

## Title 4 - Codification of Board Policy Statements

### Chapter 1

#### GENERAL POLICY STATEMENTS

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#### **Section 16. Board of Regents' Scholar Award**

1. The Nevada Regents' Scholar Award shall be given annually to an undergraduate student from each University, state college and community college and to a graduate student at each of the universities within the NSHE. The awards will be given as follows:

Community colleges – one student per year.

State college – one student per year.

Universities – one undergraduate and one graduate student each year.

2. The Scholar Award will carry with it a cash stipend of \$5,000. Awards are to be based on academic accomplishments, leadership ability, service contributions while a registered student, as well as for the recipient's potential for continued success.
3. Guidelines for the nomination and selection of the recipients of the Nevada Regents' Scholar Award shall be established by the office of the Chancellor.

**NEVADA SYSTEM OF HIGHER EDUCATION  
PROCEDURES AND GUIDELINES MANUAL**

**CHAPTER 8**

**DEGREES AND AWARDS**

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**Section 2. Board of Regents' Scholar Award; Nevada Regents' Award for Creative Activities; Nevada Regents' Researcher Awards; Nevada Regents' Teaching Award; Nevada Regents' Academic Advisor Award**

Title 4, Chapter 1, of the Board of Regents' *Handbook* establishes five annual awards presented by the Board of Regents to faculty, staff, and students for significant accomplishments in the areas of academic advising, teaching, research, creative activities, and student academic leadership.

The following timeline for the nomination and selection of award recipients is applicable to each of the Regents' awards:

Notification to campuses to begin nomination process	Early September
NSHE Selection Committees formed	October - November
Campuses forward nominations for all awards except the Rising Researcher Award and the Scholar Award to the System Office	Late October
NSHE Selection committees evaluate nominations	November
Vice Chancellor establishes meetings to make recommendation of award recipients	December-January
Campuses forward recommendations for Rising Researcher Award and the Scholar Award recipients to the System Office.	Early December
System Office submits recommendations for award recipients to the Board of Regents.	January-February

The following procedures outline the nomination and selection process for each award:

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2. Regents' Scholar Award

The Nevada Regents' Scholar Award is given annually to an undergraduate student from each university, state college, and community college and to a graduate student at each of the universities within the Nevada System of Higher Education. The awards are given as follows:

- Community colleges – one student per institution.
- State college – one student per institution.
- Universities – one undergraduate and one graduate student per institution.

Awards are to be based upon distinguished academic accomplishments, leadership ability, and service contributions while a registered student, as well as for the recipient's potential for continued success. The selection process shall be managed on each campus through an institutional selection committee. In general, committee selections must adhere to the following eligibility criteria and nomination process:

A. Eligibility.

- i. Nominees must be currently enrolled in no fewer than nine undergraduate credits or six graduate credits in the semester in which they are nominated.
- ii. Community college nominees must have completed no fewer than 30 credit hours at the community college level by the time the award is granted.
- iii. State college nominees must have completed no fewer than 45 credit hours at the state college level by the time the award is granted.
- iv. University undergraduate student nominees must have completed a minimum of 62 total credit hours within NSHE institutions by the time the award is granted. University graduate student nominees must have been accepted to graduate standing by the time the award is granted.
- v. Leadership and service accomplishments must have occurred while the nominee is a registered NSHE student.

B. Nominations. Notification is sent annually by the Chancellor's Office to each NSHE campus to begin the nomination process: in late August/early September. Each nomination must contain the following information only:

- i. Formal letter of nomination from an academic or administrative faculty member that demonstrates the nominees' academic and leadership abilities;
- ii. NSHE nomination form; and
- iii. Other supplemental materials as determined by the institution.

The deadline for recommendations from the Institutional Selection Committee to be received by the Chancellor's Office will be no later than December 15 of each year.

C. Composition of the Institutional Selection Committee. The Selection Committee shall be determined by each institution, but should minimally be composed of faculty, student services administrative staff, and students.

D. Committee Review. The Committee may elect to utilize an external entity as part of its evaluation of nominees.

E. Final Approval. The recommendation of the selection committee shall be presented to the Board of Regents for final approval.

F. Amount of the Award: \$5,000.

6. Summary of Accomplishments for Recommended Recipients

Each institution shall provide 2-3 paragraphs of text summarizing the accomplishments of its recommended recipient(s) for a Board of Regents' Scholar Award or a Nevada Regents' Award to the Chancellor's Office for submission with the recommendation to the Board of Regents for final approval.

7. Regents' Awards – Payment of Cash Stipends

- A. The NSHE institution employing the recipient(s) of a Teaching Award, Researcher Award, Rising Researcher Award, Academic Advisor Award or Creative Activities Award shall be responsible for the cost of the stipend for the recipient(s) and shall produce the award checks for the recipient(s).
- B. The Scholar Award is funded 100 percent by System Administration (Regents' Account) and System Administration is responsible for producing the award checks. Each institution shall coordinate with System Administration to provide the information necessary to produce the check for its campus recipient.