## **Title 4 - Codification of Board Policy Statements**

## Chapter 15

## **REGULATIONS FOR DETERMINING RESIDENCY AND TUITION CHARGES**

## Section 1. <u>Purpose</u>

These regulations have been enacted to provide uniform rules throughout the University and Community College System of Nevada (the "System"), and all member institutions thereof, for the purpose of determining whether students shall be classified as resident students or nonresident students for tuition charges. (B/R 5/95)

#### Section 2. <u>Definitions</u>

For the purposes of these regulations, the terms stated below shall have the following meanings:

- 1. "Alien" means a person who is not a citizen of the United States of America.
- "Armed Forces of the United States" means the Army, the Navy, the Air Force, the Marine Corps and the Coast Guard, on active duty and does not include the National Guard or other reserve force, with the exception of active members of the Nevada National Guard. (B/R 3/04)
- 3. "Clear and convincing evidence" means evidence that is clear in the sense that it is not ambiguous, equivocal or contradictory and convincing in the sense that it is of such a credible, reliable, authentic and relevant nature as to evoke confidence in the truth of it.
- 4. "Continuously enrolled" means enrollment within a normal academic year for which continuous enrollment is claimed. A person need not attend summer sessions or other between-semester sessions in order to be continuously enrolled.
- 5. "Date of matriculation" means the first day of instruction in the semester or term in which enrollment of a student first occurs, except that at the University of Nevada School of Medicine it means the date that a notice of admittance is sent to a student, and at the community colleges it excludes correspondence courses and community service courses-which that are not state funded. A person who enrolled in an institution of the University and Community College System of Nevada, but withdrew enrollment during the 100% refund period may, for the purposes of these regulations, be deemed not to have matriculated and any determination concerning residency status shall be voided until such time as the person again enrolls at a System institution.
- 6. "Dependent" means a person who is not financially independent and is claimed as an exemption for federal income tax purposes under Section 152 of the Internal Revenue Code (26 U.S.C. § 152) by another person for the most recent tax year.
- 7. "Family" means the natural or legally adoptive parent or parents of a dependent person, or if one parent has legal custody of a dependent person, that parent.

- 8. "Financially independent" means a person who has not been and will not be claimed as an exemption for federal income tax purposes under Section 152 of the Internal Revenue Code (26 U.S.C. § 152) by another person, except his or her spouse, for the most recent tax year.
- 9. "Most recent tax year" means the income tax return submitted for the prior income year.
- 10. "Legal guardian" means a court-appointed guardian of a dependent person, who was appointed guardian at least twelve (12) months immediately prior to the dependent person's date of matriculation and for purposes other than establishing the dependent person's residence.
- 11. "Nonresident" means a person who is not a resident.
- 12. "Objective evidence" means evidence that is verifiable by means other than a person's own statements.
- 13. "Relocated," means evidence of permanent, full-time employment or establishment of a business in Nevada prior to the date of matriculation.
- 14. "Residence," a term which for the purposes of these regulations is synonymous with the legal term "domicile," and means that location in which a person is considered to have the most settled and permanent connection, intends to remain and intends to return after any temporary absences. Residence results from the union of a person's physical presence in the location with objective evidence of an intent to remain at that location for other than a temporary purpose.
  - 15. "Resident" means a person who has established a bona fide residence in the State of Nevada with the intent of making Nevada the person's true, fixed and permanent home and place of habitation, having clearly abandoned any former residence and having no intent to make any other location outside of Nevada the person's home and habitation. The term also includes a member of the Armed Forces of the United States who has previously established a bona fide residence in the State of Nevada, but who has been transferred to a military posting outside of Nevada while continuing to maintain a bona fide residence in Nevada. When residence for a particular period is required under these regulations, this shall mean that the person claiming residence for the period must be physically present and residing in Nevada during all of the period required, excluding temporary, short-term absences for business or pleasure.
  - "Returning student" means a student who re-enrolls after a break in enrollment of one of more semesters. A "returning student" retains prior resident status, if any, as long as there is no indication that the student has established residency elsewhere. (B/R 11/96)
  - 17. "Student" means a person who is enrolled at an institution of the University and Community College System of Nevada.
  - "Tuition" means a monetary charge assessed against nonresident students, which is in addition to registration fees, or other fees assessed against all students. (B/R 5/95) (B/R 8/04)

# Section 3. <u>Tuition</u>

- 1 Tuition shall not be charged to current enrollees or graduates of a Nevada high school.
- 2. Tuition shall be charged to nonresident students, except that at the community colleges no tuition shall be charged for registration in community service courses, which that are not state funded.
- 3. Tuition shall not be charged to a professional employee, classified employee, postdoctoral fellow, resident physician, or resident dentist of the University and Community College System of Nevada currently employed at least half time, or the spouse or dependent child of such an employee.
- 4. Tuition shall not be charged to a graduate student enrolled in the University and Community College System of Nevada and employed by the System in support of its instructional or research programs, only during the period of time of such employment.
- 5. Tuition shall not be charged to a member of the Armed Forces of the United States, on active duty, stationed in Nevada as a result of a permanent change of duty station pursuant to military orders, or a person whose spouse, family or legal guardian is a member of the Armed Forces of the United States stationed in Nevada as a result of a permanent change of duty station pursuant to military orders.
- 6. Tuition shall not be charged to a student enrolled in the University Studies Abroad Consortium or in the National Student Exchange Program, only during the period of time of such enrollment. Time spent in Nevada while a student is in the National Student Exchange Program shall not be counted towards satisfying the residence requirement of Section 4, Paragraph 2 below, nor shall enrollment through the Consortium or the Exchange Program be included in the "date of matriculation" for evaluation of Nevada residency.
- Tuition shall not be charged to members of federally recognized Native American tribes, who do not otherwise qualify as Nevada residents, and who currently reside on tribal lands located wholly or partially within the boundaries of the State of Nevada.
   (B/R 8/04)

## Section 4. <u>Resident Students</u>

As supported by clear and convincing evidence, any person to whom one of the following categories applies shall be deemed a resident student for tuition purposes:

- 1. Except as provided otherwise in this section, a dependent person whose spouse, family or legal guardian is a bona fide resident of the State of Nevada at the date of matriculation. Some or all of the following pieces of objective evidence of Nevada residency may be required with the student's application for enrollment:
  - a. Evidence of Nevada as the spouse's, parents' or legal guardian's permanent, primary residence at the date of matriculation (examples of evidence include home ownership, a lease agreement, rent receipts, utility bills).
  - b. The student's birth certificate or proof of legal guardianship.

- c. The spouse's, parent<sup>1</sup>s<sup>2</sup> or legal guardian's tax return for the most recent tax year, which indicates the student claimed as a dependent.
- d. A Nevada driver's license or Nevada identification card for the spouse, parent or legal guardian issued prior to the date of matriculation.
- e. A Nevada vehicle registration for the spouse, parent or legal guardian issued prior to the date of matriculation.
- f. Nevada voter registration for the spouse, parent or legal guardian issued prior to the date of matriculation.
- g. Evidence that the student's spouse, family, or legal guardian has relocated to Nevada for the primary purpose of permanent full-time employment or to establish a business in Nevada (examples of evidence include a letter from the employer or copy of business license).
- 2. Except as provided otherwise in this section, a financially independent person whose family resides outside the <u>sS</u>tate of Nevada, if the person himself or herself is a bona fide resident of the State of Nevada for at least six (6) months immediately prior to the date of matriculation. Some or all of the following pieces of objective evidence of Nevada residency may be required with the student's application for enrollment:
  - a. Evidence of six months physical, continuous presence in the State of Nevada prior to the date of matriculation (examples of evidence include a lease agreement, rent receipts, utility bills).
  - b. The student's tax return for the most recent tax year, indicating a Nevada address. If no federal tax return has been filed by the student because of minimal or no taxable income, documented information concerning the receipt of such nontaxable income. If the student is under the age of 24, a copy of the parent's or legal guardian's tax return for the most recent tax year that indicates the student was not claimed as a dependent.
  - c. The student's Nevada driver's license or Nevada identification card issued prior to the date of matriculation.
  - d. The student's Nevada vehicle registration issued prior to the date of matriculation.
  - e. The student's Nevada voter registration issued prior to the date of matriculation.
  - f. Evidence that the student, and/or the person's spouse, has relocated to Nevada for the primary purpose of permanent full-time employment or to establish a business in Nevada (examples of evidence include a letter from the employer or copy of business license).
- 3. A former member of the Armed Forces of the United States who was relocated from Nevada as a result of a permanent change of duty station pursuant to military orders will be considered a Nevada resident for tuition purposes under the following conditions:
  - <u>1.a</u>) He/She was a resident of Nevada prior to leaving the state as a member of the Armed Forces; and

- 2.b) He/She maintained his/her Nevada residency while a member of the Armed Forces; and
- <u>3-c)</u> He/She returns to the <u>sS</u>tate of Nevada within one year of leaving the Armed Forces.

It will be necessary for the student to supply documentation <u>isin</u> support of each of these conditions (e.g., driver's license, property ownership, evidence of absentee voting, etc.)

- 4. Licensed educational personnel employed full-time by a public school district in the State of Nevada, or the spouse or dependent child of such an employee. (B/R 11/96)
- A teacher who is currently employed full-time by a private elementary, secondary or postsecondary educational institution whose curricula meet the requirements of NRS 394.130, or the spouse or dependent child of such an employee. (B/R 11/96)
- 6. An alien who has become a Nevada resident by establishing bona fide residence in Nevada and who holds a permanent immigrant visa, or has been granted official asylum or refugee status, or has been issued a temporary resident alien card, or holds an approved immigration petition as a result of marriage to a U.S. citizen. An alien holding another type of visa shall not be classified as a resident student, except as may be required by federal law or court decisions and upon due consideration of evidence of Nevada residence. (B/R 6/02)

(B/R 8/04)

## Section 5. <u>Admission to Medical School</u>

An applicant for admission to the University of Nevada School of Medicine who has been a resident of Nevada for at least twelve (12) months immediately prior to the last day for filing an application for admission to the School (November 1 of each year) shall be classified as a resident of Nevada for the purposes of being considered for admission to the University of Nevada School of Medicine. (B/R 5/95)

## Section 6. Admission to William S. Boyd School of Law

An applicant for admission to the William S. Boyd School of Law at UNLV who has been a resident of Nevada for at least twelve (12) months immediately prior to the last day for filing an application for admission to the School shall be classified as a resident of Nevada for the purposes of being considered for admission to the William S. Boyd School of Law at UNLV. (B/R 9/97)

## Section 7. Admission to UNLV School of DentistryDental Medicine

An applicant for admission to the School of <u>Dentistry Dental Medicine</u> at UNLV who has been a resident of Nevada for at least twelve (12) months immediately prior to the last day of filing an application for admission to the School (March 1<sup>st</sup> of each year) shall be classified as a resident of Nevada for the purpose of being considered for admission to the School of <u>DentistryDental</u> <u>Medicine</u> at UNLV. (B/R 8/01)

# Section 8. <u>Reclassification of Nonresident Status</u>

There is a rebuttable presumption that a nonresident attending an institution of the University and Community College System of Nevada is in the State of Nevada for the primary or sole purpose of obtaining an education. Therefore, a nonresident who enrolls in an institution of the System shall continue to be classified as a nonresident student throughout the student's enrollment, unless and until the student demonstrates that his or her previous residence has been abandoned and that the student is a Nevada resident. Each student seeking reclassification from nonresident to resident student status must satisfy the following four conditions:

1. Application and Written Declaration

The student must apply in writing to the appropriate Records Office of the institution for reclassification to resident student status. The application must include a written declaration of intent to relinquish residence in any other state and to certify to the establishment of bona fide residence in Nevada. A form declaration is attached to these regulations. A declaration form prescribed by the Chancellor and approved by the Board shall be utilized by each institution. The filing of a false declaration will result in the payment of nonresident tuition for the period of time the student was enrolled as a resident student and may also lead to disciplinary sanctions under Chapter Six of the University and Community College System of Nevada Code. Disciplinary sanctions include a warning, reprimand, probation, suspension or expulsion.

2. Bona fide Residence in Nevada

The student, or the parents or legal guardian of the student, must document continuous physical presence as a Nevada resident for at least twelve (12) months immediately prior to the date of the application for reclassification. No fewer that than four (4) of the following pieces of objective evidence must be submitted with the application for reclassification:

- a. Ownership of a home in Nevada.
- b. Lease of living quarters in Nevada.
- c. Mortgage or rent receipts and utility receipts for the home or leased quarters.
- c. Nevada driver's license or Nevada identification card issued twelve (12) months prior to the date of application.
- d. Nevada vehicle registration issued twelve (12) months prior to the date of application.
- e. Nevada voter registration issued twelve (12) months prior to the date of application.
- 3. Financial Independence

The student must provide evidence of financial independence. A dependent person whose family or legal guardian is a nonresident inis not eligible for reclassification to resident student status. The following piece of objective evidence must be submitted with the application for reclassification:

- a. A true and correct copy of the student's federal income tax return for the most recent tax year showing a Nevada address. If no federal tax return has been filed because of minimal or no taxable income, documented information concerning the receipt of such nontaxable income must be submitted. If the student is under the age of 24, a copy of the parent's or legal guardian's tax return for the most recent tax year must be submitted that indicates the student was not claimed as a dependent.
- 4. Intent to Remain in Nevada

The student must present clear and convincing, objective evidence of intent to remain a Nevada resident. No fewer than three (3) of the following pieces of objective evidence must be submitted with the application for reclassification:

- a. Employment in Nevada for twelve (12) months immediately prior to the date of the application for reclassification;
- b. A license for conducting a business in Nevada;
- c. Admission to a licensed practicing profession in Nevada;
- d. Registration or payment of taxes or fees on a home, vehicle, mobile home, travel trailer, boat or any other item of personal property owned or used by the person, for which state registration or payment of a state tax or fee is required, for the twelve (12) month period immediately prior to the date of the application;
- e. A Nevada address listed on selective service registration;
- f. Evidence of active savings and checking accounts in Nevada financial institutions for at least twelve (12) months immediately prior to the date of the application;
- g. Evidence of summer term enrollment at a UCCSN institution-;
- h. Voting or registering to vote in Nevada-; or
- i. Any other evidence that objectively documents intent to abandon residence in any other state and to establish a Nevada residence.
- 5. The presentation by a person of one or more items of evidence as indicia of residence is not conclusive on the issue of residency. Determinations of residence shall be made on a case-by-case basis and the evidence presented shall be given the weight and sufficiency it deserves, after taking all available evidence into consideration.
- 6. Because residence in a neighboring state other than Nevada is a continuing qualification for enrollment in the Good Neighbor, Children of Alumni, or WICHE Western Undergraduate Exchange Programs at a UCCSN institution, a student who was initially enrolled in a System institution under any of these discounted tuition programs shall not normally be reclassified as a resident student following matriculation. A nonresident student who subsequently disenrolls from the Good Neighbor, Children of Alumni, or WICHE Western Undergraduate Exchange Programs and pays full nonresident tuition for at least twelve (12) months may apply for reclassification to resident student status. An application for reclassification may also be submitted under the provisions of this section if the material facts of a student's residency, or the parent's' or legal guardian's residency, have substantially changed following matriculation.

- 7. When a student has been reclassified to resident student status, the reclassification shall become effective at the registration period in the System institution immediately following the date the student receives notice of the reclassification decision.
- No reclassification under these regulations shall give rise to any claim for refund of tuition already paid to the University and Community College System of Nevada. (B/R 8/04)

## Section 9. <u>Administration of the Regulations</u>

Each institution of the University and Community College System of Nevada shall designate an appropriate office to implement and administer these regulations.

- 1. Each designated office shall make the initial decisions on the resident or nonresident student status of persons enrolling in the institution.
- 2. Each designated office shall make the initial decisions on applications for reclassification from nonresident to resident student status.
- 3. The <u>pP</u>resident of each System institution shall establish an appellate procedure under which a person may appeal decisions of the designated office concerning tuition or status as a resident or nonresident student to an appellate board.
  - a. A person may appeal a decision of the designated office to the appellate board within thirty (30) days from the date of the decision of the office. If an appeal is not taken within that time, the decision of the designated office shall be final.
  - b. The appellate board shall consider the evidence in accordance with the standards and criteria of these regulations and shall make a decision, which that shall be final. No further appeal beyond the appellate board shall be permitted.
- 4. In exceptional cases, where the application of these regulations works an injustice to an individual who technically does not qualify as a resident student, but whose status, either because of the residence of the student or his family, is such as to fall within the general intent of these regulations, then the appellate board shall have the authority to determine that such a student be classified as a resident student. It is the intent of these regulations of these regulational cases where a strict application of these regulations results, in the sole judgment of the appellate board, in an obvious injustice. (B/R 11/96, 8/04)

## Section 10. Uniformity of Decisions

The decision of an institution of the University and Community College System of Nevada to grant resident student or nonresident student status to a person shall be honored at other System institutions, unless a person obtained resident student status under false pretenses or the facts existing at the time resident student status was granted have significantly changed. Students granted nonresident student status by an institution retain the right to apply for reclassification under the provisions of the chapter. (B/R 8/04)

## **Declaration of Intent of Residency**

I hereby declare that I have abandoned any domicile or residence in any state or commonwealth of the United States of America other than the State of Nevada and I further certify that I have established a bona fide domicile or residence in the State of Nevada with the intent of making Nevada my true, fixed and permanent home and place of habitation, having clearly abandoned my former domicile or residence and having no-intent to make any other location outside the State of Nevada my home and habitation. I further certify that I have been domiciled or a resident in the State of Nevada for at least twelve (12) months immediately prior to the date of my application for-reclassification to resident student status and that, therefore, I have been physically-present and residing in Nevada for that entire period of time, excluding temporary, short-term absences for business or pleasure.

<u>— Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_</u>

Signature

Type or print name

NOTICE

Filing a false Declaration of Intent of Residency will result in the payment of nonresident tuition for the period of time a student was enrolled as a resident student and may also lead to disciplinary sanctions under Chapter Six of the University and Community College System of Nevada Code. Disciplinary sanctions include a warning, reprimand, probation, suspension or expulsion.

(B/R 8/04)

# Title 4 - Codification of Board Policy Statements

## Chapter 16

## STUDENT ADMISSION, REGISTRATION, GRADES AND EXAMINATIONS

- I. The University and Community College System of Nevada reserves the right to cancel the admission or registration of any individual whose attendance at a university or college, in the opinion of the appropriate administrative officer and the <u>pP</u>resident, would not be mutually beneficial to that individual and the university or college.
- II. Placement testing should take place prior to matriculation. Additionally, English and mathematics testing must take place no more that<u>n</u> two years prior to admission.
- III. All degree-seeking students who place in development/remedial coursework must take the prescribed sequence of courses until remediation is completed.
- IV. Initial placement into English courses in the University and Community College System of Nevada will be based upon standardized test scores as noted below. Additional placement will be determined through formal assessment of students including departmental diagnostic writing and/or reading tests, submission of writing samples, and/or a student portfolio for evaluation by faculty, as determined by each institution's English department. Accuplacer, Compass, or other appropriate placement procedures may be used for English placement at the community colleges in lieu of the ACT or SAT.-

English Test Scores to be Used (Minimum test scores will be set by each institution for any course listed with a test score range)		
English Course	Enhanced ACT English	Recentered SAT Verbal
English 090, 095, 096, 097, 098	1-20	200-500
English 100	17-20	400-500
English 101 – two semester sequence	17-20	400-500
English 101	21-29	510-670
English 102	30-36	680-800

Initial placement into mathematics courses in the University and Community College System of Nevada will be based upon standardized test scores as noted below or equivalent criteria through formal assessment of students including departmental diagnostic tests as determined by each institution's mathematics' department. Accuplacer, Compass, or other appropriate placement procedures may be used for mathematics placement at the community colleges in lieu of the ACT or SAT.

Mathematics Test Scores to Be Used (Minimum test scores will be set by each institution for any course listed with a test score range)		
Mathematics Course	Enhanced ACT Math	Recentered SAT Math
Math 093, 095, 096	1-20	200-500
Math 091, 093, 095, and 096	Test Scores to be Used	by the Community Colleges
Mathematics Course	Enhanced ACT Math	Recentered SAT Math
Math 091 Math 093 Math 095 Math 096 *Further diagnostic testing wi	Less that 17* Less that 17* 17-18 19-20 ill establish placement.	Less than 400* Less than 400* 400-465 470-500

A <u>S</u>tudent who has an SAT score of 390 or less and/or an ACT score of 16 or less must take the Accuplacer, Compass, or other appropriate placement tests for mathematics placement at the community colleges.

Math Test Scores to be Used by all UCCSN Institutions		
Mathematics Course	Enhanced ACT Math	Recentered SAT Math
Math 097 Math 120 Math 124 Math 126 Math 127 Math 128 Math 181	17-20 21 22 22 25-27 25-27 28	400-500 510 520 520-530 560-610 560-610 630

V. The admissions policies of the University and Community College System of Nevada were developed in order to ensure a foundation of knowledge and competencies, which that will assist a student tein successfully pursueing and attaining an academic degree. A student is strongly encouraged to prepare for the rigors of <u>university studieshigher education</u> by completing all the appropriate requirements prior to entering the <u>UniversityUCCSN</u>. (B/R 4/93)

(B/R 10/04)

## Section 1. High School Course Requirements

The following high school course admission requirements will apply forto freshman admission to the specific admission requirements for high school in Spring 2002 or thereafter, in addition to the specific admission requirements for those institutions which that appear elsewhere in this content (B/R 1/02)

High School Course(s)	<u>Units</u>
English: Emphasis on composition, rhetoric, and American, English and world literatures	4
Mathematics: Algebra or higher level mathematics, including first- and second-year algebra, geometry, analytic geometry, trigonometry, pre-calculus, probability and statistics and other advanced mathematics	3
Natural Science: (lab or simulation) <u>lincluding biology</u> , chemistry or physics, with at least two years in a laboratory science	3
Social Science/Studies: Including world history and geography, U.S. history, economics, government, or law	<u>3</u>
Total: (B/R 1/02)	13

### Section 2. <u>University Policies for Alternative Methods to Satisfy Course Admission</u> <u>Requirements</u>

Students who do not meet the minimum high school course requirements established by the Board of Regents, may be admitted through the sS pring semester of 2006 if they meet the following conditions: (B/R 1/02)

- 1. <u>Waiver of High School Course Requirements</u> The high school course requirement is waived for each applicant who satisfies <u>one</u> of the following:
  - a. Graduation from high school with a grade point average of 3.0 (B) or higher in academic courses.
  - b. Graduation from high school with a grade point average of 2.5 (C+) or higher in academic courses and an enhanced ACT composite score of 21 or higher or recentered SAT combined scores of 990 or higher.
  - c. Transfer applicants with 12 or more acceptable semester credits in transferable general education courses, from a regionally accredited institution, and a cumulative grade point average of 2.0 or higher. These requirements are to be revised as follows: Effective Fall 2006 the minimum number of credits required is the equivalent of 24 semester credits. Effective Fall 2006 the minimum required overall grade point

average is 2.30. Effective Fall 2010 the minimum required overall grade point average is 2.50. (B/R 12/01)

- d. Students who have been officially excused from compulsory high school attendance on the condition of equivalent instruction outside the school (for example, home school) who have a high school diploma with either (1) a grade point average of 3.0 or higher in academic courses, (2) or an enhanced ACT composite score of 21 or higher, or (3) a recentered SAT combined scores of 990 or higher. (B/R 1/99)
- e. Applicants who are admitted through the Alternative Admissions Program. (B/R 1/02)
- <u>Correcting High School Course Deficiencies</u> Applicants who are <u>not</u> admitted due to inadequate high school course preparation must successfully complete any deficient units as specified to receive additional consideration for admission. (B/R 5/95)

<u>English</u>: High <u>Ss</u>chool graduates with fewer than the four <u>(4)</u> required units must complete a university-level freshman English course with a grade equivalent to C or higher, or earn a score of <u>at least</u> 20 on the English subsection of the enhanced ACT or a verbal score of 500 on the recentered SAT. <u>(An enhanced ACT English score of 19 or less places the student in English I at UNR and English A at UNLV.)</u> (B/R 5/95)

<u>Mathematics</u>: High school graduates with fewer than three <u>(3)</u> required units must complete a course equivalent to intermediate algebra with a grade of C or higher, or earn a score of 20 on the Mathematics subsection of the enhanced ACT<sub>1</sub> or 500 on the recentered SAT. (B/R 5/95)

<u>Social Studies</u>: High school graduates with fewer than the three (3) required units must complete three (3) semester credits in an appropriate social science course with a grade of C or higher.

<u>Science</u>: High school graduates with fewer than the three (3) required units must complete three (3) semester credits, or more (including laboratory) in a natural or physical science course with a grade of C or higher.

(B/R 1/02)

High school unit deficiencies may be corrected during the university summer session, correspondence study as appropriate, or by enrollment in a regionally accredited institution. The University of Nevada, Reno enrollment during the <u>#Fall</u> and <u>sSpring</u> semesters for non-admitted students is limited to a maximum of six <u>(6)</u> credits each semester until the admission requirements are satisfied. The University of Nevada, Las Vegas enrollment during the <u>#Fall</u> and <u>sSpring</u> semesters for non-admitted students is limited to fifteen <u>(15)</u> credits each semester. (B/R 1/99)

## Section 3. Grade Point Average Requirements for Admission to the Universities

- 1. Students seeking admission through the <u>sS</u>pring of 2006 must have a 2.5 overall grade point average.
- 2. Effective <u>Fall</u> 2006, students seeking admission to the universities must have a 2.75 (weighted) grade point average in the required courses for admission.

- 3. Effective <u>F</u>all 2010, students seeking admission to the universities must have a 3.0 (weighted) grade point average in the required courses for admission.
- Students who graduate from a UCCSN community college with a transferable associate degree will be admitted into the universities or state college regardless of their grade point average at the community college.

(B/R 1/02)

### Section 4. <u>Simultaneous Admissions to the Universities Fall 2006 and thereafter</u>

- Effective <u>Fall</u> 2006, students seeking admission to the universities whose high school grade point average is between 2.5 and 2.75 will be offered enrollment to a UCCSN community college with a subsequent guarantee of admission to the universities upon completion of a minimum of 24 college transferable credits and a 2.3 grade point average on all college coursework.
- Effective <u>F</u>all 2010 students seeking admission to the universities whose high school grade point average is between 2.5 and 3.0 will be offered enrollment to a UCCSN community college with a subsequent guarantee of admission to the universities upon completion of a minimum of 24 college transferable credits and a 2.5 grade point average on all college coursework.

(B/R 1/02)

## Section 5. <u>Alternative Admission Policies to the Universities Fall 2006 and thereafter</u>

- Students who do not meet admission requirements to the universities may apply for special consideration under the alternative admission program. The number of students admitted under these criteria may not exceed 10% percent of the previous year's freshman enrollment.
- 2. The criteria for admission under the alternative admission program are:
  - a. A combination of test scores and grade point average that indicate potential for success-:
  - b. Special talents and/or abilities such as, but not limited to, the visual or performing arts or athletic abilities.;
  - c. Other evidence of potential for success-;
  - d. Improvement in the high school record-
  - e. Overcoming adversity or special hardship-; or
  - f. Other special circumstances.
- (B/R 1/02)

## Section 6. <u>Student Military Mobilization/Activation for UCCSN Institutions</u>

The Nevada public higher education community recognizes that many of its students serve our country in the reserve forces of the U.S. Armed Services and in the Nevada National Guard. These students are subject to unforeseen mobilization or activation in response to local, regional, national, or international emergency situations. Obviously, such emergency mobilization and activation will seriously disrupt these students' academic careers. It is the policy of the Board of Regents to minimize the effects of this disruption as much as possible.

In order to qualify under the provisions of these policies, a student must present official military orders indicating his/her mobilization or activation to the Registrar, Dean of Students, Vice President for Student Life, or other appropriate university/college official. The student will be informed of the procedures to be followed. If, due to time constraints between the time of notification and the time of actual mobilization or activation, the student cannot present his/her orders as required, the parents, guardians, or spouse of the student may do so.

Toward this end, the Board of Regents for the University and Community College System of Nevada adopt the following policies.

# **POLICIES**

- I. <u>Awarding of Academic Credit/Grades</u>
  - A. Mobilization or activation during a regular semester or during summer sessions will result in the complete withdrawal of the student from the college or university without penalty and without <u>a</u> punitive grade. Course fees that have been paid will be refunded 100 percent exclusive of student insurance fees and other non-refundable fees. Room and board payments will be refunded on a pro-rated basis<sup>4</sup>.
  - B. Mobilization or activation within the last four (4) weeks of the end of a regular semester (three (3) to six (6) class days for a summer session), will result in the student:
    - eChoosing to withdraw from all courses in which the student is officially enrolled. In this case, course fees that have been paid will be refunded 100 percent exclusive of student insurance fees and other non-refundable fees. Room and board payments will be refunded on a pro-rated basis<sup>2</sup>; or
    - 2. FRequesting, with the concurrence of the faculty of the affected courses in which the student is officially enrolled, to take an incomplete grade in some or all of these courses. Students are cautioned that prolonged absence may affect their ability to complete the coursework required for removal of incomplete grades. The student may choose to withdraw from some courses and request the grade of incomplete (with the course faculty's concurrence), in other courses. This option will result in a refund of that portion of course fees paid for those courses in which the student chooses to withdraw

<sup>&</sup>lt;sup>4</sup>-An exception to the room and board refund may exist at Great Basin College where students are housed in local hotels and the College is bound to contractual agreements with the hotels. Should Great Basin College acquire its own dormitories, the room and board refund will apply. <sup>2</sup>An exception to the room and board refund may exist at Great Basin College where students are housed in local hotels and the College is bound to contractual agreements with the hotels. Should Great Basin College acquire its own dormitories, the room and board refund will apply.

(other non-course fees will not be refunded).<sup>3</sup> Room and board payments will be refunded on a pro-rated basis<sup>4</sup>; or

- 3. fRequesting, with the concurrence of the faculty of the affected courses in which the student is officially enrolled, to receive a final grade in some or all of his courses based upon the student's work in the course up to the date of mobilization or activation.<sup>5</sup> With the concurrence of course faculty, Tthe student may request incomplete grades (with the concurrence of course faculty), in some courses, choose to withdraw from some courses, and request final grades based on coursework completed (with the concurrence of course faculty), in some course faculty), in some courses. This option will result in a refund of that portion of course fees paid for those courses that the student chooses to withdraw from (other non-course fees are not refunded).<sup>6</sup> Room and board payments will be refunded on a pro-rated basis<sup>7</sup>, or
- 4. <u>rRequesting</u>, with concurrence of the faculty of the affected courses in which the student is officially enrolled, to take an early final examination in some courses in order that the faculty can determine a final course grade for the student. With the concurrence of course <u>faculty</u>, <u>Tt</u>he student may request (with the concurrence of the course faculty), to receive a final grade based upon course work prior to the date of mobilization or activation in some courses<sup>8</sup>, request (with the concurrence of course faculty) incomplete grades in some courses, choose to withdraw from some courses, and request early final exams (with the concurrence of course faculty), in some courses. This option will result in a refund of that portion of course fees paid for those courses in which the student chooses to withdraw from (other the student chooses to withdraw from some courses to withdraw from (other the student chooses to withdraw from (other the student choose to withdraw from (other the student choose to withdraw from (other the student choose to withdraw from (other the student chooses to withdraw from (other the student chooses to withdraw from (other the student choose to withdraw from student chooses to withdraw from (other the student chooses to withdraw from (other the student choose to withdraw from (other the student chooses to withdraw from (other the student choose to withdraw from student choose to withdraw from (other the student choose to withdraw from student choose to withdraw from

<sup>&</sup>lt;sup>3</sup> The amount that will not be refunded will be determined by the number of credit hours for which the student chooses to receive an incomplete (with concurrence of the faculty member).

<sup>&</sup>lt;sup>4</sup> An exception to the room and board refund may exist at Great Basin College where students are housed in local hotels and the College is bound to contractual agreements with the hotels. Should Great Basin College acquire its own dormitories, the room and board refund will apply.

<sup>&</sup>lt;sup>5</sup> In some courses where the grade is based entirely upon a final exam or final project (e.g. law courses), this option would not be available.

<sup>&</sup>lt;sup>6</sup> The amount that will not be refunded will be determined by the number of credit hours for which the student chooses to receive an incomplete or a final grade (with the concurrence of the faculty member).

<sup>&</sup>lt;sup>7</sup> An exception to the room and board refund may exist at Great Basin College where students are housed in local hotels and the College is bound to contractual agreements with the hotels. Should Great Basin College acquire its own dormitories, the room and board refund will apply.

<sup>&</sup>lt;sup>8</sup> In some courses where the grade is based entirely upon a final exam or final project (e.g. law courses), this option would not be available.

non-course fees are not refunded).<sup>9</sup> Room and board payments will be refunded on a pro-rated basis.<sup>49</sup>

## II. <u>Time Limit for Removing Incomplete Grades</u>

A.If the mobilized or activated student requests (with the concurrence of the course faculty involved), incomplete grades in all or some of the courses in which he/she is officially registered, the student shall have no longer than one year after conclusion of the term of active duty, to meet with university/college officials and establish a timetable for removing the incomplete grade(s).

### III. <u>Student Re-enrollment</u>

A:When students whose higher education academic careers are interrupted by mobilization or activation re-enroll in the same institution within one year of completion of their term of active service, the college or university will make every possible effort to place these students back into their academic studies track as close as possible to the same place the student occupied when mobilized or activated. Any readmission application fee will be waived for these students. This will allow students to continue their academic studies with as little interruption as possible.

- For students re-enrolling under circumstances as described above, every reasonable attempt should be made to give preferential enrollment into high demand courses necessary for them to continue their studies with as little interruption as possible. This is particularly necessary for students who are enrolled in curricula that require sequenced courses of study. Limited Entry Program administrators and faculty will strive to accommodate the needs of students on mobilization or activation within the criteria established through accreditation.
- 2. Time spent on mobilized or active duty should not be counted in determining the institution catalogs under which the student may meet curricular or degree requirements. That is, where an institution allows the student to choose the catalog in effect upon first entering the institution, as long as the student's attendance was continuous, or any subsequent catalog for a given period, the time while on active duty will not be counted. A person who, upon being offered separation from active duty, re-enlists or otherwise voluntarily extends active duty, retains the right of catalog choice only for the period of initial involuntary mobilization or involuntary active duty.
- 3. The time spent by graduate students on mobilized or active duty will be suspended from the "time-to-completion" requirements of the respective graduate programs.

<sup>&</sup>lt;sup>9</sup> The amount that will not be refunded will be determined by the number of credit hours for which the student chooses to receive an incomplete or a final grade (with the concurrence of the faculty member).

<sup>&</sup>lt;sup>40</sup> An exception to the room and board refund may exist at Great Basin College where students are housed in local hotels and the College is bound to contractual agreements with the hotels. Should Great Basin College acquire its own dormitories, the room and board refund will apply.

- 4. If certain courses required in a student's curriculum are no longer taught at the time of re-enrollment, the institution shall make reasonable accommodations with substitute courses, independent study or other appropriate options.
- 5. In instances of substantial curriculum change during the period of mobilization or activation, the student's academic dean or department <u>headchair</u> may work with the student and prescribe a special curriculum, not necessarily following any given catalog, which will assure proper preparation of the student for his/her respective profession.
- 6. If a student's curriculum no longer exists at the time of re-enrollment, the institution shall reasonably assist the student in changing a new curriculum or transferring to an institution where the desired curriculum is available.

# IV. <u>Scholarships</u>

A-If a student is mobilized or activated while holding a scholarship under the control of the college or university in which the student is enrolled, he/she should be aware that the scholarship check may have to be returned to the appropriate scholarship account from which it was drawn. Then, every effort shall be made to award the student this scholarship, an equivalent scholarship, or an alternative grant or grant-in-aid, upon re-enrolling after the student's period of active duty, so long as the student remains otherwise eligible. This provision is contingent upon funding availability and shall lapse if the student does not re-enroll in the college or university he/she was attending at the time of mobilization or activation within a one-year period from the time of separation from his/her active duty period.

## V. <u>Books</u>

A.Since course textbooks change regularly, students who are mobilized or activated are strongly urged to sell those course textbooks they do not intend to keep for their personal collection at the time they leave the college or university. Colleges and universities should facilitate the purchase of these textbooks by the campus bookstore vendors.

## VI. Student Grants and Loans

- A. If students who have received grants andor loans for attending a college or <u>university</u> are mobilized or activated before the end of the semester, any course fees and other fees refunds, as well as room and board refunds, may have to be returned to the granting agency or applied toward retirement of the loan. Students should consult with the Financial Aid Officer of the college or university they are attending in order to obtain clarification and/or further information on this matter.
- B. If students on grants/loans are mobilized or activated early in the academic term, before they receive their grant/loan checks, they should be aware that when

received, their grant/loan check may have to be returned to the grantor or lender and, therefore, may not be applied to their college/university debts. Hence, students so affected may find that they owe some debts to the college or university (e.g., room and board expenses) when they return from active service and may be required to satisfy these debts before being allowed to re-enroll. Students should consult the Financial Aid Office of the college or university for clarification.

## VII. Spouses and Dependents of Mobilized or Activated Students

## A. Insurance Coverage

When necessary, colleges and universities should work closely with <u>the</u> spouses of students who are mobilized or activated to ensure maximum medical insurance coverage to the extent allowed by the insurer for the spouse and dependents of the student. This is particularly important during the time period between the date of mobilization or activation and the date on which the student's military medical coverage takes effect.

# B. <u>Housing</u>

<u>The Ss</u>pouse and dependents of students who are mobilized or activated and who live in college/university married student housing shall be allowed to continue renting or leasing these quarters. If the student does not re-enroll in his/her former college or university within six (6) months after the completion of his/her mobilization or activation period, then the spouse and dependents of this student may be required to vacate the married student housing.

## C. Enrolled Dependents

Institutions should inaugurate policies to assist negatively impacted students who are <u>the</u> dependents of spouses, parents, and guardians who are mobilized or activated.

# (B/R 6/02)

# Section 7. <u>Admission Reporting</u>

 From <u>#F</u>all 2008, biennially until 2010, an admissions report will be made available to the Board of Regents for the purpose of evaluating the impact of the 2006 and 2010 admission standards.

(B/R 1/02)

## Section 8. Early Admissions and Enrollment Policy for High School Students

- High school juniors and seniors may be admitted and may enroll in a UCCSN college or university, subject to the approval of appropriate <u>school and collegeinstitution</u> officials. (B/R 1/99)
- 2. High school juniors and seniors, identified as Vocational Program Completers may be admitted and enroll in more than six (6) credits per semester, based on written, articulated occupational program agreements with designated school districts.
- High school students below junior level when identified as academically talented by the school district and recommended by the high school principal will be reviewed on a case-by-case basis for enrollment status in credit courses. Otherwise, high school students below the junior level may enroll for zero (0) credits in Community Services courses only. (B/R 1/99)

(B/R 8/92)

- High school students who have been officially excused from compulsory school attendance on the condition of equivalent instruction outside the school (for <u>example,e.g.</u>, home school) may be admitted and may enroll if they meet the criteria <u>listed above in 3.1 or 3.3 in Section 2 of this Chapter</u>. (B/R 1/99)
- 5. Each college or university may choose to establish performance or testing standards to determine readiness for enrollment or admission when other criteria for admission or enrollment are not met. (B/R 1/99)

# A. COMMUNITY COLLEGE OF SOUTHERN NEVADA (CCSN)

## Section 1. Discrimination Prohibited

There shall be no discrimination in the admission of students on account the basis of sex, color, race or creed, handicaps disabilities, or national origin.

#### Section 2. General Admission Policy

- 1. All applicants must qualify for admission by satisfying at least one (1) of the following:
  - a. at least 18 years of age; or
  - b. a graduate of a high school or its equivalent; or
  - c. a qualified high school student; or

d. <u>Aa</u> qualified international student. (B/R 8/04)

2. All applicants for admission shall complete such tests, furnish such information, and meet such deadlines as required by the regulations published in the admissions sections of the catalog governing the semester of initial enrollment. The initial semester of

enrollment shall be considered the date of matriculation except where the student enrolls for adult and community education courses only.

- 3. Admission to <u>the</u> Community College of Southern Nevada implies general admission to the College only and does not constitute admission to a specific curriculum or courses, which may require additional admission criteria, as published in the College catalog governing the semester of initial enrollment.
- 4. Programs designated as limited entry require fulfillment of selective admissions criteria as contained in the institutional catalog and other appropriate college documents. Continuation in selective admissions programs is likewise contingent upon fulfillment of conditions specified by the institution and contained in official institutional documents.

### Section 3. <u>Admission of International Students</u>

International student applicants must qualify for admission to the e<u>C</u>ollege by satisfying the following conditions:

- 1. Official evidence of an educational level equivalent to graduation from an accredited United States high school; and
- 2. Competency in the English Language as defined in the College catalog governing the semester of initial enrollment (the Office of Admissions shall have the rights to waive the language requirement when competence in the English Language is evident); and
- 3. Evidence of sufficient financial support as defined in the College catalog governing the semester of initial enrollment.

### Section 4. Admission to Advanced Standing

- 1. The College will accept a maximum of 45 semester credits of previous training, education or credit by examination toward an Associate Degree.
  - a. The College will accept a maximum of 45 semester credits from other <u>C</u>olleges and <u>U</u>niversities.
  - b. The College will accept a maximum of 30 semester credits from credit by examination and 15 semester credits from credit by examination for a certificate of achievement.
  - c. The e<u>C</u>ollege will accept a maximum of 16 semester credits from non-traditional sources.
- 2. Acceptance of various types of credit will be governed by the College's Transfer Credit Policy.

#### Section 5. Registration

- 1. Registration procedures shall be developed and published by the Registrar's Office.
- 2. Registration is not complete until all fees are paid and all registration materials are filed with the Registrar.
- 3. A student who completes registration after the add/drop period shall be charged a late registration fee.
- 4. A student who wishes to enroll for more than 19 semester credits must obtain the approval of the <u>dD</u>ean of Educational Services.
- 5. The College shall have the right to define prerequisites or concurrent enrollment for registration for specific classes.
- 6. Definition of student enrollment status:

Full-time student	12 semester credits or more
Three-quarter time student	9 – 11 semester credits
Half-time student	6 – 8 <u>semester</u> credits

- 7. A student may drop a course anytime up-through the last day of instruction. Courses dropped by the student during the refund period for the semester will not appear on the student's transcript.
- 8. The registration of a student who is ineligible to attend the College is subject to immediate cancellation. (B/R 3/86)
- Section 6. <u>Classification of Students</u>

<u>Classification</u> Freshman Sophomore <u>Credit Hours Earned</u> Less than 30 30 or more

Section 7. <u>Grades and Examinations</u>

- 1. The UCCSN grading policy is identified in Section <u>WVI</u> of this Chapter. (B/R 6/93)
- 2. Repeat Students may repeat any course. Only the highest grade is counted as part of their total grade point average. The lower grade of a repeated course will be lined out on the transcript. Students may repeat certain courses for additional credit as defined in the Ccollege Ccatalog.
- 3. Audit Students may elect to take any course for an audit grade. No credit and no grade-points are earned if an audit grade is elected.
- 4. Final Examination The instructor is responsible for the proper evaluation of each enrolled student throughout the instructional period.

- 5. Grade Point Average <u>TheA</u> student's grade point average is determined by dividing the total number of grade points earned by the total number of semester credit hours earned, excluding repeated courses and excluding courses in which a grade of <u>P</u>, <u>W</u>, <u>AD</u>, or <u>I</u> was recorded. (B/R 6/93)
  - 6. Students must maintain a minimum cumulative grade point average of 2.0 in order to be considered as progressing in a normal fashion toward a degree or certificate.

# Section 8. <u>Requirements for Graduation</u>

- Each Associate Degree student is required to satisfy the United States and Nevada Constitution requirement and six (6) semester credits of Communications. Courses, which that satisfy this requirement, are listed in the College Coatalog.
- 2. Each Associate Degree or Certificate of Achievement student is required to satisfy additional course requirements as defined in the College Catalog.
- 3. Students may select either the catalog year under which they initially enrolled or the year under which they will complete the curriculum requirements for an Associate Degree or a Certificate of Achievement. (If a degree is offered for the first time after a student has enrolled, the student may choose the catalog year in which the degree or major was first offered.) In no case may students use a catalog, which that is more than six (6) years old at the time of graduation. (B/R 10/94)
- 4. A student must maintain a minimum grade point average of 2.0.
- 5. A student must complete a minimum of 15 semester credit hours within the College.
- 6. The required minimum number of semester hours for the Associate of Arts, Associate of Applied Science, and the Associate in General Studies is 60; and for the Certificate of Achievement is 30.
- 7. A student must not have a financial or library obligation toward the University and Community College System of Nevada.
- 8. A student must formally apply for graduation. (B/R 2/81)

# B. GREAT BASIN COLLEGE (GBC)

Section 1. Discrimination Prohibited

There shall be no discrimination in the admission of students on account<u>the basis</u> of sex, color, race or creed, <u>handicapsdisabilities</u>, or national origin.

Section 2. <u>General Admission Policy</u>

1. All applicants for admission to the <u>eC</u>ollege must be at least fifteen (15) years of age.

2. All applicants for admission shall complete such tests, furnish such information, and meet such deadlines as required by the regulations published in the admissions section of the catalog governing the semester of initial enrollment. The initial semester of enrollment shall be considered the date of matriculation except where the student enrolls for adult and community education courses only.

## Section 3. <u>General Admission Requirements</u>

- 1. All applicants must qualify for admission by satisfying at least one (1) of the following:
  - a. at least 18 years of age; or
  - b. a graduate of a high school or its equivalent; or
  - c. a qualified high school student; or
- d. <u>Aa</u> qualified international student. (B/R 8/04)
- 2. Admission to Great Basin College implies general admission to the <u>cC</u>ollege only and does not constitute admission to a specific curriculum or courses, which may require additional admission criteria, as published in the college catalog governing the semester of initial enrollment.
- Programs designated as limited entry require fulfillment of selective admissions criteria as contained in the institutional catalog and other appropriate college documents. Continuation in selective admissions programs is likewise contingent upon fulfillment of conditions specified by the institution and contained in official institutional documents. (B/R 10/81)

## Section 4. <u>Admission of International Students</u>

International student applicants must qualify for admission to the <u>eC</u>ollege by satisfying the following conditions:

- 1. Official evidence of an educational level equivalent to graduation from an accredited United States high school-:
- 2. Competency in the English language as defined in the college catalog governing the semester of initial enrollment-; and
- 3. Evidence of sufficient financial support as defined in the college catalog governing the semester of initial enrollment.

#### Section 5. Admission to Advanced Standing

- 1. The <u>c</u>ollege will accept a maximum of 45 semester credits of previous training, education or credit by examination toward an associate degree.
  - a. The <u>eC</u>ollege will accept a maximum of 45 semester credits from other colleges and universities.

- b. The <u>c</u>ollege will accept a maximum of 30 semester credits from credit by examination.
- c. The e<u>C</u>ollege will accept a maximum of 15 semester credits from non-traditional sources.
- 2. Acceptance of various types of credit will be governed and evaluated by the Academic Standards Committee.

Section 6. Registration

- 1. Registration procedures shall be developed and published by <u>the</u> instructional division.
- Registration is not complete until all fees are paid and all registration materials are filed with the <u>rR</u>egistrar.
- 3. A student who completes registration after the add/drop period may be charged a late registration fee.
- 4. A student who wishes to enroll for more than 17 semester credits must obtain the approval of the Dean of Students or the President of Great Basin College.
- 5. The e<u>C</u>ollege shall have the right to define prerequisites or concurrent enrollment for registration for specific classes.
- 6. Definition of student enrollment status:

Full-time student	12 semester credits or more
Three-quarter time student	9 – 11 semester credits
Half-time student	6 – 8 <u>semester</u> credits

- 7. A student may drop a course anytime up-through the last day of instruction. Courses dropped by the student during the refund period for the semester will not appear on the student's transcript.
- 8. The registration of a student who is ineligible to attend the e<u>C</u>ollege is subject to immediate cancellation.

(B/R 3/86)

Section 7. Classification of Students

<u>Classification</u> Freshman Sophomore <u>Credit Hours Earned</u> Less than 30 30 or more

### Section 8. <u>Grades and Examination</u>

- 1. The UCCSN grading policy is identified in Section <u>WVI</u> of this Chapter. (B/R 6/93)
- 2. Pass/W Students may elect to be graded on a Pass/W basis for developmental and for adult and community education courses.
- 3. Repeat Students may repeat any course. Only the highest grade is shall be counted as part of their total grade point average. Students may repeat certain courses for additional credit as defined in the college catalog.
- 4. Audit Students may elect to take any course for an audit grade. No credit and no grade-points are earned if an audit grade is elected.
- 5. Final Examination The instructor is responsible for the proper evaluation of each enrolled student throughout the instructional period.
- Grade Point Average The student's grade point average is determined by dividing the total number of grade points earned by the total number of semester credit hours earned, excluding repeated courses and excluding courses in which a grade of <u>P</u>, <u>W</u>, <u>AD</u>, or <u>I</u> was recorded. (B/R 6/93)
- 7. Students must maintain a minimum cumulative grade point average of 2.0 in order to be considered as progressing in a normal fashion toward a degree or certificate.

#### Section 9. <u>Requirements for Graduation</u>

- Each Associate Degree or Certificate of Achievement student is required to satisfy the United States and Nevada Constitution requirement and six <u>(6)</u> semester credits of English. Courses, which that satisfy this requirement, are listed in the college catalog.
- 2. Each Associate Degree or Certificate of Achievement student is required to satisfy additional course requirements as defined in the college catalog.
- 3. Students may select either the catalog year under which they initially enrolled or the year under which they will complete the curriculum requirements for an Associate Degree or a Certificate of Achievement. (If a degree is offered for the first time after a student has enrolled, the student may choose the catalog year in which the degree or major was first offered.) In no case may students use a catalog, which that is more than six (6) years old at the time of graduation. (B/R 10/94)
- 4. A student must maintain a minimum grade point average of 2.0.
- 5. A student must complete a minimum of 15 semester credit hours within the <u>eC</u>ollege.
- 6. The required minimum number of semester hours for the Associate of Arts, Associate of Applied Science, and the Associate in General Studies is 60; and for the Certificate of Achievement is 30.
- 7. A student must not have a financial or library obligation toward the University and Community College System of Nevada.

- 8. A student must formally apply for graduation.
- 9. A student may earn two degrees (<u>Dd</u>ual Associate Degrees) provided all specified requirements for both degrees are fully satisfied, and the courses taken for the second degree includes a minimum of 15 credits earned in residence beyond the requirements for the first degree.

(B/R 4/81)

# C. TRUCKEE MEADOWS COMMUNITY COLLEGE (TMCC)

## Section 1. Discrimination Prohibited

There shall be no discrimination in the admission of students on account the basis of sex, color, race or creed, handicaps disabilities, or national origin.

### Section 2. <u>General Admission Policy</u>

All applicants for admission shall complete such tests, furnish such information, and meet such deadlines as required by the regulations published in the admissions section of the catalog governing the semester of initial enrollment. The initial semester of enrollment shall be considered the date of matriculation except where the student enrolls for adult and community education, summer session, or sponsored programs/courses. (B/R 6/85)

#### Section 3. General Admission Requirements

- 1. All applicants must qualify for admission by satisfying at least one (1) of the following:
  - a. at least 18 years of age; or
  - b. a graduate of a high school or its equivalent; or
  - c. a qualified high school student; or
- d. <u>Aa</u> qualified international student. (B/R 8/04)
- 2. Admission to Truckee Meadows Community College implies general admission to the <u>C</u>ollege only and does not constitute admission to a specific curriculum or courses, which may require additional admission criteria, as published in the college catalog governing the semester of initial enrollment.
- Programs designated as limited entry require fulfillment of selective admissions criteria as contained in the institutional catalog and other appropriate college documents. Continuation in selective admissions programs is likewise contingent upon fulfillment of conditions specified by the institution and contained in official institutional documents. (B/R 10/81)

### Section 4. Admission of International Students

International student applicants must qualify for admission to the <u>eC</u>ollege by satisfying the following conditions:

- 1. Official evidence of an educational level equivalent to graduation from an accredited United States high school; and
- 2. Competency in the English language as defined in the college catalog governing the semester of initial enrollment (the Office of Admissions shall have the right to waive the language requirement when competence in the English language is evident); and
- 3. Evidence of sufficient financial support as defined in the college catalog governing the semester of initial enrollment.

#### Section 5. Admission to Advanced Standing

- 1. The <u>c</u>ollege will accept a maximum of 45 semester credits of previous training, education or credit by examination toward an associate degree.
  - a. The <u>eC</u>ollege will accept a maximum of 45 semester credits from other colleges and universities.
  - b. The e<u>C</u>ollege will accept a maximum of 30 semester credits from credit by examination.
  - c. The <u>eC</u>ollege will accept a maximum of 15 semester credits from non-traditional sources.
- 2. Acceptance of various types of credit will be governed by the College's Transfer Credit Policy.

#### Section 6. <u>Registration</u>

- 1. Registration procedures shall be developed and published by <u>the instructional division</u>.
- 2. Registration is not complete until all fees are paid and all registration materials are filed with the <u>rR</u>egistrar.
- 3. A student who completes registration after the add/drop period shall not be charged a late registration fee. (B/R 10/88)
- 4. A student who wishes to enroll for more than 17 semester credits must obtain the approval of the Dean of Students.
- 5. The <u>c</u>ollege shall have the right to define prerequisites or concurrent enrollment for registration for specific classes.

6. Definition of student enrollment status:

Full-time student	
Three-quarter time student	
Half-time student	

12 semester credits or more 9 – 11 semester credits 6 – 8 <u>semester</u> credits

- The last date for a student to officially withdraw from a full-term class or to change from credit to audit will be two weeks prior to the official last day of instruction. Courses dropped by the student during the refund period for the semester will not appear on the student's transcript. (B/R 2/95)
- The registration of a student who is ineligible to attend the e<u>C</u>ollege is subject to immediate cancellation.

(B/R 3/86)

Section 7. Classification of Students

<u>Classification</u> Freshman Sophomore <u>Credit Hours Earned</u> Less than 30 30 or more

Section 8. <u>Grades and Examinations</u>

- 1. The UCCSN grading policy is identified in Section <u>WVI</u> of this Chapter. (B/R 6/93)
- 2. Pass/W Students may elect to be graded on a Pass/W basis for developmental and for adult and community education courses.
- 3. Repeat Students may repeat any course. Only the highest grade is counted as part of their total grade-point average. Students may repeat certain courses for additional credit as defined in the college catalog.
- 4. Audit Students may elect to take any course for an audit grade. No credit and no grade-points are earned if an audit grade is elected.
- 5. Final Examination The instructor is responsible for the proper evaluation of each enrolled student throughout the instructional period.
- Grade Point Average The student's grade point average is determined by dividing the total number of grade points earned by the total number of semester credit hours earned, excluding repeated courses and excluding courses in which a grade of <u>P</u>, <u>W</u>, <u>AD</u>, or <u>I</u> was recorded. (B/R 6/93)
- 7. Students must maintain a minimum cumulative grade point average of 2.0 in order to be considered as progressing in a normal fashion toward a degree or certificate.

## Section 9. <u>Requirements for Graduation</u>

 Each Associate Degree or Certificate of Achievement student is required to satisfy the United States and Nevada Constitution requirement and six <u>(6)</u> semester credits of English. Courses, <u>which that</u> satisfy this requirement, are listed in the college catalog.

- 2. Each Associate Degree or Certificate of Achievement student is required to satisfy additional course requirements as defined in the college catalog.
- 3. Students may select either the catalog year under which they initially enrolled or the year under which they will complete the curriculum requirements for an Associate Degree or a Certificate of Achievement. (If a degree is offered for the first time after a student has enrolled, the student may choose the catalog year in which the degree or major was first offered.) In no case may students use a catalog, which that is more than six (6) years old at the time of graduation. (B/R 10/94)
- 4. A student must maintain a minimum grade point average of 2.0.
- 5. A student must complete a minimum of 15 semester credit hours within the <u>eC</u>ollege.
- 6. The required minimum number of semester hours for the Associate of Arts, Associate of Applied Science, and the Associate in General Studies is 60; and for the Certificate of Achievement is 30.
- 7. A student must not have a financial or library obligation toward the University and Community College System of Nevada.

8. A student must formally apply for graduation. (B/R 10/80)

## D. WESTERN NEVADA COMMUNITY COLLEGE (WNCC)

#### Section 1. Discrimination Prohibited

There shall be no discrimination in the admission of students on account<u>the basis</u> of sex, color, race or creed, or national origin.

Section 2. General Admission Policy

- 1. All applicants must qualify for admission by satisfying at least one of the following:
  - a. at least 18 years of age; or
  - b. a graduate of a high school or its equivalent; or
  - c. a qualified high school student; or

d. <u>Aa</u> qualified international student. (B/R 8/04)

2. All applicants for admission shall complete such tests, furnish such information, and meet such deadlines as required by the regulations published in the admissions section of the catalog governing the semester of initial enrollment. (B/R 10/83)

- Admission to Western Nevada Community College implies general admission to the eCollege only and does not constitute admission to the specific curriculum or courses, which that may require additional admission criteria, as published in the college catalog governing the semester of initial enrollment. (B/R 10/83)
- Programs designated as limited entry require fulfillment of selective admissions criteria as contained in the institutional catalog and other appropriate college documents. Continuation in selective admissions programs is likewise contingent upon fulfillment of conditions specified by the institution and contained in official institutional documents. (B/R 10/81)

## Section 3. Admission to Advanced Standing

- 1. The <u>eC</u>ollege will accept a maximum of 45 semester credits toward an approved associate degree, with the following limitations:
  - a. A maximum of 45 semester credits may be accepted from other colleges and universities.
  - b. A maximum of 30 semester credits may be accepted from credit by examination.
  - c. A maximum of 15 semester credits may be accepted from non-traditional sources.
- 2. The <u>eC</u>ollege may accept a maximum of 15 semester credits of previous training, education, or credit by examination toward a Certificate of Achievement.
- 3. Acceptance of various types of credit will be governed by the College's Transfer Credit Policy.

(B/R 10/83)

#### Section 4. Registration

- 1. Registration procedures shall be developed in conjunction with the <u>linstructional</u> <u>Dd</u>ivisions and shall be published by the Office of Student Services.
- 2. Registration is not complete until all fees are paid and all registration materials are filed with the <u>FR</u>egistrar.
- 3. A student whose record indicates a delinquent indebtedness to the <u>c</u>ollege for registration fees will be placed on financial hold for future registration, transcript, or diploma or certificate privileges. (B/R 1/84)
- 4. A student who wishes to enroll for more than 18 semester credits must obtain the approval of a college counselor or instruction center coordinator.
- 5. The <u>c</u>ollege shall have the right to define prerequisites or concurrent enrollment for registration for specific classes.

6. Definition of student enrollment status:

Full-time student	12 semester credits or more
Three-quarter time student	9 – 11 semester credits
Half-time student	6 – 8 <u>semester</u> credits

- 7. A student may drop a course anytime prior to the last day of instruction.
- The registration of a student who is ineligible to attend the <u>c</u>ollege is subject to immediate cancellation.
  (B/R 3/86)

(B/((0/00))

Section 5. <u>Classification of Students</u>

<u>Classification</u> Freshman Sophomore <u>Credit Hours Earned</u> Less than 30 30 or more

Section 6. <u>Grades and Examinations</u>

- 1. The UCCSN grading policy is identified in Section  $\frac{1}{1}$  of this Chapter. (B/R 6/93)
- 2. Pass/W Students may elect to be graded on a Pass/W basis for developmental, community service, and physical education courses.
- 3. Repeat Students may repeat any course. Only the highest grade is counted as part of their total grade point average. Students may repeat certain courses for additional credit as defined in the college catalog.
- 4. Audit Students may elect to take any course for an audit grade. No credit and no grade points are earned if an audit grade is elected.
- 5. Final Examination The instructor is responsible for the proper evaluation of each enrolled student throughout the instructional period.
- Grade Point Average The student's grade point average is determined by dividing the total number of grade points earned by the total of semester credit hours earned, excluding repeated courses and courses in which a grade of <u>P</u>, <u>W</u>, <u>AD</u>, or <u>I</u> was recorded. (B/R 6/93)
- 7. Students must maintain a minimum cumulative grade point average of 2.0 in order to be considered as progressing in a normal fashion toward a degree or certificate.

#### Section 7. <u>Requirements for Graduation</u>

 Each Associate Degree or Certificate of Achievement student is required to satisfy his/her program requirements, the United States and Nevada Constitution requirements, and six <u>(6)</u> semester credits of English. Courses, which that satisfy these requirements, are listed in the college catalog.

- 2. Students may select either the catalog year under which they initially enrolled or the year under which they will complete the curriculum requirements for an Associate Degree or a Certificate of Achievement. (If a degree is offered for the first time after a student has enrolled, the student may choose the catalog year in which the degree or major was first offered.) In no case may students use a catalog, which that is more than six (6) years old at the time of graduation. (B/R 10/94)
- 3. A student must have a minimum cumulative grade point average of 2.0.
- 4. A student must complete a minimum of 15 semester credit hours within the <u>eC</u>ollege.
- 5. The required minimum number of semester hours for the Associate in Arts, Associate in Applied Science, and the Associate in General Studies degrees is 60, and for the Certificate of Achievement is 30.
- 6. A student must not have a financial or library obligation toward Western Nevada Community College.
- 7. A student must formally apply for graduation according to the procedures publicized in the college catalog.

# E. UNIVERSITY OF NEVADA, RENO (UNR)

### Section 1. Discrimination Prohibited

There shall be no discrimination in the admission of students on account the basis of sex, color, race or creed, handicaps disabilities, or national origin. (B/R 2/76)

## Section 2. <u>General Admission Policy</u>

- 1. All applicants for admission to the University must be at least fifteen (15) years of age.
- 2. All new students are required to furnish satisfactory evidence of good moral character as evidenced by a certificate of graduation or of honorable dismissal from the school last attended.
- 3. International applicants must submit a recent completed (within six <u>(6)</u> months) medical history and examination signed by a medical doctor.
- 4. All applicants for admission shall complete such tests and furnish such information as required by the regulations published in the Admissions Information section of the applicable catalog.
  - American College Test (ACT) scores are required for freshman admission to the University for use in academic advisement, proper course placement and for those resident applicants who do not qualify on the basis of <u>thea</u> high school record. An applicant who completes the SAT and otherwise qualifies for admission is exempt from the ACT requirement. (B/R 7/75)

#### Section 3. General Admission Requirements

Admission Criteria to the University of Nevada, Reno is outlined in Sections 1 – 7 of Chapter 16. (B/R 1/02)

 Baccalaureate Programs – Admission to Ffreshman Sstanding requires graduation from an accredited or approved high school with a minimum overall GPA as follows:

Effective prior to Fall 1993:	2.30 or above
Effective Fall 1993:	2.50 or above
Effective Fall 2006:	2.75 weighted GPA or above in the required 13 core
	courses
Effective Fall 2010:	3.00 weighted GPA or above in the required 13 core
	courses
(B/R 12/01)	

- 2. Students enrolled in high school as of the spring of 1992 and who graduate by the spring of 1996 will not be denied admission if they meet the admissions criteria in place as of the spring of 1992. (B/R 4/93)
- 32. Programs designated as limited entry require fulfillment of selective admissions criteria as contained in the institutional catalog and other appropriate college documents. Continuation in selective admissions programs is likewise contingent upon fulfillment of conditions specified by the institution and contained in official institutional documents. (B/R 10/81)

#### Section 4. Admission Requirements for Students in High School

High school seniors may be permitted to enroll, prior to actual graduation, under the following conditions:

- High school students who are at least 15 years of age may be permitted to enroll as nondegree students in a maximum of six <u>(6)</u> undergraduate credits or equivalent per semester. (B/R 8/90)
- Provisional freshman admission is offered to qualified high school students who have completed the junior year on the basis of ACT or SAT scores and self-reported grades. Students must submit final official high school transcripts indicating award of <u>a</u> diploma immediately upon graduation. (B/R 8/90)
  - a. A high school student must take the ACT or SAT and designate UNR as first, second or third choice to receive the official score reports.
  - b. Provisional admission is offered to Nevada resident applicants who have an enhanced ACT composite standard score of 21 or higher, or a recentered SAT combined score of 990 or higher, supported by an ACT or SAT self-reported high school grade point average of 2.75 (A - 4.0) or above. Nonresident applicants are required to have the same ACT or SAT scores supported by an ACT or SAT selfreported high school grade point average of 2.75 or higher. (B/R 5/95)

## Section 5. <u>Alternative Admissions Program</u> (B/R 1/02)

- Students who are denied admission to the University may petition, in writing, to the dDirector of aAdmissions and rRecords within 10 days of receipt of their denial letter. The Special Admissions Committee will review the petition and make a determination of admissibility. The maximum number of applicants who may be admitted each year under these special programs may not exceed six percent of the total freshman enrollment at UNR for the previous fFall semester, as published in the official enrollment report. The maximum number will increase to 10% starting fFall 2006. (B/R 1/02)
- 2. The criteria for admission under the  $\frac{aA}{t}$  ternative  $\frac{aA}{t}$  dmission  $\frac{aA}{t}$  rogram are:
  - a. A combination of test scores and grade point average that indicate potential for success-:
  - b. Special talents and/or abilities such as but not limited to the visual or performing arts or athletic abilities-:
  - c. Other evidence of potential for success-;
  - d. Improvement in the high school record-;
  - e. Overcoming adversity or special hardship-; or
  - f. Other special circumstances.

(B/R 1/02)

- 3. Students admitted under these provisions shall be identified in the student information system as "Alternative Admissions." (B/R 1/02)
- Students admitted under these provisions whose high school cumulative and/or academic grade point averages are less than 2.3 will be admitted "on probation" and identified as such in the <u>sS</u>tudent <u>iInformation sS</u>ystem. (B/R 10/90)
- Section 6. Admission of Foreign Students

The minimum academic requirements for foreign applicants are:

- Official evidence of educational level equivalent to graduation from an accredited <u>AmericanUnited States</u> high school;
- Evidence of above-average ability in an academic curriculum, equivalent to the grade point averages required for domestic students, as verified by official transcripts or satisfactory test scores; (B/R 1/02)
- Satisfactory scores on the Test of English as a Foreign Language (TOEFL) indicating an ability to speak, write and understand the English language sufficient to pursue full-time study.

(B/R 3/74)

## Section 7. Admission to Advanced Standing

Admission with advanced undergraduate standing is granted to a student transferring from another accredited college or university, provided:

- 1. The applicant is in good standing and eligible to return to the educational institution last attended, and
- Through <u>sSpring 2006</u> an official transcript has been presented to the Office of Admissions showing <u>an</u> overall C average or above on all acceptable or transferred credits, provided that if less than 15 acceptable transfer credits are involved, freshman entrance requirements shall also be satisfied. (B/R 1/02)
- 3. Effective **F**all 2006, students must have earned an overall 2.3 grade point average and a minimum of 24 college transferable credits to be considered for admission on the basis of advanced standing coursework. If less than 24 credits have been earned, freshmen entrance requirements must be satisfied. (B/R 1/02)
- 4. Effective <u>F</u>all 2010, students must have earned an overall 2.5 grade point average and a minimum of 24 college transferable credits to be considered for admission on the basis of advanced standing coursework. If less then 24 credits have been earned, freshmen entrance requirements must be satisfied. (B/R 1/02)

### Section 8. Admission to Graduate Programs

The minimum GPA for admission to graduate programs is as follows:

- 1. Master's Programs An undergraduate overall GPA of 2.75 or an average of 3.0 based upon the last half of the undergraduate program, or satisfactory scores on relevant national standardized examinations.
- 2. Doctoral Programs An undergraduate and graduate overall GPA of 3.0. An applicant with less than a 3.0 GPA may be considered for provisional standing. (B/R 10/77)
- 3. The minimum standard will apply university-wide, however, departments or colleges may have entrance requirements in excess of the minimum graduate school requirements. Prescribed program alternatives will be established by departments for some students who do not meet these requirements; the number of students in these programs will be limited to 20% percent of the total graduate enrollment in a department. (B/R 10/84)
- 4. Students who have completed a bachelor's degree may be admitted to the Graduate School as graduate special students or students with graduate standing. No student may register for graduate courses unless officially admitted to the Graduate School in one of the following classifications:
  - a. Graduate Special The Graduate Special classification is for students who do not wish to pursue a program leading to an advanced degree, for students who are unable to complete application for admission to graduate standing prior to registration, or for students who do not meet requirements for graduate standing but have been authorized by a department to enroll for graduate credit.
  - b. Graduate Standing The Graduate Standing classification is for students who wish to pursue a program leading to an advanced degree. Admission to graduate standing permits a student to plan a degree program, to request the formation of an advisory committee and to select or be assigned to a major advisor or thesis director. It does not<sub>n</sub>: however, imply admission to candidacy for a higher degree.
- 5. For the Master's Degree, a student may achieve full graduate standing by:
  - a. Possession of an undergraduate grade point average of 2.75 or better, or
  - b. Achieving a satisfactory score on the Graduate Record Examination or the <u>Graduate</u> <u>Management Admissiion Test (GMAT)</u> for graduate students in the College of Business Administration. <u>The GRE</u> or other applicable test scores must be filed with the Graduate School prior to application for admission to graduate standing. (B/R 1/79)
  - c. Seeking graduate standing by means of a Ggraduate Ttrial Sgemester. A Nevada resident who is denied admission to graduate standing by the two requirements described above may register as a Ggraduate Sgpecial Ttrial Sgemester student. This Ggraduate Sgpecial status shall be changed to Ggraduate Sgtanding upon successful completion of one semester of full-time graduate study with a minimum of nine graduate credits in courses previously approved by the Department Chairman, the Dean of the College, and the Graduate Dean, with a grade of B or better in each course making up the nine credits. Nine credits of full-time graduate study in a single summer may be regarded as equivalent to one semester.
  - d. The nine credits earned in this fashion, but only these nine credits, may count toward the degree.
  - ed. Applicants shall be permitted only one attempt at the third route.
  - fe. Applicants who do not meet the admission requirements for graduate standing but wish to qualify through the <u>T</u>rial <u>S</u>emester procedure must complete the agreement forms available in the Office of Admissions and obtain final approval prior to registration.
  - g. The above applies to all who seek admission for the 1973 (<u>Fall/summer</u>) and subsequent terms.
  - hf. For those already admitted to the graduate special category prior to February, 1973, who elect any of the other routes to graduate standing, the former policy of accepting a maximum of nine graduate credits toward the master's degree will still apply.
- 6. For the <u>Dd</u>octoral <u>Pp</u>rogram, a college graduate may, upon recommendation from the major department, be admitted to work toward the Ph.D. in the Graduate School, if they meet the following requirements:
  - a. An overall GPA of 3.0 or higher on all undergraduate and graduate work.
  - b. Satisfactory completion of necessary prerequisites for work in the chosen major field.
  - c. A student with an overall GPA of less than 3.0 may apply for admission to a doctoral program with provisional standing. Provisional standing may be changed to full standing upon successful completion of two semesters of full-time graduate work as certified by the major department. A student may not remain on provisional standing

for more than two semesters. Advanced work undertaken while on provisional status is fully applicable toward advanced degrees.

# Section 9. <u>Transfer Students</u>

- 1. Individuals who have registered at other educational institutions may not disregard such records and make application on the basis of their high school or selected college transcripts. Any student who does so is subject to cancellation from the University.
- 2. An ineligible applicant who gains admission to the University of Nevada, Reno on the basis of incomplete or fraudulent credentials or misrepresentations in the written application for admission shall have their:
  - a. Admission and registration canceled without refund of any fees; and
  - b. Total credits rescinded that have been earned following such admission; and
  - c. Future registration at the University prohibited.
- 3. A student transferring from one campus to another within the University and Community College System of Nevada is required to submit an application for admission and supporting credentials directly to the Office of Admissions of the campus to which he seeks to transfer. Admission of the applicant and acceptance of transfer credits are governed by the advanced standing regulations of the institution to which the application is submitted.

(B/R 3/74)

Section 10. Registration

- 1. Registration procedures shall be developed and published by each instructional division.
- 2. Each student shall be responsible for registering in person on the date and at the time specified in the class schedule for each semester.
- 3. Registration is not complete until all fees are paid and all registration materials are filed with the Office of the Registrar.
- 4. A regular student enrolling for seven credits or more who completes registration after instruction begins is charged a late fee and is subject to a reduction in credit load.
- 5. In general, each semester's registration should constitute approximately one-eighth of the credits required for the bachelor's degree or one-fourth for an associate degree.
- 6. A full-time undergraduate student is defined as one who is registered for 12 or more semester credits or equivalent. A full-time graduate student is defined as one who is registered for 9 or more semester credits or equivalent.
- The registration of a student who is ineligible to attend the University is subject to immediate cancellation.
   (B/R 3/86)

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## Section 11. Required Courses

- 1. Each bachelor's degree student is required to complete the following University course requirements:
  - a. Constitution Nevada <u>Ss</u>tate law provides that no student may receive a diploma of graduation or a teacher's certificate without having passed a satisfactory examination upon the Constitution of the United States and the Constitution of Nevada. Courses, <u>which that</u> satisfy this requirement, are listed in the catalog.
  - b. English Each student must demonstrate proficiency in written composition by successfully completing courses in English 101-102, unless the requirement is satisfied by authorized exemption. Initial placement is based on ACT English scores.
- 2. Freshmen admitted to the University <u>in </u>#Fall 1989 semester and thereafter must follow core curriculum requirements. All students new to the University and Community College System of Nevada <u>in </u>#Fall 1990 semester and thereafter and who transfer to the University of Nevada, Reno as undergraduate students must follow core curriculum requirements. The Board of Regents requirements (aforementioned in number 1) are incorporated into core curriculum requirements. (B/R 8/90)

## Section 12. Credit by Examination

- 1. There are six (6) types of examinations approved for earning University-level credit:
  - a. College Board Advanced Placement Examination (CBAPE);
  - b. College-Level Examination Program (CLEP);
  - c. ACT Proficiency Examination Program (PEP):
  - d. National League for Nursing Placement Examination (NLN), Profile II:
  - e. National Occupation Trades and Industry Examination (NOCTI); and
  - f. Special examinations administered by an academic department.

2. See current policy on Credit by Examination as published in the UNR Ccatalog. (B/R 8/90)

### Section 13. Dropping of Courses

A student may drop a course during the first eight <u>(8)</u> weeks of the semester without approval.

The changing from grade to audit of individual courses during the ninth week through the end of the semester is not permitted. Under exceptional circumstances, including illness, accident or similar medical emergency or other hardship cases, as described in the incomplete policy and refund policy, the <u>a</u> student has the options of requesting an incomplete in one or more courses, dropping individual courses, or withdrawing from the <u>uU</u>niversity. In all cases, the<u>a</u> student is required to follow the regulations provided in the

appropriate sections of the general university catalog regarding incompletes, refunds, dropping courses, or withdrawing from the University. (B/R 12/02)

## Section 14. <u>Withdrawal from the University</u>

A student wishing to withdraw during the first eight weeks of the semester must do so through the Touch-Tone Registration System. After the eighth week, a student wishing to withdraw obtains the proper form from the Registrar and contacts the Office of Student Life for an exit interview. A withdrawal, which that occurs after the first eight weeks of the semester, requires each instructor to indicate whether the student is passing or failing. The withdrawal is official only after the completed and signed forms have been filed with the Registrar. A student who leaves without officially withdrawing receives a failing grade in all courses. (B/R 10/98)

### Section 15. Categories of Students

- 1. Regular students are those who have been officially admitted to the University by satisfying the admission requirements to one of the established degree programs. Regular students may be either full-time or part-time.
- 2. Non-degree students an individual who is fifteen (15) years of age or over or who can present evidence of high school graduation may register as a non-degree student without official admission to the University. (B/R 8/90)

A non-degree student may register for a maximum of six (6) semester credits (or equivalent) in classroom instruction in one (1) semester. Although there is no limit to the number of credits, which that may be earned in this category, a maximum of 32 credits is acceptable toward a bachelor's degree.

### Section 16. Classification of Students

Undergraduate students are classified by the number of semester credits completed:

Freshman or first year	29 or less
Sophomore or second year	30 to 59
Junior	60 to 89
Senior	90 or more

(B/R 3/74)

Section 17. Grades and Examinations

- 1. The UCCSN grading policy is identified in Section <u>IVVI</u> of this Chapter. (B/R 6/93)
- <u>S</u> and <u>U</u> indicate satisfactory or unsatisfactory performance in noncredit courses, completed graduate courses involving thesis or dissertation, and those courses offered with this grading option. An <u>S</u> indicates achievement equivalent to an <u>A</u>, <u>B</u>, or <u>C</u> for undergraduate courses; <u>U</u> represents <u>D</u> or <u>F</u> performance. For graduate courses, an <u>S</u> indicates achievement equivalent to an <u>A</u> or <u>B</u>; <u>U</u> represents <u>C</u>, <u>D</u>, or <u>F</u> performance. Neither <u>S</u> nor <u>U</u> is assigned a grade point value. (B/R 10/90)

- 3. <u>W</u> signifies the dropping of a course, or withdrawal from the University, with passing grades and is not included in the grade point average. After the first eight (8) weeks of the semester, an <u>F</u> is given to each student who is failing at the time of dropping a course or withdrawing from the University. (B/R 10/98)
- 4. <u>I</u> is a neutral mark and means incomplete. An <u>I</u> is given when a student is performing satisfactory work but for a reason beyond his control is unable to complete the required work during the semester or term. An <u>I</u> that is not removed by the last day of the next regular semester, <u>Ss</u>ummer <u>Ss</u>ession excluded, is automatically changed to <u>F</u>. Except in unusual circumstances, students may not graduate with grades of incomplete (I) on their record. (B/R 10/90)
- X signifies a course "in progress" such as master's thesis or doctoral dissertation. This grade is reserved for special courses, <u>which that</u> require more than one (1) semester to complete. Students may not graduate with grades of "X" on their record. (B/R 6/93)
- <u>NR</u> signifies that an instructor has failed to assign a grade to a student. This grade is assigned by the registrar until the proper grade is determined. Students may not graduate with grades of "<u>NR</u>" on their record. (B/R 10/90)
- 7. <u>Repeat</u>. Students may repeat a maximum of 12 lower-division credits. The course(s) must be repeated during the next regular semester in which the course is offered and the student is enrolled. The most recent grade earned will be used in the grade point calculation. Previous grades remain on the transcript. (B/R 10/90)
- 8. Other university courses may be repeated to gain additional grade points provided proper registration occurs. These courses are marked "repeat," the number of credits are added to those attempted, but no additional credit is earned. (B/R 10/90)
- 9. Satisfactory/Unsatisfactory
  - a. A baccalaureate student may earn a maximum of 30 semester credits in courses graded on an <u>S</u> or <u>U</u> basis, subject to the approval of each individual college.
  - A transfer student may earn a maximum of one-\_fourth of the remaining credits at UNR on an S or U basis provided the total does not exceed University policy. (B/R 10/90)
  - c. A transfer student with more <u>S</u> or <u>U</u> credits than allowed by University policy is ineligible for additional <u>S</u> or <u>U</u> registrations, except for required courses offered on an <u>S</u> or <u>U</u> basis only.
  - d. Each college is responsible for determining the total number of credits earned with grades of <u>S</u> or <u>P</u> and the specific courses (transfer, elective, or required) which are acceptable toward a degree in that college within the limits of the University maximum.
  - e. Each college course which<u>that</u> is approved for <u>S</u> or <u>U</u> grading only is to be properly designated in the University catalog for reference.

- f. Credits and grades recorded in accordance with the satisfactory-unsatisfactory policy are applicable toward meeting graduation requirements but are excluded when calculating the grade point average.
- 10. Final Examinations The instructor is responsible for the proper evaluation of each enrolled student throughout the instructional period.
- 11. Grade Point Average A student's average is determined by dividing the total number of points earned by the total number of semester credit hours attempted, excluding courses in which a grade of <u>S</u>, <u>U</u>, <u>AD</u>, <u>W</u> and <u>I</u> was recorded.
- 12. Grade Point Deficiency A student is deficient in grade points when fewer than two grade points are earned for each credit registered, excluding those completed with grades of <u>S</u>, <u>U</u>, <u>AD</u>, <u>W</u> and <u>I</u>.
- 13. Satisfactory Progress Policy

First-time freshmen will be considered in good academic standing and eligible to return to the <u>uU</u>niversity until they have attempted 24 credits or completed one calendar year. After having attempted 24 credits, students must have achieved a cumulative grade point average of 2.00 to be considered in good academic standing. First-time freshmen are defined as students entering the <u>uU</u>niversity whose basis <u>offor</u> admission is high school. Academic status (probation, suspension) will not be determined for first-time freshmen until they have attempted 24 credits at the <u>uU</u>niversity or completed one calendar year. Twenty-four credits attempted is inclusive of all grading options. (B/R 9/91)

In order to remain eligible for federal financial aide assistance, students must undertake a full-time load, i.e., (e.g., a minimum of 12 credits each semester). Failed courses may be repeated in a subsequent semester. Twenty-four credits must be earned and a cumulative grade point average (GPA) of 2.00 must be achieved within one calendar year of initial enrollment in order to remain eligible for federal financial aid assistance. (B/R 9/91)

Students who fall below a 2.00 <u>GPA</u> after any given semester prior to having attempted 24 credits will be issued a warning notice. Students who receive a warning notice must seek academic advisement and present proof of such to the  $\frac{r}{R}$ egistrar before they can register. (B/R 9/91)

- 14. Academic Warning, Probation, and Disqualification
  - a. Academic Warning Anytime an undergraduate student's cumulative GPA falls below a 2.0, but is above the probationary cutoff, the student is placed on academic warning. The cutoff is based on the number of credits earned.

A student who has earned:

0-29 credits is placed on academic warning isif their cumulative GPA is 1.6 or above, but below a 2.0.

30-59 credits is placed on academic warning if their cumulative GPA is 1.8 or above, but below a 2.0.

60 or more credits is placed on academic warning if their cumulative GPA is 1.9 or above, but below a 2.0.

b. Academic Probation

Academic Action: Academic action consists of warning, probation and disqualification. Students are placed on warning and probation at the end of each <u>Fall</u> and <u>Spring</u> semester. Disqualification occurs only at the end of the <u>Spring</u> semester. Graduate students should consult the Graduate School.

Conditions: Undergraduate students are placed on academic probation when the student's cumulative GPA is below the warning threshold as defined by credits.

A student who has earned:

0-29 credits and has a cumulative GPA of less than a 1.6.30-59 credits and has a cumulative GPA of less than a 1.8.60 or more credits and has a cumulative GPA of less than 1.9.

A student who is placed on academic probation is requested to meet with a counselor in Academic and Career Services to review his/her academic plan and prepare and sign a plan of action contract. Students who do not do so may have their subsequent term's registration blocked.

Program Probation: A school or college may place a student on probation whenever satisfactory progress toward degree objectives is not maintained. The credit load of a student on probation is determined in consultation with the assigned faculty advisor and, when necessary, the dean of the appropriate school or college.

Release from University Probation: Undergraduate students are removed from probation when their GPA places them above the probation threshold.

Release from Program Probation: The school or college defines release from program probation.

c. Disqualification

Conditions: After probation and failure to raise the cumulative GPA above the probation threshold, the student will be advised by Admissions and Records that they have been placed on academic disqualification.

Penalty: Disqualification removes a student from their his or her academic program/major. The student will be classified as a non-degree student until their cumulative UNR GPA is above the probation threshold. Once the student's cumulative UNR GPA is 2.0 or above, the disqualified student can petition for readmission to a major. The implications of non-degree status include registration limit of 6 credits per semester at UNR and no federal or state financial aid. Academic disqualification is enacted at the end of the son semester only.

(B/R 3/02)

### 15. Academic Renewal

Under certain circumstances, an undergraduate may petition the  $\underline{rR}$ egistrar for academic renewal. If the petition qualifies, the student may have a maximum of two (2) consecutive semesters of course work disregarded in all calculations regarding academic standing, grade point average, and eligibility for graduation. If summer work is to be included in the work to be disregarded, then a five-week summer term shall count as one-half semester.

Eligibility for academic renewal shall be subject to the following conditions:

- a. At the time the petition is filed, a minimum of five (5) years shall have elapsed since the most recent course work to be disregarded was completed.
- b. In the interval between the completion of the most recent course work to be disregarded and the filing of the petition, the student shall have completed a minimum of fifteen (15) credits of course work at an accredited institution of higher education with a minimum grade point average of 2.50 on all work completed during that interval. Courses taken during this interval may be repeats of previously attempted college work.

The petition to be filed by the student shall specify the semester(s) or term(s) to be disregarded. If more than one (1) semester or term is to be disregarded, those shall be consecutive, completed within two (2) calendar years, with no intervening enrollments at the University.

If the petition qualifies under this policy, the student's permanent academic record shall be suitably annotated to indicate that no work taken during the disregarded semester(s), even if satisfactory, may apply toward graduation requirements. However, all work will remain on the academic record, ensuring a true and accurate academic history.

Academic renewal may be affected only once during a student's academic career and applied to the first undergraduate degree only. (B/R 10/90)

### Section 18. Requirements for Graduation

- 1. a. A student enrolled at a UCCSN institution may elect to graduate under the catalog of the year of enrollment in a baccalaureate-level program or the year of graduation.
  - b. Students who change there their major must choose the catalog of the year of the latest change of major or the year of graduation.
  - c. Whichever catalog is used, it cannot be more than 10 years old at the time of graduation.

 d. In the case of UCCSN transfer students, any exceptions to this policy will be handled by the Transfer Center and <u>through</u> the transfer agreement contract process.
 (B/R 10/94)

- 2. To be-graduated, each student must average at least two (2) grade points for each semester credit attempted for a regular letter grade. This includes all courses repeated and excludes those courses resulting in marks of <u>AD</u>, <u>I</u>, <u>S</u>, <u>U</u> and <u>W</u>.
  - 3. In addition to the courses required by each school or college, each candidate for a bachelor's degree must satisfy the English, mathematics, U.S. and Nevada Constitution requirements.
  - 4. Freshmen admitted to the University <u>#Fall</u> 1989 <u>semester</u> and thereafter must follow core curriculum requirements. All students new to the University and Community College System of Nevada in <u>#Fall</u> 1990 <u>semester</u> and thereafter and who transfer to the University of Nevada, Reno as undergraduate students must follow core curriculum requirements. The Board of Regents requirements (<u>aforementioned in Section 12, number 1</u>) are incorporated into core curriculum requirements. (B/R 8/90)
  - 5. A minimum of 124 credits are required for the bachelor's degree. See the UNR catalog for the specific degree requirements of each college. (B/R 9/90)
  - 6. A candidate for a bachelor's degree at UNR must complete <u>at least 32</u> upper-division credits in residence.

Students who have completed the residency requirement and have no more than 12 credits remaining for degree completion may petition to graduate in absentia. Students must obtain permission from their college dean. The total number of transfer credits allowed toward the degree must not be exceeded. (B/R 8/90)

# F. UNIVERSITY OF NEVADA, LAS VEGAS (UNLV)

# Section 1. Discrimination Prohibited

There shall be no discrimination in the admission of students on account the basis of sex, color, race or creed, handicaps disabilities, or national origin. (B/R 2/75)

# Section 2. General Admission Policy

- 1. All applicants for admission to the University must be at least fifteen (15) years of age.
- 2. All new students are required to furnish satisfactory evidence of good moral character as evidenced by a certificate of graduation or of honorable dismissal from the school last attended.
- 3. All applicants for admission shall complete such tests and furnish such information as required by the regulations published in the Admissions Information section of the applicable catalog.

4. American College Test (ACT) scores are required for freshman admission to the University for use in academic advisement, proper course placement and for those resident applicants who do not qualify on the basis of the high school record. An applicant who completes the SAT and otherwise qualifies for admission is exempt from the ACT requirement. (B/R 7/75)

## Section 3. General Admission Requirements

Admission criteria to the University of Nevada, Las Vegas is outlined in Sections 1 – 7 of Chapter 16. (B/R 1/02)

- 1. Associate Degree Programs The admission requirements to associate degree programs are the same as for baccalaureate programs.
- Baccalaureate Programs Admission to Freshman Standing requires graduation from an accredited or approved high school with a minimum overall <u>grade point average (GPA)</u> as follows:

Effective prior to Fall 1993: Effective Fall 1993:	
Ellective Fail 1995.	2.50 or above
Effective Fall 2006:	2.75 weighted GPA or above in the required 13 core
	courses
Effective Fall 2010:	3.00 weighted GPA or above in the required 13 core
	courses
(B/R 12/01)	

- Students enrolled in high school as of the <u>sS</u>pring <u>of</u>-1992 and who graduate by the <u>sS</u>pring <u>of</u>-1996 will not be denied admission if they meet the admissions criteria in place as of the <u>sS</u>pring<u>-of</u> 1992. (B/R 4/93)
- 4. Programs designated as limited entry require fulfillment of selective admissions criteria as contained in the institutional catalog and other appropriate college documents. Continuation in selective admissions programs is likewise contingent upon fulfillment of conditions specified by the institution and contained in official institutional documents. (B/R 10/81)

# Section 4. Admission Requirements for Students in High School

The Early Studies Program (ESP) enables eligible high school students to complete University courses before high school graduation. Students may elect to apply to the program under one of two options.

1. High school juniors and seniors having a 2.5 unweighted, cumulative high school GPA who have completed four to six semesters of high school may register for a maximum of six (6)credits per regular semester and three (3) credits per summer session term upon acceptance to the program. Superior students may be permitted to enroll in additional credits on a case-by-case basis.

- High school seniors who are within three (3) credits of high school graduation, who have a 2.5 unweighted, cumulative high school GPA, and who have completed the high school course requirements for admission to UNLV may be formally admitted to the University and may register for a maximum of nine (9) credits per regular semester and six (6) credits per summer session term.
- 3. Students eligible for the program are to make application through the Student Development Center. As part of the application for the program, students must sign an agreement indicating that they agree to keep the coordinator informed of their academic progress via regularly scheduled conferences.

(B/R 3/97)

# Section 5. <u>Alternative Admission Program</u> (B/R 1/02)

- Students who are denied admission to the <u>u</u>University may petition, in writing, to the aAssistant <u>v</u>Vice <u>pP</u>resident for <u>eE</u>nrollment <u>mM</u>anagement/dDean of aAdmission within 10 days of receipt of their denial letter. The Alternative Admissions Committee will review the petition and make a determination of admissibility. The maximum number of applicants who may be admitted each year under these special programs may not exceed six percent of the total freshman enrollment at UNLV for the previous <u>fF</u>all semester, as published in the official enrollment report (waived by the Board of Regents for 1989-90 and 1990-91 academic year). The maximum number will increase to 10% percent starting <u>fFall</u> 2006. (B/R 1/02)
- 2. The criteria for admission under the  $\frac{aA}{A}$  ternative  $\frac{aA}{A}$  dmission  $\frac{aA}{A}$  rogram are:
  - a. A combination of test scores and grade point average that indicate potential for success-:
  - b. Special talents and/or abilities such as but not limited to the visual or performing arts or athletic abilities-;
  - c. Other evidence of potential for success-
  - d. Improvement in the high school record  $\frac{1}{2}$
  - e. Overcoming adversity or special hardship-; or
  - f. Other special circumstances.
  - Students admitted under these provisions shall be identified in the <u>sS</u>tudent <u>iInformation</u> <u>sS</u>ystem as "Alternative Admissions."

4. Students admitted under these provisions who do not meet the entrance requirements will be admitted "on probation" and identified as such in the <u>sS</u>tudent <u>iInformation <u>sS</u>ystem.</u> (B/R 1/02)

# Section 6. Admission of Foreign Students

The following regulations govern the admission of foreign students to UNLV:

1. Each international student is required to take the <u>Test of English as a Foreign Language</u> -(TOEFL) examination and show that he has at least intermediate proficiency in English before he is admitted to the University.

- 2. If more than six (6) months have elapsed between the time these tests are given and his entrance to the <u>uU</u>niversity, and if his scores are lower than the recommended level for full academic proficiency, the student is required to take a placement test administered by the director of English as a Second Language (ESL) so that the student can know how much English he must take before he can enter a full academic program at UNLV.
- If the student is a transfer from another institution with a certificate of proficiency in English, or with grades in English courses, <u>which that</u> would indicate, he can handle the work at <u>this schoolUNLV</u>, he can be admitted without being required to take the TOEFL.
- All papers must <u>have been be</u> processed before the student receives his certificate of admission (I-20). He must have been sent his certificate of admission by the following dates:

July 15 for <mark>fF</mark>all admission, December 15 for <mark>sS</mark>pring admission, and May 15 <u>for</u> summer admission.

 The Office of Admissions shall have the authority to waive the language test requirement when competence in the English language is evident.
 (B/R 7/75)

## Section 7. Admission to Advanced Standing

Admission with advanced undergraduate standing is granted to a student transferring from another accredited college or university, provided:

- The applicant is in good standing and eligible to return to the educational institution last attended., and
- Through Spring 2006 an official transcript has been presented to the Office of Admissions showing an overall C average or above on all acceptable or transferred credits, provided that if less than 12 acceptable transfer credits are involved, freshman entrance requirements shall also be satisfied. (B/R 1/02)
- Effective <u>F</u>all 2006, students must have earned an overall 2.3 grade point average and a minimum of 24 college transferable credits to be considered for admission on the basis of advance standing coursework. If less than 24 credits have been earned, freshmen entrance requirements must be satisfied. (B/R 1/02)
- Effective <u>F</u>all 2010, students must have earned an overall 2.5 grade point average and a minimum of 24 college transferable credits to be considered for admission on the basis of advanced standing coursework. If less than 24 credits have been earned freshmen entrance requirements must be satisfied. (B/R 1/02)

# Section 8. Admission to Graduate Programs

- Admission to a graduate program at UNLV requires an undergraduate grade point average of at least 2.75, or 3.00 in the last two years of undergraduate work, <u>or</u> satisfactory composite scores on the aptitude sections of the Graduate Record Examination (GRE) or the Graduate Management <u>ExaminationAdmission</u> Test (GMAT). (B/R 4/79)
- 2. Students who have completed a bachelor's degree at an accredited college or university may be admitted to the Graduate College with graduate standing.
- 3. If a student has not been formally admitted to the Graduate College, he may, with departmental approval, take graduate courses as a Special Student. Subject to appropriate graduate college regulations and departmental approval, a limited number of hours taken as a special student may be used in his graduate program, should the later be admitted to the Graduate College.
- 4. For the master's degree at UNLV, a student who has been denied admission to Ggraduate Sstanding because of an inadequate grade point average may be granted admission teon Pprovisional Sstanding upon the approval of the Department Chairman and the Graduate Dean. Provisional Sstanding may be changed to Graduate Standing upon successful completion of one semester of full-time graduate study--specifically, a minimum of nine credit hours previously approved by the Department Chairman. Ten weeks of full-time graduate study in a single summer may be regarded as equivalent (nine course credits would constitute an acceptable full load during the two sessions of the summer).

A student may not remain on Pprovisional Sstanding for more than one semester. It is the student's responsibility at the end of the semester to file for a change of status. Change of status must be effected prior to the close of the late registration period. Should the change in status not be effected, the result will be denial of admission to Ggraduate Sstanding through the Pprovisional Sstanding procedure. The GRE route<sub>7</sub>: however, will still be open.

(B/R 3/74)

# Section 9. <u>Transfer Students</u>

- 1. Individuals who have registered at other educational institutions may not disregard such records and make application on the basis of their high school or selected college transcripts. Any student who does so is subject to cancellation from the University.
- 2. An ineligible applicant who gains admission to the University of Nevada, Las Vegas on the basis of incomplete or fraudulent credentials or misrepresentations in the written application for admission shall have their:
  - a. Admission and registration canceled without refund of any fees; and
  - b. Total credits rescinded that have been earned following such admission; and
  - c. Future registration at the University prohibited.

3. A student transferring from one <u>campusinstitution</u> to another within the University and Community College System of Nevada is required to submit an application for admission and supporting credentials directly to the Office of Admissions of the campus to which he seeks to transfer. Graduate students seeking to transfer to UNLV are required to submit application and supporting credentials to the Graduate College. Admission of the applicant and acceptance of transfer credits are governed by the advanced standing regulations of the institution to which the application is submitted.

(B/R 3/74)

# Section 10. Registration

- 1. Registration or enrollment procedures shall be developed and published by the University.
- 2. Each student shall be responsible for enrolling on the dates and times specified in the class schedule for each semester or special session.
- 3. Students are responsible for the payment of fees for each course in which they enroll.
- 4. Students paying fees after the date and time set forth in the schedule of classes may be charged a late fee.
- 5. A full-time undergraduate student is defined as one who is enrolled in 12 or more semester credits or its equivalent of course work. A full-time graduate student is defined as one who is enrolled in 9 or more semester credits or equivalent.
- 6. The registration or enrollment of a student who is ineligible to attend the University is subject to immediate cancellation.
- A student may be administratively dropped for nonpayment of fees. A student administratively dropped on or before the last day of the term will receive no grade and will be subject to payment of tuition (if applicable) and enrollment fees.
   (B/R 2/92)

# Section 11. Required Courses

- Each associate degree student is required to complete the necessary courses to satisfy the United States and Nevada Constitution requirements and six (6) semester credits of English.
- 2. Each bachelor's degree student is required to complete the following University course requirements:
  - a. Constitution Nevada State law provides that no student may receive a diploma of graduation or a teacher's certificate without having passed satisfactorily, in a course of study, and examination upon the Constitution of the United States and the Constitution of Nevada. Courses, which that satisfy this requirement, are listed in the catalog.

b. English - Each student must demonstrate proficiency in written composition by successfully completing courses in English 101-102, unless the requirement is satisfied by authorized exemption. Initial placement is based on the ACT Examination, the TSWE Examination, and/or the English Department's diagnostic essay examination.

# Section 12. Credit by Examination

- 1. There are four (4) types of examinations approved for earning University-level credit:
  - a. College Board Advanced Placement Examinations (CBAPE);
  - b. College-Level Examination Program (CLEP):
  - c. ACT Proficiency Examination Program (PEP); and
  - d. Special examinations administered by an academic department.
- 2. See current policy on Credit by Examination as published in <u>the UNLV Gc</u>atalog.

# Section 13. <u>Precedence of Courses</u>

- 1. Required Courses All students must give precedence to required courses in regular sequence and may not register in an elective course to the exclusion of a required course. Only under exceptional circumstances may the dean of the college permit a student to defer a required course or to withdraw from it. In no case may a required course be deferred for more than one year.
- 2. Failed Courses Any required subject in which a student has failed, or for which the student received no credit, takes precedence over all other subjects in the arrangement of the program of courses. Such a failed subject must be repeated in class as soon as the course is offered in the University of Nevada program. In exceptional cases, a required course, which that has been failed, may be taken at another accredited institution.
- 3. Addition of Credit Any UNLV freshman enrolling for more than 17 credits must have approval of the dean; sophomores, juniors and seniors enrolling for more than 18 credits must have the approval of the adviser and of the dean.
- 4. Reduction of Credit A dean may reduce the credit load of a late registrant or of a student who failed to earn credit in some of his courses the previous semester. Special permission is not required to register for a reduced credit load.

# Section 14. Dropping of Courses

After the last date to drop without being subject to a grade, no additional drops will be permitted. (B/R 12/91)

# Section 15. <u>Withdrawal from the University</u>

A student totally withdrawing from all courses <u>must</u> secures a withdrawal form from the Registrar's Office, obtains all required signatures, and returns the form to the Registrar's Office. The date on which the form is filed with the Registrar's Office is the official date of the withdrawal and this date is used in determining eligibility for refunds. (B/R 12/91)

## Section 16. Categories of Students

- 1. Regular students are those who have been officially admitted to the University; <u>t</u>hey may register for either a full-time or a part-time program.
- 2. A special student is one who has not been admitted to regular status and is limited to 15 semester credits or equivalent per semester. Special students must be able to present evidence of high school graduation or must be 18 years of age or over. A maximum of 32 credits earned while a special student may be applied toward a bachelor's degree. A maximum of 15 credits earned while a post-baccalaureate special student may, upon approval, be applied toward a graduate degree. Special students are subject to the same academic regulations as regular students. (B/R 4/96)
- 3. An auditor is a student who registers for no credit or grade. An auditor must have the instructor's or the department's permission to enroll in a course. (B/R 8/94)

### Section 17. <u>Classification of Students</u>

Undergraduate students are classified by the number of semester credits completed:

Freshman or first year associate degree	28 or less
Sophomore or second year associate degree	29 to 59
Junior	60 to 89
Senior	90 or more

(B/R 3/74)

Section 18. Grades and Examinations

- 1. The UCCSN grading policy is identified in Section <u>IVVI</u> of this Chapter. (B/R 6/93)
- 2. <u>S</u> and <u>F</u> indicate satisfactory or failing performance in courses available on the satisfactory/fail option, noncredit courses, and graduate courses involving thesis or a professional paper. (B/R 4/76)
- 3. <u>W</u> signifies the dropping of a course, or withdrawal from the University before the end of the eighth week. Neither course nor grade will appear on the transcript. After the eighth week, but before final exam week, withdrawal from a course will be listed as withdraw. <u>W</u> will not be computed in the grade point average. (B/R 4/76)
- 4. <u>I</u> can be granted when a student has satisfactorily completed at least three-fourths of the semester but for reason(s) beyond the student's control, and acceptable to the instructor, cannot complete the last part of the course; and the instructor believes that the student can finish the course without repeating it. A student who receives an <u>I</u> is

responsible for making up whatever work was lacking at the end of the semester. If course requirements are not completed within the time indicated, a grade of <u>F</u> will be recorded and the GPA will be recomputed accordingly. Undergraduate level courses must be completed before the end of the following regular semester and graduate level courses must be completed within one year. Students who are making up an incomplete do not reregister for the course, but make individual arrangements with the instructor who assigned the <u>I</u>. (B/R 5/85)

- 5. <u>X</u> is restricted to research projects extending beyond one semester. At the time the project is successfully completed, the instructor will then submit a grade to replace the <u>X</u>.
- 6. <u>Repeating a Course</u>.
  - a. Before Granting a Degree.
    - (1) <u>Repeating "Fs'"</u>.
      - (A) A student receiving a final grade of <u>F</u> or <u>WF</u> in a course at UNLV can obtain credit by reregistering for the course at UNLV, repeating the class work, and receiving a passing grade.
      - (B) A failed course cannot be repeated more than once unless the course is a university general core requirement of a specific college, or department requirement.
      - (C) The original grade will remain on the student's academic record with an appropriate notation. For courses repeated prior to February 1971, both the original grade and the repeat grade are included in the grade point average.
      - (D) Those courses, which that may be repeated more than once, will have the repeat grade and accompanying credit averaged in on the transcript and included in the grade point average. However, if the course is repeated more than once, only the academic standing of the current term will be affected by a repeated course.
      - (E) A failed course cannot be challenged by examination.

(B/R 10/87)

- (2) <u>Repeating Courses in General</u>.
  - (A) For the repeat of an <u>F</u> or <u>WF</u>, see Section <u>a.1.)a.)18, subsection 6.a.1.A</u>; otherwise, this section shall apply.
  - (B) A student may repeat any UNLV course once, except for the courses designated in the catalog as allowable repeats, and have the repeat grade counted as part of the UNLV grade point average. Both grades will remain on the transcript with an appropriate notation.
  - (C) The repeat grade must be of the same grading option as the original grade.

- (D) For courses repeated prior to February 1971, both the original grade and the repeat grade are included in the grade point average.
- (E) In instances where the grades are identical, the most current grade and credit will be counted in the UNLV totals.
- (F) The academic standing of only the most current term will be affected by a repeated course.
- (G) A student attempting to repeat any course more than once, other than those allowable as in the catalog, shall be subject to cancellation of class, credit, and loss of fees.

# (B/R 10/87)

b. After a Degree has been Granted.

<u>Repeating Courses</u>. The fact that UNLV has granted a degree to a student shall not preclude the student's right to repeat a course for the purpose of improving a grade. However, class standing will not be affected by the results. The original grade will not be deleted from the record and the grade point average at the point that the degree was granted will not be adjusted.

c. <u>Student's Responsibility of Notification</u>. Students <u>are</u> responsible for providing the Office of the Registrar with written notification when a repeat course is near completion. A repeat adjustment form is available from the <u>FR</u>egistrar's <u>eO</u>ffice for this purpose and must be requested by the student. (B/R 8/94)

Computer-printed grade reports do not <u>initially compensateautomatically adjust</u> for repeated courses. Grade point averages, credits attempted, and credits earned will be manually adjusted.

(B/R 10/87)

- 7. <u>Satisfactory/Fail Grading</u>. Certain courses are offered only on a satisfactory/fail basis whereby the student will receive a grade of "S" or "F<sub>7</sub>" rather than be graded on the ABCDF scale. A limited number of courses are offered on this S/F basis. No courses are offered with an option of either S/F or A-F grading. Courses graded <u>only</u> on S/F are identified in the class schedules for each semester. Policies and procedures governing satisfactory/fail registration are:
  - a. The grade of "S" is <u>not</u> used in computing the grade point average; "F" grades are included in <u>grade point</u> averages.
  - b. No limitation is placed on the number of S/F graded courses for which a student may register during any given semester.

c. The maximum number of credits allowed that are graded S/F applicable to a degree program will be determined by the <u>dD</u>ean of the program.
 (B/R 6/90)

- <u>Removing a Semester of F Grades</u>. A student who received a semester of <u>F</u> under the pre-1971 grading system as a result of improper withdrawal may have one semester's grades changed to Withdraw Pass (WP) on his record by petitioning the Academic Standards Committee. (B/R 3/74)
- 9. <u>Satisfactory Progress</u>. In cooperation with the respective college deans, the Academic Standards Committee shall establish college-level standards subcommittees, the composition of which will consist of students and faculty as determined by the Academic Standards Committee. At the end of a semester each college standards committee shall receive a list from the Registrar of students in its college who have failed to make satisfactory progress.

Unsatisfactory progress will be defined as having failed to achieve a 2.0 grade point average for the semester, or having received grades of <u>WP</u>, <u>WF</u>, or <u>F</u> in fifty percent or more of credits attempted in a semester, or having been placed on academic probation. The college subcommittees shall have the following responsibilities:

- a. Inform the students that they are in danger of going on academic probation, or that they have already been placed on it-
- b. Determine if a student is accumulating an excessive number of <u>WP</u>, <u>WF</u>, or <u>F</u> grades.:
- c. Limit the academic load of a student- $\frac{1}{2}$
- d. Place students on academic probation or remove probation-:
- e. Place students on academic suspension-; and
- f. Approve or disapprove applications for readmission after academic suspension.

A student shall have a right to appeal to the Academic Standards Committee all decisions made by the college-level subcommittees.

- 10. Final Examinations The University requires that an examination be given at the end of the semester in all courses at the time specified in the class schedule.
- 11. Grade Point Average The courses in which a grade of <u>S</u>, <u>N</u>, <u>WP</u>, <u>I</u>, <u>X</u> or <u>AD</u> are recorded are excluded from the grade point average. WF grades recorded by UNLV after September 7, 1976, are also excluded.
- Grade-Point Deficiency A student is deficient in grade points when fewer than two grade points are earned for each credit registered, except for courses in which grades of <u>S</u>, <u>WP</u>, <u>I</u>, <u>X</u> or <u>AD</u> are recorded, or a grade of <u>WF</u> earned after September 7, 1976.
- 13. Scholastic Probation, Suspension and Readmission

- a. <u>University Probation</u>. The University will place a student on probation if the UNLV Ggrade Ppoint Bbalance falls below zero, that is, if the Ggrade Ppoint Aaverage falls below 2.00. Probation will be lifted as soon as Ggrade Ppoint Bbalance rises to zero or above. A student on probation should plan carefully lest suspension follow. Probation is a warning that studies are not of expected quality. The student should seek advice from a faculty advisor. It is the student's responsibility to seek the advice. To locate an advisor, the student should consult dDepartment cChairman or dDean.
- b. <u>University Suspension</u>. The University will suspend a student for one calendar year if <u>his</u> UNLV Garade Ppoint Bbalance falls to -15 or below after the student has been placed on probation. A suspended student will not be allowed to take any UNLV credit courses.

The University will suspend only at the end of a regular semester in which the student has been on probation. University suspension automatically suspends the student from the program and college in which enrolled. A certified letter mailed to the last address provided by the student to the Registrar will discharge all University responsibility for notification.

- c. <u>University Readmission after Suspension</u>. After one (1) calendar year has elapsed, the University will readmit a suspended student upon application, provided the student gains acceptance or reacceptance into a college. (A student with less than 29 UNLV credits may <u>chooseconsult with</u> the Academic Advising and Resource Center.)
- d. <u>Petitions for Relief from University Rules</u>. If extraordinary circumstances warrant some modification of the foregoing rules, the student may petition for relief. The petition must secure approval of <u>aA</u>dvisor, <u>dD</u>epartment <u>eC</u>hairman, <u>dD</u>ean and University Academic Standards Committee. Appeals continue to the Vice President for<u>of</u> Academic Affairs.
- e. College Probation, Suspension, and Readmission.
  - (1) If acceptable progress is not made in the program in which a student is enrolled, the <u>Cc</u>ollege will place the student on college probation or college suspension. College and department rules govern these matters, and the student is responsible for knowing the rules.
  - (2) College suspension does not suspend a student from the University; however, a suspended student will not be permitted to take any UNLV credit course until the student has secured readmittance or acceptance by another program or college. (Students with less than 29 credits may request acceptance by the Academic Advising and Resource Center.)
  - (3) The College may readmit a student suspended by the college, upon application to the dean, in accordance with college and department rules.
  - (4) Petitions for relief from college and departmental rules must secure approval of advisor, department chairman, and dean. Appeals continue to the

University Academic Standards Committee and the Vice President for Academic Affairs.

(B/R 10/84)

## Section 19. <u>Requirements for Graduation</u>

- 1. Choice of Catalog to Satisfy Graduation Requirements for UNLV Students:
  - a. A student enrolled at a UCCSN institution who has not officially changed majors may elect to graduate under the catalog of the year of enrollment in a baccalaureate level program or the year of graduation.
  - b. Students who officially change their major with the <u>FR</u>egistrar's <u>Office</u> may choose the catalog of the year of the latest change of major or the year of graduation.
  - c. Whichever catalog is used, it cannot be more than ten years old at the time of graduation.

(B/R 10/94)

- 2. Each student must satisfy the current scholarship requirements. An undergraduate student shall have a cumulative grade point average of <u>at least</u> 2.0 for the total of all college-level credit attempted and the total of all college-level credit attempted at UNLV. Grades of <u>S</u>, <u>N</u>, <u>I</u>, <u>X</u>, <u>AD</u>, and <u>WP</u> are excluded from the grade point average computation. Also excluded are grades of <u>WF</u> earned after September 7, 1976. A student may repeat a course once without having the original grade computed in the average (applicable to repeats completed after February, 1971.)
- 3. In addition to the courses required by each school or college, each candidate for a bachelor's degree must satisfy the English and U.S. and Nevada Constitution requirements.
- 4. The minimum number of credits required for an associate degree is 60; and 124 for the bachelor's degree. See the UNLV Catalog for the specific degree requirements of each college.

# G. NEVADA STATE COLLEGE, HENDERSON

### Section 1. Discrimination Prohibited

There shall be no discrimination in the admission of students on account the basis of sex, color, race or creed, handicaps disabilities, national origin, or sexual orientation.

# Section 2. <u>General Admission Policy</u>

1. All applicants for admission to Nevada State College must be at least fifteen (15) years old. (B/R 3/03)

- 2. All new students are required to furnish satisfactory evidence of good moral character as evidenced by a certificate of graduation or of honorable dismissal from the school last attended. (B/R 3/03)
- 3. All applicants for admission shall complete such tests and furnish such information as required by the regulations published in the Admissions Information section of the applicable catalog.
- 4. All students admitted to Nevada State College, Henderson are required to take appropriate tests for use in academic advisement and proper course placement in accordance with Board of Regents *Handbook*, Title 4, Chapter 16, Section II.

# Section 3. <u>General Admission Requirements</u>

1. High School Course Requirements

The following high school course admission requirements will apply for freshman admission to Nevada State College, Henderson.

High School Course (s)	<u>Units</u>
English: Emphasis on composition, rhetoric, and American, English and world literatures	4
Mathematics: Three units including at least two units of algebra 1 and higher level mathematics, chosen from second year algebra, geometry, trigonometry, pre-calculus, probability and statistics, and other advanced mathematics (B/R 6/04)	3
Natural Science: (lab or simulation) Including biology, chemistry or physics, with at least one year in a laboratory science	2
Social Science/Studies: Including world history and geography, U.S. history, economics, government, or law	3

- 2. Admission to Ffreshman Sstanding requires graduation from an accredited or approved high school with a minimum overall GPA of 2.0 or above on a 4.0 scale.
- Programs designated as limited entry require fulfillment of selective admissions criteria as contained in the college catalog and other appropriate college documents. Continuation in selective admissions programs is likewise contingent upon fulfillment of conditions specified by the institution and contained in official institutional documents. (B/R 3/03)

### Section 4. Admission Requirements for Students in High School

High school seniors may be permitted to enroll, prior to actual graduation, under the following conditions:

- High school students who are at least 15 years of age may be permitted to enroll as non-degree students in a maximum of six undergraduate credits or equivalents per semester.
- 2. Provisional freshman admission is offered to qualified high school students who have completed the junior year with a minimum 2.0 grade point average reported on <u>an</u> official high school transcripts. Students must submit final official high school transcripts indicating award of diploma immediately upon graduation.

(B/R 3/03)

## Section 5. <u>Alternative Admissions Program</u>

- 1. Students who are denied admission to the college may petition, in writing, to the dDirector of fFinancial aAid and eEnrollment mManagement within 10 days of receipt of their denial letter. The Admissions Review Committee will review the petition and make a determination of admissibility. The maximum number of applicants who may be admitted each year under these special conditions may not exceed six percent of the total freshman enrollment at NSCH for the previous fFall semester, as published in the enrollment report. The maximum number will increase to 10% percent starting fFall 2006.
- 2. The criteria for admission under the alternative admission program are:
  - a. A combination of test scores and grade point average that indicated potential for success-:
  - Special talents and/or abilities such as, but not limited to, the visual or performing arts-;
  - c. Other evidence of potential for success-:
  - d. Improvement in the high school record-:
  - e. Overcoming adversity or special hardship-; or
  - f. Other special circumstances.
- 3. Students admitted under these provisions shall be identified in the <u>sS</u>tudent <u>iInformation S</u>system as "Alternative Admissions."
- Students admitted under these provisions whose high school cumulative and/or academic grade point averages are less than 2.0 will be admitted "on probation" and identified as such in the <u>sS</u>tudent <u>iInformation <u>sS</u>ystem.
  </u>

(B/R 3/03)

# Section 6. Admission to Advanced Standing

Admission with advanced undergraduate standing is granted to a student transferring from another accredited college or university provided that:

- 1. The applicant is in good standing and eligible to return to the educational institution last attended.
- 2. An official transcript has been presented to the Office of Admissions and Financial Aid showing an overall 2.0 average or above on all acceptable or transferredable

credits, provided that if less than 12 acceptable transfer credits are involved, freshman entrance requirements shall also be satisfied.

(B/R 3/03)

# Section 7. <u>Transfer Students</u>

- 1. Individuals who have registered at other educational institutions may not disregard such records and make application on the basis of their high school or selected college transcripts. Any student who does so is subject to cancellation from the <u>eC</u>ollege.
- 2. An ineligible applicant who gains admission to Nevada State College on the basis of incomplete or fraudulent credentials or misrepresentations in the written application shall have their:
  - a. Admission and registration canceled without refund of any fees; and
  - b. Total credits rescinded that have been earned following such admission; and
  - c. Future registration at the <u>eC</u>ollege prohibited.
- 3. A student transferring from one <u>campusinstitution</u> to another within the University and Community College System of Nevada is required to submit an application for admission and supporting credentials directly to the Office of Admissions of the campus to which he/she seeks to transfer. Admission of the applicant and acceptance of transfer credits are governed by the advanced standing regulations of the institution to which the application is submitted.
- (B/R 3/03)

# Section 8. Registration

- 1. Registration or enrollment procedures shall be established by the <u>eC</u>ollege.
- 2. Each student shall be responsible for enrolling on the dates and times specified in the class schedule for each semester or special session.
- 3. Students are responsible for the payment of fees for each course in which they enroll.
- 4. Students paying fees after the date and time set forth in the schedule of classes may be charged a late fee.
- 5. A full-time student is defined as one who is enrolled in 12 or more semester credits or its equivalent work.
- 6. The registration or enrollment of a student who is ineligible to attend the <u>C</u>ollege is subject to immediate cancellation.
- 7. A student may be administratively dropped for nonpayment of fees. A student administratively dropped on or before the last day of the term will receive no grade and will be subject to payment of tuition (if applicable) and enrollment fees.

(B/R 3/03)

## Section 9. <u>Required Courses</u>

- 1. Each bachelor's degree student is required to complete the following college course requirements:
  - a. Constitution Nevada <u>Setate</u> law provides that no student may receive a diploma of graduation or a teacher's certificate without having passed a satisfactory examination <del>upon</del> the Constitution of the United States and the Constitution of Nevada. Courses <u>whichthat</u> satisfy this requirement are listed in the college catalog.
  - English Each student much demonstrate proficiency in written composition by successfully completing courses in English 100-102 or 101-102, unless the requirement is satisfied by authorized exemption. Initial placement is based upon ACT English scores or the college English placement exam.

(B/R 3/03)

Section 10. Credit by Exam

- 1. There are five types of examinations approved for earning College-level credit:
  - a. College Board Advanced Placement Examination (CBAPE)
  - b. College-Level Examination Program (CLEP)-:
  - c. ACT Proficiency Examination Program (PEP)-;
  - d. National League for Nursing Placement Examination (NLN), Profile II-; and
  - e. Special examinations administered by an academic department.

(B/R 3/03)

Section 11. Dropping Courses

A student may drop a course during the first eight (8) weeks of the semester without a grade or teacher approval.

The dropping or changing from grade to audit of individual courses during the ninth week through the end of the semester is not permitted. Under extenuating circumstances, including illness, accident or similar medical emergency, or other hardship cases as described in the incomplete policy, the <u>a</u> student has the option of either requesting an <u>lincomplete in one or more courses or withdrawing from the eCollege</u>. In both cases, the <u>a</u> student has temust follow the rules described in the appropriate sections of the catalog regarding the policies for <u>lincomplete</u> and withdrawal from the <u>eCollege</u>. (B/R 3/03)

# Section 12. <u>Withdrawal from the College</u>

A student wishing to withdraw during the first eight (8) weeks of the semester must do so through the web registration system. After the eight week, a student wishing to withdraw <u>must</u> obtains the proper form from the <u>FR</u>egistrar. A withdrawal which occurs after the first eight (8) weeks of the semester requires each instructor to indicate whether the student is passing or failing. The withdrawal is official only after the completed and signed forms have been filed with the <u>FR</u>egistrar. A student who leaves without officially withdrawing receives a failing grade in all courses. The date on which the form is filed with the <u>FR</u>egistrar is the official date of the withdrawal and this date is used in determining eligibility for refunds. (B/R 3/03)

## Section 13. Categories of Students

- 1. Regular students are those who have been officially admitted to the College. Regular students may be either full-time or part-time.
- 2. Non-degree students: An individual who is 15 years of age or over or who can present evidence of high school graduation may register as a non-degree student without official admission to the college. A non-degree student may register for a maximum of 15 semester credits (or equivalent) in classroom instruction in one semester. Although there is no limit to the number of credits which may be earned in this category, a maximum of 32 credits is acceptable toward a bachelor's degree.
- 3. Auditor: A student who wishes to enroll for no credit may register as an "auditor" with the approval of the department offering the course.

(B/R 3/03)

Section 14. Classification of Students

Undergraduate students are classified by the number of semester credits completed:

Freshman or first year	29 or less
Sophomore or second year	30-59
Junior	60-89
Senior	90 or more

(B/R 3/03)

Section 15. Grades and Examinations

- 1. The UCCSN grading policy is identified in Section  $\frac{|V|}{|V|}$  of this <u>eC</u>hapter.
- <u>S</u> and <u>U</u> indicate satisfactory or unsatisfactory performance in courses offered with this grading option. A grade of S indicates achievement equivalent to a C or above. A grade of <u>U</u> represents performance equivalent to a C- or below. Neither the <u>S</u> nor the <u>U</u> is assigned a grade point average.
- 3. <u>AD</u> indicates audit and is given when a student registers for no credit and no grade.

- 4. <u>W</u> signifies that a course has been dropped or that a student has withdrawn from the  $e\underline{C}$  ollege with passing grades. The grade of <u>W</u> is not included in the grade point average. After the first eight (8) weeks of the semester, an <u>F</u> is given to students who are failing when they withdraw from  $e\underline{C}$  ollege.
- 5. <u>I</u> is a neutral mark and represents incomplete. An <u>I</u> is given when a student is performing passing work but for some uncontrollable reason is unable to complete the course requirements during the instructional period. An <u>I</u> mark is excluded from the grade point average computation. An <u>I</u> that is not removed by the next regular semester, <u>S</u>ummer <u>S</u>ession excluded, is automatically changed to an <u>F</u>. Students are not permitted to graduate with an outstanding <u>L</u>incomplete mark.
- 6. <u>NR</u> signifies that an instructor has failed to assign a grade to a student. This grade is assigned by the <u>rR</u>egistrar until the proper grade is determined. Students may not graduate with grades of <u>NR</u> on their record. All grades of <u>NR</u> must be resolved by the last day of the following semester. Unresolved grades of <u>NR</u> are changed to <u>F</u>.
- 7. Repeat: Students may repeat a maximum of 12 lower-division credits. The course(s) must be repeated during the next regular semester in whichthat the course is offered and the student is enrolled. The most recent grade earned in the course will be used in the grade point calculation. Previous grades remain on the transcript.
- 8. Other college courses may be repeated to gain additional grade points provided proper registration occurs. These courses are marked "repeat," the number of credits are added to those attempted, but no additional credit is earned.
- 9. Satisfactory/Unsatisfactory:
  - a. Students pursuing a bachelor's degree may earn a maximum of 30 semester credits in course graded on a satisfactory/unsatisfactory (S/U) basis, subject to the approval of each program.
  - b. Transfer students may earn a maximum of one-fourth of their remaining credits at the <u>eC</u>ollege on an S/U basis, providing the total does not exceed program policy.
  - c. Transfer students with more S/U credits than allowed by program policy are ineligible for additional registration, except for the required courses offered on an S/U basis only.
  - d. Each course taken to satisfy a college requirement must be completed with a regular letter grade, unless the course is offered only for S/U.
  - e. Each program is responsible for determining the total number of credits earned with grades of S, and the specific courses (transfer, elective or required) that are acceptable toward a degree in that program, within the limits of the college maximum.
  - f. Each course that is approved for S/U grading only is so designated in the college catalog.

- g. Credits and grade<u>s</u> recorded in accordance with the satisfactory/ unsatisfactory policy are applicable towards meeting graduation requirements, but are excluded when calculating the grade-point average.
- h. Credit by exam is S/U only, except for those courses used to satisfy college, major or minor program requirements that require a letter grade.
- 10. Examinations: Instructors are responsible for the proper evaluation of enrolled students throughout the instructional period.
- 11. Final Grades: Instructors are responsible for determining and submitting final grades to the dDean and pProgram dDirector concerned who, in turn, files the grades in the Office of Admissions and Financial Aid, where they become official records of the eCollege. The grades shown on a student's grade report are considered final unless the student notifies the rRegistrar within six (6) months of the date of issuance that an error has occurred.
- 12. Grade Point Average: The grade point average (GPA) is determined by dividing the sum of the earned grade points by the total number of credits attempted for a regular letter grade. The I, AD, W, NR, S, and U marks are excluded in computing the GPA.
- Grade Point Deficiency: A student is deficient in grade points when fewer than two (2) grade points are earned for each credit registered, excluding those completed with grades of <u>S</u>, <u>U</u>, <u>AD</u>, <u>W</u> and <u>I</u>.
- 14. Satisfactory Progress: Undergraduate students who have less than a 2.0 GPA for any given semester, as well as less than a cumulative 2.0 on all college work, are making unsatisfactory academic progress. This endangers <u>a</u> student's' academic standing and leads to the penalties described in the following sections on warning, probation, and disqualification. Students must be in good academic standing to receive financial aid.
- 15. Academic Warning, Probation, and Disqualification:
  - a. Any time an undergraduate student's cumulative GPA falls below a 2.0 but is above the probationary cutoff, the student is placed on academic warning. The cutoff is based on the number of credits earned. A student who has earned:

0-29 credits is placed on academic warning if his/her cumulative NSCH GPA is 1.6 or above, but below a 2.0.

30-59 credits is placed on academic warning if his/her cumulative NSCH GPA is 1.8 or above, but below a 2.0.

60 or more credits is placed on academic warning if his/her cumulative NSCH GPA is 1.9 or above, but below a 2.0.

b. Academic Probation:

Academic Action: Academic action consists of warning, probation, and disqualification. Students are placed on warning and probation at the end of each  $\frac{\text{fF}}{\text{all}}$  and  $\frac{\text{sS}}{\text{sS}}$  pring semester. Disqualification occurs only at the end of the  $\frac{\text{sS}}{\text{sS}}$  pring semester.

Conditions: Students are placed on academic probation when the student's cumulative NSCH GPA is below the warning threshold as defined by credits.

A student who has earned:

0-29 credits and has a cumulative NSCH GPA of less than a 1.6.30-59 credits and has a cumulative NSCH GPA of less than a 1.8.60 or more credits and has a cumulative NSCH GPA of less than 1.9.

Students who are placed on academic probation are requested to meet with the Counselor of Academic Skills to review an academic plan and prepare and sign a plan of action contract. Students who do not do so may have their subsequent term's registration blocked.

Program Probation: A program may place a student on probation whenever satisfactory progress toward degree objectives is not maintained. The credit load of a student on probation is determined in consultation with the assigned faculty advisor and, when necessary, the dDean.

Release from College Probation: Undergraduate students are removed from probation when their NSCH cumulative GPA places them above the probation threshold.

Release from Program Probation: The academic program defines release from program probation.

c. Disqualification:

Conditions: After probation and failure to raise the cumulative NSCH GPA above the probation threshold, the student will be advised by the Office of Admissions and Financial Aid that he<u>/or</u> she has been placed on academic disqualification.

Penalty: Disqualification removes students from his<u>/or</u> her academic program/major and the student will continue as such until their cumulative NSCH GPA is above the probation threshold. Once the student's cumulative NSCH GPA is 2.0 or above, the disqualified student can petition for readmission to a major. The implications of non-degree status include a registration limit of 15 credits per semester at NSCH and no federal or state financial aid. Academic disqualification is enacted at the end of the <u>s</u>pring semester only.

(B/R 3/03)

# Section 16. Academic Renewal:

Under certain circumstances, undergraduate students may petition the <u>FR</u>egistrar for academic renewal. If the petition qualifies, students may have a maximum of two (2) consecutive semesters of course work disregarded in all calculations regarding academic standing, grade-point average and graduation eligibility. If summer work is to be included in the disregarded course work, then a five-week summer term shall count as one-half semester.

Eligibility for academic renewal is subject to the following conditions:

- a. At the time the petition is filed, at least five (5) years must have elapsed since the most recent course work to be disregarded was completed.
- b. In the interval between the completion of the most recent course work to be disregarded and the filing of the petition, students shall have completed at least 15 acceptable credits of course work at a regionally accredited institution of higher education with a grade point average of at least 2.50 on all work completed during that interval. Courses taken during the interval may be repeats of previously attempted college work.
- c. The student's filed petition will specify the semester(s) or term(s) to be disregarded. If more than one (1) semester or term is to be disregarded, the semester(s)/term(s) must be consecutive, be completed within two (2) calendar years, and include no intervening enrollments at the ecollege.
- d. If the petition qualifies under this policy, the student's permanent academic record will be suitably marked to indicate that no work taken during the disregarded semester(s), even if satisfactory, may apply toward graduation requirements. However, all course work will remain on the academic record, ensuring a true and accurate academic history.
- e. Academic renewal can only be applied prior to graduation from the first undergraduate degree. Once a student graduates, academic renewal cannot be retroactively applied.

(B/R 3/03)

- Section 17. <u>Requirements for Graduation:</u>
- 1. Choice of Catalog:
  - a. A student enrolled at a UCCSN institution may elect to graduate under the catalog of the year of enrollment in a baccalaureate-level program or the year of graduation. However, college core curriculum requirements for graduation are determined by the year of admission to the college as a regular degree-seeking student.
  - b. Students who change their major must choose the catalog of the year of the latest change of major or the year of graduation.

- c. Whichever catalog is used, it cannot be more than 10 years old at the time of graduation.
- d. In the case of UCCSN transfer students, any exceptions to this policy will be handled by the transfer agreement contract process.
- 2. In order to graduate, students are required to have a minimum cumulative GPA of 2.0, including all postsecondary course work attempted.
  - 3. In addition, students must earn an NSCH GPA of at least 2.0. This requirement includes all repeated courses and excludes those courses in which the student has received marks of AD, I, NR, X, S, U and W (Audit, Incomplete, Not Reported, In Progress, Satisfactory, Unsatisfactory and Withdrawal). Additional academic requirements may be established by the director of an individual program or by the dDean of aArts and sSciences.
  - 4. Candidates for a bachelor's degree at Nevada State College must complete 32 upper-division credits in residence. Resident credits are defined as regular classroom instruction, as well as correspondence courses, continuing education classes, and other distance education courses offered through Nevada State College. Students who have completed the residency requirement and have no more than 12 credits remaining to complete their degrees may petition to graduate in absentia. Students must obtain permission from the dean to graduate in absentia. Students must not exceed the total number of transfer credits allowed toward the bachelor's degree.

(B/R 3/03)

# ₩<u>VI</u>. <u>UCCSN Grading Policy</u>

The following grading policies apply to all UCCSN campuses, in addition to further specific requirements, which may appear elsewhere in this <u>eC</u>hapter.

Campuses will be restricted to the use of the following grades:

# GRADES

#### GRADE POINT VALUE

A A-	Superior	4.0 3.7
B+		3.3
В	Above Average	3.0
B-		2.7
C+		2.3
С	Average	2.0
C-	-	1.7
D+		1.3
D	Below Average	1.0
D-	C C	0.7
F	Failure	0.00
Н	Honors (for Medical School only)	<u>n/a</u>
Р	Pass	<u>n/a</u>
S	Satisfactory (undergraduate courses: C or	n/a

GRADES		GRADE POINT VALUE
	above graduate courses: B or above)	
U	Unsatisfactory (undergraduate courses: D or	<u>n/a</u>
	below graduate courses: C or below)	
I	Incomplete	<u>n/a</u>
Х	In Progress (research projects or courses	
	extending beyond one semester)	
AD	Audit	<u>n/a</u>
W	Withdrawal	n/a
NR	Not Reported- Assigned by registrar	n/a
	Pending faculty submission of final grade	

1. The "Pplus" and "Mminus" is a part of the grading scale of each <u>campusinstitution</u>. It is up to the individual faculty member to exercise this option.

2. The <u>An "F"</u> grade <u>isshall be</u> a part of the grading scale for each <u>campusinstitution</u>. It is up to the individual faculty member to exercise this option.

Campuses may retain institutional practices related to forgiveness or academic renewal policies in which, under certain circumstances, students may repeat failed courses or disregard course work.

- 3. All <u>Ww</u>ithdrawals indicate that the student did not complete the course. Each <u>campusinstitution</u> determines the timeline for assigning the <u>W</u>.
- 4. The course syllabus shall contain a clear explanation of the grading scale to be used by the faculty member. Students may not appeal the format an instructor chooses.

These recommendations become effective Fall, 1993. (B/R 6/93)

### <u>VII.</u> <u>Community College Certificate and Degree Requirements</u>

MINIMUM REQUIREMENTS           CERTIFICATE         ASSOCIATE OF APPLIED SCIENCE			
Communications	3	Communications	3
Emphasis	24	English	3
Additional Program Requirements	<u>3</u>	Constitution	3
TOTAL	30	Human Relations	3
		Social Science	3
		Humanities	
		Mathematics	3
		Science	6
		Emphasis	30
NOTE: Computation & Human Relations		Additional Program	<u>6</u>
must be included as courses or be clearly identified as content imbedded in other required courses.		Requirements	

TOTAL		
IOTAL		

60

# **ASSOCIATE OF ARTS\***

# **ASSOCIATE OF GENERAL STUDIES**

English	6	Communications	6
Constitution	3	Constitution	3
Science (Lab Req.)	3	Science	3
Mathematics	3	Mathematics	3
Social Science	9	Social Science	3
Humanities	6	Humanities	3
Fine Arts	3	Additional Program	<u>39</u>
		Requirements	
Additional Program	<u>27</u>		
Requirements			
TOTAL	60	TOTAL	60

★ A minimum 15 cr<u>edit</u> optional <u>Ee</u>mphasis may include courses used to fulfill the subject requirements outlined above.

# **ASSOCIATE OF SCIENCE\***

English	6
Constitution	3
Mathematics	6
Science (Lab. Req.)	12
Social Science	6
Fine Arts/Humanities	6
Additional Program	<u>21</u>
Requirements	
TOTAL	60

A minimum 15 credit- optional Eemphasis may include courses used to fulfill the subject requirements outlined

# ASSOCIATE OF BUSINESS

English Constitution	6 3
Fine Arts/Humanities	9
Mathematics	6
Science (Lab. Req.)	6
Social Science	6
Additional Program	<u>24</u>
Requirements	
TOTAL	60
(B/R 6/98)	

# **Title 4 - Codification of Board Policy Statements**

## Chapter 17

## FEES AND EXPENSES

#### Section 1. Assessment of Fees

- The Board of Regents shall establish tuition rates for students who are not residents of Nevada, and registration and other fees to be assessed all students. In establishing such rates and fees, the Board recognizes that both the students of the UCCSN institutions and the citizens of the State of Nevada share in the benefits of higher education, and therefore, both students and the state should contribute appropriately to support high quality instructional programs. Further, the Board reaffirms its commitment to equal access to UCCSN programs regardless of <u>a</u> student's' financial circumstances, and therefore, shall establish tuition rates and fees at such level to encourage participation in higher education. (B/R 10/92)
- 2. On a biennial basis, in the Spring of every even-numbered year, the eChancellor will appoint and chair a System committee composed of elected student government representatives, campus pPresidents, and System Administration staff to gather and review data and to make recommendations to the Chancellor and the Board on an appropriate level of tuition and fees. The eCommittee will present its recommendations to the Board of Regents for its consideration and action. Whenever practicable: (A1.) broad input will be sought from UCCSN students by the Chancellor prior to any final or binding decisions by the Board; and (B2.) the final decision on tuition and fees for the biennium will be determined by May 1 of every even-numbered year. (B/R 3/04)

In recommending such rates and fees for the universities, state college, and community colleges, the  $\underline{c}$  ommittee will use as a benchmark the median of tuition and fees for the western states as reported by the Western Interstate Commission on Higher Education (WICHE) in its annual publication "Tuition and Fees in the West." The following methodologies will establish the minimum tuition and fees<sub>7</sub> after a phase-in period which that began in academic year 2003-04 and will continue incrementally until the target rates are met. (B/R 3/04)

a. Registration fees will be set so that the charge for full-time attendance (30 credits for undergraduate enrollment and 16 credits for graduate enrollment) is equivalent to the median of state averages published annually by WICHE for two-year and four-year colleges, respectively, using a three-year lag. Because WICHE does not differentially distinguish tuition and fees for upper-division courses at two-year colleges or for state colleges, the registration fees for these categories in the UCCSN will be set at the midpoint between lower-division fees for community colleges and undergraduate-level fees at the universities. (B/R 3/04)

- b. In addition to registration fees, non-resident students also pay a tuition charge. Non-resident tuition for full-time undergraduate and graduate students (enrolled in 7 or more credits) will equal 120% percent of the median of non-resident undergraduate tuition and fees at four-year institutions as published by WICHE, using a three-year lag. Non-resident tuition for part-time students (enrolled in 6 or fewer credits) will equal an amount calculated by multiplying the registration fees times 110% percent. (B/R 3/04)
- c. Students enrolling under the Good Neighbor classification (defined at Title 4, Chapter 17, Section 4.59) will, in addition to registration fees, pay a tuition charge as follows: Community college and state college Good Neighbor tuition will be calculated by multiplying the registration fees times 60% percent. University Good Neighbor tuition will be calculated by multiplying the registration fees times 110% percent.
- d. Students enrolling under Children of Alumni classification (defined at Title 4, Chapter 17, Section 4.610) will, in addition to registration fees, pay a tuition charge equaling an amount calculated by multiplying the registration fees times 60% percent.
- e. Non-resident students enrolled exclusively in distance education courses will, in addition to registration fees, pay a tuition charge equaling the registration fees times 50% percent. The tuition charge will be assessed only to non-resident students who are residing outside of Nevada during the semester in which enrollment in the distance education course(s) occurs. (B/R 3/04)

(B/R 04/02)

- In order to improve the access of all students and to encourage participation in higher education, an amount up to 50% of all registration fee increases, net the amounts distributed to other fee categories, will be dedicated to student financial assistance. These funds will be budgeted in the scholarship function and titled "Student Access." The guidelines for use of these funds are specified in Title 4, Chapter 18, Section 17. (B/R 3/04)
- 4. If desired, UCCSN institutions may implement tuition incentives in order to further the goals of the UCCSN Master Plan and institutional strategic plans. Among the purposes of such incentives, if implemented, would be to increase student access, improve efficiencies in enrollment management and space utilization, and enhance time-to-degree objectives. The decision for adopting a tuition incentive rests with the Board of Regents upon recommendation of the institution <u>pP</u>resident and the <u>eC</u>hancellor. The institution must absorb the costs internally in the event there is no state support for such incentives. (B/R 3/04)
- 5. The Board of Regents shall establish tuition rates for resident and non-resident students in the School of Medicine at the University of Nevada, Reno, and other fees to be assessed all students in the School of Medicine at the University of Nevada, Reno. In establishing such rates and fees, the Board recognizes that both the students and the citizens of the State of Nevada share in the benefits of a medical education and, therefore, both students and the state should contribute appropriately to support high quality instructional programs. Further, the Board reaffirms its commitment to equal access to its programs regardless of <u>a</u> student's financial circumstances, and therefore shall establish tuition rates and fees at such level as to encourage participation in a

medical education. (B/R 5/93)

6. On a biennial basis, in the Spring of every even numbered year, the President, of the University of Nevada, Reno (or his designee), will chair a university committee composed of the Dean, School of Medicine, School of Medicine student government representatives, University of Nevada, Reno, administrative officers, and a representative from the Chancellor's Office. The committee will gather and review data and make recommendations to the Chancellor and the Board on an appropriate level of tuition and fees to be assessed all students in the School of Medicine at the University of Nevada, Reno. The recommendation of this committee will be presented to the Board of Regents for its consideration and action. (B/R 5/93)

In establishing such rates and fees for the School of Medicine at the University of Nevada, Reno, the university committee will use the following information in its deliberations: 1) charges at peer institutions as defined in the annual Western Interstate Commission for Higher Education (WICHE) calculation of the median tuition and fees of member states; 2) information pertaining to consumer prices in the WICHE region; 3) the increase in state funding over the biennium; 4) a needs assessment of the School of Medicine at the University of Nevada, Reno; and 5) other indices and information needed to determine if tuition rates and fees are appropriate. Any fee increase will be limited may not exceed to nine (9) percent. Non-resident tuition may exceed this limit and will be determined by the Board. (B/R 5/93)

- 7. The Board of Regents shall establish tuition rates for resident and non-resident students in the William S. Boyd School of Law at UNLV, and other fees to be assessed all students in the William S. Boyd School of Law at UNLV. In establishing such rates and fees, the Board recognizesd that both the students and the citizens of the State of Nevada share in the benefits of a law education and, therefore, both students and the State should contribute appropriately to support high quality instructional programs. Further, the Board reaffirms its commitment to equal access to its programs regardless of <u>a</u> student's<sup>2</sup> financial circumstances, and therefore shall establish tuition rates and fees at such a level as to encourage participation in law education. (B/R 9/97)
- 8. On a biennial basis, in the Spring of every even numbered year, the President of the University of Nevada, Las Vegas (or his designee), will chair a university committee composed of the Dean of the William S. Boyd School of Law, administrative officers, and a representative from the Chancellor's Office. The committee will gather and review data and make recommendations to the Chancellor and the Board on an appropriate level of tuition and fees to be assessed all students in the William S. Boyd School of Law at UNLV. The recommendation of this committee will be presented to the Board of Regents for its consideration and action. (B/R 9/97)
- 9. The Board of Regents shall establish tuition rates for resident and nonresident students in the School of <u>DentistryDental Medicine</u> at UNLV, and other fees to be assessed all students in the School of <u>DentistryDental Medicine</u> at UNLV. In establishing such rates and fees, the Board recognized that both the students and the citizens of the State of Nevada share in the benefits of a dental education and, therefore, both students and the State should contribute to support high quality instructional programs. (B/R 8/01)
10. On a biennial basis, in the Spring of every even numbered year, the President of the University of Nevada, Las Vegas (or <u>his</u> designee), will chair a university committee composed of the Dean of the UNLV School of <u>DentistryDental Medicine</u>, administrative officers, and a representative from the Chancellor's Office. The committee will gather and review data and make recommendations to the Chancellor and the Board on an appropriate level of tuition and fees to be assessed all students in the School of <u>DentistryDental Medicine</u> at UNLV. The <u>commendation</u> recommendations of this committee will be presented to the Board of Regents for its consideration and action. (B/R 8/01)

# Section 2. Delinquent Accounts

A student or former student having a delinquent accounts receivable of 50.00 or more, or an overdue loan of any amount with any member institution of the University and Community College System of Nevada, shall not be permitted to register at any institution. (B/R 3/86)

If the individual institution finds it to be necessary, the above <u>aforementioned</u>\$50.00-<u>amount</u> specified in this policy, for the purposes of student registration, may be reduced. (B/R 3/86)

A student or former student having a delinquent accounts receivable or an overdue loan of any amount with any member institution of the University and Community College System of Nevada shall not be permitted to receive a transcript of academic record, a diploma, a certificate or report of semester grades. The student or former student may<sub>7</sub> however, inspect the records under the provisions of the federal Family Educational Rights and Privacy Act (FERPA). (B/R 6/01)

In addition, institutions may, at their discretion, refer delinquent accounts receivable of \$50.00 or more, and overdue loans of any amount, to a collection agency following written notification to the student or former student. (B/R 6/01)

## Section 3. Registration Fee

There shall be a per-credit registration fee assessed <u>to</u> all students enrolling in a course. The registration fee is the instruction fee and, when appropriate, may include any associated student union, student activity, student association, capital improvement or other fees approved by the Board of Regents or, in the case of noncredit courses, by the <u>pP</u>resident. This fee shall be assessed on a per-credit basis for all state-<u>supported</u>, continuing education, and community service credit courses. Continuing education and community service noncredit courses shall be assessed on a per-course basis. The distribution of the proceeds of the registration fee shall be determined by the Board of Regents. (B/R 3/04)

# Section 4. <u>Non-Resident Tuition Charge Tuition</u>

Students classified as Nevada residents for tuition purposes shall pay a per-credit registration fee only for all state-supported, continuing education, and community service credit courses. Students classified as non-residents for tuition purposes shall pay a non-resident tuition charge <u>plus</u> per-credit registration fees. Except for University of Nevada School of Medicine students, School of <u>DentistryDental Medicine</u> students, and William S. Boyd School of Law students, registration fees and non-resident tuition rates shall be assessed as follows: in accordance with that approved by the Board of Regents. (B/R 3/04)

## Section 5. <u>Registration Fees and Non-Resident Tuition Rates</u>

Registration fees and non-resident tuition rates shall be approved by the Board biennially in even-numbered years in accordance with the provisions established in Section 1 of this Chapter.

	<del>2003-04</del>	<del>2004-05</del>	<del>2005-06</del>	<del>2006-07</del>	_
Registration Fees, Universities (undergraduate)	\$85.00 per credit	<del>\$91.00 per credit</del>	<del>\$98.00 per credit</del>	<del>\$105.25 per</del> <del>credit</del>	
Registration Fees, Universities (graduate)	\$115.00 per credit	\$123.50 per credit	\$136.00 per credit	<del>\$149.75 per</del> <del>credit</del>	
Registration Fees, NSC	\$66.00 per credit	\$70.00 per credit	\$74.50 per credit	<del>\$79.00 per cr</del>	<del>edit</del>
Registration Fees, GBC (upper-division)	\$66.00 per credit	\$70.00 per credit	\$74.50 per credit	<del>\$79.00 per c</del> r	edit
Registration Fees, CCSN (upper- division)		\$70.00 per credit			
Registration Fees, Community Colleges	\$47.25 per credit	\$49.00 per credit	\$50.75 per credit	<del>\$52.50 per cr</del>	<del>edit</del>

### **Registration Fees**

<del>(B/R 6/04)</del>

## **Non-Resident Tuition**

(Rates are assessed in addition to registration fees)

	<del>2003-04</del>	<del>2004-05</del>	<del>2005-06</del>	<del>2006-07</del>
Full-time* Non-resident	<del>\$8,487 per year</del>	<del>\$8,674 per year</del>	<del>\$9,467 per year</del>	<del>\$9,911 per year</del>
Tuition, Universities				
Full-time* Non-resident	<del>\$6,497 per year</del>	<del>\$6,676 per year</del>	<del>\$7,191 per year</del>	<del>\$7,437 per year</del>
Tuition, NSC				
Full-time* Non-resident	\$4,507 per year	\$4,692 per year	\$4,915 per year	\$4,962 per year
Tuition, Community				
Colleges				

\* Full-time non-resident tuition rates are assessed to students enrolled in 7 or more credits (B/R 3/04)

1				
	<del>2003-04</del>	<del>2004-05</del>	<del>2005-06</del>	<del>2006-07</del>
Part-time** Non-	\$93.50 per credit	\$100.00 per credit	\$107.75 per credit	\$115.75 per credit
resident Tuition,				
Universities				
<del>(undergraduate)</del>				
Part-time** Non-	\$126.50 per credit	\$136.00 per credit	\$149.50 per credit	\$164.75 per credit
resident Tuition,				
Universities (graduate)				
Part-time** Non-	\$72.50 per credit	\$77.00 per credit	\$82.00 per credit	\$87.00 per credit
resident Tuition, NSC				
Part-time** Non-	\$72.50 per credit	\$77.00 per credit	\$82.00 per credit	\$87.00 per credit
resident Tuition, GBC				
<del>(upper-division)</del>				
Part-time** Non-		\$70.00 per credit		
resident Tuition, CCSN				
(upper-division)				
Part-time** Non-	\$52.00 per credit	\$54.00 per credit	\$55.75 per credit	\$57.75 per credit
resident Tuition,	•	•	•	•
Community Colleges				

\*\**Part-time non-resident tuition rates are assessed to students enrolled in fewer than 7 credits* (B/R 6/04)

# **Good Neighbor Tuition**

(Rates are assessed in addition to registration fees)

	<del>2003-04</del>	<del>2004-05</del>	<del>2005-06</del>	<del>2006-07</del>
Good Neighbor	\$93.50 per credit	\$100.00 per credit	\$107.75 per credit	\$115.75 per credit
<b>Tuition, Universities</b>				
(undergraduate)				
Good Neighbor	\$126.50 per credit	\$136.00 per credit	\$149.50 per credit	\$164.75 per credit
Tuition, Universities				
<del>(graduate)</del>				
Good Neighbor	\$39.50 per credit	\$42.00 per credit	\$44.75 per credit	\$47.50 per credit
Tuition, NSC				
Good Neighbor	\$39.50 per credit	\$42.00 per credit	\$44.75 per credit	\$47.50 per credit
Tuition, GBC (upper-				
division)				
Good Neighbor		\$42.00 per credit		
Tuition, CCSN				
(upper-division)				
Good Neighbor	\$28.50 per credit	\$29.50 per credit	\$30.50 per credit	\$31.50 per credit
Tuition, Community				-
Colleges				
(P/P 6/04)	•	•	•	•

(B/R 6/04)

# Children of Alumni Tuition

(Rates are assessed in addition to registration fees)

	<del>2003-04</del>	<del>2004-05</del>	<del>2005-06</del>	<del>2006-07</del>	
Children of Alumni	\$51.00 per credit	\$54.50 per credit	\$58.75 per credit	\$63.25 per cre	<del>dit</del>
<b>Tuition, Universities</b>					

<del>(B/R 3/04)</del>

### **Distance Education Tuition**

(Rates are assessed in addition to registration fees)

	<del>2003-04</del>	<del>2004-05</del>	<del>2005-06</del>	<del>2006-07</del>
Non-resident Tuition*,	\$42.50 per credit	\$45.50 per credit	\$49.00 per credit	\$52.75 per credit
Distance Education,				
University				
(undergraduate)				
Non-resident Tuition*,	\$57.50 per credit	\$62.00 per credit	\$68.00 per credit	\$75.00 per credit
Distance Education,				
University (graduate)				
Non-resident Tuition*,	\$33.00 per credit	\$35.00 per credit	\$37.25 per credit	\$39.50 per credit
Distance Education,				
NSC Henderson				
Non-resident Tuition*,	\$33.00 per credit	\$35.00 per credit	\$37.25 per credit	\$39.50 per credit
Distance Education,				
GBC (upper-division)				
Non-resident Tuition*,		\$35.00 per credit		
Distance Education,				
CCSN (upper-division)				
Non-resident Tuition*,	\$23.50 per credit	\$24.50 per credit	\$25.50 per credit	\$26.25 per credit
Distance Education,				
Community Colleges				

\* Assessed only to non resident students who are residing outside of Nevada during the semester in which enrollment in the distance education course(s) occurs. (B/R 6/04)

# Section 6. <u>Tuition and Fees, University of Nevada School of Medicine</u>

Resident and non-resident tuition and fees for students of the University of Nevada School of Medicine shall be approved by the Board biennially in accordance with the provisions established in Section 1 of this Chapter.

a. All full time University of Nevada School of Medicine students who are classified as Nevada residents shall be assessed annual tuition and registration fees as follows:

Medical School	<u>2003-2004</u>	<del>2004-2005</del>	<del>2005-2006</del>	<del>2006-2007</del>
Resident	<del>\$9,104.00</del>	<del>\$9,468.00</del>	<del>\$10,460.00</del>	<del>\$11,400.00</del>

 b. Except for those students receiving WICHE support, all nonresident medical students shall be assessed combined annual non-resident tuition and registration fees as follows:

İ	Medical School	<del>2003-2004</del>	<del>2004-2005</del>	<del>2005-2006</del>	<del>2006-2007</del>
	Non-resident	<del>\$26,682.00</del>	<del>\$27,749.00</del>	<del>\$29,270.00</del>	<del>\$30,735.00</del>

c. Out-of state tuition for students who establish residency during their first year will be "averaged" over their four-year program of study. Students who are non-residents their first year and residents for the next three years shall annually be assessed tuition and fees as follows:

Medical School	<del>2003-2004</del>	<u>2004-2005</u>	<del>2005-2006</del>	<del>2006-2007</del>
Non-Resident	<del>\$13,499.00</del>	<del>\$14,036.00</del>	<del>\$15,162.00</del>	<del>\$16,235.00</del>
Average Tuition				

d. WICHE students must have evidence that they have applied for WICHE support from their state. Each student must agree to apply for in-state status at the end of the first year of school. If the student is not granted in-state status, then he/she will revert to the regular out-of-state tuition for the second year, and, in addition, they must repay the difference between the full non-resident tuition and the "average" tuition paid during the first year. (B/R 1/99)

(B/R 3/04)

# Section 7. Tuition and Fees, William S. Boyd School of Law Students<sup>4</sup>

Resident and non-resident tuition and fees for the William S. Boyd School of Law shall be approved by the Board biennially in accordance with the provisions established in Section 1 of this Chapter.

a. All full-time William S. Boyd School of Law resident and nonresident students shall be assessed annual tuition and registration fees as follows:

Law School, Full-Time	<u> 2004-2005</u>	<del>2005-2006</del>	2006-2007
Resident Registration Fees:	<del>\$7,245.00</del>	<del>\$8,900.00</del>	<del>\$8,900.00</del>
Non Resident Tuition and	<del>\$14,490.00</del>	<del>\$17,800.00</del>	<del>\$17,800.00</del>

<sup>&</sup>lt;sup>4</sup> Increases would take effect July 2005 and the increases would apply only to students who have matriculated to the law school after Fall 2004 and beyond. Students admitted for Fall 2004 will be notified at the time of admission of the proposed tuition increases to take effect in 2005. The proposed increases will not apply to students who are currently enrolled in the law school as long as they remain continuously enrolled.

Law School, Full Time	<del>2004-2005</del>	<del>2005-2006</del>	<del>2006-2007</del>
Resident Registration Fees:	<del>\$7,245.00</del>	<del>\$7,245.00</del>	<del>\$7,245.00</del>
Non-Resident Tuition &	<del>\$14,490.00</del>	<del>\$14,490.00</del>	<del>\$14,490.00</del>
Registration Fees			
Law School Part-Time			
Resident Registration Fees:	<del>\$258.00</del>	<del>\$258.00</del>	<del>\$258.00</del>
Non-Resident Tuition &	<del>\$518.00</del>	<del>\$518.00</del>	<del>\$518.00</del>
Registration Fees:			

<del>Negistration i ees.</del>
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b.All part-time William S. Boyd School of Law resident and non-resident students shall be assessed per credit tuition and registration fees as follows:

Law School, Part-Time	<del>2004-2005</del>	<del>2005-2006</del>	<u>2006-2007</u>
Resident Registration Fees:	<del>\$258.00</del>	<del>\$317.00</del>	<del>\$317.00</del>
	<del>per credit</del>	<del>per credit</del>	<del>per credit</del>
Non Resident Tuition and	<del>\$518.00</del>	<del>\$635.00</del>	<del>\$635.00</del>
Registration Fees:	<del>per credit</del>	<del>per credit</del>	per credit

c.All entering law students must, within one of month of acceptance for admission, deposit \$250 to hold the applicant's place in the class. The deposit will be applied toward tuition and is fully refundable if the law school is notified by June 1 that the admitted student does not intend to attend the William S. Boyd School of Law. After June 1 the deposit will not be refunded.

(B/R 3/04)

## Section 8. Tuition and Fees, UNLV School of Dental Medicine

Resident and non-resident tuition and fees for students of the UNLV School of Dental Medicine shall be approved by the Board in accordance with the provisions of Section 1 of this Chapter.

a.All full-time School of Dental Medicine resident and nonresident students shall be assessed annual tuition and registration fees as follows:

Dental School, Full-time	<del>2003-2004</del>	<del>2004-2005</del>	<del>2005-2006</del>	<del>2006-2007</del>
Resident Registration	<del>\$15,000</del>	<del>\$15,000</del>	<del>\$15,000</del>	<del>\$15,000</del>
Fees:				
Non Resident Tuition and	<del>\$28,000</del>	<del>\$30,000</del>	<del>\$30,000</del>	<del>\$30,000</del>
Registration Fees:				

b.Out of state tuition for students who establish residency during their first year will be assessed non resident tuition and registration fees for the first year of the four-year program of study. Once granted in state status, they will pay resident registration fees for the next three years.

c.WICHE students must have evidence that they have applied for WICHE support from their state. Each out of state student must agree to apply for in state status at the end of the first year of school. If the student is not granted in state status, then he/she will revert to the regular out of state tuition for the second year and beyond. Out of state WICHE students shall not be permitted to convert to in state resident status.

(B/R 3/04)

# Section 9. <u>Good Neighbor Classification</u>

A graduate of a specifically designated high school or community college in a state bordering on Nevada may be charged a differential tuition rate when enrolling as an undergraduate or graduate student at the universities, state college, or the community colleges of the University and Community College System of Nevada. Furthermore, any person who resides in a county in which a designated high school or community college is located and who has maintained a <u>bona fide</u> legal resident status for a period of at least 12 consecutive months prior to the first day of the semester in which enrollment is sought, may also be charged a differential tuition rate. These students shall be classified as "Good Neighbor" students. (B/R 04/02)

Students enrolling under the Good Neighbor classification will, in addition to registration fees, pay a tuition charge as follows: Community college and state college Good Neighbor tuition will be calculated by multiplying the registration fees times 60% percent. University Good Neighbor tuition will be calculated by multiplying the registration fees times 110% percent. (B/R 3/04)

 a. Those high schools and community colleges located in Arizona and Southern California, bordering on Nevada and for which a town or a city in Nevada provides a significant source of goods and services include the following: (B/R 1/95)

Mohave County, Arizona Mohave Union High Schools Kingman High School Bullhead City High School Colorado City High School Lake Havasu High School

Mohave Community College Three campuses

San Bernadino County, California Baker Valley High School Monument High School Twenty-nine Palms High School Sky High School Yucca Valley High School Needles High School Silver Valley High School Victor Valley College

(B/R 2/99)

Inyo County, California Big Pine High School Palisades High School Bishop High School Death Valley High School Owens Valley High School Lone Pine High School

(B/R 1/95)

b. Those high schools and community colleges, located in areas of Northern California

bordering Nevada for which a town or city in Nevada provides a significant source of goods and services include the following: (B/R 1/95)

<u>Modoc County, California</u> Modoc High School Surprise Valley High School Warner High School

Lassen County, California Credence High School Herlong High School Lassen High School Render High School

Lassen Community College

<u>Plumas County, California</u> Almanor High School Beckworth High School Chester Jr-Sr High School Greenville Jr-Sr High School Indian Valley High School Portola Jr-Sr High School Quincy Jr-Sr High School Sierra High School

Feather River Community College

<u>Sierra County, California</u> Downieville Jr-Sr High School Loyalton High School

<u>Nevada County, California</u> Tahoe-Truckee Jr-Sr High School

<u>Placer County, California</u> North Tahoe High School Sierra High School Sierra College

<u>El Dorado County, California</u> Mt. Tallac High School South Tahoe High School Lake Tahoe Community College

<u>Alpine County, California</u> Includes residents of the designated high school or community college districts in El Dorado or Mono Counties. Mono County, California Coleville High School Lee Vining High School Mammoth High School

Inyo County, California Big Pine High School Bishop High School Palisade High School

(B/R 1/95)

## Section 10. Children of Alumni Classification

Children of alumni of the University of Nevada, Las Vegas, the University of Nevada, Reno, Nevada State College, or Great Basin College who reside outside of Nevada are eligible for a differential tuition rate under certain conditions. Students enrolling under Children of Alumni classification will, in addition to registration fees, pay a tuition charge equaling an amount calculated by multiplying the registration fees times 60% percent. (B/R 3/04)

- a. The parent(s) must have earned a baccalaureate degree from either the University of Nevada, Las Vegas, University of Nevada, Reno, Nevada State College; or Great Basin College.
- b The child must enroll in the same university as his or her parent(s) to be eligible for the differential tuition rate.
- c. The differential tuition rate applies for undergraduate studies only.

No reclassification under this policy shall give rise to any claim for refund of tuition already paid to the Board of Regents.

(B/R 3/04)

## Section 11. Tuition Charges, University Studies Abroad Consortium

Out-of-state students participating in the University Studies Abroad Consortium are exempt from nonresident tuition charges when enrolling in USAC courses at the University of Nevada, Las Vegas or the University of Nevada, Reno. (B/R 3/04)

## Section 12. Tuition Charges, Fort Valley State College Courses

Out-of-state minority students enrolled at Fort Valley State College in the State of Georgia who participate in a 3+2 math and engineering program at the University of Nevada, Las Vegas are exempt from nonresident tuition charges. (B/R 3/04)

# Section 13. Special Reduced Tuition and Fees

- In-state residents 62 years of age or older shall be permitted to register for credit or as auditors in any course without registration or application or admission fees except as noted below. A person must reach 62 years of age on the first day of the first scheduled class meeting to be eligible. If the individual registers for more than one (1) class within a semester or term, the earliest scheduled class meeting will determine eligibility. The consent of the course instructor may be required for all such registration. (B/R 2/95)
  - a. Only those courses where space is available may be taken. (B/R 2/95)
  - b. Such registration shall not entitle a person to any privileges usually associated with registration; e.g., student association membership, health service, intercollegiate athletic tickets. (B/R 2/95)
  - c. Persons 62 years of age or older may register in Saummer Saession or Ooff-Ccampus credit courses (Lindependent Satudy by Ccorrespondence and field study program excepted) and in non-credit Ccontinuing Eeducation courses at UNLV or UNR, or in community service courses at the community colleges, all of which are supported by registration fees, for one-half (1/2) the regular registration fee. Reduced fee benefits are always subject to programs being otherwise self-sustaining. (B/R 2/95)
- 2. Nonmatriculated native speakers of any foreign language may be permitted to register without fee for credit or as auditors in literature courses in that language. The consent of the course instructor may be required for all such registration.
- Nevada resident high school students may enroll in a distance learning, college-credit course delivered to an off-campus site for a \$25 registration fee per course if the course fee is approved by the institutional pPresident and the Chancellor. The term "high school students" includes students formally enrolled in a school district sponsored Adult Education High School Diploma programs.
- (B/R 3/02)
- 4. Any member of the active Nevada National Guard, including a Nevada National Guard recruit, may be permitted to register for credit without a registration fee or, except as otherwise provided, laboratory fee(s).
  - a. This policy is applicable during Fall and Spring terms only.
  - b. Independent study and correspondence courses are not eligible for waiver under this policy.
  - c. Laboratory fees associated with all courses numbered below the 300 level are eligible for waiver under this policy. Exceptions to the waiver of laboratory fees includes: 1) per semester fees, such as the Health Service fee, 2) Special course fees for purposes other than class supplies including individual instruction, third-party charges, and special transportation requirements, 3) fees for actual class cost in excess of \$100, i and 4) technology fees.
  - d. A person to whom the fee waiver is awarded shall be deemed a bona fide resident of Nevada for tuition purposes.

- e. To be eligible for the fee waiver, the person must be a member in good standing or a recruit of the active Nevada National Guard at the beginning of and throughout the entire semester for which the waiver is granted.
- f. The member or recruit of the Nevada National Guard must achieve at least a minimum 2.00 semester grade point average in order to maintain subsequent eligibility for the fee waiver.
- g. The institution may request the Adjutant General to verify the membership in the active Nevada National Guard of a person who is seeking or has been granted the fee waiver.
- h. If a fee waiver is granted to a Nevada National Guard recruit and the recruit does not enter full-time National Guard duty within one (1) year after enlisting, the student shall reimburse the Board of Regents for all previously waived registration fees and laboratory fees, if the failure to enter full-time National Guard duty is attributable to the recruit's own conduct.
- i. If a fee waiver is granted to a member of the Nevada National Guard and the member does not achieve at least a minimum 2.00 semester grade point average and remain a member in good standing with the Guard, the student shall reimburse the Board of Regents for the semester's waived registration fees and laboratory fees and will not be allowed to register for additional courses until the debt is paid in full.
- j. Registration fees associated with the William S. Boyd School of Law; the University of Nevada School of Medicine, and the UNLV School of Dental Medicine are not eligible for waiver under this policy.
- k. The Nevada National Guard fee waiver is effective as of Fall Semester 2003 and sunsets on June 30, 2005.

# (B/R 8/03)

5. Federally funded teacher training programs will carry an exception to in-state and out-of-state fee and tuition rates for contiguous, WICHE and Good Neighbor States. UNLV may accept federally funded teacher training programs with mandated reduced per-credit fees; undergraduate, minimum \$15 per credit; graduate, minimum \$30 per credit; all course offerings will be approved and delivery overseen through the usual academic processes. (B/R 6/04)

# Section 14. Fees for Community Service and Continuing Education Programs

- 1. All community service and continuing education programs shall be budgeted separately from the regular state appropriated budget in each institution.
- 2. Credit given for community service courses shall be applicable only to an Associate in General Studies degree.

- 3. Registration fees for each community service or continuing education course shall be variable and flexible to cover the costs of the instructor's salary, supplies and equipment needed, and appropriate overhead costs. Fees shall be payable in full at time of registration.
- 4. No capital improvement fees or student activity fees shall be assessed for community service or continuing education courses.
- 5. The courses shall be wholly supported from registration and other fees and not from state appropriated funds.

(B/R 6/85)

# Section 15. Deferred Payment Policy

- 1. Contracts for deferred payment of registration, tuition and other fees may be approved as follows;
  - a. For registration and tuition fees for more than 7 (seven) credit hours at the universities and state college and 6 (six) or more credit hours at the community colleges for the <u>f</u>all and <u>sS</u>pring semesters only. Each institution shall determine whether other fees may be deferred.
  - b. Each institution shall determine the fees that shall be payable at registration and those that may be deferred.
  - c. Each institution shall determine the payment schedule and number of deferred fee payments allowed but all payments are due no later than Friday of the 10<sup>th</sup> week of instruction.
  - d. Any unpaid balance on a deferred fee payment schedule becomes a student accounts receivable on the due date and is treated as an official fee hold for future registration, transcript privileges and final grade reports. Disenrollment/eviction procedures may be instituted, if necessary.
  - e. A penalty fee of 10% percent with a minimum of \$10 shall be charged on the deferred payment not paid by the due date.
  - f. Contracts for a veteran's deferment of fees are available for those students receiving educational benefits from the Department of Veteran's Affairs. Eligibility is determined by the veteran's coordinator or designee on campus. The institution shall determine the payment schedule and number of payments allowed but all other requirements within this policy shall apply.
  - g. The <u>eC</u>ontroller or designee may allow a payment plan on an individual basis.
  - h. Upon the recommendation of the <u>fF</u>inancial <u>aAid</u> <u>eO</u>ffice, the Controller or designee may allow student fees to be deferred pending the receipt of financial aid. The Controller or designee may waive the imposition of any penalty due to the unavailability of financial aid.

(B/R 3/02)

## Section 16. <u>Refund Policy</u>

- 1. The following policy is effective for GBC, effective Spring 1994:
  - a. The refund for all students, in all programs with the exception of summer session, for withdrawal of net credit load shall be:
    - 1) One hundred percent (100%) if initiated by the end of the first week of the term;
    - 2) Fifty percent (50%) if initiated during the second week of instruction and before the end of the third week of the term;
    - 3) No refund after the third week of instruction-; and
    - 4) No refund shall be given for the application for admission fee. (B/R 12/93)
  - b. The refund for summer session and intensive course<u>s</u> of 12 weeks duration or less shall be:
    - 1) One hundred percent (100%) if withdrawal or net credit reduction is initiated before second class meeting;
    - Fifty percent (50%) if withdrawal or net credit reduction is initiated during the first twenty percent (20%) of a summer term or an intensive course of 12 weeks duration or less; and-

3) No refund after twenty percent (20%) of the term has elapsed. (B/R 2/92)

c. Non-resident tuition shall be refunded in conformity with the above schedule for load reduction to six (6) credits or less and for withdrawal.

d. No refund shall be given for health and accident insurance premiums. (B/R 6/02)

e. Exceptions require the approval of the President<u>/ or his</u> designee. (B/R 2/92)

- f. Each institution will comply with the refund policies as required under Title IV federal financial aid refund requirements and guidelines. (B/R 12/95)
- 2. The following policy is effective for UNLV:
  - a. <u>Resident Fees</u> (Does not apply to credit courses offered by the <u>Ss</u>ummer <u>T</u>term or the Division of Continuing Education.) (B/R 5/90)
    - One hundred percent (100%) of resident fees shall be refunded for net credit load reductions completed within the first week of the beginning of instruction. No refund shall be granted thereafter. (B/R 4/97)

- 2) One hundred percent (100%) of resident fees shall be refunded for withdrawal from the University completed within the first week of the beginning of instruction. For withdrawals after the last day of late registration and prior to the end of the sixth calendar week of instruction, a fifty percent (50%) refund of fees shall be granted. No refund shall be granted thereafter. (B/R 4/97)
- b. <u>Nonresident Tuition</u> (Does not apply to credit courses offered by theduring a <u>Ss</u>ummer <u>T</u>term or the Division of Continuing Education.) (B/R 5/90)
  - One hundred percent (100%) of nonresident tuition shall be refunded for net credit reduction to six credits or less or withdrawal from the University within the first week of the beginning of instruction. (B/R 4/97)
  - 2) No refund of nonresident tuition shall be granted for courses dropped after two weeks from the beginning of instruction.
  - 3) A fifty percent (50%) refund of nonresident tuition shall be granted for withdrawals made from the University after the last day of late registration but prior to the end of the sixth calendar week of instruction. No refund shall be granted thereafter.
- c. Date of Refunds

Refunds of registration fees and nonresident tuition shall be issued near the end of the first six weeks of instruction.

- d. Insurance and Special Fees
  - 1) The optional hospital and accident insurance premium is nonrefundable, but shall remain in force for the duration of the policy.
  - Refund of course related special fees shall be prorated on the basis of actual usage. Authorization for a refund of special fees must be originated by the department chairman.

# (B/R 6/02)

- e. Summer Term and the Division of Continuing Education
  - A one hundred percent (100%) refund of registration fees may be authorized to a student officially dropping a course before the day instruction for that course begins. A fifty percent (50%) refund of registration fees may be authorized to a student officially dropping a course during the first twenty percent (20%) of the course. Thereafter, no refund will be made. (B/R 5/90)
  - For non-credit courses, or for credit courses taught as part of a conference or institute, or for some short intensive courses, the refund policy will be described in the publicity material for the course and may vary from course to course depending upon the circumstances. (B/R 5/90)
- f. Each institution will comply with the refund policies as required under Title IV federal financial aid refund requirements and guidelines. (B/R 12/95)

3. The following policy is effective for UNR:

# a. Resident Fees

- One hundred percent (100%) of resident fees shall be refunded for net credit load reductions made on or before the last day of registration. Only in exceptional circumstances may a refund of registration fees be granted for courses dropped after the last day of late registration. (B/R 10/98)
- 2) One hundred percent (100%) of resident fees shall be refunded for withdrawal from the University completed by the last day of registration. For withdrawals after the last day of late registration and prior to the end of the sixth calendar week of instruction, a fifty percent (50%) refund of fees shall be granted. Only in exceptional circumstances may a refund be granted thereafter. (B/R 10/98)

# b. Non-resident Tuition

- One hundred percent (100%) of non-resident tuition shall be refunded for net credit reduction to six credits or less or withdrawal from the University on or before the last day of late registration.
- 2) No refund of non-resident tuition shall be granted for courses dropped after the last day of late registration.
- A fifty percent (50%) refund of non-resident tuition shall be granted for withdrawals made from the University after the last day of late registration but prior to the end of the sixth calendar week of instruction. A refund may be granted only in exceptional circumstances. (B/R 10/98)
- c. Date of Refunds

Refunds of registration fees and non-resident tuition shall be issued near the end of the first six weeks of instruction.

# d. Insurance and Special Fees

- 1) The optional hospital and accident insurance premium is non-refundable but shall remain in force for the duration of the policy.
- Refund of course related special fees shall be pro-rated on the basis of actual usage. Authorization for a refund of special fees must be originated by the department chairman.

# (B/R 6/02)

# e. Continuing Education

For continuing education and summer session academic credit classes, a one hundred percent (100%) refund may be authorized to students officially dropping a class(es) or withdrawing from the  $\underline{uU}$ niversity on or before the day instruction begins for each class; a fifty percent (50%) refund may be authorized to students officially dropping during the first twenty percent (20%) of the scheduled class time; thereafter, no refund will be made. (B/R 6/88)

For non-credit classes and for academic credit classes taught as part of a conference, institute, or intensive course, the refund policy will be described in the publicity material for the course and may vary from course to course depending upon the circumstances. (B/R 6/88)

- f. Each institution will comply with the refund policies as required under Title IV federal financial aid refund requirements and guidelines. (B/R 12/95)
- 4. The following policy is effective for CCSN beginning with Fall 1991 semester:
  - a. The refund policy for all students for withdrawal or net credit reduction shall be:
    - 1) One hundred percent (100%) is withdrawal completed prior to the first day of the semester.
    - 2) Seventy-five percent (75%) if withdrawal is completed by the end of the seventh day of the semester.
    - 3) No refund shall be given after the period outlined above.
    - 4) No refund shall be given for the application or admission fee.
    - 5) Courses that are scheduled to begin after the beginning of the semester must be dropped prior to the first class session for a 100% percent refund. Once the class has started, no refund of any amount will be given.

(B/R 5/91)

- b. The refund for the summer session shall be:
  - 1) One hundred percent (100%) if withdrawal or net credit reduction is initiated before the second-class meeting.
  - 2) Fifty percent (50%) if withdrawal or net credit reduction is initiated during the first ten percent (10%) of a summer session or intensive course.

3) No refund shall be given after the period outlined in (2) above. (B/R 6/02)

c. Nonresident tuition shall be refunded in conformity with the above schedule for load reduction to six (6) credit hours or less and for withdrawal.

(B/R 11/84)

- d. Each institution will comply with the refund policies as required under Title IV federal financial aid refund requirements and guidelines. (B/R 12/95)
- 5. The following policy is effective for TMCC:
  - a. The refund for all students in all credit programs, with the exceptions of short courses, intensive courses and summer session, for withdrawal or net credit load reduction shall be: (B/R 2/95)
    - 1) One hundred percent (100%) if initiated prior to the beginning of the second calendar week of instruction; (B/R 2/95)

- 2) Fifty percent (50%) if initiated prior to the end of the third calendar week of instruction; (B/R 2/95)
- 3) No refund after the end of the third calendar week of instruction. (B/R 2/95)
- 4) No refund shall be given for the application for admission fee.
- b. The refund for short-term courses (6-11 sessions or calendar weeks) and for summer session courses shall be: (B/R 8/88)
  - 1) One hundred percent (100%) if withdrawal or net credit reduction is initiated before second class meeting;
  - 2) Fifty percent (50%) if withdrawal or net credit reduction is initiated during the first twenty percent (20%) of a class but after the second-class meeting;
  - 3) No refund after twenty percent (20%) of the class has elapsed. (B/R 8/88)
- c. The refund for intensive courses (5 or less sessions or calendar weeks) shall be: (B/R 8/88)
  - 1) One hundred percent (100%) if withdrawal or net credit reduction is initiated before the first class meeting. (B/R 8/88)
  - 2) The laboratory or special fees portion of the fees paid for intensive courses is non-refundable. (B/R 8/88)
  - 3) No refund after the first class session. (B/R 8/88)
- d. Upon written approval of the <u>eChief sStudent aAffairs eOfficer</u>, exceptions can be made for students making even exchanges (credits and dollars) in their registrations that do not affect the net credit load. (B/R 5/98)

(B/R 6/02)

- e. Nonresident tuition shall be refunded in conformity with the above schedule for load reduction to six (6) credits or less and for withdrawal.
- f. No refund shall be given for health and accident insurance premiums.

g. Exceptions require the approval of the President<u>/ or his</u> designee. (B/R 8/88)

- h. Each institution will comply with the refund policies as required under Title IV federal financial aid refund requirements and guidelines. (B/R 12/95)
- 6. The following policy is effective for WNCC:

The following refund policy, established by the Board of Regents, is applicable to all students, in all divisions, in all programs and all course registration fees, except for zero credit courses. The application fee is not refundable and cannot be transferred to another person or another fee.

- 1. The refund policy for the Fall, Spring, and <u>Ss</u>ummer semesters' withdrawal or net credit load reduction shall be:
  - a. One hundred percent (100%) if withdrawal is completed prior to the first day of the semester.
  - b. Ninety percent (90%) if withdrawal is completed by the end of late registration (5 working days into semester).
  - c. No refund shall be given after the period outlined above.
  - d. Courses that are scheduled to begin at a date different from the regular semester and/or after the beginning of the semester must be dropped prior to the first class session for a 100% refund. Once the class has started, no refund of any amount will be given.
- 2. Upon written approval of the Dean of Student Services, a full (100%) or partial\_(90%) refund of all registration fees and tuition shall be given upon official withdrawal at any time during the first eight (8) weeks of the semester, for the following circumstances:
  - a. Induction or activation of a student into the United States Armed Forces-
  - b. Death of a spouse, child, parent or legal guardian of the student-
  - c. Death of the student-;
  - d. Verifiable error on the part of the institution; or
  - e. Verifiable incapacitating illness or injury which prevents the student from returning to school for the remainder of the semester.
- 3. In general, <u>no a</u>refund is <u>not permissible made</u> if withdrawal is after the first half of the semester.
- 4. Non-resident tuition shall be refunded in conformity with the above schedule for load reduction to six (6) credit hours or less and for withdrawal during refund period.
- 5. Questions regarding refunds should be referred to the Office of Admissions and Records.
- (B/R 3/04)
- 7. The following policy is effective for NSCH:
  - a. Resident Fees
    - One hundred percent (100%) of resident fees shall be refunded for net credit load reductions made on or before the last day of registration. Only in exceptional circumstances may a refund of registration fees be granted for courses dropped after the last day of late registration.
    - 2) One hundred percent (100%) of resident fees shall be refunded for withdrawal from the College completed by the last day of registration. For withdrawals after the last day of late registration and prior to the end of the sixth calendar week of instruction, a fifty percent (50%) refund of fees shall be granted. Only in exceptional circumstances may a refund be granted thereafter.
  - b. Nonresident Tuition
    - 1) One hundred percent (100%) of non-resident tuition shall be refunded for net credit reduction to six (6) credits or less or withdrawal from the College on or

before the last day of registration.

- 2) No refund of nonresident tuition shall be granted for courses dropped after the last day of late registration.
- 3) A fifty percent (50%) refund of non-resident tuition shall be granted for withdrawals made from the College after the last day of late registration but prior to the end of the sixth calendar week of instruction. Only in exceptional circumstances may a refund be granted thereafter.

## c. Date of Refunds

1) Refunds of registration fees and non-resident tuition shall be issued near the end of the first six weeks of instruction.

## d. Insurance and Special Fees

- 1) The optional hospital and accident insurance premium is non-refundable but shall remain in force for the duration of the policy.
- Refund of course related special fees shall be pro-rated on the basis of actual usage. Authorization for a refund of special fees must be originated by the department chairman.

## e. Continuing Education

For continuing education and summer session academic credit classes, a one hundred <u>percent(100%)</u> refund may be authorized to students officially dropping a class (es) or withdrawing from the e<u>C</u>ollege on or before the day instruction begins for each class; a fifty <u>percent (50%)</u> refund may be authorized to students officially dropping during the first twenty percent (20%) of the scheduled class time; thereafter, no refund will be made.

For non-credit classes and for academic credit classes taught as part of a conference, institute, or intensive course, the refund policy will be described in the publicity material for the course and may vary from course to course depending upon the circumstances.

f. Each institution will comply with the refund policies as required under Title IV federal financial aid refund requirements and guidelines.

## (B/R 6/02)

8. Refunds for Exceptional Circumstances:

The provisions for refunds in exceptional circumstances apply to all institutions of the University and Community College System of Nevada.

Upon presentation of documentation and approval of the President or the President's designee, a refund of the course (s) registration fees and non<u>resident tuition may be given upon official withdrawal from the course (s) at any time during the semester in the following instances:</u>

1. Induction of the student in the United States Armed Forces;

- 2. An incapacitating illness or injury which prevents the student from returning to school for the remainder of the semester;
- 3. Death of the student;
- 4. Death of spouse, child, parent, or legal guardian of the student;
- 5. Verifiable error on the part of the institution; or
- 6. Other exceptional circumstances beyond the control of the institution or the student.

(B/R 6/02)

## Section 17. <u>Student Association and Health Service Participation</u>

- 1. All community college students are members of their respective student government associations except those in programs for which no student activity fee is assessed; (e.g., community service courses and school district cooperative agreements).
- 2. All students registering for seven (7) credits or more at the state college and universities are members of their respective student government associations or graduate student associations, if organized. (B/R 12/02)
- 3. Students registering for seven (7) credits or more, undergraduate or graduate, at UNLV, are eligible for treatment at their respective health services during the academic year. A reduced health service shall be available to all UNLV students in summer programs. (B/R 5/76)

# Section 18. <u>Student Fees</u>

The following fees are in effect as of this revision and shall remain in effect until changed by the Board of Regents: Student fees shall be reviewed and approved by the Board of Regents.

DESCRIPTION	<u>UNR</u>	<u>UNLV</u>	<u>CCSN</u>	<u>GBC</u>	TMCC	WNCC	<u>GBC/</u> UPPER	<u>NSC</u>
Application or Admission Fee (except law students at UNLV) (B/R 3/04)	<del>20.00</del>	<del>20.00</del>	<del>5.00</del>	<del>10.00</del>	<del>10.00</del>	<del>15.00</del>	N/A	<del>10.00</del>
Application Fee – William S. Boyd School of Law at UNLV (B/R 9/97)	N/A	<del>40.00</del>	<del>N/A</del>	<del>N/A</del>	<del>N/A</del>	<del>N/A</del>	N/A	<del>N/A</del>
Application Fee – International Students (B/R 4/99)	N/A	N/A	<del>50.00</del>	N/A	<del>25.00</del>	N/A	N/A	<del>N/A</del>
CCSN International Students (additional per course fee) (B/R 4/97)	N/A	N/A	<del>15.00</del>	N/A	N/A	N/A	N/A	<del>N/A</del>
Counseling Services, UNR (Man UNR undergraduate and gradu students with 6 or more credits for UNR undergraduate and gr students with less than 6 credit 3/03	iate Volunta aduate		<del>20/sei</del>	<del>nester, F</del>	<del>Y 2003-04 Y 2004-05 Y 2005-06</del>	5		
Credential Evaluation Fee U.S. Citizen (B/R 3/03) F-1 √isa (B/R 3/03)	4 <del>0.00</del> <del>75.00</del>	40.00 75.00	N/A N/A	N/A N/A	N/A N/A	N/A N/A	N/A N/A	<del>20.00</del> <del>75.00</del>
Dental School Special Fee (B/R 3/02)	N/A	<del>2462/</del> <del>sem.</del>	<del>N/A</del>	N/A	<del>N/A</del>	<del>N/A</del>	N/A	<del>N/A</del>
Dissertation Fee	<del>95.00</del>	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Executive MHA program Fee (B/R 5/98)	N/A	<del>510.00/</del> credit	N/A	N/A	N/A	N/A	N/A	N/A
Graduation, Diploma or Certificate Fee, all programs (B/R 3/04)	<del>55.00</del>	<del>50.00</del>	<del>15.00</del>	<del>15.00</del>	<del>15.00</del>	<del>15.00</del>	<del>N/A</del>	<del>20.00</del>
Health Service Fee, per semester (Mandatory for UNR undergraduate and graduate students with 6 credits or more) (B/R 3/04)	<del>72.00</del>	4 <del>7.00*</del>	N/A	N/A	<del>N/A</del>	N/A	N/A	<del>N/A</del>

DESCRIPTION	<u>UNR</u>	<u>UNLV</u>	<u>CCSN</u>	<u>GBC</u>	TMCC	WNCC	<u>GBC/</u>	<u>NSC</u>
*This fee will be increased by th Medical Care inflation rate on basis.							<u>UPPER</u>	
Health Service Fee, per semester (Voluntary for UNR undergraduate and graduate students with less then 6 credits and all students at TMCC and WNCC. All students on the voluntary plan are charged a \$5.00 co- payment per visit.) (B/R 3/04)	<del>72.00</del>	N/A	N/A	N/A	<del>72.00</del>	<del>72.00</del>	N/A	N/A
Health Service Fee, Summer School (Mandatory for UNR undergraduate and graduate students with 6 credits or more) (B/R 3/04) **This fee will be increased by th Medical Care inflation rate on- basis.		<del>26.00**</del>	N/A	N/A	N/A	N/A	N/A	N/A
Health Service Fee, Summer School (Voluntary for all students.) (B/R 3/04)	<del>72.00</del>	N/A	N/A	N/A	<del>72.00</del>	<del>72.00</del>	N/A	<del>N/A</del>
Identification Card (B/R 3/04) Replacement (B/R 3/03)	<del>11.00</del> <del>N/A</del>	<del>N/A</del> <del>20.00</del>	N/A N/A	N/A N/A	N/A N/A	N/A N/A	N/A N/A	<del>5.00</del> <del>5.00</del>
Independent Learning Program undergraduate (correspondence) (B/R 3/04)	<del>99.00</del>	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Independent Learning Program graduate (correspondence) (B/R 3/04)	<del>132.00</del>	N/A	N/A	<del>N/A</del>	<del>N/A</del>	<del>N/A</del>	<del>N/A</del>	<del>N/A</del>
International Student Fee (B/R 3/04)	<del>N/A</del>	<del>100.00</del>	<del>N/A</del>	N/A	<del>N/A</del>	<del>N/A</del>	N/A	<del>N/A</del>
International Student Teaching (B/R 3/02)	<del>N/A</del>	<del>350.00</del>	<del>N/A</del>	<del>N/A</del>	<del>N/A</del>	N/A	N/A	<del>100.00</del>

DESCRIPTION	<u>UNR</u>	<u>UNLV</u>	<u>CCSN</u>	<u>GBC</u>	TMCC	WNCC	<u>GBC/</u> UPPER	<u>NSC</u>
Judicial Thesis Fee (B/R 4/96)	<del>105.00</del>	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Late Application for Graduation (B/R 10/93)	<del>5.00</del>	<del>20.00</del>	<del>5.00</del>	<del>5.00</del>	<del>5.00</del>	<del>5.00</del>	<del>N/A</del>	N/A
Late Payment Fee (any student with an outstanding balance at the end of the regular payment period) Per day (B/R 3/02)	<del>25.00</del>	<del>25.00</del>	<del>N/A</del>	5.00 per 100.00 owed (Max. 100.00)	<del>10.00</del> (Max 100.0 0)	<del>10.00</del>	N/A	<del>10.00</del>
Maxi <mark>mum, regular semester</mark> Maximum, summer session <del>(B/R 3/03)</del>	<del>250.00</del> <del>N/A</del>	<del>250.00</del> <del>50.00</del>	N/A N/A	N/A N/A	N/A N/A	<del>25.00</del> <del>25.00</del>	N/A N/A	<del>100.00</del> <del>20.00</del>
Late Registration Fee (for students registering for seven credits for more)								
Per Day	<del>N/A</del>	N/A	<del>5.00</del>	N/A	<del>N/A</del>	N/A	N/A	N/A
Maximum, regular semester	N/A	N/A	<del>25.00</del>	N/A	N/A	N/A	N/A	N/A
Maximum, summer session (B/R-4/92)	<del>N/A</del>	<del>N/A</del>	<del>10.00</del>	N/A	N/A	N/A	<del>N/A</del>	N/A
Late registration Fee, summer session	<del>25.00</del>	<del>N/A</del>	N/A	N/A	N/A	N/A	N/A	<del>N/A</del>
Maximum summer session	<del>50.00</del>	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Reinstatement Fee (for students whose registration or enrollment was cancelled due to non-payment of fees) (B/R 5/93)*	<del>50% of</del> tuition	<del>75.00</del>	<del>N/A</del>	N/A	N/A	<del>N/A</del>	N/A	N/A
MBA Program Orientation Fee (B/R 5/98)	N/A	<del>250.00</del>	N/A	N/A	N/A	N/A	<del>N/A</del>	N/A
Mexice Study Abroad Application Fee	N/A	<del>100.00</del>	N/A	N/A	N/A	N/A	<del>N/A</del>	N/A
National Student Exchange Application Fee (B/R 3/03)	<del>100.00</del>	<del>100.00</del>	N/A	N/A	N/A	N/A	N/A	N/A

<sup>\*</sup>A reinstatement fee of \$10.00 per \$100.00 (or fraction thereof) will be charged against the total amount owed. (B/R 5/93)

DESCRIPTION	<u>UNR</u>	<u>UNLV</u>	<u>CCSN</u>	<u>GBC</u>	TMCC	WNCC	<u>GBC/</u> <u>UPPER</u>	<u>NSC</u>
Orientation: (B/R 3/03) For first time students	<del>95.00</del>	N/A	N/A	N/A	N/A	N/A	N/A	20.00
<del>Two Day (B/R 4/96)</del> ( <del>B/R 3/03)</del>	<del>N/A</del>	<del>60.00</del>	N/A	<del>N/A</del>	N/A	N/A	N/A	<del>N/A</del>
Spring Semester								
Day Program	<del>25.00</del>	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Evening Program Summer Program	<del>10.00</del> <del>25.00</del>	N/A N/A	<del>N/A</del> <del>N/A</del>	<del>N/A</del> <del>N/A</del>	<del>N/A</del> <del>N/A</del>	<del>N/A</del> <del>N/A</del>	<del>N/A</del> <del>N/A</del>	N/A N/A
Fall Semester								
Day Program	<del>25.00</del>	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Evening Program	<del>10.00</del>	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Off-Site Orientation (B/R-4/92)	<del>45.00</del>	N/A	N/A	<del>N/A</del>	N/A	N/A	N/A	N/A
Physical Therapy Materials Fee (B/R 5/98)	N/A	<del>250.00</del>	<del>N/A</del>	<mark>N/</mark> A	N/A	<del>N/A</del>	<del>N/A</del>	N/A
Rebel Recycling Fee, per student, per semester (B/R 2/95)	N/A	<del>1.00</del>	N/A	N/A	N/A	N/A	N/A	N/A
Special Examination Fee (B/R 3/02)	<del>25.00</del>	<del>25.00</del>	<del>25.00</del>	<del>25.00</del>	<del>25.00-</del> <del>255.00</del>	<del>25.00</del>	<del>N/A</del>	<del>25.00</del>
Student Health and Accident Insurance, OPTIONAL **All								
Domestic Students Annual Premium-Policy Maximum	<del>100,000*</del>	<del>50,000</del>	N/A	N/A	N/A	N/A	N/A	N/A
Student Only	<del>1,064.00</del>	<del>1,231.0</del> 0	N/A	<del>N/A</del>	<u>**</u>	<u>**</u>	N/A	<u>*****</u>
Student and Spouse*** Student and 1 Child**** Student and Children****	3,706.00 2,905.00							
Student and Family	N/A N/A							
Student, Spouse and 1	<del>5,547.00</del>							
<del>Child</del> <del>Per Additional Child</del> <del>(B/R 6/04)</del>	<del>1,841.00</del>							

DESCRIPTION	<u>UNR</u>	<u>UNLV</u>	<u>CCSN</u>	<u>GBC</u>	TMCC	WNCC	<u>GBC/</u> <u>UPPER</u>	<u>NSC</u>
Fall Semester Premium Student Only	4 <u>31.00</u>		N/A	N/A	<u>**</u>	<u>**</u>	N/A	*****
Student and Spouse***	<del>1,071.00</del>	<del>1787.0</del> <del>0</del>						
Student and 1 Child**** Student and Children****	<del>1,177.00</del> <del>N/A</del>	U						
Student and Family Student, Spouse and 1	N/A 2,248.00							
Child Per Additional Child	746.00							
<del>(B/R 6/04)</del>								
Spring Semester Premium Student Only	<del>406.00</del>		N/A	N/A	**	**	N/A	*****
Student and Spouse***	<del>1,412.00</del>	<del>1429.0</del> 0					11/71	
Student and 1 Child**** Student and Children****	<del>1,108.00</del> <del>N/A</del>	v						
Student and Family Student, Spouse and 1	<del>N/A</del> <del>2,114.00</del>							
Child Per Additional Child (B/R 3/04)	<del>702.00</del>							
Summer Semester Premium	1							
Student Only Student and Spouse***	<u>227.00</u> 792.00	N/A	N/A	N/A	<u>**</u>	<u>**</u>	N/A	<u>*****</u>
Student and 1 Child**** Student and Children****	620.00 N/A							
Student and Family Student, Spouse and 1	N/A 1,185.00							
Child Per Additional Child								
(B/R 3/04)	<del>393.00</del>							
**UNR supplemental student l accident insurance is availal								
optional basis) to all student	s at UNR,	<del>or 6</del>						
or more credits and are also UNR Student Health Center	enrolled in	<del>-the</del>						
***Spouses must be enrolled in the Student Health Center to purchase the								
supplemental insurance. (B/	<del>R 3/94)</del>							
DESCRIPTION	<u>UNR</u>	<u>UNLV</u>	<u>CCSN</u>	<u>GBC</u>	TMCC	WNCC	<u>GBC/</u> <u>UPPER</u>	<u>NSC</u>

****The child (ren) may be end the student is enrolled. (B/R								
*****The spring and summer r longer be offered. (B/R 6/99								
******UNLV insurance is availa students. (B/R 3/02)	able to NSC	Ħ						
International Students MANDATORY (Rates same a	s ontional)							
Annual Premium-Policy	100,000*	<del>50,000</del>	N/A	N/A	N/A	N/A	N/A	N/A
Maximum	100,000	00,000	1.1/7	1.1/7.1		1 1/7 1		1.0/7.0
Student Only	<del>1,064.00</del>	<del>1,231.0</del>	N/A	N/A	**	**	N/A	N/A
·	,	θ (						
Student and Spouse***	<del>3,706.00</del>		N/A	N/A	**	**	N/A	N/A
Student and 1 Child****	<del>2,905.00</del>		N/A	N/A	**	**	N/A	N/A
Student and Children****	N/A		N/A	N/A	N/A	N/A	N/A	N/A
Student and Family	N/A		N/A	N/A	N/A	N/A	N/A	N/A
Student, Spouse and 1 Child	<del>5,547.00</del>		<mark>N/A</mark>	<del>N/A</del>	<u>**</u>	<u>**</u>	N/A	N/A
Per Additional Child	<del>1,841.00</del>		N/A	N/A	**	**	N/A	N/A
<del>(B/R 6/04)</del>								
Fall Semester Premium								
Student Only	4 <u>31.00</u>		N/A	N/A	**	**	N/A	N/A
Student and Spouse***	<del>1,071.00</del>	<del>1,787.0</del> 0	<del>N/A</del>	N/A	<u>**</u>	<u>**</u>	N/A	<del>N/A</del>
Student and 1 Child****	<del>1,177.00</del>	v	N/A	N/A	**	**	N/A	N/A
Student and Children****	N/A		N/A	N/A	N/A	N/A	N/A	N/A
Student and Family	N/A		N/A	N/A	N/A	N/A	N/A	N/A
Student, Spouse and 1	<del>2,248.00</del>		N/A	N/A	<u>**</u>	**	N/A	N/A
Child	2,2 10100							
Per Additional Child	<del>746.00</del>		N/A	N/A	**	**	N/A	N/A
<del>(B/R 6/04)</del>							-	

DESCRIPTION	<u>UNR</u>	<u>UNLV</u>	<u>CCSN</u>	<u>GBC</u>	TMCC	WNCC	<u>GBC/</u> UPPER	<u>NSC</u>
Effective Fall Semester 1996 Spring Semester Premium								
Student Only	<del>406.00</del>		N/A	N/A	<u>**</u>	**	N/A	N/A
Student and Spouse***	1,412.00	<del>1,429.0</del>	N/A	N/A	**	**	N/A	N/A
	1,112.00	θ						
Student and 1 Child****	<del>1,108.00</del>	Ŭ	N/A	N/A	**	**	N/A	N/A
Student and Children****	N/A		N/A	N/A	N/A	N/A	N/A	N/A
Student and Family	N/A		N/A	N/A	N/A	N/A	N/A	N/A
Student, Spouse and 1 Child	<del>2,114.00</del>		N/A	N/A	<u>**</u>	<u>**</u>	N/A	N/A
Per Additional Child	<del>702.00</del>		N/A	N/A	**	**	N/A	N/A
<del>(B/R-6/04)</del>								
Summer Semester Premium	ł							
Student Only	<del>227.00</del>		N/A	N/A	**	<u>**</u>	N/A	N/A
Student and Spouse***	<del>792.00</del>		N/A	N/A	**	<u>**</u>	N/A	N/A
Student and 1 Child****	620.00		N/A	N/A	**	<u>**</u>	N/A	N/A
Student and Children****	N/A		N/A	N/A	N/A	N/A	N/A	N/A
Student and Family	N/A		N/A	N/A	N/A	N/A	N/A	N/A
Student, Spouse and 1	<del>1,185.00</del>		N/A	N/A	<u>**</u>	<u>**</u>	N/A	N/A
Child								
Per Additional Child	<del>393.00</del>		N/A	N/A	**	**	N/A	N/A
<del>(B/R 3/04)</del>								
*\$100,000 Policy Maximum. (I	B <del>/R 5/98)</del>							
Student Placement Testing Fee (B/R-4/00)	N/A	N/A	<del>N/A</del>	N/A	<del>N/A</del>	<del>10.00</del>	N/A	N/A
Study Abroad Scholarship Fund fee, per student, per semester	N/A	<del>2.00</del>	N/A	<del>N/A</del>	N/A	N/A	N/A	N/A

DESCRIPTION	<u>UNR</u>	<u>UNLV</u>	<u>CCSN</u>	<u>GBC</u>	TMCC	WNCC	<u>GBC/</u> <u>UPPER</u>	NSC
Summer School Registration Fee, per credit (*This is the Academic Year Registration Fee, per credit, plus \$3.00)								
Undergraduate courses Graduate courses (B/R 2/94)	<u>*</u> *	<u>*</u> *	<u>*</u> N/A	* <del>N/A</del>	<u>*</u> <del>N/A</del>	<u>*</u> N/A	<u>*</u> N/A	* N/A
Thesis Fee	<del>85.00</del>	N/A	N/A	<del>N/A</del>	N/A	N/A	N/A	N/A
TMCC International Student Fee per semester (B/R 4/99)	N/A	N/A	N/A	N/A	<del>50.00</del>	N/A	N/A	N/A
UN Medical Student annual fee for health, life and disability insurance (B/R 3/04)	<del>2,439.00</del>	<del>N/A</del>	N/A	N/A	<del>N/A</del>	<del>N/A</del>	N/A	N/A
William S. Boyd School of Law Student Activity Fee, per semester (B/R 9/97)	N/A	<del>50.00</del>	N/A	N/A	N/A	N/A	N/A	N/A

 Notes:
 1.
 N/A=Not Available or Not Applicable

 2.
 Fee for audit (i.e. taking course for no credit) shall be the same as for registering for credit.

(B/R 1/04 - Whole Fee Section)

### **INTERNATIONAL STUDENT FEE**

### 1. Position Statement

The recruitment, admission and advising of international students represents a tremendous cost to the University of Nevada, Reno and University of Nevada, Las Vegas. The logistical and administrative burdens of international students on the university are complex and expensive. Increased costs of international mailing, phone, facsimile, recruitment, specialized printing, translations and highly trained personnel forces the university to make difficult budgetary choices. These choices often leave international students short of receiving the proper levels of attention. (B/R 3/04)

Because of the limited resources of the Admissions and International Student Office, the need for funding aimed directly at the international students is essential. These funds will be directly used to support programs pertaining to international students. Additionally, it is not proper to use funds dedicated to benefit university students as a whole, to support activities that benefit only international students.

### 2. Resolve.

International students will pay a \$100.00 per student, per semester, International Student Fee. The revenue for this fee will be used to sustain enrollment functions in the Admissions, Graduate, and International Student offices, supporting <u>only</u> international students.

Distribution of Kevenue	<u>Amount</u>
Admissions Office	\$12.50 per student per semester
Graduate School	\$12.50 per student per semester
International Students & Scholars	\$75.00 per student per semester

(B/R 3/03)

## STUDENT LIFE FACILITIES FEE, UNLV

The following fee shall support the planning, construction, and operations of a new student recreation center and a renovation and expansion of the Moyer Student Union. All students have access to the Moyer Student Union. Students required to pay the fee will have full access to the recreation center; Students taking three or fewer credits during fall or spring will be required to pay a user fee in order to use the Student Recreation Center; this fee will be 125% of the fee charged those students taking more than three credits.

Fall and Spring Semesters

All students taking more than three credits will be charged the following fee per semester:

\$11.00 per credit hour

\$13.00 per credit hour

\$14.50 per credit hour

-(maximum of three credits per term)

(maximum of three credits per term)

-(maximum of three credits per term)

Effective Spring Semester, 2004	<del>\$61.00</del>
Effective Fall Semester, 2004	<del>\$130.00</del>
Effective Fall Semester, 2005	<del>\$156.00</del>
Effective Fall Semester, 2006	<del>\$173.00</del>

#### Summer Terms

Effective Summer, 2004

Effective Summer, 2005

Effective Summer 2006

(B/R 8/03)

## STUDENT UNION FEE, UNR

Effective Fall Semester 2006, the following fee shall support the construction of a new student union at the University of Nevada, Reno. The fee shall be assessed to all students, per semester, according to the following schedule.

	Fall Semester	Spring Semester
Undergraduate Students Taking more than 3 credits Taking 3 credits or less	<del>\$94.00</del> <del>\$25.00</del>	\$94.00 \$25.00
Graduate Students		
Taking 7 credits or more	<del>\$97.00</del>	<del>\$97.00</del>
Taking less than 7 credits	<del>\$49.00</del>	<del>\$49.00</del>
<del>(B/R 3/04)</del>		

### Section 19. Special Course Fees

It is the policy of the Board of Regents that the registration fee be the only fee assessed for taking a course except as outlined in this section. The reasons for these exceptions are extraordinary instruction costs due to: (a) individual instruction (e.g., private music lessons), (b) class supplies (e.g., welding), (c) third party charges for use of a facility (e.g., golf), (d) special transportation requirements, or (e) some combination of these reasons. Responsibility for implementing this policy is delegated to the Presidents up to a maximum of \$50.00 per course. Courses requiring fees higher than \$50.00 require Board of Regents approval and are listed below.

#### 1. University of Nevada, Reno

ART 135, Beginning Photography (B/R 3/04) ART 235, Intermediate Photography (B/R 3/04) ART 236, Intermediate Photography (B/R 3/04) ART 338, Advanced Photography (B/R 3/04) ART 339, Color Photography (B/R 3/04) ART 438, Advanced Photography (B/R 3/04) ART 439, Advanced Color Photography (B/R 3/04) ART 440/660, Problems in Photography (B/R 3/04) BIO 320, Experimental Field Ecology Biology 379, Field Mammology (B/R 4/96) CI 460, Supervised Internship, Elementary Education (B/R 3/03) CI 494, Supervised Internship, Special Education (B/R 3/03) CI 551A, Supervised Internship, Elementary Education (B/R 3/03) CI 551B, Supervised Internship, Special Education (B/R 3/03) CI 551C, Supervised Internship, Secondary Education (B/R 3/03) CI 551D, Supervised Internship, Elementary Education/Special Education (B/R 3/03) CI 551E, Supervised Internship, Secondary Education/Special Education (B/R 3/03) **GEOG 314, Field Methods** GEO 451, Summer Field Geology Private instrument and Voice instruction RWF 460/660 Rangeland Resource Management RPED 147 Downhill Skiing (B/R 10/04) RPED 148 Cross Country Skiing (B/R 4/92) Interactive Video Courses (Discretionary fee)(B/R 12/93) RPED 109, Rafting (B/R 4/01) RPED 160, Beginning Golf (B/R 4/01) RPED 161, Intermediate Golf (B/R 4/01) RPED 162, Advanced Golf (B/R 4/01)

\$75.00 per course 75.00 per course

100.00 per course 100.00 per course 100.00 per course

100.00 per course

100.00 per course

100.00 per course

100.00 per course

100.00 per course

100.00 per course

70.00 per course 1050.00-1250.00 per course 150.00 per credit 100.00 per course

> 301.00 per course 55.00-70.00 per course up to \$15.00 per credit

> > 100.00 per course 80 per course 80 per course 80 per course

### 2. University of Nevada, Las Vegas

B.S. Hotel Administration, International Option (30 student minimum) (B/R 3/94) Counseling Internship (B/R 4/96)

Credit-By-Examination (B/R 4/00) Developmental Course Fee (04/01) Educational Administration Internship (B/R 4/96)

FAB 259 (B/R 3/02) FAB 362 FAB 364 FAB 365 FAB 367 (B/R 3/02) FAB 467 (B/R 4/00) Interactive Video Courses (Discretionary fee) (B/R 12/93) PED 116A PED 116B (B/R 10/91) Private Instrument and Voice Instruction (B/R 4/96) Special Education Internship (B/R 4/96)

Supervised Student Teaching (CIE, ESE, ESF, PED)(B/R 4/96)

### 3. Community College of Southern Nevada

Music: Private instrument and Voice Instruction (B/R 3/04)

\$544 per course

 75.00 per course (1996-97)

 150.00 per course (1998-99)

 250.00 per course (1998-99)

 60.00 per course

 75.00 per course

 75.00 per course (1996-97)

 150.00 per course (1996-97)

 150.00 per course (1997-98)

 250.00 per course (1998-99)

 85.00 per semester

 65.00 per course

 65.00 per course

 75.00 per course

 150.00 per course

 65.00 per course

 65.00 per course

 75.00 per course

 135.00 per semester

 135.00 per semester

 Up to 15.00 per credit

 100.00 per course

 100.00 per course

 300.00 per hour lesson/semester

 150.00 per half-hour lesson/semester

 75.00 per course (1996-97)

 150.00 per course (1997-98)

 250.00 per course (1998-99)

 75.00 per course (1998-97)

 150.00 per course (1998-97)

 250.00 per course (1996-97)

 150.00 per course (1998-99)

 250.00 per course (1996-97)

 150.00 per course (1998-97)

 250.00 per course (1997-98)

 250.00 per course (1998-97)

\$210.00 per course

## 4. Great Basin College

A+ Certification (B/R 4/00) Archeological Site Monitor (B/R 4/00) ART 115, Art Appreciation (B/R 3/03) ART 218, Alternative Sculpture (B/R 3/03) ART 219, Beginning Sculpture (B/R 3/03) ART 299, Special Topic in Art (B/R 3/03) AUTO 201B (B/R 4/00) Building Maintenance Specialist (B/R 4/00) Commercial Driving License (B/R 3/02) Electronics Lab Fee(B/R 3/02) EMS 108B, Emergency Medical Technician Training (B/R 4/97) Interactive Video Courses (Discretionary fee) (B/R 04/01) MTL 206B (B/R 4/00) **MTL 220B** MTL 296B, AWS Code Certification MTL 240B (B/R 4/00) MTL 160B (B/R 4/00) Private Instrument and Voice Instruction (B/R 4/96) Residential Electrical Helper (B/R 4/00) Silversmithing/Metal Engraving (B/R 4/00) Small Engine Repair Specialist (B/R 4/00) Specialty Stainless Steel Welding Certification (B/R 3/93)

\$334.00 per student 410.00 per student 50.00-1000.00 per semester 50.00-500.00 per semester 50.00-500.00 per semester 250.00 per semester 75.00 per course 850.00 per student 2,275.00 per course 2,205.00 per student 150.00 per course

> Up to 40.00 per course 20 per student 100.00 per course 100.00 per course 100.00 per course 100.00 per course 75.00 per course 180.00 per course 575.00 per student 665.00 per student 130.00 per course

## 5. Truckee Meadows Community College

Accounting Student Kits: ACC 122B, 198B Bridge to Academic Success for Learning Disabled Students (B/R 5/98)\*\*\* Cosmetology Program - 1800 hours (B/R 4/00) COS 221 B - Cosmetology 1 (B/R 3/04) COS 222 B - Cosmetology 2 (B/R 3/04) COS 223 B - Cosmetology 3 (B/R 3/04) COS 224 B - Cosmetology 4 (B/R 3/04) EMTP 102B Foundations of Paramedic Medicine (B/R 3/04) **EMTP 104B Airway and Ventilation** Management (B/R 3/03) EMTP Cardiology I (B/R 3/04) EMTP 114 B, Advanced Cardiac life Support (B/R 3/03) EMTP 116 B, Assessment & Management of Medical Emergency (B/R 3/04) EMTP 120B, Basic Trauma Life Support (B/R 3/03) EMTP 122B. Pediatric Advanced Life Support (B/R 3/03) EMTP 126B Paramedic Field Rotation I (B/R 3/03) EMTP 127B Paramedic Field Rotation II (B/R 3/03) High Sierra Regional Law Enforcement Academy (POST) Microsoft Student Kits: CIT 211, 212, 213, 214, 215 (B/R 3/03) MUS 151, Piano (B/R 3/03) MUS 153. Voice (B/R 3/03) MUS 155, Brass Instruments (B/R 3/03) MUS 157, Woodwind Instruments (B/R 3/03) MUS 159, String Instruments (B/R 3/03) MUS 161, Percussion (B/R 3/03) MUS 165, Guitar (B/R 3/03) Nursing Pack Welding (B/R 6/91)

2,500.00 6,390 per beauty academy 235.00 per semester 470.00 per semester 235.00 per semester 352.50 per semester 725.00 per semester 75.00 per semester 50.00 per semester 100.00 per semester 50.00 per semester 100.00 per semester 100.00 per semester 250.00 per semester 250.00 per semester 1,500.00 per academy 60.00-150.00 per kit 250.00 per course 50-100 per pack 20.00-51.00 per course

\$150-250 per kit

\*\*\*All students in the bridge program pay regular registration fees or tuition depending on their residency status. In addition, each student in the program pays an additional fee of \$2,500 per year to cover the costs associated with the specialized services provided to them.
 (B/R 5/98)

#### 6. Western Nevada Community College

**CR 122B Floral Decorating** CRJ 268B (B/R 4/01) EA 106B (B/R 4/01) Electronics | ET 131B Electronics II ET 132B (B/R 3/03) ENG 258 - Ashland Theatre Festival (B/R <del>3/94)</del> Interactive Video Courses (Discretionary fee) (B/R 4/01) Interactive Video Courses (Fast Track) (B/R 3/03) MTL 212 (B/R 4/01) MTL 213 (B/R 4/01) MTL 217B, Welding III (B/R 3/03) MTL 218B, Welding IV (B/R 3/03) MTL 290B (B/R 4/01) MTL 291B (B/R 4/01) MTL 292B (B/R 4/01) MTL 293B, Welding III - Practice (B/R 3/03) MTL 294B, Welding IV - Practice (B/R 3/03) MTL 296B (B/R 4/01) MTL 296B AWS Code Preparation **NSF Returned Check Charge** OH 102B Beginning Floral Design OH 104B Floriculture (B/R 8/92) OH 106B Floral Design/Silk OH 204B Floral - Welding (B/R 3/93) Private Instrument & Voice Lessons (B/R 4/01) Prog. Logic MET260B **RPED 104 Scuba** RPED 177B (Weight Training) (B/R 4/01) RPED 204 Advanced Scuba (B/R 5/93) **RPED 199B Special Topics (Weight Lifting)** (B/R 12/93) WNSPOA (POST) CRJ266B (B/R 4/01) (B/R 4/01)

\$65.00 per course 100.00 per course 72.00 per course 70.00 per course 70.00 per course 75.00 per course

Up to \$20.00/credit PLUS any other lab fees

15.00 per course

135.00 per course 135.00 per course 135.00 per course 135.00 per course 135.00 per course 90.00 per course 90.00 per course 90.00 per course 90.00 per course 270.00 per course 60.00 per course 25.00 60.00 per course 60.00 per course 50.00 per course 60.00 per course 150.00 per course

85.00 per course 95.00 per course 60.00 per course 95.00 per course 60.00 per course

500.00 per course
7. Nevada State College, Henderson

ANTH 400, Field Methods in Prehistoric Archaeology (B/R 3/03) Counseling Internship Credit by Examination Supervised Student Teaching (CIE, ESE, ESF, PED) Special Education Internship (B/R 3/02) \$300.00 per course

250.00 per course 60.00 per course 250.00 per course

250.00 per course

8. The above fees are in all cases in addition to the per-credit-hour registration fee. (B/R 5/76)

Section 20. Special Use Fee

The following fees shall be applicable for recreational use of the Lombardi Recreation Building, UNR. (B/R 3/03)Special use fees for recreational use of the Lombardi Recreation Building at UNR shall be approved by the Board of Regents.

<u>UNR</u>, Lombardi Recreation Building

#### **Campus Recreation and Wellness Fee**

Faculty/Staff	
Per year (9/1 to 8/31)	<del>\$175.00</del>
Per semester	<del>65.00</del>
Per summer session	<del>65.00</del>
Daily Use Fee	<del>3.00</del>
Students	
Per semester	<del>50.00</del>
Per summer session	<del>50.00</del>
Daily Use Fee	<del>2.00</del>

(B/R 4/00)

- a. Payment of the appropriate fee will entitle the individual to a day use locker. (B/R 4/00)

b. In the case of students, the Campus Recreation and Wellness fee shall be waived if the student association appropriates an amount sufficient to cover costs, as determined by the institutional president. (B/R 4/00)

 c. Faculty, staff or students may bring one guest at a time for a fee of \$5 per visit. (B/R 4/00)

- d. Students registered for seven (7) credits or more at any other UCCSN Institution shall be entitled to use the facilities upon payment of a \$60 fee per semester or \$60 for the entire summer session. Employees of UCCSN shall be entitled to use of the facility upon payment of \$65 per semester or \$175 per year. (B/R 4/00)
- e. A family use card may be purchased by faculty/staff for an additional \$80 per year, or \$35 per semester, per family member. Students may purchase a family use card for \$30 per semester, or \$30 per summer session, per family member. (B/R 4/00)
- f. Payment of the appropriate fee for the use of either Lombardi Recreation or McDermott Physical Education facility will allow use of the other facility without additional charge. (B/R 5/95)

Section 21. Residence Hall and Food Service Rates, UNLV

The Board of Regents shall approve all residence hall and food service rates for the University of Nevada, Las Vegas.

Room Rates per Semester Room and Phone (double occupancy) Returning Residents New Residents

\$2,600.00 per semester 2,600.00 per semester

(B/R 3/04)

All freshman residents are required to select from either the 19, 16 or 14 meal plans. All other residents may select from one of the following meals plans: 19, 16, 14, 10 and 8. (B/R 3/04)

8 meals per week plus \$300.00 in dining dollars 10 meals per week plus \$300.00 in dining dollars 14 meals per week plus \$225.00 in dining dollars 16 meals per week plus \$175.00 in dining dollars 19 meals per week plus \$125.00 in dining dollars (B/R 3/04)

\$1,260.00 per semester 1,340.00 per semester 1,425.00 per semester 1,454.00 per semester 1,524.00 per semester

A fee of \$625.00 is due with application. \$25.00 is applied as a non-refundable application fee. \$100.00 is a nonrefundable cleaning fee. \$500.00 is applied to the

first payment. (B/R 3/04) — An installment payment fee of \$20.00 is applied if full fees are not paid by the first

payment date. Full fees may be paid in three installments. (B/R 3/03)

Late fees are charged as follows:

\$25.00 late fee is added if 50% of the room and board charges have not been paid prior to July 1 <sup>st</sup> for the Residence and Dining Hall Contract for the upcoming academic year. (B/R 3/03)		
\$25.00 late fee is added if 75% of by Thursday of the 3rd week of		•
\$25.00 late fee is added if 100% Thursday of the 8th week of ins		t charges have not been paid by
Summer Session I\$607.50 per session (3 week session)Summer Session II and III\$1,012.50 per session (5 week session)Private room supplement\$250.00 per session(B/R 3/03)\$1,012.50 per session		
Plus one of the following mandato	<del>ry meal plans:</del>	
<u>Meals per Week</u> 10 meals 14 meals 19 meals (B/R 3/03)	<u>Session I</u> \$139.50 \$195.30 \$265.05	<u>Sessions II and III</u> \$232.50 (each session) \$325.50 (each session) \$441.75 (each session)
<ul> <li>Summer Session late fees are charged as follows: (B/R 4/93)</li> <li>\$25.00 late fee is added if the Session room and board fee is not paid in full by the Friday prior to the first day of class for each Session. (B/R 4/93)</li> </ul>		
Section 22. <u>Refund of Residence Hall and Food Services Charges, UNLV</u>		

- Refunds of residence hall and food service charges are permitted only for those students withdrawing totally from the University or who have been released from <u>Co</u>ontract obligations. (B/R 4/93)
- 2. Refunds will be determined by the per diem cost of room and board for unused services. (B/R 4/93)
- 3. Changes to be effective Summer 2003. (B/R 3/03)
- For special refunds required by the Higher Education Act of 1992 for first-time students receiving financial aid under Title IV, see Section <u>168, subsection 2</u> of this <u>eC</u>hapter. (B/R 9/93)

#### Section 23. Residence Hall and Food Service Rates, UNR

The Board of Regents shall approve all residence hall and food service rates for the University of Nevada, Reno.

#### 1. Food Service

The following meal plan options are available to all students, but Freshmen under 21 yrs. of age living in residence halls during the fall and spring semesters are required to purchase an academic year meal plan.

a. Fall and Spring	Academic Year Rate
	<del>2004-05</del>
1. PLATINUM	<del>\$3,395</del>
2. GOLD	<del>3,225</del>
3. SILVER	<del>2,995</del>
4. BRONZE	<del>2,595</del>
<del>(B/R 3/04)</del>	

The above academic year meal plan rates are payable fifty-five percent in the fall semester and forty-five percent in the spring semester. The spring-only rate is fifty percent of the annual rate.

#### <u>b. Summer Programs</u>

Summer school residents and other students may purchase meals on a daily cash basis or purchase a more economical meal plan. The UNR/Tokyo Program students in residence on campus must purchase a meal plan. Summer conferences will ordinarily include a meal plan tailored to the program and clientele. (B/R 3/94)

#### 2. Residence Hall Rates

a. Fall and Spring	<u>2004-05 - Academic Year</u> <u>Residence Hall</u>	<u>-Rate</u> <u>Canada Hall</u>	<u>New Hall</u>
Double Occupancy	<del>\$3,990</del>	<del>\$4,380</del>	<del>\$4,990</del>
Single room (where available)	<del>4,990</del>		
Guaranteed Private Double	<del>7,980</del>	<del>8,760</del>	<del>9,980</del>
Size Room			
Accidental Private	<del>500</del>		
Additional/semester			
<del>(B/R 3/04)</del>			

Note: These rates do not include the \$100 security deposit. Full refund of the deposit is made only to those students who fulfill the license agreement. (B/R 5/98)

Winter Break Rate	<del>\$360</del>
License Cancellation Charge	<del>250</del>
Improper Checkout	<del>50</del>
Room Charge to be Assessed on 2 <sup>nd</sup>	<del>25</del>
and Subsequent changes	
Lockout fee after 3 lockouts/semester	5
<del>(B/R 3/04)</del>	

 These rates are payable fifty-five percent in the fall semester and forty-five percent in the spring semester. The spring-only rate is fifty percent of the academic year rate. (B/R 5/95)

Failure to pay the amount due on or before the due date will result in action by the University including, but not limited to, eviction, exclusion from meals, academic holds, payment due in full, and the assessment of a late fee. The account may be turned over to a collection agency with the collection fees added to the unpaid balance. (B/R 4/00)

Telephone: Individual arrangement with Telephone Company required. (B/R 5/95)

 b. Weekly Rate is pro-rated against above fees. A daily rate will be assessed for early arrivals. (B/R 5/98)

c. Summer Session Students

Summer session rates for students are for room only and are \$13.00 for a non air conditioned double room, \$14.00 for an air conditioned double room, \$21.50 for a non air conditioned single room and \$23.00 for an air conditioned single room per night per person. There will be an additional charge of \$4.25 per night for linens. Meal plans rates are \$16.95 per day. (B/R 3/04)

d. Summer Conferences

Summer conference rates for room only are per night per person as follows:

	Double Room	Single Room	
On campus group without linen	<del>\$26.5</del> 0	<del>\$22.50</del>	
Off campus group without linen	<del>28.50</del>	<del>24.50</del>	
On campus group with drop linen	<del>35.00</del>	<del>26.50</del>	
Off campus group with drop linen	<del>37.00</del>	<del>28.50</del>	
Office without linen		<del>22.00/day</del>	
Computer Lab		<del>55.00/day</del>	
Additional Linen sets are \$4.25 per night. Air-conditioned room rates are an			
additional \$4.00 per night for a single room or office.			

(B/R 3/03)

Summer conference meal rates are \$17.95 per day Monday through Friday and \$13.40 per day Saturday and Sunday. (B/R 3/04)

<ul> <li><u>Summer Conference Package Room and Board Rates</u></li> </ul>	
7 nights lodging and 7 days of meals and snacks	<del>\$330.00</del>
7 nights lodging (air conditioned) and 7 days of meals and snacks	<del>360.00</del>
6 nights lodging and 6 days of meals and snacks	<del>300.00</del>
6 nights lodging (air conditioned) and 6 days of meals and snacks	<del>325.00</del>
(B/R 3/04)	

# Section 24. Refund of Residence Hall and Food Service Charges, UNR

1. Room and board charges are refunded upon withdrawal from school according to the following schedule:

1 - 2 weeks	75%
3 - 6 weeks	50%
7 - 8 weeks	25%
9 - 16 weeks	No refunds

(B/R 5/95)

 For special refunds required by the Higher Education Act of 1992 for first time students receiving financial aid under Title IV, see Section <u>168, subsection 3</u> of this <u>cC</u>hapter. (B/R 5/95)

#### Section 25. Apartment Rentals, UNR

The Board of Regents shall approve rates charged for the University Village apartment rentals at the University of Nevada, Reno.

- 1. University Village apartments shall rent for \$375 per month (effective 7/1/04) with a rental agreement requiring 30 days notice of intent to vacate. Rent shall be payable one month in advance. Before moving in, the tenant shall pay the first and last month's rent (partial month pro-rated), plus a \$100 cleaning and damage deposit, and a \$15.00 key deposit. The \$115.00 key, damage and cleaning deposit shall be refunded in whole or in part upon the termination of the rental agreement and the peaceful surrender of the rented premises with the premises left in a clean and habitable condition (ordinary wear excepted) and with a complete inventory of furnishings. Inspection will be made by an authorized agent of the University. (B/R 3/04)
  - Rent not received by 5:00 p.m. on the eleventh (11th) day of the month will be considered delinquent and will be subject to a 10% late charge. Rent or other charges not paid by the twenty-fifth (25th) of the month when due will result in termination of the rental agreement on the last day of the month when due and an additional charge equivalent to 30 days of rent in lieu of 30 days notice. (B/R 5/95)

-2. Other apartments and houses owned by the University shall rent as follows:

	Effective July 1, 2004
* Apartments	(Monthly Rent*)
819 Center St.	<del>\$535.00</del>
128 College Drive	<del>590.00</del>
1045 Cooper Ct.,	<del>550.00</del>
<del>Apts. #'s 1, 2, 3, 4, 5, &amp; 6</del>	
1048 Sierra St.	700.00
Apt. A*	
1048 Sierra St.	<del>550.00</del>
A <del>pts. B, C</del>	
1125 ½ Evans Ave.	4 <del>50.00</del>
61 Galen Place	<del>640.00</del>
63 Galen Place	<del>640.00</del>
65 Galen Place	<del>640.00</del>
67 Galen Place	<del>640.00</del>

#### (B/R 3/04)

\*Rent may be adjusted based on remodeling/upgrading and comparable market rates upon vacancy.

Late fees are specified in each rental contract. All University-owned rentals are first made available to the Graduate Student Association (per Agreement of 9/17/02) and then the general public. (B/R 3/03)

Houses*	Effective July 1, 2004
	(Monthly Rent*)
126 College Drive	<del>\$1,220.00</del>
1065 Cooper Court	<del>950.00</del>
1039 Evans Avenue	<del>930.00</del>
1049 Evans Avenue	<del>1,500.00</del>
1065 Evans Avenue	<del>960.00</del>
1071 Evans Avenue	<del>1,475.00</del>
1081 Evans Avenue	<del>1,500.00</del>
1121 Evans Avenue	<del>1,000.00</del>
1125 Evans Avenue	<del>1,000.00</del>
1127 Evans Avenue	<del>1,000.00</del>
1133 Evans Avenue	<del>1,225.00</del>
1137 Evans Avenue <sup>2</sup>	<del>1,225.00</del>
1147 Evans Avenue	<del>985.00</del>
821 N. Center St.	775.00
1034 N. Sierra	<del>790.00</del>

#### <del>(B/R 3/04)</del>

\*Rent may be adjusted based on remodeling/upgrading and comparable market rates upon vacancy.

<sup>&</sup>lt;sup>2</sup> Extensive remodeling (\$18,000) has been done on this house.

Late fees are specified in each rental contract. All University-owned rentals are first made available to the Graduate Student Association (per Agreement of 9/17/02) and then the general public. (B/R 3/03)

#### Section 26. University Inn

#### -1. University Inn Regular Rates<sup>3</sup>

	Effective		<u>Discoun</u>	nted Rates <sup>4</sup>		
	<del>July 1, 2002</del>	<u>Off</u> <del>Peak⁵</del>	Shoulder <sup>6</sup>	Pea	<u>₩<sup>7</sup></u>	
a. <u>Room Rates<sup>®</sup></u>	Regular Rates			Mid Week	Weeken	d
Single	\$40.00 per day	<del>\$20.00</del>	<del>\$20.00</del>	<del>\$20.00</del>	<del>\$20</del>	.00
Twins	65.00 per day	<del>30.00</del>	4 <del>3.00</del>	<del>55.00</del>	<del>65</del>	.00
Queen & Dbl/Dbl Beds	<del>65.00 - per day</del>	<del>30.00</del>	<del>43.00</del>	<del>55.00</del>	<del>65</del>	.00
King	65.00 per day	<del>30.00</del>	<del>43.00</del>	<del>55.00</del>	<del>65</del>	.00
Suite	<del>125.00 per day</del>	<del>30.00</del>	<del>43.00</del>	<del>55.00</del>	<del>65</del>	.00
<del>King Suite</del> <del>(B/R 3/02)</del>	160.00 per day	<del>30.00</del>	<del>43.00</del>	<del>55.00</del>	<del>65</del>	<del>.00</del>

#### Section-27\_26. Residence Hall and Food Service Rates, GBC

The residence hall and food service rates charged by Great Basin College are subject to approval by the Board of Regents.

#### 1. Food Service Rates

Students participate in the optional food service program by purchasing meal tickets, which are available throughout the semester. The following ticket choices are available:

<del>10 meals</del>	<del>\$50.00</del>
40 meals	<del>200.00</del>
<del>100 meals</del>	<del>500.00</del>

<sup>&</sup>lt;sup>3</sup>-Rates for groups and special circumstances other those shown may be negotiated by the manager, taking into account University Inn occupancy and local hotel market conditions. Employees of UCCSN, the state or the federal government, and UCCSN students or alumni will be charged the existing state rate.

<sup>&</sup>lt;sup>4</sup>-Rates for a full month or more are 50% of non-discounted rate. University Inn discounted rates are for group business.

<sup>&</sup>lt;sup>5</sup> Off Peak = January, February, November, & December

<sup>&</sup>lt;sup>6</sup> Shoulder = March & October

<sup>&</sup>lt;sup>7</sup> Peak = April, May, June, August & September

<sup>&</sup>lt;sup>8</sup>-All rates, unless specified, are for one or two people. Each additional person over age 17 is \$8.00 per day.

<u> </u>	Regular Semester			
	<del>\$900.00</del>	Double Occupancy		
	<del>1,250.00</del> Gu	aranteed Private Room		
<u>b.</u>	Extended Semester Rates (Available or students attending 48-week occupational programs)			
	<del>\$1,100.00</del>	Double Occupancy		
		aranteed Private Room		
<del>.</del>	Daily Rate			
	\$20.00 per night			
<del>3/R 3/03)</del>				
. Resi	dence Suites Semester Rates			
a.Re	əgular səməstər			
	<del>\$1,250.00</del>			
<del>b.Ex</del>	tended Semester Rates (Available f programs)	or students attending 48-week occupational		
	<del>\$1,500.00</del>			
	Two to three students will share living area, and bathroom. Each utilities are included except for te	a suite consisting of 2-3 bedrooms, a kitchen, student will have his/her own bedroom. All lephone and cable television.		
<del>c.Otl</del>	ner fees associated with the Reside	nce Suites		
	<del>Deposit</del>	<del>\$100.00</del>		
	Housing Agreement Process			
	Cancellation Charge	100.00		
	Winter Break	<del>100.00</del>		
	Key Replacement	5.00		
	Mail key Replacement	40.00		
		re not included in the residence hall rates		
		tion-processing fee is non-refundable. Full only the housing agreement contract is		

Students may choose to pay in full before the start of the semester or they may choose to pay in four scheduled installments. Students that pay in full before the start of the semester will receive a \$50.00 discount. Students who choose to make installment payments will be charged a \$25.00 late fee if they are 5 or more days late.

#### d.Refund of Residence Suite and Dorm Room Fees

Room charges are refunded upon complete withdrawal from school according to the following schedule:

<del>1-2 weeks</del>	<del>75%</del>
<del>3-6 weeks</del>	<del>50%</del>
<del>7-8 weeks</del>	<del>25%</del>
<del>9-16 weeks</del>	No refund

#### <del>(B/R 3/03)</del>

4. Married and Family Apartment Rates

Two-bedroom apartment \$450.00 per month Three-bedroom apartment \$500.00 per month (Utilities are not included)

Deposit	<del>\$250.00</del>
Housing Agreement Process Fee	<del>50.00</del>
Cancellation Charge	<del>250.00</del>
Key replacement charge	<del>5.00</del>
Mail key replacement charge	<del>40.00</del>

Students will pay fees on a monthly basis. If payment is 5 or more days late, a late fee of \$25.00 will be assessed. Students will sign a lease consisting of the length of the semester and will be assessed a cancellation charge should they move out before the lease is complete. No refunds will be given.

#### (B/R 3/03)

#### **5.Summer Session**

Student in the residence suites and dorm rooms will pay a pro-rated amount dependent upon the amount of time they occupy the room. Married and family residents will pay on a monthly basis and may stay through the summer as long as they intend to register for classes in the subsequent fall semester. (B/R 3/03)

# Section-28\_27. Technology Fee

Beginning <u>semester</u> 2000, a technology fee of \$4.00 per credit hour will be charged. (B/R 12/99)

# **Title 4 - Codification of Board Policy Statements**

# Chapter 18

# FINANCIAL AID

## Section 1. <u>Grants-in-Aid, Administration</u>

Grants-in-aid for payment of a specified portion of the registration fee, except for those awarded as a condition of employment, shall be administered by the Financial Aid and Scholarships Board at <u>the University of Nevada, Reno (UNR)</u>; the Student Financial Services Office and the Faculty Senate Scholarship Committee at <u>the University of Nevada, Las Vegas (UNLV)</u>; and the Financial Aid offices of the state college and the community colleges, unless otherwise specified by the Board of Regents or specified by the donor and approved by the Board of Regents. (B/R 12/02)

## Section 2. Grants-in-Aid, Out-of-State

- Grants-in-aid for payment of out-of-state tuition may be provided to undergraduate students by the Board of Regents, as authorized by <u>Nevada Revised Statutes (NRS)</u> 396.540. (which providesauthorizes free tuition to "worthwhile and deserving students from other states and foreign countries, not to exceed a number equal to three percent of the total matriculated enrollment of students for the last preceding <u>F</u>all semester"). (B/R 4/62)
- 2. Grants-in-aid shall be allocated for:
  - a. Foreign students;
  - b. Students who contribute to university institutional programs in activities; and

c. Outstanding scholarship attainment. (B/R 7/74)

- 3. Recipients of grants-in-aid for payment of out-of-state tuition will be required to maintain an overall grade point average of 2.00. Moreover, in receiving a mid-year renewal of an out-of-state tuition grant-in-aid, each recipient so approved will be required to show a minimum grade point average of 2.00 for the fFall semester regardless of overall grade point average, except that entering freshmen students may receive a similar or reduced award their second semester even if their first semester grade point average is below 2.00. (B/R 4/62)
- 4. The Board of Regents shall annually review and approve the allocation of such grants-in-aid: (B/R 4/66)
- 5. A student receiving a grant-in-aid for the payment of out-of-state tuition may, at the discretion of the President or his designee, also receive a grant-in-aid for the payment of a specified portion of the consolidated registration fee; however, such an award shall not be automatic. (B/R 7/71)

# Section 3. <u>Grants-in-Aid, Registration Fee</u>

- A grant-in-aid for the payment of a specified portion of the registration fee may be provided to undergraduate students who are residents of Nevada not to exceed a number equal to three percent of the total matriculated enrollment of students for the last preceding fFall semester. (B/R 5/64)
- 2. The Board of Regents shall annually review and approve the allocation of such grants-in-aid. (B/R 4/66)
- 3. Recipients of grants-in-aid for the payment of a specified portion of the registration fee will be required to maintain an overall grade point average of 2.00. Moreover, in receiving a mid-year renewal of a grant-in-aid for payment of a specified portion of the registration fee, each recipient so approved will be required to show a minimum grade point average of 2.00 for the <u>fF</u>all semester regardless of overall grade point average, except that entering freshmen students may receive a similar or reduced award their second semester even if their first semester grade point average is below 2.00. (Additional exceptions are specified in Section 4, Native Americans, and Section 12, Bob Davis Scholarships.) (B/R 4/62)
- 4. In administering the provisions of this section, the institutions of the UNSUniversity and <u>Community College System of Nevada</u>-shall ensure adherence to the affirmative action policies of the Board of Regents as contained in Title 4, Chapter 8 of the Board of Regents *Handbook*, i.e., that all student services, including financial aid, shall be governed by the concept of equal opportunity. In awarding grants-in-aid under this section, the institutions shall make additional efforts to encourage qualified women, minorities and the <u>handicappeddisabled</u> to apply for such grants-in-aid. (B/R 10/85)

# Section 4. <u>Grants-in-Aid, Native Americans</u>

- There is hereby established a separate category of grants-in-aid for the payment of a specified portion of the registration fee for members of federally recognized <u>nN</u>ative American tribes, who currently reside on tribal lands located wholly or partially within the boundaries of the State of Nevada. (B/R 6/02)
- 2. The Board of Regents shall annually determine the number of such grants-in-aid to be allocated. (B/R 4/84)
- 3. There shall be an annual review of the recipients of such grants-in-aid, and no such grant-in-aid shall be continued unless the recipient thereof has a minimum 2.00 grade point average for the immediately preceding year. (B/R 4/84)

#### Section 5. <u>Grants-in-Aid, Professional Staff and Dependents</u>

1. Professional staff members who are on an "A" or "B" contract for at least .50 FTE employment with the University and Community College System of Nevada may receive a grant-in-aid for the payment of a specified portion of the registration fee for state supported, summer session and community college community service credit courses. A person

already enrolled in courses at the time such <u>a</u> contract terminates shall be permitted to finish the semester or session under the grant-in-aid. (B/R 1/94)

- 2. Professional staff members as defined above will be restricted to a maximum registration during the academic year of six credits per semester (including audit, non\_credit, or similar arrangements). During the summer session, "A" contract professional staff are restricted to a maximum registration of three (3) credits per session. "A" contract professional staff desiring to use annual leave for the purpose of attending summer school may be exempted from this restriction. The restriction on summer school registration does not apply to professional staff members on "B" contracts. (B/R 1/94)
- 3. Professional staff members desiring to register for courses must have the approval of their President or his designated representative. (B/R 1/94)
- 4. A grant-in-aid for the payment of a specified portion of the registration fee, may be provided to the spouse and financially dependent child of a professional staff member employed under an "A" or "B" contract for at least .50 FTE. There is no restriction on the number of credits for this group. An application for such benefits must be approved by the President or his designated representative. A professional staff member's children and spouse who are already enrolled in courses at the time the professional staff member's contract terminates shall be permitted to finish the semester or session under the grant-in-aid. Professional staff members, their spouse and dependents are considered Nevada residents for the purpose of assessing out-of-state tuition. (B/R 1/94)
- 5. For the purposes of this eChapter, "financially dependent child" shall mean a natural, adopted or step-son or step-daughter of a professional staff member who receives at least fifty percent (50%) of his or her financial support from the professional staff member and/or the professional staff member's spouse, who has not attained the age of 24, and is not married. The professional staff member must complete and sign a dependency declaration each time a grant-in-aid is issued. (B/R 3/01)
- 6. Professional staff members who are on sabbatical leave are eligible for grant-in-aid privileges, as are their spouses and financially dependent children. (B/R 6/85)
- 7. Professional staff members who are on leave of absence without pay are eligible for grant-in-aid privileges, as are their spouses and financially dependent children. (B/R 6/85)
- 8. Emeritus faculty, their spouses and financially dependent children are eligible for grant-in-aid privileges. (B/R 6/85)
- 9. Adjunct and clinical faculty, but not their spouses and financially dependent children, are eligible for grant-in-aid privileges. (B/R 6/85)
- 10. Retired professional staff members and their spouses and financially dependent children are eligible for grant-in-aid privileges. For this purpose, retired professional staff members shall be those who have held positions as defined in University <u>and Community College</u> <u>System of Nevada System Code, SubsS</u>ection 1.4.5, and who have retired under either of the following circumstances:
  - a. an individual age 60 or over with a minimum of 10 years University SystemUCCSN service; or

- b. an individual age 55 or over with a minimum of 20 years University SystemUCCSN service.
- (B/R 11/83)

# Section 6. <u>Grants-in-Aid, Temporary Part-time Faculty</u>

 Temporary part-time faculty (as defined in Title 4, Chapter 3, Section 36) are eligible to receive a grant-in-aid for community college, state college, or university credit classes up to the number of credit hours the part-time faculty member has taught the previous or current semester. The eligibility based on credit hours shall not be cumulative from semester to semester. (B/R 10/03)

Those temporary part-time faculty who do not teach must confer with their supervisor to determine appropriate course equivalency for their services. In no case will a supervisor authorize more than a total of 6 credit hours of course equivalency per semester for such service.

- 2. Temporary part-time faculty employed through the Division of Continuing Education are not eligible for the grant-in-aid.
- 3. Eligible temporary part-time faculty shall be permitted to register for credit or audit in any credit course with the limitations as noted below.
  - a. The grant-in-aid is applicable only to courses taken during the <u>Fall</u> and <u>Spring</u> regular semesters and must be taken at the college or university where employed.
  - b. The grant-in-aid is not applicable to credit courses offered by the Division of Continuing Education.
  - c. Lab fees and other special fees are not included in this grant-in-aid.
  - d. Non-resident temporary part-time faculty members shall not be assessed non-resident tuition for <u>Fall</u> or <u>Spring</u> semester registration under this grant-in-aid.
  - e. Temporary part-time faculty members shall not be entitled to certain privileges usually associated with student registration (e.g., discounted tickets, intercollegiate athletic tickets, student health insurance).
  - f. At Truckee Meadows Community College only, and subject to the credit, semester, and general limitations noted above, this grant-in-aid may be extended to the temporary faculty member's spouse or financially dependent children (as defined in Title 4, Chapter 18, Section 5(5) of the Board of Regents *Handbook*).

(B/R 3/02)

# Section 7. Grants-in-Aid, Dependents of Deceased and Disabled Faculty

Grants-in-aid for widows or widowers and formerly financially dependent children of deceased former professional staff members, or former professional staff members who have become

totally and permanently disabled, their spouses and financially dependent children, are available, under the following conditions:

- 1. The professional staff member shall have held a valid unfulfilled "A" or "B" contract or have been granted sabbatical leave at the time of death or such disability.
- 2. The spouse, widow, widower or disabled former professional staff member shall receive a grant-in-aid for a minimum of six semester hours until requirements for a degree subsequent to the one held have been completed. In no case shall such grant-in-aid for that spouse, widow, widower or disabled former professional staff member exceed eight semesters.
- 3. Each and every child who qualified for grant-in-aid when the professional staff member died shall be eligible for a grant-in-aid until a bachelor's degree has been granted, provided that the registration period does not exceed eight semesters.
- 4. A financially dependent child of such a disabled former professional staff member is eligible for grants-in-aid in the same manner as set forth in Section 5(4) of this Chapter.
- Each person qualifying under this section shall meet the University admission requirements as specified in the General Ge

#### Section 8. <u>Grants-in-Aid, Nevada Resident Widows/Widowers and Dependents of Certain</u> <u>Veterans</u>

- 1. Grants-in-aid for the payment of a specified portion of the registration fee are available for a maximum of 128 credit hours of attendance to the following Nevada resident persons:
  - a. Widows and widowers of veterans, servicemen, or servicewomen who died from injuries or disease incurred or substantially aggravated in the line of duty while in active military service in the Southeast Asia War, the Gulf War of 1991, the Afghanistan Conflict of 2001, or the Iraqi War of 2003.
  - b. Children of those set forth in paragraph "a" above who were financially dependent upon the person and/or the person's spouse at the time of death;
  - c. Spouses or financially dependent children of servicemen or servicewomen who are prisoners of war or declared missing in action in the wars set forth in paragraph "a" above.
- 2. Those eligible for grants-in-aid for resident fees, in conformity with the subsection above, shall also be considered priority applicants for other forms of financial assistance and student employment while attending any institution of the University and Community College System of Nevada.
- (B/R 5/03)

# Section 9. <u>Grants-in-Aid, Graduate Assistants</u>

- 1. Graduate Assistants may receive a grant-in-aid for the payment of tuition and a specified portion of the registration fees proportional to the semester salary. (B/R 6/85)
- 2. Provision of a grant-in-aid does not automatically entitle the recipient to other institutional privileges, such as faculty status or Nevada resident status. (B/R 12/02)
- 3. A graduate assistant who is under contract for the academic year may receive a grant-in-aid for the payment of a specified portion of the registration fees for the summer session immediately prior to the effective date of his contract. In the event a contract has not been signed, a written statement from the department chairman that an appointment has been offered will constitute sufficient evidence to obtain a grant-in-aid for the summer session. (B/R 6/85)
- 4. A graduate assistant at the universities or state college who, in order to complete degree requirements by September has to register for credits of thesis in summer session, may receive a grant-in-aid for the payment of a specified portion of the registration fees for that summer session as a condition of employment during the previous academic year. (B/R 12/02)

## Section 10. Grants-in-Aid and Fee Waivers

- Grants-in-aid, pursuant to Sections 2 through 4 and Section 10 shall be an amount not to exceed the registration fee for courses taken at the universities, colleges, and community colleges. (B/R 1/03)
- 2. Persons who receive a grant-in-aid, pursuant to Sections 5 through 9, and who register for a state supported course shall receive a grant-in-aid equivalent in value to that portion of the per credit registration fee distributed to the general fund for an undergraduate student registering for seven (7) credits or more (for graduate courses, this value will be increased by the difference in the total per credit cost between graduate and undergraduate courses) at UNR and UNLV, and in an amount equivalent to the per credit registration fee distributed to the general fund for courses taken at the state college and community colleges. (B/R 12/02)
- 3. Persons who receive a grant-in-aid pursuant to Sections 5 through 9 who register for a summer session course shall receive a grant-in-aid equivalent in value to that per credit grant-in-aid valuation allowed in the immediately preceding semester. (B/R 6/85)
- 4. Persons who receive a grant-in-aid pursuant to Sections 5 through 9 who register for a community college community service credit course shall receive a grant-in-aid equivalent in value to the lesser of the amount specified in subsection 2 above, or the total course registration fee. (B/R 6/85)
- 5. Students receiving a grant-in-aid as athletes, professional staff members and their spouses and financially dependent children, graduate assistants, and student body officers designated as eligible by the institutional President, shall also receive a waiver of the capital improvement fee and the general improvement fee during the regular academic year, except that for the two universities this waiver shall apply only to the capitol improvement fee. (B/R 8/90)

# Section 11. Scholarships, General

- 1. All scholarships and prizes shall be administered by the Financial Aid and Scholarships Board at UNR; the Student Financial Services Office and the Faculty Senate Scholarship Committee at UNLV; the Financial Aid and Scholarships Committee at NSCH; and the Financial Aid offices of the community colleges, unless otherwise specified by the Board of Regents or by the donor and approved by the Board of Regents. (B/R 3/03)
- 2. Applicants for general undergraduate scholarships at UNR, UNLV, and NSCH must have a minimum 2.75 grade point average for all college course work, with at least 12 credit hours completed at the universities and Nevada State College at Henderson, except as provided in Section 13 of this Chapter. (B/R 3/03)
- Applicants for regular freshman scholarships at UNR and UNLV must have completed high school in Nevada with a "B" or better average in academic work, except as provided in Section 13<u>of this Chapter</u>. (B/R 1/71)

Strong applications from non-resident students may be considered by the Scholarships Board. (B/R 4/88)

- 4. Applicants for graduate scholarships at UNLV and UNR must have a minimum 3.0 grade point average and must be enrolled for a minimum of six credits for the semester of the award. (B/R 2/90)
- 5. Pre-arranged donor restrictions may dictate a change in <u>universityinstitutional</u> procedures. (B/R 4/88)

#### Section 12. College/Departmental Awards

- At UNLV and UNR applicants for college or departmental awards based on academic ability must have a minimum 2.75 grade point average and must enroll on a full-time basis. (B/R 4/99)
- 2. College or departmental awards for service or participation may be made to students with good academic standing. These awards will be packaged with general scholarships to prevent over awards. (B/R 2/90)
- 3. Pre-arranged donor restrictions may dictate a change in <u>universityinstitutional</u> policy. (B/R 2/90)

#### Section 13. Bob Davis Scholarships

- 1. <u>Bob Davis Scholarship Aa</u>wards shall be made for one semester at a level deemed appropriate by the Scholarship Board. (B/R 4/88)
- Recipients must be registered for at least 12 credits for the semester covered by the award. (B/R 1/71)

- 3. Recipients must be Nevada residents for fee purposes. (B/R 4/88)
- 4. Nominations for scholarships may be made by the Scholarship Board and the Director of Educational Opportunity Program. (B/R 4/88)
- 5. That portion of the Bob Davis Scholarship Fund assigned to the Educational Opportunity Program at UNR may be awarded the first time to a student whose cumulative grade point average is 2.00 or above or whose most recent semester grade point average is 2.00 or above, and may be awarded to such a student a second semester even if his most recent semester grade point average is below 2.00 (provided he is eligible to remain in school and is registered for at least 12 credits); however, to receive the award a third semester the student must have earned a grade point average of 2.00 or better in 12 credits or more his second semester on the program and have recovered his cumulative grade point average of 2.00 or better. (B/R 7/71)

That portion of the Bob Davis Scholarship Fund awarded on basis of financial need at UNLV may be awarded to students who meet the satisfactory progress requirements established at UNLV for the federal financial need-based programs. (B/R 4/88)

## Section 14. Student Loans - Types

- 1. Emergency loans involving small amounts of money for short periods of time may be made to qualified students for bona fide emergencies.
- 2. University educational loans normally payable within a year may be made to qualified students for educationally connected expenses while they are enrolled on at least a half-time basis (six credits or more for undergraduates, five credits or more for graduate students). (B/R 3/88)
- Long-term educational loans on a low interest basis, repayable after graduation, are available through the University for qualified students under various Ffederal or Ffederal/Sstate loan programs.

#### Section 15. Student Loans - Cancellation

- 1. In the event of the death of a student financially indebted to the University, the Dean of Student Personnel Services may authorize the cancellation of such indebtedness.
- Subsection 1 shall not supersede any <u>Ff</u>ederal or <u>Ff</u>ederal/<u>Ss</u>tate regulation governing <u>National Direct Student Loans (NDSLs)</u>, Nursing or other loan assistance cancellation provisions. (B/R 3/68)

#### Section 16. <u>Student Employment</u>

1. The University <u>and Community College System</u> of Nevada-<u>System</u> policy in regard to student employment on campus is that all part-time hourly-rate positions on campus paid from the Wages Account will be listed with and filled as vacancies occur through the Student Employment Service, with the ultimate goal of employing a qualified student in

each such position. It has been found that students enrolled at the UniversityUCCSN institutions represent a comprehensive range of special skills and training. If a specific student is desired to fill a listed position, the employing official need only request that the student be referred after proper clearance. Otherwise, qualified students will be referred to the employing office until the position has been filled. (B/R 3/88)

2. Minimum qualifications vary from one institution to another. Students should contact the student employment office at the appropriate institution for the rules governing student employment. (B/R 3/88)

# Section 17. <u>Guidelines for Use of Student Access Funds</u>

In order to improve the access of all students and to encourage participation in higher education, an amount up to 50% of all registration fee increases, net the amounts distributed to other fee categories, will be dedicated to student financial assistance. The funds are budgeted in the scholarship function and titled "Student Access." The guidelines for the use of Student Access funds are as follows:

- 1. One-hundred percent (100%) of these funds will be used for financial assistance for students. (The funds will not be used for administrative purposes.) The portion derived from undergraduate student enrollments will be dedicated to undergraduate financial assistance. The portion derived from graduate student enrollments will be dedicated to graduate financial assistance.
- At least ninety percent (90%) of the funds for each institution each academic year will go to need-based programs, according to <u>Ff</u>ederal government methodology, for both undergraduate and graduate students.
- 3. The remainder of the funds (not to exceed 10%) for each institution each academic year will go to other "access-oriented" financial assistance for both undergraduate and graduate students.
- 4. The institution will present a report each year to the Board of Regents showing how the funds were utilized. The findings of the report will be used to evaluate these guidelines.
- 5. The Chancellor will present for consideration to the Board of Regents a possible state match to these funds.

(B/R 3/04)

Section 18.	Millennium Scholarshi	p: Polic	v and Procedures

18.0	Overview and Eligible	18.11	(section removed)
	Institutions		
18.1	Eligibility Requirements for	18.12	Appeals of Initial Eligibility
	Nevada High School		11 3 3
	Graduates		
18.2	Eligibility Requirements for	18.13	Maintaining Scholarship Eligibility
	Students who are not High		5 1 5 ,
	School Graduates		
18.3	Eligibility Requirements for an	18.14	(section removed)
	Out-of-sState High School		· · · · ·
	Graduate wWhose Family or		
	Legal Guardian is a Resident		
	of Nevada		
18.4	Certification of Eligibility by	18.15	Regaining Scholarship Eligibility
	High Schools		
18.5	Enrollment Requirements for	18.16	Transferring within eligible
	Receipt of a Scholarship		institutions
18.6	Lifetime Limits	18.17	(section removed)
18.7	(section removed)	18.18	Refunds
18.8	Summer School	18.19	Office of the State Treasurer
18.9	Enrollment at Multiple	18.20	Institutional Certification of
	Institutions		Enrollment
18.10	Amount of the Scholarship	18.21	Limitations

18.0 The State of Nevada established the Millennium Scholarship in order to increase the number of Nevada students who perform well in high school and then enroll in, and graduate from an *eligible institution* of higher education in Nevada.

An eligible institution is an institution at which a qualified student may receive a Millennium Scholarship. Eligible institutions are:

- a. a university, state college or community college of the University and Community College System of Nevada (UCCSN); or
- b. any other nonsectarian institution of higher education in Nevada that
  - 1. was originally established in, and is organized under the laws of the state, and
  - 2. is exempt from taxation pursuant to 26 U.S.C. §501(c)(3), and
  - 3. is accredited by a regional accrediting agency recognized by the United States Department of Education.

To receive a Millennium Scholarship, a student must meet the requirements of this Millennium Scholarship policy and enroll in an eligible institution. The admission requirements of eligible institutions may be different from the requirements for the Millennium Scholarship. The receipt of a Millennium Scholarship does not guarantee admission to all eligible institutions, nor does it guarantee admission to all programs at eligible institutions. The UCCSN recommends that students who plan to attend the University of Nevada, Las Vegas, or the University of Nevada, Reno, seek an

advanced high school diploma and check with the institution for information on admission requirements.

- 18.1 Eligibility requirements for Nevada high school graduates.
  - 18.1.1 To be eligible for a Millennium Scholarship, a student must meet all of the following requirements:
    - a. graduate<sup>1</sup> with a diploma from a public or private high school in Nevada after May 1, 2000<sup>2</sup>;
    - b. complete high school, with at least a:
      - 3.0 weighted or unweighted grade-point average on a 4.0 grading scale, if the student graduated prior to the graduating class of 2005;
      - 2. 3.1 weighted or unweighted grade-point average on a 4.0 grading scale, if the student was a member of the graduating class of 2005 or 2006; or
      - 3. 3.25 weighted or unweighted grade-point average on a 4.0 grading scale, if the student was a member of the graduating class of 2007 or a later graduating class.
      - (B/R 8/03)
    - c. pass all areas of the Nevada High School Proficiency Examination; and
    - d. have been a resident of Nevada, as defined by the residency requirements in Title 4, Chapter 15, for at least two years of high school.
  - 18.1.2 All high school credit-bearing courses accepted toward fulfilling the high school's graduation requirements will be used in calculating the final grade point average.
- 18.2 Eligibility requirements for students who are not high school graduates.

To be eligible for a Millennium Scholarship, a student who is not a high school graduate must meet all of the following requirements:

- a. would have graduated from high school after May 1, 2000 had the student been enrolled in high school;
- b. receive an enhanced ACT composite score of 21 or higher or a combined recentered SAT score of 990 or higher;
- c. achieve at least the following grade point average in all courses completed in a Nevada high school as defined in section 18.1.2:
  - 3.0 weighted or unweighted grade-point average on a 4.0 grading scale, if the student graduated prior to the graduating class of 2005;

<sup>&</sup>lt;sup>1</sup> Students who graduate with a diploma from a program for adult learners are eligible for the Millennium Scholarship if they (1) received their high school diploma within four years of the regularly scheduled graduation date of their class, and (2) meet the remaining conditions of 18.1.1. (B/R 8/03)

<sup>&</sup>lt;sup>2</sup> Students who graduate with the class of 2000 are eligible for a Millennium Scholarship regardless of when they completed their course work.

- 2. 3.1 weighted or unweighted grade-point average on a 4.0 grading scale, if the student was a member of the graduating class of 2005 or 2006; or
- 3. 3.25 weighted or unweighted grade-point average on a 4.0 grading scale, if the student was a member of the graduating class of 2007 or a later graduating class.
   (B/R 8/03)
- d. pass all areas of the Nevada High School Proficiency Examination; and
- e. have been a resident of Nevada, as defined by the residency requirements in Title 4, Chapter 15, for at least two years of the normal years of high school attendance.
- 18.3 Eligibility requirements for students whose family or legal guardian is a resident of the State of Nevada and who graduate from high school out-of-state.

To be eligible for a Millennium Scholarship, a student who is not a Nevada high school graduate, but whose family or legal guardian is a resident of the State of Nevada, must meet all of the following requirements:

- a. graduate with a diploma from a public or private high school after May 1, 2000;
- b. complete high school, with at least a:
  - 1. 3.0 weighted or unweighted grade-point average on a 4.0 grading scale, if the student graduated prior to the graduating class of 2005;
  - 2. 3.1 weighted or unweighted grade-point average on a 4.0 grading scale, if the student was a member of the graduating class of 2005 or 2006; or
  - 3. 3.25 weighted or unweighted grade-point average on a 4.0 grading scale, if the student was a member of the graduating class of 2007 or a later graduating class.
  - (B/R 8/03)
- c. pass all areas of the Nevada High School Proficiency Examination, and
- d. establish residency by:
  - 1. Providing evidence that a parent has been a resident of the State of Nevada, as defined by the residency requirements in Title 4, Chapter 15, for the last two years of the student's high school attendance and verifying financial dependence on the parent<sub> $\tau_1^2$ </sub> or
  - 2. Providing evidence that a parent who is a member of the Armed Forces of the United States, on active duty, and stationed outside Nevada as a result of a permanent change of duty station pursuant to military orders, was a resident of the State of Nevada as defined by the residency requirements in Title 4, Chapter 15, for the last two years of the student's high school attendance and verifying financial dependence on the parent.

(B/R 8/03)

18.4 Certification of eligibility for high school graduates will be established by a list provided by Nevada high schools. In other circumstances, evidence may be submitted by applicants to the Millennium Scholarship Office.

- 18.5 A Nevada resident who meets the requirements set forth in section 18.1, 18.2 or 18.3 shall receive a Millennium Scholarship if the student:
  - a. enrolls in at least 6 semester credits at a UCCSN community college or 12 semester credits at another eligible institution; and
  - b. enrolls in a program of study leading to a recognized associate degree, baccalaureate degree, or pre-baccalaureate certificate.
- 18.6 Millennium Scholarship lifetime limits
  - 18.6.1 The maximum total Millennium Scholarship award is \$10,000.
  - 18.6.2 All qualified students, who graduated from high school on or before May 1, 2003, may receive a Millennium Scholarship during the eight academic years following (a) their high school graduation date<sup>3</sup>, or (b) the date when they satisfied the requirements of section 18.2.
  - 18.6.3 All qualified students, who graduated from high school after May 1, 2003, may receive a Millennium Scholarship during the six academic years following (a) their high school graduation date<sup>4</sup>, or (b) the date when they satisfied the requirements of section 18.2.

(B/R 8/03)

An exception to the limitations of 18.6.2 and 18.6.3 is made for qualified students who serve on active duty in the United States Armed Forces. Time served on active duty, not to exceed six years, will no apply to the limitations in 18.6.2 and 18.6.3. (B/R 8/03)

- 18.7 (section removed)
- 18.8 Millennium Scholarship recipients may enroll in and receive the scholarship for summer term as long as they meet all eligibility requirements and all continuation requirements, excluding the requirements of 18.5a.
- 18.9 A student may simultaneously receive a Millennium Scholarship at more than one eligible institution if the student meets all of the following conditions at each institution in which the student is enrolled and seeks to receive a Millennium Scholarship:
  - The student must be enrolled in at least 6 semester credits if enrolled at a UCCSN community college and 12 semester credits if enrolled at another eligible institution; and
  - b. The student must be enrolled in a program of student leading to a recognized associate degree, baccalaureate degree, or pre-baccalaureate certificate.

(B/R 8/02)

An exception to the requirements of 18.5 is made for a student who is a Millennium Scholar at an institution where a course not taught by that institution is a requirement of the student's program. In that case, the required course, with the approval of the student's institution, may be taken with Millennium Scholarship support at a different eligible institution.

<sup>&</sup>lt;sup>3</sup> In the case of a student graduating from a program for adult learners (see section 18.1.1), on or before May 1, 2003, the eight-year period is the period following the regularly scheduled graduation date of the student's original high school class. (B/R 8/03)

 $<sup>^{4}</sup>$  In the case of a student graduating from a program for adult learners (see section 18.1.1), on or before May 1, 2003, the six-year period is the period following the regularly scheduled graduation date of the student's original high school class. (B/R 8/03)

- 18.10 The maximum amount of a Millennium Scholarship award each semester or summer term is determined on a dollars-per-credit enrolled basis as set by the State of Nevada<sup>5</sup>. The Millennium Scholarship may only be used for costs related to attendance that are not covered by other grants or scholarships. The financial aid office in each eligible institution shall administer the Millennium Scholarship and calculate the amount of the scholarship for each student. Costs of attendance shall be defined by the institution and shall include, but not be limited to, all costs defined under federal financial aid guidelines.
- 18.11 (section removed)
- 18.12 Appeals related to initial eligibility shall be handled on a case-by-case basis by a standing Millennium Scholarship Appeals Committee appointed by the Chair of the Board of Regents. The <u>Committee</u> shall consist of representatives of the Board of Regents, the UCCSN's universities, state colleges and community colleges, one representative from an eligible non-UCCSN institution, and the Governor and State Treasurer or their designees.
- 18.13 To remain eligible<sup>6</sup> for a Millennium Scholarship, a student with a Millennium Scholarship must meet all of the following conditions at each institution where the student is a millennium Scholarship recipient:
  - The student must make satisfactory academic progress, as defined by the institution, toward a recognized associate degree, baccalaureate degree, or pre-baccalaureate certificate;
  - b. The student must maintain at least a 2.0 cumulative grade point average if Millennium Scholarship eligibility occurred on or before May 1, 2003, and a 2.6 cumulative grade point average if the student became eligible for a Millennium Scholarship after May 1, 2003; and
  - (B/R 8/03)
  - c. The student must satisfactorily complete the credit requirements at each institution in each fall and spring semester in which enrolled. The credit requirements pursuant to section 18.5 (a) require at least 6 semester credits if enrolled at a UCCSN community college and 12 semester credits if enrolled at another eligible institution. (B/R 3/04)

(B/R 8/02)

- 18.14 (section removed)
- 18.15 A Millennium Scholarship recipient who fails to maintain the conditions of continuing eligibility as required in <u>sS</u>ection 18.13 is no longer eligible for the Millennium Scholarship. Eligibility will be reinstated if the student subsequently enrolls without Millennium Scholarship support at an eligible institution for the credit hours and grade point average required in <u>sS</u>ection 18.13(b) and 18.13(c) for the semester enrolled. (B/R 3/04)

<sup>&</sup>lt;sup>5</sup> The dollars per credit hour as set by the State of Nevada are: (a) \$40 per enrolled credit in each lower division course and \$60 per enrolled credit in each upper division course for students attending a UCCSN community college, (b) \$60 per enrolled credit for students attending a UCCSN state college, and (c) \$80 per enrolled credit for students attending another eligible institution.

<sup>&</sup>lt;sup>6</sup> After *initial* eligibility is established (as specified in sections 18.1, 18.2 and 18.3), determinations of continuing eligibility are made only after the student's *first* enrollment at an eligible institution with Millennium Scholarship support.

(B/R 8/03)

- 18.16 A student receiving a Millennium Scholarship who transfers to another eligible institution shall continue the Millennium Scholarship provided that the student has maintained eligibility as defined in <u>sSection</u> 18.13. After transferring, a student must meet all the conditions of <u>Section</u> 18.13 at the new institution in order to remain eligible for the Millennium Scholarship.
- 18.17 (section removed)
- 18.18 Any refund that would normally be given to a student who has withdrawn from courses for which Millennium Scholarship support has been given shall be transferred to the State Treasurer's Office.
- 18.19 The Millennium Scholarship Office established by the State Treasurer is responsible for transferring funds in a timely fashion to eligible institutions for all Millennium Scholars, maintaining data on all Millennium Scholarship candidates and recipients, and verifying that students have not exceeded the \$10,000 lifetime maximum.
- 18.20 The State Treasurer shall prepare a list of all eligible Millennium Scholars for each graduation year. This list shall be conveyed to the Chancellor for transmittal to the Board of Regents. The Chancellor may act on behalf of the Board of Regents to certify the list of eligible students to be transmitted to the State Treasurer.
- (B/R 8/03)
- 18.21 The standards set forth in this section are subject to amendment, and are not intended to and do not create any right or interest in liberty or property or establish a basis for any cause of action against the state, its political subdivisions, agencies, boards, commissions, departments, officers or employees.
- (B/R 4/02)

# Section 19. <u>Nevada State Nursing Loan Program</u>

- 1. The Board of Regents will administer, through its campuses, a program to provide loans for fees, books and living expenses to students in the nursing programs of the s<u>S</u>ystem.
- 2. Through its normal methods of communication, each campus will inform students of the availability of loans to nursing students and of the process for applying for the loan funds.
- 3. Eligibility requirements

Each student to whom a loan is made must:

- (a) be classified as a Nevada resident as defined by the Board of Regents Handbook Title IV, Chapter 15, Section 4 at the time of receiving the loan; and
- (b) be accepted at the time the loan is made in a nursing program of the <u>sSystem</u> for the purpose of becoming a licensed practical nurse or registered nurse or be a

registered nurse accepted to a baccalaureate or graduate level nursing program at the time the loan is made; and

- (c) be enrolled at least half-time at a UCCSN institution showing progression towards completion of the program; and
- (d) meet all standards to maintain eligibility in the nursing program of study.
- 4. Limitations on amount of loans; distribution of loans among campuses of <u>sSystem</u>.
  - (a) The loans must not exceed the following amounts per student per semester in accordance with the type of institution in which the student is enrolled: Community college, \$1,700. University and Nevada State College, \$2,000.
  - (b) Loan money will be distributed among the campuses with qualifying nursing programs in proportion to the enrollment of students in entry-level R.N. and/or L.P.N. programs.
  - (c) Any unused funds will be made available to other campuses of the <u>sSystem</u> that have unmet student need in accordance with this program.
  - 5. The Regents will direct each campus to disburse loan funds according to the following order of priority:
    - (a) Priority One: students admitted to entry--level nursing programs;
    - (b) Priority Two: students who are registered nurses admitted to a baccalaureate nursing program; and
    - (c) Priority Three: students who are registered nurses admitted to a graduate nursing program.
- 6. Loan terms, conditions of repayment, delinquency, and default
  - (a) All loans must bear interest at 5 percent per annum from the date when the student graduates or leaves the institution.
  - (b) Each student receiving a loan must repay the loan with interest following the termination of his/her education for which the loan is made. The loan must be repaid to the UCCSN unit that made the loan in monthly installments over the period allowed with the first installment due 1 year after the date of the termination of his/her education for which the loan is made. The amounts of the installments must not be less than \$50. The period for repayment of the loans must be no longer than ten years.
  - (c) A delinquency charge may be assessed on any installment delinquent 10 days or more in the amount of 8 percent of the installment or \$4, whichever is greater, but not more than \$15.
  - (d) The Board of Regents may require repayment of the balance of a loan under certain circumstances. Upon notice to the recipient of a loan, the Board of Regents or its designee may require the recipient to repay the balance and any unpaid interest on the loan at once if:
    - 1. An installment is not paid within 90 days after it is due; or
    - 2. The recipient fails to notify the Board of Regents or its designee, within 30 days, of:
      - (a) A change of name or of the address of his/her home or place of practice; or

- (b) The termination of the education for which he/she received the loan; or
- 3. The recipient fails to comply with any other requirement or perform any other obligation he/she is required to perform pursuant to any agreement with the  $\frac{B}{B}$  oard of  $\frac{R}{R}$  egents or its designee.
- (e) The reasonable costs of collection and an attorney's fee may be recovered in the event of delinquency.
- 7. Loan Cancellation **t**<u>Through eE</u>mployment
  - (a) Loans given under this program are eligible for cancellation for students employed in full-time positions in the <u>sS</u>tate of Nevada that require licensure by the Nevada State Board of Nursing.
  - (b) Loan cancellation will be based on consecutive years of full-time service as defined in 7.a. The amounts of the loan to be cancelled will be calculated at the end of each complete year of eligible full-time service in accordance with the following schedule:
    Years one and two: 15 percent of the original principal loan amount plus any interest accrued for that portion of the loan.
    Years three and four: 20 percent of the original principal loan amount plus any interest accrued for that portion of the loan.
    Year five: The remaining loan amount (30 percent of the original principal loan amount plus any amount) plus any accrued interest remaining to bring the outstanding loan amount to zero.
    (c) No loan cancellation credit will be given for partial years worked.
  - (d) No repayment on the loan is required while the individual remains employed in an eligible full-time position as defined in 7.a.
  - (e) If the individual stops working in an eligible full-time position as defined in 7.a., repayment of the remaining loan amount is to begin within 30 days from the last day of such employment.
  - (f) The repayment period may be deferred upon the return of the student to at minimum half-time status in a nursing program at a UCCSN institution.
- 8. Extension of period for repayment of loan.
  - (a) The required time of service for loan cancellation may be extended beyond 5 years for persons who are granted extensions because of hardship.
  - (b) The Board of Regents or its designee may after receiving an application stating the reasons therefore, grant forbearance, a temporary postponement of payments, for the repayment of a loan in case of hardship arising out of the individual circumstances of a recipient. The extension must be for a period that will reasonably alleviate that hardship. Interest accrues during any period of forbearance.

9. Loan cancellation due to death or permanent disability.

The Board of Regents or its designee may cancel a loan if the student dies or becomes totally and permanently disabled.

10. Powers of the Board of Regents

The Board of Regents will:

- (a) Receive, invest, disburse and account for all money received for the program.
- (b) Annually report to the <u>gG</u>overnor and the <u>Legislature transactions related to the Nursing Loan Program conducted by it during the preceding year ending June 30.</u>
- (c) Make recommendations for any legislative action deemed advisable.
- (d) Deposit all payments of principal and interest on all loans (less collection costs) pursuant to this program in the trust fund for public health created pursuant to <u>Nevada Revised Statutes (NRS)</u> 439.605.
- 11. Implementation and continuation of the Nevada State Nursing Loan Program are contingent on the availability of funds for this purpose.

(B/R 10/01)

# **Title 4 - Codification of Board Policy Statements**

# Chapter 19

# STATEMENTS OF POLICY FOR STUDENT PUBLICATIONS

#### Section 1. <u>University of Nevada, Las Vegas - Statement of Policy for Student Publications</u>

- 1. <u>ConfederatedConsolidated</u> Students of the University of Nevada, Las Vegas is the legally constituted student authority on the University of Nevada, Las Vegas campus.
- 2. Funds for student publications are supplied for <u>the Consolidated Students of the University</u> <u>of Nevada (CSUN)</u>.
- 3. Editors of all publications are appointed by CSUN and serve at the pleasure of CSUN.

Noting these basic considerations, we therefore pledge:- that all publications will uphold the highest standards of journalistic excellence and ethics; editors will be instructed to avoid statements, which that are libelous or slanderous. In addition, as there is no need to use obscenity in order to express a viewpoint, obscenity will be avoided.

In general, all publications will be published using standards of good taste.

While not censoring any publications, the officers of CSUN will endeavor to see<u>that</u> all publications adhere to the above statements. (B/R 11/70)

#### Section 2. <u>Great Basin College - Statement of Policy for Student Publications</u>

Recognizing the fact that the Great Basin College is an institution of higher learning designed to serve an entire community, this newspaper will endeavor to meet the needs of the student and non-student population. While the facility itself is located in the City of Elko, "community" will be used in its broadest sense. Thus, all the northeastern Nevada cities and towns will be within the spectrum of the college newspaper. It is not the intent of this publication to supply the latest local and national news. Coverage of college and community related subjects are the main goal. Newsworthy events from other colleges and universities will be presented. Frequently, special feature articles will be offered to the reader.

A truly educational atmosphere is created when one can study the various sides of a controversial issue or point. In keeping with this obligation to inform, and thus allowing the individual an opportunity for making his own decisions, it will be the policy of this paper to follow an objective style of news writing. Editorial opinion will be appropriately labeled. A "by-line" will be used when a story carries the reporter's personal opinion. (B/R 11/70)

# Section 3. University of Nevada-, Reno - Statement of Policy for Student Publications

A good newspaper may judge its own performance -- and be judged -- by the criteria, which that follows:

Accuracy - The newspaper shall:

- 1. -Exert maximum effort to print the truth in all news situations -:
- 2.-Strive for completeness and honesty in reporting and writing-:
- 3. -Guard against carelessness, bias, or distortion by either emphasis or omission-; and
- 4. -Correct promptly errors of fact.

Responsibility - The newspaper shall:

- Select, edit and display news on the basis of its significance, interest and its genuine usefulness to the public-;
- 2. -Edit news affecting public morals with candor and good taste and avoid an imbalance of sensational, preponderantly negative or merely trivial news-;
- 3. -Accent when possible a reasonable amount of news which illustrates the values of compassion, self-sacrifice, heroism, good citizenship and patriotism-;
- <u>4.</u>-Clearly define sources of news, tell the reader when competent sources cannot be identified and background with the facts public statements, which that the newspaper knows to be inaccurate.
- 5. -Uphold the constitutional right of free speech, respect rights of privacy and serve the public by helping to protect all rights and privileges guaranteed by law-<u>and</u>
- <u>6.</u>-Instruct its staff members to conduct themselves with dignity and decorum while in <u>serveservice</u> to the newspaper.

Integrity - The newspaper shall:

- Honestly and fairly select and edit its NEWS content to provide impartial treatment of disputed issues and thorough and dispassionate handling of controversial subjects-
- 2. -Practice humility and tolerance in all relations with news sources and the public and respect honest conflicting opinions or disagreement-; and
- 3. -Label as EDITORIAL its own views or expressions of opinion and provide in the EDITORIAL page a forum for the exchange of pertinent comment and criticism, especially if it is in conflict with the newspaper's point of view.

Leadership - The newspaper shall:

1. -Stimulate and vigorously support public officials, private groups and individuals to increase the good works and eliminate the bad in the community-:

- 2. -Serve as a constructive critic of government at all levels, providing leadership for necessary reforms or innovations, and exposing any wrongdoing in office or any misuse of public power-: and
- 3. -Oppose selfish and unwholesome interests regardless of their size or influence.

# Section 4. <u>Western Nevada Community College</u>

Recognizing the fact that Western Nevada Community College is an institution of higher learning designed to serve the communities of Western Nevada served by the eCollege, this newspaper will endeavor to inform, enlighten and entertain the needs of the student and the non-student population. While the faculty is located mostly in the cities of Reno and Carson, the concept of community will be used in its broadest sense. This, aAll the communities within Western Nevada served by the eCollege will be within the spectrum of the college newspaper. It is not the intent of this publication to supply the latest local and national news; coverage of college and community related subjects are the main goal. Newsworthy events from other colleges and universities will be presented. Frequently, special feature articles will be offered to the reader.

A truly educational atmosphere is created when one can see the various sides of a controversial issue or point. In keeping with this obligation to inform, enlighten and entertain we will uphold the traditions of a free and unbiased press. Editorial opinion will be appropriately labeled, and a "by-line" will be used when a story carries the reporter's personal opinion.

This publication will be a non-profit self-sufficient paper. It will then be necessary to include advertisement as a source of revenue for printing. (B/R 10/72)

# Section 5. <u>Truckee Meadows Community College</u>

The <u>Truckee Meadows Community College</u> student newspaper will endeavor to inform, enlighten and entertain in response to the needs and interests of students. It is not the sole intent of the publication to supply the latest local and national news; the main goal is to communicate newsworthy events of college and community related subjects. Frequently, special feature articles will be offered to the reader.

A truly educational atmosphere is created when one can see the various sides of a controversial issue or point. In keeping with this obligation to inform, enlighten and entertain, the student newspaper will uphold the traditions of a free and unbiased press and editorial opinion will be appropriately labeled, and a "by-line" will be used when a story carries the reporter's personal opinion.

This publication will be a non-profit self-sufficient paper. Advertisement, as well as student fees, will be the primary source of revenue for printing.

The Truckee Meadows Community College student publications are guided by the College Publications Board, a representative campus body of students, faculty and administration which determines written procedures relating to publication policies, standards, advertising, staffing, funding, and editorial issues. The College Publication Board policies and procedures require the approval of the college pPresident. (B/R 4/82)

# **Title 4 - Codification of Board Policy Statement**

## Chapter 20

#### GENERAL POLICIES REGULATING STUDENTS AND STUDENT GOVERNMENT

## A. STUDENTS

#### Section 1. <u>General Policy</u>

In the governmentgovernance of the University a UCCSN institution, the President and the faculty rely chiefly upon the individual and collective self-control, a sense of honor and of duty of the students. Students are expected to register promptly, to pursue their studies with diligence, to attend classes regularly and to show, both within and without the Universityoutside of the System, such respect for order, morality, personal honor, and the rights, both of person and property, of others as is reasonably expected of good citizens.

#### Section 2. <u>Student Conduct</u>

- 1. The basic policies of the institution governing student conduct are contained in the Rules and Disciplinary Procedures for students on each campus. (B/R 11/98)
- 2. As responsible members of the community, students will be given opportunities to provide appropriate feedback to the institution, the staff, and the faculty on the quality of their experiences in every course and other services on campus. (B/R 11/98)

#### Section 3. Absence from Class

- There shall be no official absences from any <u>Uuniversity, state college</u>, or community college class. It is the personal responsibility of the student to consult with the professor regarding absence from class.
- 2. It is the policy of UCCSN the University and Community College System of Nevada to be sensitive to the religious obligations of its students. Any student missing class, quizzes, examinations or any other class or lab work because of observance of religious holy days shall, whenever possible, be given an opportunity during that semester to make up the missed work. The make-up will apply to the religious holy day absence only. It shall be the responsibility of the student to notify the instructor in advance in writing, according to the policy of the institution offering the class, if the student intends to participate in a religious holy day which that does not fall on state holidays or periods of class recess. This policy shall not apply in the event that administering the assignment at an alternate time would impose an undue hardship on the instructor or the institution, which that could not reasonably have been avoided.

Any student, who is denied a make-up option after appropriately noticing the instructor, shall have the right to appeal that decision through the normal appeal mechanism in place at that institution.

 This policy statement, along with additional relevant institutional policies, should be included in catalogues or handbooks distributed to students and faculty. (B/R 6/92)

# Section 4. <u>Alcoholic Beverage Policy</u>

- The storage and use of alcoholic beverages shall be permitted to students 21 years of age or overolder living in approved UNR and UNLV-UCCSN housing, subject to the following conditions:
  - a. Students over 21 years of age may elect in each living unit to be clustered so as to facilitate enforcement of all state and local laws relative to <u>drinkingthe consumption of alcoholic beverages</u>. Their being permitted to do so would result from a majority decision in which all members of that living unit participate.
  - b. Students who elect to cluster so as to enjoy the privilege of drinking will have the responsibility of obeying the law (as will minor students).

 c. The privilege of clustered students to drink consume alcoholic beverages may be revoked by the majority vote of others livingresiding in the living unit. (B/R 12/73)

- d. The purchase of alcoholic beverages for use at University and Community College System of Nevada functions shall be permitted for the following functions or pursuant to the following conditions:
  - (1) Conferences and. Programs, linstitutes, and similar functions where a part of the fee collected is for a cocktail party.
  - (2) Host account expenditures for <u>liquoralcoholic beverages</u> with dinner and for large receptions.
  - (3) Student associations must have the institutional <u>pP</u>resident's prior approval and the institutional <u>pP</u>resident is to be the <u>only</u> person authorized to approve payment <u>offor</u> the purchase of alcoholic beverages from Student Association Funds. The institutional <u>pP</u>resident will only grant this authorization upon being satisfied that proper supervision is provided in the dispensing of alcoholic beverages.

#### (B/R 6/82)

- Except as provided above, the storage, possession or use of alcoholic beverages shall not be permitted on University owned or supervised property, including University supervised housing, apartments, residence halls, or on sorority or fraternity property. (B/R 6/68)
- Any student who exhibits offensive behavior on the University owned or supervised property while under the influence of alcoholic beverages shall be subject to disciplinary action. (B/R 6/68)

4. The <u>pP</u>resident has the authority to designate the time and place for special events where alcoholic beverages may be served on the University campus.

# Section 5. <u>Fraternities</u>

- 1. Any fraternity, in order to be approved by the University of Nevada as a University residence, shall provide adult supervision within its premises mutually acceptable to the Office of Student Affairs and the fraternity consisting of:
  - a. A qualified adult residing in the fraternity house; or
  - b. A group of alumni, not less than three, appointed by the fraternity alumni association.
- Such supervision shall be conducted pursuant to rules and regulations prescribed by the appropriate student affairs office.
   (B/R 3/64)

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## Section 6. <u>Student Athlete Responsibilities</u>.

Students of an institution of the University and Community College System of Nevada who choose to participate in the institution's intercollegiate athletic program are considered to be representatives of the <u>universityinstitution</u>, and are in a position of high visibility to the community and therefore are often held to a higher standard of responsibility than non-athletes. Such students must accept the following responsibilities: (B/R 5/90)

- In addition to meeting academic standards required of their peers, student athletes must make normal progress toward degrees as a prerequisite to athletic participation. (B/R 5/90)
- 2. Student athletes of the University and Community College System of Nevada are expected to demonstrate honesty and sportsmanship at all times. (B/R 5/90)
- 3. Student athletes are required to avoid involvement in receiving, arranging for or participating in the receipt of fraudulent academic credit. (B/R 5/90)
- 4. Student athletes cannot accept, use their positions in the athletic program to obtain, or be a party to the offer or receipt of compensation, exemptions, favors, gifts, inducements, privileges, preferences, services, allowances or advantages in violation of athletic department, institutional, University and Community College System of Nevada, regional athletic conference, or National Collegiate Athletic Association (NCAA) rules and regulations or federal or state law. (B/R 5/90)
- Student athletes must cooperate at all times with, and may not provide false or misleading information, to university, regional athletic conference, or NCAA officials. (B/R 5/90)
- 6. Student athletes are forbidden to use any substance listed by an institution of the University and Community College System of Nevada, and/or the NCAA as a banned

drug or performance altering substance and are expected to adhere to the drug testing and education<u>al</u> programs of the institution and/or the NCAA. (B/R 5/90)

- Student athletes must comply with Nevada state law, which that prohibits persons under 21 years of age from gambling or loitering in any premises where gambling takes place. Student athletes may not: (B/R 5/90)
  - a. Participate in any gambling activity that involves intercollegiate sports, or; (B/R 5/90)
  - b. Provide information concerning athletic competition to individuals involved in organized gambling activity, or (B/R 5/90)
  - c. Wager on, solicit or accept a bet on any intercollegiate team. (B/R 5/90)
- 8. Student athletes must comply with Nevada state law, which that prohibits any person who has not reached the age of 21 years from buying alcoholic beverages or consuming alcoholic beverages in premises where such beverages are sold. (B/R 5/90)
  - 9. Student athletes must comply with the rules, regulations, and guidelines established by the athletic department, the institution, the University and Community College System of Nevada, the regional athletic conference, and the NCAA. (B/R 5/90)
  - 10. Any violation of the above standards of conduct may result in suspension or dismissal from the athletic program or other disciplinary action as set forth by the athletic department, the institution, the University and Community College System of Nevada, the regional athletic conference of the NCAA. (B/R 5/90)

# Section 7. <u>Hazing</u>

Hazing has no place within a community of scholars. The Board of Regents of the University and Community College <u>System</u> of Nevada (UCCSN) affirms its opposition to any form of hazing. UCCSN institutions advocate civility in society and an adherence to the fundamental principles of honesty, integrity, respect, fairness, development of individual character, and sensitivity to the dignity of all persons. These principles should be fostered and nurtured in a broad spectrum of activities that yield social, intellectual and physical benefits. Therefore, hazing of any nature is unacceptable at any public institution of higher education in the State of Nevada.

1. No member or alumnus of the UCCSN community acting as an individual or part of a group shall conduct or condone hazing activities.

- 2. Hazing is defined as any method of initiation into or prerequisite to becoming a member of the community college or university <u>UCCSN</u> community, or any group associated therewith, engaged in by an individual that intentionally or recklessly endangers another individual. Any activity upon which the initiation into or affiliation with an organization or group is directly or indirectly conditioned shall be presumed to be forced activity, the willingness of an individual to participate in such activity notwithstanding. Hazing may occur on or off the premises of the organization and/or educational institution. Hazing is most often seen as an initiation rite into a student organization or group, but may occur in other situations.
- 3. Hazing activities may include, but are not limited to:
  - a. Any physical activity, such as whipping, beating, branding, forced calisthenics, exposure to the elements, forced consumption of food, liquor, drugs or other substance or any other brutal treatment or other forcesd physical activity that is likely to adversely affect the physical health of the person-:
  - b. Any situation which subjects the individual to extreme stress, such as sleep deprivations, forcesd exclusion from social contact, required participation in public stunts, or forced conduct which produces pain, physical discomfort, or adversely affects the mental health or dignity of an individual-; and
  - c. Any expectations or commands that force individuals to engage in an illegal act and/or willful destruction or removal of public or private property.
- 4. Each institution within UCCSN shall develop clear procedures for dealing with hazing, requirements for reporting hazing, clear reporting lines for infractions, investigation procedures, and potential discipline. Each institution shall apply a reasonable person standard, and the discipline shall be proportionate to the infractions. All disciplinary actions or sanctions shall be congruent with Chapter 6 of the <u>UCCSN</u> Code and appropriate institutional bylaws. Both individuals and organizations committing an offense under the anti-hazing policy may be found in violation and be subject to appropriate disciplinary sanctions.
- 5. An allegation of hazing, reporting of a suspicion of hazing may have occurred, or a request for an investigation of hazing may be initiated by anyone. Campus policies shall designate the appropriate place and method of reporting. Each campus is encouraged to develop and educational program about the serious danger and risk involved in any hazing activity and the subsequent harm that can occur to both the individual subjected to hazing and those engaged in hazing.
- Each campus shall develop procedures and policies to report cases of hazing that fall under *Nevada Revised Statutes*.
   (B/R 6/99)

# **B. STUDENT GOVERNMENT**

#### Section 1. <u>Student Body Organizations</u>

- The Student Body organization, in exercising authority granted by its constitution, shall conform to rules, regulations and policies as established by the Board of Regents, and to all applicable statutes of the State of Nevada. If any of the provisions of a Student Body constitution are deemed to be in conflict with any of the rules, regulations and policies of the Board of Regents, or applicable statutes of the State of Nevada, the Board of Regents and the State of Nevada rules, regulations, and policies, and statutes shall control. (B/R 12/97)
- 2. All actions taken by a Student Body organization shall be congruent with the goals and objectives stated in each constitution and other governing documents and shall be designed to serve the best needs of all constituents. (B/R 12/97)

#### Section 2. <u>Student Association Finances</u>

- 1. Student association funds shall be placed in the current funds-unrestricted group and administered as are other funds included in this group, with the following points observed:
  - a. The constitution of each student association will guide budget development and execution and no constitutional provision shall conflict with Board of Regents policy and generally accepted accounting principles for colleges and universities. (The objective of these principles is to meet the public trust obligations for stewardship and accountability, necessitating a system of accounting and reportingreports, which that will insure full disclosure of the results of operations and financial position of the funds.) (B/R 5/74)
  - b. Established procedures for all purchasing encumbrances of funds, payroll, cash receipts and gifts, as stated in the division's administrative manual, shall be followed, except as noted below.
     (B/R 5/74)
  - c. An institutional pPresident may delegate to a full-time professional business manager, employed by the institution and funded by a student association, all or part of the responsibilities and authority delegated to a business center controller or purchasing director for other institution funds. In the absence of such delegation, the pPresident or the institutional business center controller retains this responsibility and authority. If such delegation is made, (1) the associated students' business manager will be guided by the same generally accepted accounting principles for colleges and universities as are division controllers, and (2) the association's books shall be audited at least once in every three-year period and a report on the audit shall be presented to the Board of Regents. (B/R 12/97)
  - d. Gifts shall not be accepted by a student association until approved by the Board of Regents. (B/R 5/74)

- e. The institutional pPresident shall assure the legality of student body transactions and has the authority to stop the execution of a contract or transaction for legal reasons. A system of review must be in place whereby the president or his/her designee reviews transactions and contracts. This authority shall not be used as a devise for censorship nor to control development of student body policy; rather, the intent is to assure the legality of student body transactions. If the execution of a student body contract or transaction is stopped by the institutional pPresident for legal reasons, he/she shall state his/her reasons in writing within five working days and return the contract to the pPresident of the student body organization. The pPresident of the student body organization may appeal this decision to the Board of Regents at its next regular meeting. The institutional pPresident shall cause the appeal to be placed on the Board of Regents agenda pursuant to Article V, Section 11 of the Board of Regents Bylaws. (B/R 12/97)
- a. Student Aassociations shall follow all of the policies and fiscal management procedures expected of other units within the institution. In order to guarantee fiscal accountability, expenditures must be approved by both the business manager funded by the student association and the student association in accordance with its constitution. In the absence of a business manager, the President or his or her designee must approve the expenditure.
  - b. Those campus organizations and programs, which receive funds from the activities and programs portions of student fees, shall submit a budget request to the student government for funding. (B/R 12/97)
- The public trust obligations for stewardship and accountability necessitate a system of accountability and reports, which will insure disclosure to students of the results of operations and financial position of the funds. A full report to the student body of the detailed expenditure of funds should be publicized at least once during the <u>fF</u>all <u>ofor</u> <u>sS</u>pring semester. (B/R 12/97)
- 4. Each student association shall provide annually to the Board of Regents a report depicting revenues available, detailed expenditures and beginning and ending account balances of the association for the immediately preceding fiscal year. Each report must be presented no later then December following the fiscal year. (B/R 12/01)

# Section 3. <u>Regulations for Meetings of Student Governments</u>

- 1. Pursuant to <u>Nevada Revised Statutes (NRS)</u> 241.038, the Board of Regents establishes these regulations for the meetings of the student governments of the University and Community College System of Nevada. (B/R 10/91)
- 2. "Student government" means each association of students within the University and Community College System of Nevada<del>, which association's whose</del> constitution has been approved by the Board of Regents of the University and Community College System of Nevada. (B/R 10/91)
- 3. The meetings of any multi-member executive or legislative body, committee, subcommittee, commission or subsidiary thereof of a student government shall be

held in accordance with the provisions of the Nevada Open Meeting Law, Chapter 241 of the *Nevada Revised Statutes*, as amended. (B/R 10/91)

- 4. This section shall not apply to judicial proceedings of any student government, except for proceedings or meetings to consider the adoption of rules. (B/R 10/91)
- 5. Violations of this section shall be treated as follows:
  - a. Any action taken in violation of the provisions of this section is void. (B/R 10/91)
  - b. Each official of a student government who attends a student government meeting covered by the provisions of this section where action is taken in violation of any provision of this section with knowledge of the fact that the meeting is in violation thereof has engaged in conduct which violates an applicable stated policy of the Board of Regents of the University and Community College System of Nevada, and such conduct constitutes a violation of Section 6.2.2(t) of the University and Community College System of Nevada Code. (B/R 3/04)
  - c. The wrongful exclusion of any person or persons from a student government meeting covered by this section is conduct violative of Section 6.2.2(t) of the University and Community College System of Nevada <u>Code</u>. (B/R 3/04)
  - d. An official of a student government who attends a student government meeting covered by this section at which action is taken in violation of this section is not the accomplice of any other member so attending insofar as violation of the University and Community College System of Nevada <u>Code</u> is concerned. (B/R 10/91)
  - e. Any violation of this section constitutes a violation of Section 6.2.2(t) of the University and Community College System of Nevada <u>Code</u> and shall be processed procedurally in accordance with Chapter <u>Six6</u> of the University and Community College System of Nevada <u>Code</u>. (B/R 3/04)
  - f. The office of every student government official found to have engaged in conduct in violation of this section shall become vacant upon a final determination being made under Chapter Six6 of the University and Community College System of Nevada Code that such violation has occurred. (B/R 10/91)