



## **ACADEMIC PROGRAM ELIMINATION/DEACTIVATION FORM**

(Revised October 2017)

**DIRECTIONS:** Use this form when proposing to eliminate or deactivate an academic program, degree, major, or primary field of study. For more detail on the NSHE program elimination/deactivation process, see the last page of this form.

**DATE OF REQUEST:** 11/9/23

*Date of AAC Approval:*

11-29-23

**TYPE OF REQUEST:**

- Elimination  
 Deactivation (A deactivated program will be considered formally eliminated after five years.)

*Date of Board Approval:*

**INSTITUTION:** Truckee Meadows Community College

**DEGREE: Check applicable box**

- |  |  |
|--|--|
| <input type="checkbox"/> Certificate: 30+ Credits                      | <input type="checkbox"/> Associate of Arts (AA)            |
| <input type="checkbox"/> Associate of Science (AS)                     | <input type="checkbox"/> AA/AS                             |
| <input checked="" type="checkbox"/> Associate of Applied Science (AAS) | <input type="checkbox"/> Bachelor of Applied Science (BAS) |
| <input type="checkbox"/> Bachelor of Arts (BA)                         | <input type="checkbox"/> Bachelor of Science (BS)          |
| <input type="checkbox"/> Master of Science (MS)                        | <input type="checkbox"/> Master of Arts (MA)               |
| <input type="checkbox"/> Doctor of Philosophy (Ph.D.)                  | <input type="checkbox"/> (Other or Named Degree)           |

**FULL TITLE OF PROGRAM TO BE ELIMINATED/DEACTIVATED:** Solar Energy, Energy Technologies, AAS

**EFFECTIVE SEMESTER/TERM OF ELIMINATION/DEACTIVATION:** Fall 2024

**LAST SEMESTER/TERM OF STUDENT ADMISSION TO THE PROGRAM:** Fall 2023

**LAST SEMESTER/TERM OF FULL PROGRAM TEACH-OUT:** Fall 2029

---

**A. Reason for proposed elimination/deactivation of the program**

Entry into the solar technology profession does not require an associate's degree. Our 10 credit Solar Energy Technician Skills Certificate is the right-sized training for this field. Enrollment has been extremely low over the last 3 years and there have been only two completers.

**B. Attach the NWCCU Teach-Out Plan if required by NWCCU that provides for the equitable treatment of students when a program ceases to operate or ceases instruction. Confirm Teach-Out Plan attached:**

- Yes  
 No. If no, explain why the NWCCU Teach-Out-Plan is not required and specify plan to phase out the program, including description of how the needs of currently enrolled students will be met,

**C. Impact of elimination/deactivation on faculty and staff, and related academic programs**

Elimination of this program will allow us to focus our faculty and staff resources toward the skills certificate. Elimination will not negatively impact any related programs as we will keep the courses that are required in the skills certificate.

**D. Has the discipline accrediting agency approved and/or been notified of the intent to eliminate or deactivate this program? Does this impact any other discipline accredited programs?**

Not applicable.

**E. Describe the process of notifying other institutions regarding impact of the program elimination/deactivation on transfer and articulation**

Not applicable.

**F. Fiscal Impact Statement – describe the fiscal impact, if any, that will result from the elimination/deactivation of the program**

More resources can be focused on supporting students in our skills certificate.

*Please attach any supporting documentation (i.e. support letters from community, industry).*

## Solar Energy, Energy Technologies AAS Teach Out Plan

Note: All ENRG courses in this AAS are part of our Solar Technology Skills Certificate except ENRG 142 and ENRG 215. Further, ADT 120 is only associated with this degree proposed for elimination. All other courses are part of other programs and will remain in the catalog. Therefore, the focus will be to ensure all students have access to these courses that would no longer be offered after Fall 2029, which accommodates students' six years of catalog rights for an associate degree.

- 1) Eliminate ability of new students to matriculate into the program by Fall 2023.
- 2) Identify all students who have declared the AAS as their educational goal by Fall 2023.
- 3) Identify the catalog year to which each student has rights by Fall 2023.
- 4) Identify any students in need of ENRG 142, ENRG 215, and ADT 210 the only AAS requirements that are not part of other programs, by Fall 2023.
- 5) Develop a schedule to address the need for the courses listed in #4 for affected students by Fall 2023.
- 6) Continue scheduling to fulfill these requirements until all active students have completed them or by Fall 2029.
- 7) Utilize course substitution as faculty deem appropriate to fulfill this requirement.
- 8) Communicate the elimination and teach out plan to students in the program, program and counseling faculty and staff by Fall 2023.
- 9) Communicate upcoming schedules and the teach out plan in advance of the semester in which the courses itemized in #4 will be offered, to students, faculty and staff.
- 10) Communicate students' need to enroll in remaining courses at least two weeks prior to the semester start to prevent course cancellation for zero enrollment.
- 11) At least once per term, contact students actively pursuing completion to ensure timely completion.
- 12) Ensure the program no longer appears in the 2024-2025 catalog.
- 13) Ensure any NWCCU requirements for program elimination have been followed.
- 14) Once all active students pursuing the degree have completed discipline requirements or by Fall 2029, remove courses itemized in #4 from the course inventory.