NSHE COMMON COURSE NUMBERING

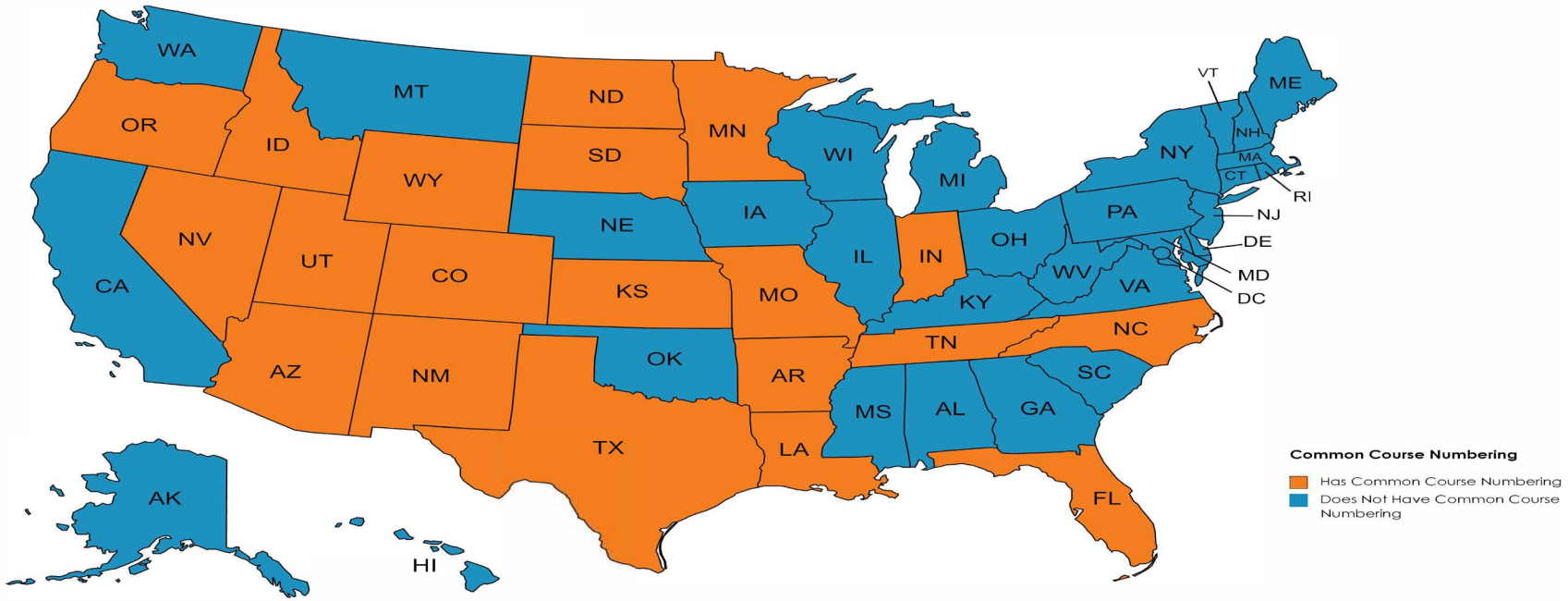
FOR PRESENTATION TO ACADEMIC, RESEARCH, AND STUDENT AFFAIRS COMMITTEE

MARCH 9, 2023

WHAT IS COMMON COURSE NUMBERING (CCN)?

- Tracks all undergraduate courses at the system level
- Ensures that NSHE institutions use the same course number and prefix (e.g., ENG 101) when course content is 80% the same
- Supports students by facilitating the transfer and articulation of courses between institutions
- Codified in:
  - *Handbook* (Title 4, Chapter 14, Section 17)
  - *Procedures and Guidelines Manual* (Chapter 6, Section 19)
- Faculty-driven process

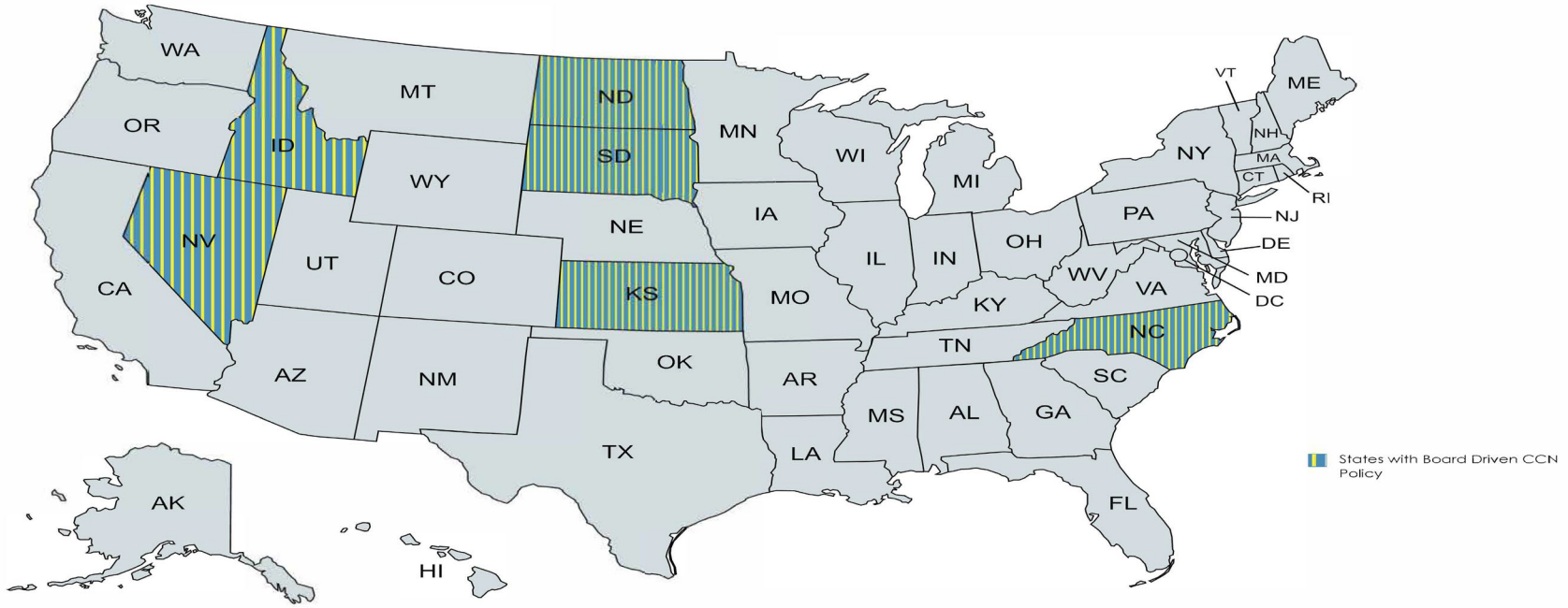
WHO USES CCN?



20 states have CCN policy

Source: Education Commission of the States

CCN POLICES AT BOARD LEVEL



6 states have CCN policy not derived from state law

Source: Education Commission of the States

NSHE CCN OVERSIGHT



VICE CHANCELLOR OF ACADEMIC AND STUDENT AFFAIRS AND COMMUNITY COLLEGES



ACADEMIC AND TRANSFER POLICY ANALYST



ARTICULATION COORDINATING COMMITTEE (ACC)



CURRICULUM COORDINATORS



INSTITUTIONAL FACULTY

Two notification windows

August 15-December 15	January 20-May 15

Possible transactions

Course Deletion	Course Changes	Course Offering Additions	Course Creation

NSHE CCN PROCEDURES

FACULTY PARTICIPATION IN CCN PROCESS

- Each submission is reviewed by faculty in the academic discipline
- Academic discipline meetings
  - Used to maintain integrity of CCN
  - Used to resolve conflicts in CCN Process
  - Faculty-centered
  - Democratic in nature

BENEFITS OF CCN



For students

Concurrent and dual enrollment

Degree requirements

Transfer agreements



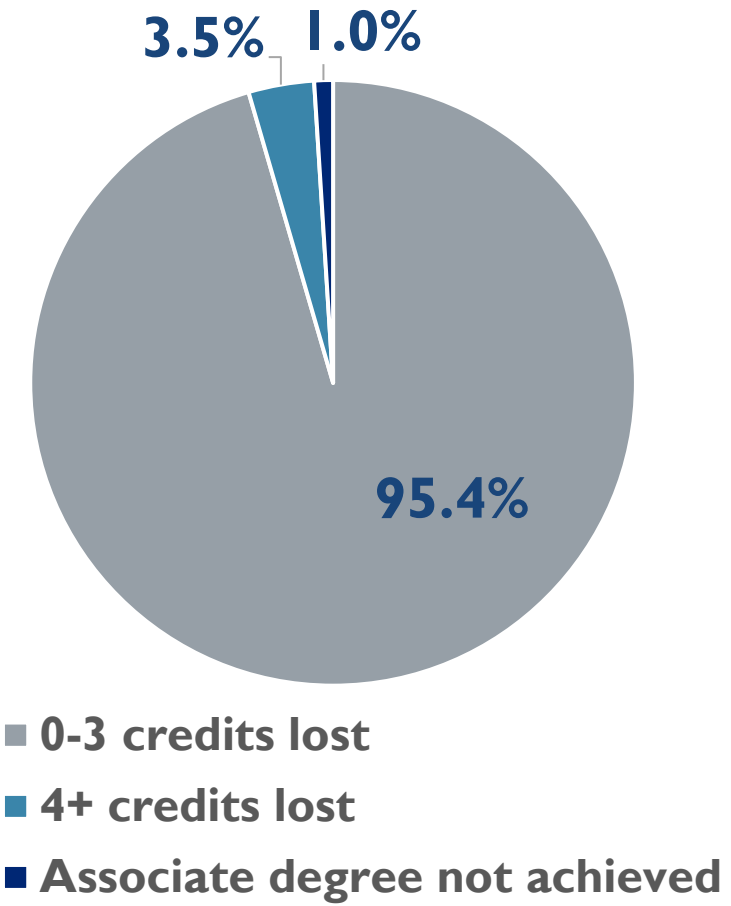
For faculty and staff

Simplifies course development

New program reviews

2019-20 TRANSFER AGREEMENT AUDIT RECAP

- 593 regional transfer agreements reviewed
- 95.4% met Board policy for transfer with no or minimal loss of credits for students



MAINTAINING MOMENTUM

- Continuous monitoring of transfer agreements by ASA and institutions
- All new program proposals for bachelor's degrees include regional transfer agreements
- ACC provides a venue to discuss as a system articulation challenges when they arise
- Offering "Office Hours" to answer CCN questions and concerns
- Expanding the focus of transfer beyond transfer agreements
  - Enhancing the student experience
  - NSHE/HHMI M.E.E.T. STEM Pathways Conference (September 2022)

POSSIBLE CONSIDERATIONS FOR THE FUTURE

Integrate	Improve	Increase	Implement
Integrate student learning outcomes into the CCN process	Improve efficiency and shorten timelines of the CCN process	Increase frequency of academic discipline meetings	Implement a new master file system

QUESTIONS?

