



**ACADEMIC PROGRAM ELIMINATION/DEACTIVATION FORM**

(Revised October 2017)

**DIRECTIONS:** Use this form when proposing to eliminate or deactivate an academic program, degree, major, or primary field of study. For more detail on the NSHE program elimination/deactivation process, see the last page of this form.

**DATE OF REQUEST:** 11/9/23

**Date of AAC Approval:**  
11/29/23

**TYPE OF REQUEST:**

- Elimination
- Deactivation (A deactivated program will be considered formally eliminated after five years.)

**Date of Board Approval:**

**INSTITUTION:** Truckee Meadows Community College

**DEGREE: Check applicable box**

- |   |   |
|---|---|
| <input type="checkbox"/> Certificate: 30+ Credits           | <input type="checkbox"/> Associate of Arts (AA)                       |
| <input type="checkbox"/> Associate of Science (AS)          | <input type="checkbox"/> AA/AS  |
| <input type="checkbox"/> Associate of Applied Science (AAS) | <input checked="" type="checkbox"/> Bachelor of Applied Science (BAS) |
| <input type="checkbox"/> Bachelor of Arts (BA)              | <input type="checkbox"/> Bachelor of Science (BS)                     |
| <input type="checkbox"/> Master of Science (MS)             | <input type="checkbox"/> Master of Arts (MA)                          |
| <input type="checkbox"/> Doctor of Philosophy (Ph.D.)       | <input type="checkbox"/> (Other or Named Degree)                      |

**FULL TITLE OF PROGRAM TO BE ELIMINATED/DEACTIVATED:** BAS Cyber-Physical Manufacturing

**EFFECTIVE SEMESTER/TERM OF ELIMINATION/DEACTIVATION:** Fall 2024

**LAST SEMESTER/TERM OF STUDENT ADMISSION TO THE PROGRAM:** Fall 2023

**LAST SEMESTER/TERM OF FULL PROGRAM TEACH-OUT:** Fall 2029

**A. Reason for proposed elimination/deactivation of the program**

Truckee Meadows Community College's niche is entry level preparation and specialized upskilling of incumbent workers in the field of Advanced Manufacturing. Students do not need a bachelor's degree to work in the field as a technician, operator or quality control specialist. Further, enrollment in the program and courses continue to be low and there are insufficient faculty at the appropriate level of preparation to teach in this program.

**B. Attach the NWCCU Teach-Out Plan if required by NWCCU that provides for the equitable treatment of students when a program ceases to operate or ceases instruction. Confirm Teach-Out Plan attached:**

- Yes

- No. If no, explain why the NWCCU Teach-Out-Plan is not required and specify plan to phase out the program, including description of how the needs of currently enrolled students will be met,**

**C. Impact of elimination/deactivation on faculty and staff, and related academic programs**

Elimination of this degree will redirect much needed human resources to our certificate and AAS degree programs accelerating time to completion. Lower division courses in the ELM and MPT prefixes and other courses outside of the department will continue to be offered to ensure there is no impact to related programs.

**D. Has the discipline accrediting agency approved and/or been notified of the intent to eliminate or deactivate this program? Does this impact any other discipline accredited programs?**

N/A

**E. Describe the process of notifying other institutions regarding impact of the program elimination/deactivation on transfer and articulation**

Upon NSHE approval, TMCC will notify any transfer institutions of this program elimination.

**F. Fiscal Impact Statement – describe the fiscal impact, if any, that will result from the elimination/deactivation of the program**

Elimination of this program will allow fiscal resources to be redirected toward workforce training for entry level and incumbent workers in the field of advanced manufacturing, accelerating students' time to completion

*Please attach any supporting documentation (i.e. support letters from community, industry).*

## BAS Cyber-physical Manufacturing Teach Out Plan

Note: This teach out plan accounts for students' catalog rights for a bachelor's degree.

- 1) Eliminate ability of new students to matriculate into the program by Fall 2023.
- 2) Identify all students who have declared the degree as their educational goal by Fall 2023.
- 3) Identify the catalog year to which each student has rights by Fall 2023.
- 4) Identify remaining degree course requirements per said catalog year for each student by Fall 2023.
- 5) Develop a schedule to address remaining requirements needed for all students by Fall 2023.
- 6) Adjust Winter 2024 and Spring 2024 schedules to offer as many course requirements as possible within existing faculty resources to ensure completion; continue scheduling to fulfill requirements until all active students have completed them or by Fall 2029.
- 7) Utilize course substitution as faculty deem appropriate to fulfill requirements.
- 8) Communicate the elimination and teach out plan to students in the program, program and counseling faculty and staff by Fall 2023.
- 9) Communicate upcoming schedules and the teach out plan in advance of the semester in which the courses will be offered, to students, faculty and staff.
- 10) Communicate students' need to enroll in remaining courses at least two weeks prior to the semester start to prevent course cancellation for zero enrollment.
- 11) At least once per term, contact students actively pursuing completion to ensure timely completion.
- 12) Ensure the program no longer appears in the 2024-2025 catalog.
- 13) Ensure any NWCCU requirements for program elimination have been followed.
- 14) Once all active students pursuing the degree have completed discipline requirements or by the last active catalog rights, remove the BAS courses from the course inventory.