
PATRICIA “PATTY” CHARLTON

COMMUNITY EXPERIENCE

A resident of southern Nevada for over 40 years experienced as a trusted leader in higher education leadership and community engagement to accomplish a shared vision.

SKILLS & ABILITIES

An experienced senior leader with policy development experience, financial and business acumen committed to effectiveness, integrity, transparency and communication.

EXPERIENCE

Nevada System of Higher Education (NSHE)

2023-Present

Acting Vice Chancellor Academic & Student Affairs

Responsible for coordinating and addressing higher education issues, policy and programs for the NSHE for academic, student affairs, workforce and community colleges. Provide information and recommendations to the Chancellor, members of the Chancellor’s Cabinet and Board of Regents on higher education policy. Responsible for the following operational and strategic areas:

- Serve as staff to the Board of Regents Academic, Research and Student Affairs (ARSA) and Workforce committees.
- Chair the Academic Affairs Officers Council and Student Affairs Council of the NSHE. In these areas provide background and policy information, lead discussions and work across the institutions to build consensus and support.
- Serve as Chair of the Research Affairs Council in the area of policy development as applicable to research, priorities, goals and objectives for promoting and supporting research.
- Provide operational oversight of the NSHE Sponsored Projects Office.
- Provide coordination and support of the Nevada Office of WICHE.
- Work collaboratively with NSHE Chancellor, Executive Vice Chancellor, General Counsel, Financial Officer and Governmental Affairs on Nevada Legislative activities including bill review, analysis of operational or fiscal impact. Provide testimony and work with elected officials and legislative staff as needed in support of the NSHE.
- Oversee the NSHE workforce development planning and monitoring, development of policy and goals, grants management, and building collaboration and partnerships with external stakeholders including not limited to State of Nevada Governor’s Office applicable departments, economic development agencies and municipalities throughout Nevada.
- Support educational partnerships with K-12 in support of educational pipeline with a focus on strategic priorities, college readiness, planning and policy development.
- Provide quality control and oversight of Academic & Student Affairs department, including informational requests and ad-hoc reporting, accountability and programmatic reporting.
- Have served since 2001 as an evaluator for the Northwest Commission on Colleges and Universities (NWCCU). Knowledgeable of the wide array of accreditation policy requirements and processes.

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COLLEGE OF SOUTHERN NEVADA

1995-2022

Vice President/Provost, Henderson Campus/Chief Facilities Officer (2018-2022) Retired/*Emeritus*.

Senior Vice President, Strategic Initiatives & Administration/Chief of Staff (2015-2018)

Senior Vice President, Finance & Administration/Chief of Staff (2003- 2015)

Various Positions: Administrative Assistant, Budget Manager, Budget Director, Interim Associate Vice President Finance & Administration, Vice President Finance & Administration (1995-2003)

- Strategic vision: Experienced senior executive responsible for variety of strategic initiatives, projects, and crisis management. During my tenure I served in a leadership role with oversight of various departments and units including: Finance, Facilities, Human Resources, Institutional Accreditation Officer, Financial Aid, Strategic Planning, Institutional Research, Sponsored Projects, Police, and Safety. Served the College of Southern Nevada in support of legislative activities for over 20 years including testifying at legislative hearings, special hearings and Interim Finance Committee requirements.
- Contractual: Participated in request for proposals (RFP's) and complex contract negotiations of multi-million-dollar outsourced services in a variety of service delivery areas.
- Community engagement: Served in a wide range of community engagement and outreach partnerships including Clark County School District (CCSD), Nevada Charter Schools, University of Nevada Las Vegas (UNLV) and Nevada State College (NSC), southern Nevada municipalities and Chambers of Commerce. Served on the initial Regional Business Development Advisory Council (RBDAC). Engagement included supporting student educational opportunities, strategic partnerships and bringing together community members to support programming and engagement.
- Collaborative leader: Experienced facilitating a wide range of stakeholders with diverse thoughts and perspectives to facilitate delivery of efficiencies and effectiveness in program delivery including strategic thinking, problem solving, analytic data, and solutions-based results through building consensus and engagement.
- Communication: An effective communicator in written, verbal and presentations. Experience with presentations to a wide array of audiences elected officials, committees, community members, employees, and executives.
- Personnel oversight: Oversight of a complex organization including mid-level managers, directors, staff, and volunteers. Led recruitment, retention, evaluation, and as necessary personnel actions.
- Facilities Officer: Oversight of a large and complex department responsible for all aspects of institutional operations including design and planning of new buildings/facilities, renovation of existing space and modernization; technical systems (electrical, heating, ventilation, and air conditioning (HVAC), plumbing; maintenance of over 1.7 million square feet of owned and leased spaces; grounds; janitorial; and environment, health and safety. Leadership included ensuring compliance with all local, state and federal requirements. Led new project development from concept, advocacy, funding development and legislative or alternative resource development through implementation.
- Event Coordination: Participated with multiple professional organization program and host committees for events in Las Vegas and nationally: Las Vegas Bowl Huddle (VIP Host Committee), Association of Community College Trustees, Community College Business Officers, National Association of College & University Business Officers, and Western Association of College & University Business Officers.

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EDUCATION

UNIVERSITY OF NEVADA LAS VEGAS

PhD, Public Policy (in progress all coursework and comprehensive exams completed, all but dissertation) estimated completion spring 2024/2025

Master's Degree, Public Administration (2003)

Bachelor's Degree, Management Information Systems (1995)

COMMUNITY COLLEGE OF SOUTHERN NEVADA

Associate of Science, Business Management (1991)

COMMUNITY ENGAGEMENT

- Clark County School District Bond Oversight Committee, 2016- Present, and Chair of BOC (2021-Present)
- United Way Southern Nevada, Appointed Member, 2016- present Human Resources Committee Chair (2018-2020/2022- present)
- Community Education Advisory Board, City of Henderson Appointed Member, 2017-Present
- Henderson Chamber of Commerce, Development Authority, Appointed Member 2018-2022
- Henderson Police Chief's Advisory Council, Appointed Member 2021-present
- Las Vegas Area Council, Scouting, Executive Vice President Finance, Appointed (2023)
- Las Vegas Bowl, Women's Huddle, VIP Hospitality Committee (2017-present)

Professional Development and Engagement

- Henderson Chamber of Commerce Leadership Henderson, Class of 2016
- Attended conferences and presented:
 - Academic Impressions, Integrated Planning & Resource Allocation, co-presenter (2012)
 - Association of Physical Plant Administrators, Thought Leader Symposium (invitation only), 2012
 - Association of Physical Plant Administrators, Thought Leader Symposium (invitation only), 2012
 - Community College Business Officers (CCBO), multiple years
 - National Association of College and University Business Officer (NACUBO), multiple years
 - Northwest Commission on Colleges and Universities, Evaluator Refresher Training Panelist, 2022
 - Society of College & University Planners (SCUP), multiple years.
 - Western Association of College and University Business Officer (WACUBO), multiple years
 - Western Association of College and University Business Officer, Business Management Institute, multiple years

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- Attended conferences:
 - American Association of Community Colleges, multiple years
 - Association of Physical Plant Administrators (APPA), multiple years
 - National Association of Colleges and University Business Officers (NACUBO) Budget and Planning, multiple years
 - National Association of Student Financial Aid Administrators (NASFAA), 2012
 - Northwest Commission on Colleges and Universities (NWCCU) annual meeting, multiple years
 - Northwest Commission on Colleges and Universities (NWCCU) New Chair Training (invitation only), 2021
 - Public Private Partnership P-3, 2017

- Attended, presented and participated on conference planning and program development:
 - Association of Community College Trustees (ACCT), 2017
 - Community College Business Officer, host and program committee participant, multiple years
 - National Association of Colleges and University Business Officer (NACUBO), host and program committee participant, multiple years
 - Western Association of Colleges and University Business Officer (WACUBO) host and program committee participant, multiple years

Education Service

- Served as initial lead of CSN Administrative Collective Bargaining Team for first Collective Bargaining Agreement (2016-2018)
- Faculty Salary Schedule Upgrades: participated on Nevada System of Higher Education (NSHE) community college salary schedule review/modification committees. These studies were completed in collaboration with CSN Faculty, NSHE and final approval by the Board of Regents, (2002-03, 2004-05, 2005-06, 2008-09, 2013-14).
- Participated in the following Nevada Legislative Study workgroups:
 - NSHE/Legislative Funding Formula Changes: participated in funding formula adjustments and improvements, 1999, 2001 and 2012 (comprehensive formula change).
 - Legislative Study, Assembly Bill 454 (2001 session), study of administrative structure of any Nevada community college with 20,000 or more students,
 - Legislative Study, Assembly Bill 203 (2003 session). Committee to Evaluate Higher Education Programs
 - Legislative Study, Assembly Bill 421 (2013 session), Spending and Government Efficiency (SAGE) Commission for K-12 and Higher Education

- Northwest Commission on Colleges & Universities (NWCCU) evaluator and chair, 2001-present
 - Member, Annual Review of Finance & Enrollment (ARFE) invitation only, multiple years

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- Higher Education Boards and Committees
 - National Association of College & University Business Officer (NACUBO) Board of Directors (2006-2009)
 - National Association of College & University Business Officer (NACUBO) Community College Constituent Council (2009-2011)
 - Nevada System of Higher Education Business Officers Council (2001-2016)
 - Nevada System of Higher Education COVID-19 Task Force (2020-2022)
 - Northwest Commission on Colleges & Universities (NWCCU) evaluator, 2001-present
 - Western Association of College & University Business Officer (WACUBO) Board of Directors & Secretary (2005-2008)
 - Western Association of College & University Business Officer (WACUBO) Community College Constituent Council (2010-2012)
- Publications and Presentations – the following is a snapshot of publications and presentations performed externally this is an example listing only:
 - Business Officer Magazine, National Association of College and University Business Officers, March 2009 publication, "Online and On Our Way. Looking Back and Leading Forward, National Association of College and University Business Officers, Business Officer Monograph. I was one of four Business Officer's highlighted in this publication.
 - July 2005 National Association of College and University Business Officers, Annual Meeting, Strategic Planning in the Community College Environment
 - July 2006 American Association of Community College's, Annual Meeting, Resource Allocation Model in the Community College Environment, co-presenter
 - April 2007 Community College Business Officer, Annual Meeting, Resource Allocations in the Community College Environment, co-presenter
 - November 2008 Community College Business Officer, Annual Meeting, Public-Public Partnerships
 - October 2009 Society of College and University Business Officer's, Pacific Regional Meeting
 - April 2010 Western Association of College and University Business Officer's, Annual Meeting
 - May 2010 Business Management Institute, Year 4 Track, "Sustaining a Public Institution in Declining Support"
 - August 2010 Business Management Institute Year 4 Track, Leadership Track
 - August 2011 Community College Business Officer, Leadership Academy Year 2 Track, Personal and Career Development
 - 2012, committee member/reviewer A Guide to College & University Budgeting Foundations for Institutional Effectiveness, 4th Edition, Larry Goldstein
 - September 2013 Community College Business Officer, Leadership Academy Year 2 Track, Personal and Career Development
 - September 2014 Community College Business Officer, Leadership Academy Year 2 Track, Personal and Career Development
- Fund Raising and Community Support
 - Donation, facilitated City of Henderson \$500,000 contribution towards CSN funding match of the Health & Sciences Building (2018)
 - Donation, facilitated \$100,000 donation from Haas Manufacturing toward the CSN emergency fund (2020)

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- Donation, facilitated various table purchases and contributions to CSN Foundation events, multiple years
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- Partnership, facilitated partnership arrangement for CSN with the City of Henderson for design and construction of \$11.5 million Center of Excellence for CSN’s use and \$2.0 million towards furniture, fixtures and equipment (FF&E)

- Community Boards and Committees:
 - City of Las Vegas, Innovation in Education Committee (2016-2018)
 - Clark County School District Bond Oversight Committee (2016-Present) (Chair 2021-Present)
 - ESPN Las Vegas Bowl Women’s Huddle (2017-Present)
 - Goodie Two Shoes Foundation Gala Committee Planning (2020-Present)
 - Henderson Community Education Advisory Board (2017-Present)
 - Henderson Chamber of Commerce, Henderson Development Authority (2017-2022)
 - Henderson Police Chief’s Advisory Council (2021-2023)
 - Jobs for America Graduates, facilitated strategic planning session, (2015)
 - Las Vegas Super Bowl Volunteer Committee of the Host Committee, (2023-Present)
 - Pinecrest Charter School, member of the Board of Directors (2023-Present)
 - United Way of Southern Nevada Board of Director (2015-2023)
 - Voices in Voting, Board Member (2023-Present)

Awards and Recognition

- CCSN President’s Administrative Faculty of the Year (1998)
- CSN 5-year service award, 2000
- CSN 10-year service award, 2005
- CSN 15-year service award, 2010
- Awarded Tenure, Nevada System of Higher Education Board of Regents effective July 2011
- Presenter CSN Executive Leadership Institute, 2011-2012
- Appointed member of National Governor’s Association Policy Academy (representing Nevada community colleges), Strengthening Postsecondary Accountability Systems, 2012
- Recognized by NACUBO in their publication “Looking Back, Leading Forward – the Chief Business Officer through the Years”, 2012.
- Presenter CSN Executive Leadership Institute, 2012-2013
- CSN 20-year service award, 2015
- Women of Distinction Awards, Finalist 2018
- CSN 25-year service award, 2020
- Recognized by the Association of Students College of Southern Nevada for service.