions appear in *boldface italics*; deletions are [~~stricken~~ and bracketed]

Section 18. Student Fees

*It is the policy of the Board of Regents that Student Fees exist only in cases of additional administrative or other service costs incurred by the institution for a necessary student activity or requirement that are not specific to one course or type of course. Student Fees may be assessed to provide services to the students for (a) special events or activities (e.g., graduation), (b) special services provided by the institution (e.g., personal/group counseling including psychological and testing, substance abuse counseling, health services, international student services), (c) third party pass-through charges (e.g., test administration or contracted health services), (d) special general instructional requirements (e.g., thesis fee). Funds generated from Student Fees may be spent on the intended purpose only. [Student fees] Mandatory fees required of all students or all students in a particular group, regardless of dollar amount, shall be reviewed and approved by the Board of Regents.*