

Minutes are intended to note (a) the date, time and place of the meeting; (b) those members of the public body who were present and those who were absent; and (c) the substance of all matters proposed, discussed and/or action was taken on. Minutes are not intended to be a verbatim report of a meeting. An audiotape recording of the meeting is available for inspection by any member of the public interested in a verbatim report of the meeting. These minutes are not final until approved by the Board of Regents at the June 2018 meeting.

**BOARD OF REGENTS and its
ACADEMIC, RESEARCH AND STUDENT AFFAIRS COMMITTEE
NEVADA SYSTEM OF HIGHER EDUCATION**

Frank H. Rogers Science & Technology Building, Rotunda
Desert Research Institute
755 East Flamingo Road, Las Vegas
Thursday, March 1, 2018

Video Conference Connection from the meeting site to:
System Administration, Reno
2601 Enterprise Road, Conference Room
and
Great Basin College, Elko
1500 College Parkway, Berg Hall Conference Room

Members Present: Dr. Andrea Anderson, Chair
 Dr. Patrick R. Carter, Vice Chair
 Mr. Cedric Crear
 Mr. Sam Lieberman
 Mr. Rick Trachok

Other Regents Present: Dr. Jason Geddes
 Mr. John T. Moran
 Mr. Kevin J. Page

Others Present: Ms. Crystal Abba, Vice Chancellor, Academic & Student Affairs
 Dr. Constance Brooks, Vice Chancellor, Govt. & Community Affairs
 Mr. Dean J. Gould, Chief of Staff and Special Counsel to the Board
 Mr. Nate Mackinnon, Vice Chancellor, Community Colleges
 Mr. James Martines, System Counsel
 Ms. Allison Combs, Asst. Vice Chancellor & Director of Public Policy
 Ms. Linda Heiss, Senior Director, Institutional Research
 Ms. Renee Davis, Director, Student Affairs
 Dr. Margo Martin, Acting President, CSN
 Dr. Kristen Averyt, President, DRI
 Ms. Joyce Helens, President, GBC
 Mr. Bart J. Patterson, President, NSC
 Dr. Karin M. Hilgersom, President, TMCC

Faculty senate chairs in attendance were Dr. Jill Acree, CSN; Dr. Douglas Lowenthal, DRI; Dr. John Rice, GBC; Dr. Zachary Woydziak, NSC; Ms. Cheryl Cardoza, TMCC; Ms. Marcie Jackson, System Administration; Ms. Shannon Sumpter, UNLV; and Dr. Thomas Harrison, UNR. Student body presidents in attendance were Ms. Becky Linville, GBC; Ms. Alicia Contreras, NSC; Ms. Kimberly Tran, TMCC; and Ms. Viridiana Miranda, WNC.

For others present, please see the attendance roster on file in the Board office.

Chair Andrea Anderson called the meeting to order at 9:06 a.m. with all members present except Regent Crear.

1. Information Only-Public Comment – Ms. Hannah Patenaude, UNLV Student Senator-College of Sciences, spoke about efforts to expand opportunities for students across the NSHE to publish research in the Nevada State Undergraduate Research Journal, a publication that premiered at UNR.

Regent Crear entered the meeting.

Ms. Taylor Libbey, CSN Student and President of the CSN Student Nurses' Association, spoke in favor of the proposed RN to BSN program in Nursing at CSN.

Mr. Brian Mosko, UNLV Student, requested a formal review of course policy for CS 115 – Introduction to Computers, taught by Professor Harden. Mr. Mosko believes Professor Harden is imposing fees in violation of Chapter 7, Sections 7, 12 and 13 of the *NSHE Procedures and Guidelines Manual*. Students are being required to pay for a third-party testing service that has not been approved and is not included in any of the fee schedules.

Mr. Hieu Le, CSN Extension Site Student Senator, said he was disappointed by the proposal to deactivate the Associate of Applied Science in Architectural Design Technology at CSN. Architectural design is something that is close to his heart and he believes that buildings have the power to attract people. He noted that a CSN student is involved in the architectural design of the new student unions and he was surprised to learn the College is seeking to deactivate the program.

2. Approved-Consent Items – The Committee recommended approval of the following consent items:
 - (2a.) Approved-Minutes – The Committee recommended approval of the minutes from the November 30, 2017, meeting (*Ref. ARSA-2a on file in the Board office*).
 - (2b.) Approved-UNR, Organizational Unit Change, Department of Accounting, Department of Information System – The Committee recommended approval of UNR's request for a separation of its existing Department of Accounting and Information Systems into two departments: the Department of Accounting and the Department of Information Systems (*Ref. ARSA-2b on file in the Board office*). The change will allow each discipline to independently pursue different expectations for research, instruction and service.

2. Approved-Consent Items – *(continued)*
 - (2c.) Approved-NSC, Program Change, Bachelor of Arts in Visual Media – The Committee recommended approval of NSC’s request for a change in its Bachelor of Science in Visual Media and Computing to a Bachelor of Arts in Visual Media to reflect a change in curriculum that addresses numerous challenges, including an overemphasis on production (*Ref. ARSA-2c on file in the Board office*). The change establishes a more viable pathway to degree completion.
 - (2d.) Approved-NSC, Program Elimination, Bachelor of Applied Science in Criminal Justice – The Committee recommended approval of NSC’s request to eliminate its Bachelor of Applied Science in Criminal Justice due to low enrollment as students are electing to pursue other types of degrees in criminal justice and related fields (*Ref. ARSA-2d on file in the Board office*).
 - (2e.) Approved-CSN, Program Deactivation, Associate of Applied Science in Architectural Design Technology – The Committee recommended approval of CSN’s request to deactivate its Associate of Applied Science in Architectural Design Technology due to low student enrollment (*Ref. ARSA-2e on file in the Board office*). All current students will have the opportunity to complete the degree.
 - (2f.) Approved-Handbook Revision, Clarification on Residency for Graduates of Online High Schools – The Committee recommended approval of a revision to Board policy to clarify that the residency provisions for graduates of Nevada high schools do not apply to graduates of online high schools if the students are not present and residing in the State while enrolled in the high school or prior to graduation (*Title 4, Chapter 15, Sections 3 and 4*) (*Ref. ARSA-2f on file in the Board office*).
 - (2g.) Approved-Handbook Revision, Community College Admissions – The Committee recommended approval of a revision to Board policy to authorize community college admission of adult students to dual enroll in a workforce program at the community college while pursuing their general education diploma (*Title 4, Chapter 16, Section 18*) (*Ref. ARSA-2g on file in the Board office*).
 - (2h.) Approved-Handbook and Procedures and Guidelines Manual Revisions, Excess Credit Fee – The Committee recommended approval of revisions to Board policy governing the administration of the excess credit fee pursuant to policy recommendations under the NSHE Internal Audit Reports of the excess credit fee at UNR and UNLV (*Ref. ARSA-2h on file in the Board office*). Specifically, the NSHE Internal Audit Department recommends policy revisions to require that the institutional administrative review of the excess credit fee calculation be performed before students file an appeal to ensure the excess credit fee is correctly

2. Approved-Consent Items – (continued)

(2h.) Approved-Handbook and Procedures and Guidelines Manual Revisions, Excess Credit Fee – (continued)

applied to student accounts. In addition, make the list of credits subject to exclusion from the excess credit fee calculation consistent in both the *Handbook* and the *NSHE Procedures and Guidelines Manual*. The proposed revisions implement these recommendations, along with related technical revisions (*Handbook Title 4, Chapter 17, Section 4 and Procedures and Guidelines Manual Chapter 7, Section 2*).

Regent Trachok moved approval of the consent items. Regent Lieberman seconded. Motion carried.

3. Approved-Regents' Awards – The Committee recommended approval of the following nominations for 2018 Regents' awards: (*Ref. ARSA-3 on file in the Board office*)

- a. Nevada Regents' Creative Activities Award
Xunming Du, GBC (Community College)
Claudia Keelan, UNLV (University, State College)
- b. Nevada Regents' Teaching Award
Mary Doucette, GBC (Community College)
Zachary Woydziak, NSC (University, State College & DRI)
- c. Nevada Regents' Academic Advisor Awards
Tricia Wentz, WNC (Community College)
Natasha Rudi, UNR (Undergraduate – Universities, State College)
Michelle Paul, UNLV (Graduate – Universities, State College)
- d. Nevada Regents' Researcher Award
Mae Gustin, UNR
- e. Nevada Regents' Rising Researcher Award
Georgiann Davis, UNLV
Wesley Chalifoux, UNR
Jacqueline Snow, UNR
Vera Samburova, DRI

Regent Trachok moved approval of an exception to Board policy related to the Regents' Rising Researcher Award to allow for two nominations from UNR, and approval of the nominations for 2018 Regents' awards. Vice Chair Carter seconded.

Chair Anderson indicated the institutions have expressed an interest in creating a new mid-career researcher award. A proposal to amend Board policy to include

3. Approved-Regents' Awards – *(continued)*

a mid-career researcher award may come forward for consideration by the Committee at a future meeting.

Ms. Crystal Abba, Vice Chancellor for Academic and Student Affairs, stated the NSHE academic officers have recommended a change to the Regents' Teaching Award to expand eligibility to non-tenure track faculty. Staff will bring forward a proposal to amend the policy at a future meeting of the Committee.

Motion carried.

The Committee recognized Regents' Teaching Award nominees Zachary Woydziak and Mary Doucette who were in attendance.

Regarding the next set of agenda items, Vice Chancellor Abba noted the Academic Program Proposal Form, including the budget section, has been revised to better align with the forms that are required by accreditors and to streamline the process for the institutions.

4. Approved-UNR, Program Proposal, Doctor of Philosophy in Business Administration – The Committee recommended approval of UNR's request for a Doctor of Philosophy in Business Administration (*Ref. ARSA-4 on file in the Board office*). Nevada is one of a handful of states without a state university offering a Ph.D. in business administration, and this program is important for Nevada to remain competitive in the continuing effort to diversify the state economy.

Dr. Kevin Carman, Executive Vice President and Provost, UNR, provided a brief review of the proposal.

Regent Trachok moved approval of a Doctor of Philosophy in Business Administration at UNR. Regent Lieberman seconded. Motion carried.

5. Approved-DRI, Organizational Unit Proposal, Office of Education – The Committee recommended approval of DRI's request for an Office of Education under which DRI's environmental education initiatives and programs for K-12 students, educators, undergraduates and the broader community will be consolidated (*Ref. ARSA-5 on file in the Board office*).

Dr. Rina Schumer, Assistant Vice President for Research, DRI, provided a brief review of the proposal.

Regent Trachok moved approval of an Office of Education at DRI. Regent Crear seconded. Motion carried.

6. Approved-NSC, Program Proposal, Master of Education in Speech Language Pathology – The Committee recommended approval of NSC’s request for a Master of Education (MEd) in Speech Language Pathology to address state and national shortages in this field (*Ref. ARSA-6 on file in the Board office*). Graduates will be prepared to serve in education, medical and clinical settings and to pass the national examination required for certification.

Dr. Vicki Shields, Provost and Executive Vice President, NSC, provided a brief review of the proposal.

Regent Trachok moved approval of a Master of Education in Speech Language Pathology at NSC. Regent Lieberman seconded.

In response to a question from Regent Trachok, Dr. Shields indicated if additional enhancement funding for the program is not available through the state, NSC will find the funds through tuition and fees and the program will become self-sustaining in four years.

Motion carried.

7. Approved-CSN, Program Proposal, RN to BSN in Nursing – The Committee recommended approval of CSN’s request for a new RN to BSN program in nursing to meet staffing needs of healthcare facilities in Las Vegas (*Ref. ARSA-7 on file in the Board office*). The program will focus on the unique healthcare needs of the urban Las Vegas community and will offer course availability and accessibility to the non-traditional working student.

Ms. Clarissa Cota, Interim Vice President of Academic Affairs, CSN, provided a brief review of the proposal.

Regent Trachok moved approval of a new RN to BSN program in Nursing at CSN. Regent Crear seconded.

In response to a question from Regent Trachok, Ms. Cota indicated the estimated headcount in the second biennium is based on current enrollment in nursing programs and the results of a student interest survey.

Motion carried.

8. Approved-GBC, Program Proposal, Bachelor of Applied Science in Human Services – The Committee recommended approval of GBC’s request for a Bachelor of Applied Science in Human Services to prepare students to work as trained professionals to meet state workforce needs in the human services, substance use disorder and addiction fields (*Ref. ARSA-8 on file in the Board office*). The program will also prepare students for graduate studies in clinical mental health and related programs.

8. Approved-GBC, Program Proposal, Bachelor of Applied Science in Human Services – (continued)

Ms. Lynn Mahlberg, Vice President of Student Services, GBC, and Mr. Oscar Sida, Human Services Coordinator, GBC, provided a brief review of the proposal.

In response to a question from Chair Anderson, Mr. Sida confirmed the curriculum meets the needs for licensure in Nevada. Chair Anderson asked if the curriculum also satisfies licensure requirements in other states. Mr. Sida indicated the curriculum was developed in accordance with guidelines set forth by NAADAC, the Association for Addiction Professionals. He is confident that graduates of the program will be able to obtain some level of licensure in other states.

Regent Trachok moved approval of a Bachelor of Applied Science in Human Services at GBC. Regent Lieberman seconded. Motion carried.

9. Approved-TMCC, Program Proposal, Associate of Arts in Hospitality and Tourism Management – The Committee recommended approval of TMCC's request for an Associate of Arts in Hospitality and Tourism Management to prepare students with the education and training necessary to enter the industry upon graduation in numerous fields including, but not limited to, lodging management, food service management, hotel operations, resort management, ski resort management, airline/transportation industry, sustainable tourism, outdoor recreation and leadership, small tourism business management, events management and entertainment arts management (Ref. ARSA-9 on file in the Board office).

Dr. Marie Murgolo-Poore, Vice President of Academic Affairs, TMCC, provided a brief review of the proposal.

Regent Trachok moved approval of an Associate of Arts in Hospitality and Tourism Management at TMCC. Vice Chair Carter seconded.

In response to a question from Regent Trachok, Dr. Murgolo-Poore confirmed a student interest survey was used to inform the estimated headcount in the second biennium.

Regent Trachok asked what other public and private institutions offer this type of program in northern Nevada, other than Sierra Nevada College. Dr. Murgolo-Poore indicated Lake Tahoe Community College (LTCC) is developing a program. TMCC and LTCC are working together to make their programs similar so that both degrees feed into the bachelor's program at Sierra Nevada College.

Motion carried.

10. Approved-TMCC, Program Proposal, Associate of Arts in Graphic Arts and Media Technology – The Committee recommended approval of TMCC’s request for an Associate of Arts in Graphic Arts and Media Technology with pathways in graphic design, web/UI development and motion graphics that provide students with the skills and knowledge necessary to be successful in careers and upon transfer to a four-year institution (*Ref. ARSA-10 on file in the Board office*). Programs in this field are in demand and support Northern Nevada’s economic diversification efforts.

Dr. Murgolo-Poore provided a brief review of the proposal.

Regent Trachok moved approval of an Associate of Arts in Graphic Arts and Media Technology at TMCC. Vice Chair Carter seconded.

In response to a question from Regent Trachok, Dr. Murgolo-Poore confirmed two surveys were conducted to determine the estimated headcount in the second biennium.

Motion carried.

11. Information Only-Tesla Presentation – Chris Reilly, Tesla Gigafactory Workforce Development and Education Programs Lead, presented information on Tesla’s growing support for K-12 and postsecondary education programs in Nevada (*Ref. ARSA-11 on file in the Board office*). The presentation included an overview of existing partnerships between Tesla and NSHE colleges and universities.

Regent Crear asked how the NSHE is doing with respect to meeting Tesla’s workforce needs. Mr. Reilly said the partnership between Tesla and NSHE is fantastic and the institutions have been very responsive to industry needs.

In response to a question from Regent Crear, Mr. Reilly indicated Tesla just opened a new Service Plus location in southern Nevada and will continue to build on that. The company is also working with CSN on a pipeline program.

Regent Geddes observed the successful partnership between NSHE and Tesla is a great example of what an integrated system of higher education can accomplish.

Mr. Reilly noted that Tesla is considering a production environment that will require supervisors, managers and team leaders, and they will be looking to partner with the NSHE to meet those needs as well.

12. Information Only-New Business – None.
13. Information Only-Public Comment – None.

The meeting adjourned at 10:11 a.m.

Prepared by: Keri D. Nikolajewski
Deputy Chief of Staff

Submitted for approval by: Dean J. Gould
Chief of Staff and Special Counsel to the Board of Regents