

**Concepts for Shared/Centralized Services and Revenue Considerations**

The following are general areas for consideration for shared/centralized services and revenue considerations intended to improve efficiencies or better support the system and its institutions. The concepts are organized by general functional areas so that the chairman can consider these options for informational agenda items to explore during meetings of the NSHE Fiscal Sustainability Committee.

General Area	Potential for Shared/Centralized Service of Area or Revenue Consideration	Potential Lead/Presenter
Libraries	Share digital media (e.g. journals, scholarly and trade publications) so that students and staff at all institutions have access to digital materials	Institutional Librarians
Department of Shared Services	Consolidation of certain back-office functions (e.g. business centers, financial services)	NSHE-SA (CFO)
Technology services and contracts	Establish policies and procedures for systemwide contracts for video-conferencing services, email, customer relationship management services, etc.	SCS
Distance Education (DE)	Centralize support for distance education so that all institutions have access to instructional design support, quality assurance and ADA support (e.g. cost of captioning), etc.	Institutional DE Directors
Employee Training / Employee Recruitment	Share systemwide digital training modules (e.g. Title IX training and resources, cybersecurity training, DEI training, etc.). Explore systemwide initiatives re: employee recruitment, related expenses.	Human Resources
Institutional Assessment of Shared/Centralized Service Opportunities	Define broad areas for institutions to review and evaluate (e.g. travel, utilities, communications, marketing, professional development and training, purchasing/procurement, etc.) and determine where improvements related to shared/centralized service within the institutions can be achieved.	Institutional Presidents or designees
Out-of-State population fee structure strategy	Analysis of non-resident tuition, international student tuition, online degrees, etc.	Institutional Presidents or Chief Business Officers
Real Estate Inventory and Analysis	Evaluate systemwide real estate holdings.	NSHE CFO, Chief Business Officers or applicable institution representative