The Board of Regents met at 9:30 o'clock A.M., Thursday, December 3, 1903. Present: Regents Booher, Kirman and the newly appointed Regent, Professor John Edward Bray.

Minutes of November 7th and 17th read and approved.

Professor Bray presented his Certificate of Appointment and Oath of Office, which was accepted and filed.

Upon motion of W. W. Booher, seconded by J. E. Bray, Richard Kirman was elected President of the Board.

Upon motion of Regent Bray, duly seconded and carried, the name of the building known as the Girls' Cottage was changed to
Manzanita Hall.

Upon motion of Regent Bray, seconded by Regent Booher, Faculty Committee was authorized to appoint the Alumni Committee to the University Celebration. Ladies' Committee to be selected placed with the faculty.

The President of the University authorized to place fenders in the fire places of Manzanita Hall.

On motion of Regent Booher, seconded by Regent Bray, the President of the University was instructed to make up payrolls for monthly salaries on the 28th of each month and hand to Secretary of the Board not later than the first of each month in time to issue checks for same the day the Board meets.

Moved, seconded and carried that the President have seats with brackets for support placed in the Girls' Cottage.

Moved, seconded and carried that the President get up letter heads and envelopes for use of the Girls' Cottage and have 2500 placed with the Matron and sold to the girls at cost.

Regent Booher took the Chair and Regent Kirman moved, seconded
by Regent Bray, that the Farmers and Merchants Bank be made
Treasurer of half the Morrill Fund and that the Secretary be
directed to keep the funds divided as nearly as possible between
the two Treasurers.

Claims were allowed as follows:

Contingent University & Interest Account - No. 163-170

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>November Payroll - P &amp; I</td>
<td>$1199.54</td>
</tr>
<tr>
<td>November Payroll - Students</td>
<td>268.40</td>
</tr>
<tr>
<td>W. W. Booher</td>
<td>39.90</td>
</tr>
<tr>
<td>Geo. H. Taylor</td>
<td>9.53</td>
</tr>
<tr>
<td>Reno Mercantile Co.</td>
<td>2.35</td>
</tr>
<tr>
<td>Sunset Telephone &amp; Telegraph</td>
<td>4.85</td>
</tr>
<tr>
<td>Nevada Power Light &amp; Water Co.</td>
<td>99.65</td>
</tr>
<tr>
<td>W. W. Booher</td>
<td>39.90</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$1664.12</strong></td>
</tr>
</tbody>
</table>

Experiment Station Hatch Fund - No. 3940-3977

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>November Payroll - Salaries</td>
<td>$1025.90</td>
</tr>
<tr>
<td>Geo. H. Taylor</td>
<td>17.50</td>
</tr>
<tr>
<td>Laura Mc Dermot</td>
<td>8.30</td>
</tr>
</tbody>
</table>
J. R. Bradley Co. 2.95
F. W. Braun & Co. 16.54
Reno Mercantile Co. 1.09
Sunset Telephone & Telegraph Co. 1.75
Nevada State Journal 2.75
S. M. Coulter 37.20
The Elliott Co. 67.45
Kate Lewers 7.50
J. E. Stubbs 13.00
James O'Neill 6.00
G. Merklinger 7.50
R. W. Parry 1.50
R. E. Gibson 170.00
Total $1386.93

Agricultural & Mechanic College Morrill Fund - No. 3790-3724

November Payroll - Salaries $1793.45
A. L. Fitzgerald 1.50
Baker Taylor Co. 21.89
Baker Taylor Co. 8.27
J. R. Bradley Co. 22.07
Geo. H. Taylor 29.55
Geo. H. Taylor 24.90
Emier & Amend 18.06
F. W. Braun & Co. 3.23
F. W. Braun & Co. 80.71
F. W. Braun & Co. 28.79
Eugene Dietzgen & Co. 43.59
Nevada Engineering Works 85.00
Nevada Hardware & Supply Co. 27.16

Total $2188.17

No further business, the Board adjoumed to the first Saturday in January, 1904.

Richard Kirman
President

Geo. H. Taylor
Secretary