

**BOARD OF REGENTS
NEVADA SYSTEM OF HIGHER EDUCATION**

Stan Fulton Building, Room 130
International Gaming Institute
University of Nevada, Las Vegas
801 East Flamingo Road, Las Vegas
Thursday, November 29, 2007 8:30 a.m.
Friday, November 30, 2007, 8:00 a.m.

ROLL CALL:	Mr. Michael B. Wixom, Chair	_____
	Mr. Howard Rosenberg, Vice Chair	_____
	Mr. Mark Alden	_____
	Dr. Stavros S. Anthony	_____
	Mr. Cedric Crear	_____
	Dr. Thalia M. Dondero	_____
	Mrs. Dorothy S. Gallagher	_____
	Dr. Jason Geddes	_____
	Mr. Ron Knecht	_____
	Mr. James Dean Leavitt	_____
	Dr. Jack Lund Schofield	_____
	Mr. Steve Sisolak	_____
	Mr. Bret Whipple	_____

NOTE: Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented at the discretion of the chair. In accordance with the Board of Regents' Bylaws, Title I, Article V, Section 20, items voted on may be the subject of a motion to reconsider at this meeting. A motion to reconsider an item may be made at any time before adjournment of this meeting. Similarly, if an item is tabled at any time during the meeting, it may, by proper motion and vote, be taken from the table and thereafter be the subject of consideration and action at any time before adjournment of this meeting.

The Board of Regents, at its regularly scheduled meetings, meets concurrently with its Audit, Student & Academic Affairs, Budget and Finance, and Cultural Diversity and Security Committees. The Board's Audit, Student & Academic Affairs, Budget and Finance, and Cultural Diversity and Security Committee meetings take place in accordance with the agendas published for those Committees. Regents who are not members of the Committees may attend the Committee meetings and participate in the discussion of Committee agenda items. However, action items will only be voted on by the members of each Committee, unless a Regent is temporarily made a member of that Committee under Board of Regents' Bylaws, Title 1, Article VI, Section 6. The full Board of Regents will consider Committee action items in accordance with the Board of Regents' agenda published for the current or for a subsequent meeting.

In accordance with the Board of Regents' Bylaws, Title 1, Article V, Section 13, a quorum may be gained by telephone hookup.

In accordance with NRS 241.020(6), support materials that are submitted to the Board of Regents' Office and then distributed to the members of the Board of Regents after the mailing of this agenda but before the meeting, will be made available as follows: 1.) Copies of any such supplemental support materials are available at the Board of Regents' Office Reno, Nevada. A copy may be requested by calling (775)784-4958, and 2.) Copies of any such supplemental support materials will be available at the meeting site.

Reasonable efforts will be made to assist and accommodate physically disabled persons attending the meeting. Please call the Board office at (775) 784-4958 in advance so that arrangements may be made.

CALL TO ORDER

8:30 a.m., Thursday, November 29, 2007

PLEDGE OF ALLEGIANCE

INVOCATION

1. INTRODUCTIONS

INFORMATION

2. CHAIR'S REPORT

INFORMATION

Chair Michael B. Wixom, as part of the Chair's report, requests that the President of each hosting institution introduce one student and one faculty member to discuss a topic of the hosting President's choosing to help provide Board members with a focus on the reasons they serve as Board members. He will also discuss current NSHE events and his current activities as Chair.

COMMITTEE MEETINGS

Audit Committee, 9:00 a.m. (*Room 220*)
Student & Academic Affairs, 9:00 a.m. (*Room 130*)
Budget and Finance, 11:00 a.m. (*Room 220*)
Cultural Diversity & Security, 11:00 a.m. (*Room 130*)

3. CHANCELLOR'S REPORT

INFORMATION

Chancellor James E. Rogers will discuss financing of the Nevada System of Higher Education.

4. PUBLIC COMMENT

INFORMATION

Public comment will be taken during this agenda item. No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. The Chair of the Board of Regents may place reasonable limitations as to the amount of time individuals may address the Board. The Chair may elect to allow public comment on a specific agenda item when that item is being considered.

INFORMATION/ACTION

5. CONSENT AGENDA

INFORMATION/ACTION

Request is made for approval of the Consent Agenda. ([Consent Agenda](#))

6. DESIGN-BUILD CONTRACT, TROPICANA PARKING STRUCTURE, UNLV

INFORMATION/ACTION

UNLV President David B. Ashley requests approval to solicit for a design-build contract for Phase I of the Tropicana Parking Structure project. The location of the Tropicana Parking Structure had been previously approved by the Board of Regents in the UNLV Campus Master Plan. Approval for financing of the parking structure will be requested at a future Board meeting (*April 2008, once the design-build proposal process has been completed*). The total project is estimated to be not more than \$15.5 million (*\$13.5 million from financing and \$2 million from UNLV parking reserves*). ([Ref. A](#))

***FISCAL IMPACT:** The financing of the requested Tropicana Parking Structure will be funded through parking revenues. It will provide much needed parking for campus constituents, both for regular academic use and for event parking. Parking permit fees will need to continue to increase by approximately 10% per year for the next five years in order to establish a suitable long term rate sufficient to pay for the financing for this proposed parking structure and all other parking expenses.*

7. RESOLUTION, BANK FINANCING FOR SIGNAGE, REVENUE GENERATING SIGNS, UNLV

INFORMATION/ACTION

The Budget & Finance Committee will make a recommendation regarding and the full Board will consider UNLV President David B. Ashley's request for Board approval of a resolution to allow the Nevada System of Higher Education, on behalf of the University of Nevada, Las Vegas, to secure bank financing up to the sum of \$2,600,000 for the construction and acquisition of revenue generating signs at UNLV athletic facilities. ([Ref. B](#))

***FISCAL IMPACT:** This bank financing will be repaid from additional revenues generated from outsourcing athletic corporate sales. The estimated repayment costs of this loan are projected to be \$350,000 per year for ten years and are subject to the terms and conditions negotiated with the lending institution selected.*

8. HANDOUTS AT BOARD MEETINGS INFORMATION/ACTION

Concerns have been expressed by the Regents concerning reference materials that are provided as handouts at Board and Committee meetings. Although the Board recognizes that time is invested in preparing some handouts, they are disruptive to the meeting process, they tax the resources of the System and the material becomes part of the record giving rise to an erroneous assumption the Board has had an opportunity to consider the information in the materials. Therefore, Board Chair Michael B. Wixom has requested the Board consider adopting a policy to prohibit handouts at all Board and Committee meetings.

9. HIGHER EDUCATION ACT REAUTHORIZATION INFORMATION/ACTION

The State Higher Education Executive Officers (*SHEEO*) sent a letter on October 22 to Congressional leaders on issues under consideration in the reauthorization of the Higher Education Act: the cost of higher education, improving state data systems, the National Assessment of Adult Literacy, accreditation, and institutional eligibility for participating in Title IV programs. Board Chair Michael B. Wixom will lead a Board discussion of these topics and other relevant issues related to the reauthorization of the Higher Education Act. Based on the discussion, the Board may direct a letter to be written to Congressional representatives from the Board or take such other action as appropriate. ([Ref. C](#))

PERSONNEL

10. EMPLOYMENT CONTRACT, HEAD BASEBALL COACH, UNR INFORMATION/ACTION

UNR President Milton D. Glick requests approval of a new three and a half year contract for Head Coach Gary Powers, effective January 1, 2008, at a base salary of \$110,000 (*a \$14,891.65 increase from the previous year*); the contract will include eligibility, at the Athletics Director's discretion, to earn up to 50% of his monthly base salary per round of post season play and an additional \$1,000 for winning Conference Coach of the Year. ([Ref. D](#))

FISCAL IMPACT: *Baseball contract increase in base pay with incentives; will be funded from fundraising efforts.*

11. MALPRACTICE TAIL INSURANCE, UNR INFORMATION/ACTION

UNR President Milton D. Glick requests approval of the payment of malpractice tail insurance coverage for the following physicians:

- Dr. Samina Khani, Internal Medicine, \$7,089. ([Ref. E1](#))
- Dr. Sandhya Wah-Gururaj, Internal Medicine, \$14,451. ([Ref. E2](#))

***FISCAL IMPACT:** Payment of the malpractice tail insurance will be up front. Funds for payment of the malpractice tail insurance will be derived from clinical income.*

POLICY & PROCEDURES

12. HANDBOOK REVISION, REVIEW OF SALARIES PAID TO PART-TIME INSTRUCTORS INFORMATION

This is the first reading of a request for a change in Board policy (*Title 2, Chapter 5, Section 5.5*) to specify that the review of salary schedules that must occur every four years shall include a review of salaries paid to part-time instructors. This revision is made at the request of the Board during the October 2007 meeting when the 2008-09 salary schedule was reviewed and approved. ([Ref. F](#))

13. PROCEDURES & GUIDELINES MANUAL REVISION, SPECIAL STUDENT FEES & SUMMER REGISTRATION/DISTRIBUTION ACTION

Vice Chancellor Mike Reed requests approval of the proposed special fee changes and summer registration fee/distribution for NSHE institutions, with fees to be effective academic year 2008-09 and summer registration to be effective Summer, 2008. ([Ref. G](#))

***FISCAL IMPACT:** Special fees represent extraordinary costs associated with specific programs, services or summer registration. Special fee supported budgets that meet the reporting threshold of \$25,000 will be reported in the Self Supporting Budget report or in the Summer School Budget report.*

INFORMATION/ACTION

14. INSTITUTIONAL STRATEGIC PLAN, DRI INFORMATION/ACTION

DRI President Stephen G. Wells will present DRI's institutional strategic plan for information and approval. ([Ref. H](#))

***FISCAL IMPACT:** While the strategic directions document identifies elements that may have future fiscal impact, the document itself does not have a fiscal impact.*

FOUNDATION REPORTS

Friday, November 30, 2007, 8:00 a.m.

NOTE: Please refer to the specific Foundation agenda for complete reference materials and/or reports.

15. FOUNDATION REPORTS INFORMATION/ACTION

Sitting as members of the respective institution foundations, the Board will review presentations from the institution foundations.

***Order of Presentation:** CSN, DRI, GBC, NSC, TMCC, WNC, UNLV, UNR, UNHSS.*

16. 2009-2011 BIENNIAL BUDGET INFORMATION/ACTION

Board Chair Michael B. Wixom has asked staff to brief the Board on the timeline for the creation and submission of the 2009-2011 biennial budget request for the Nevada System of Higher Education, the financial position of the campuses coming out of the 2007 Session of the Nevada Legislature, and some preliminary consideration of critical campus needs and the themes around which the budget may be built. He will lead a discussion among the Board, Chancellor, Presidents and staff on these matters. Based on the discussion, the Board may direct the Chancellor and Presidents to consider certain items or priorities in their work to assemble the System's operating and capital budgets.

17. REPORT ON POTENTIAL BUDGET REDUCTIONS INFORMATION/ACTION

The Budget and Finance Committee will update the Board on the Committee's review of potential strategies and impacts of a reduction of the state-supported budget per the Governor's request. The Board will discuss and may issue directions or grant authority in relation to this information and future potential strategies.

18. MAUDE FRAZIER HALL, UNLV INFORMATION

At the request of Regents Alden, Crear, Dondero, Rosenberg and Sisolak, the Board will discuss the proposed demolition of UNLV's Maude Frazier Hall, including the importance of preserving the historical and social value of Ms. Frazier's contributions as well as the importance of the structure to the history of UNLV and Las Vegas.

19. HISTORICAL PRESERVATION OF BUILDINGS, NSHE INFORMATION/ACTION

The Board will discuss the historical preservation of buildings on the various campuses of the institutions. Based on this discussion, the Board may take appropriate action, including the approval of a resolution, to address the historical preservation of buildings.

20. BUILDING NAMING REQUEST, UNR INFORMATION/ACTION

UNR President Milton D. Glick requests approval to name the Robert and Janice Davidson Mathematics and Science Center on the University of Nevada, Reno campus. ([Ref. 1](#))

COMMITTEE REPORTS

NOTE: Please refer to the specific committee agenda for complete reference materials and/or reports.

21. AUDIT COMMITTEE INFORMATION/ACTION

Chair Ron Knecht will present a report on the Audit Committee meeting held November 29, 2007, and Board action may be requested on the following:

- Minutes – The Committee considered for approval the minutes from the October 11, 2007, Committee meeting. ([Ref. A-1](#))
- External Audit Reports - The Committee considered for approval the following External Audit Reports:
 - ✓ NSHE Financial Statements. ([Ref. A-2](#))
 - ✓ Fiscal Year 2007 Audit Results, Report to the Board of Regents of the NSHE. ([Ref. A-3](#))
 - ✓ NSHE Office of Management and Budget (OMB) Circular A-133 Audit Report. ([Ref. A-4](#))
 - ✓ UNSOM Practice Plan Financial Statements. ([Ref. A-5](#))
 - ✓ UNSOM Practice Plan Audit Committee Required Communications Letter (SAS 61). ([Ref. A-6](#))
 - ✓ UNSOM Audit Committee Significant Deficiencies Letter (SAS 112). ([Ref. A-7](#))

21. AUDIT COMMITTEE *(Cont'd.)*

- Internal Audit Reports – The Committee considered for approval the following internal audit reports: ([Ref. Audit Summary](#))
 - ✓ Banking and Investments Department, NSHE. ([Ref. A-8](#))
 - ✓ Purchasing Card Program, DRI. ([Ref. A-9](#))
 - ✓ Human Resources, TMCC. ([Ref. A-10](#))
- Foundation Audit Exemptions – The Committee considered for approval the following audit exemptions:
 - ✓ NSHE Health Sciences System Foundation – an exemption for the year ending June 30, 2007. ([Ref. A-12a](#))
 - ✓ GBC – an exception for the year ending June 30, 2008, and annually going forward, with a review allowed each year and a full audit performed every third year. ([Ref. A-12b](#))
- Audit Letters – The Committee considered for approval recommendations regarding a request that financial audits for foundations be addressed to the Board of Regents.

22. BUDGET & FINANCE COMMITTEE

INFORMATION/ACTION

Chair Steve Sisolak will present a report on the Budget & Finance Committee meeting held November 29, 2007, and Board action may be requested on the following:

- Minutes – The Committee considered for approval the minutes from the October 11, 2007, Committee meeting. ([Ref. BF-1](#))
- Requests for Information from the October 11, 2007, Meeting – The Committee considered for approval recommendations concerning the quarterly, annual and periodic budget and finance-related reports that are currently prepared and presented to the Committee. ([Ref. BF-2](#))
- IFC Approval for Additional Student Fee Revenues – The Committee considered for approval authorization to seek Interim Finance Committee authorization to expend additional student fee revenues within the state supported operating budget of the NSHE for fiscal year 2007-08. ([Ref. BF-7](#))

23. CULTURAL DIVERSITY & SECURITY COMMITTEE

INFORMATION/ACTION

Chair Stavros S. Anthony will present a report on the Cultural Diversity & Security Committee meeting held November 29, 2007, and Board action may be requested on the following:

- Minutes – The Committee considered for approval the minutes from the October 11, 2007, Committee meeting. ([Ref. CDS-1](#))

23. CULTURAL DIVERSITY & SECURITY COMMITTEE *(Cont'd.)*

- Plans for Improving Campus Safety – The Committee considered for approval the institutional plans for meeting recommendations made in the September 2007 report of the National Association of Attorneys General Task Force on School and Campus Safety.

24. STUDENT & ACADEMIC AFFAIRS COMMITTEE **INFORMATION/ACTION**

Chair Jack Lund Schofield will present a report on the Student & Academic Affairs Committee meeting held November 29, 2007, and Board action may be requested on the following:

- Minutes – The Committee considered for approval the minutes from the October 11, 2007, Committee meeting. ([Ref. SAA-1](#))
- Preliminary Fall 2007 Enrollment – The Committee considered for approval the need for further reports from the institutions on strategies related to recruitment and retention. ([Ref. SAA-2](#))
- Report on Reduced Fee Courses – The Committee considered for approval continuing a policy allowing NSHE institutions to deliver remedial and 100-level courses on a high school campus to Nevada resident high school students for a reduced fee. ([Ref. SAA-4](#))

25. INVESTMENT COMMITTEE **INFORMATION/ACTION**

Chair Thalia M. Dondero will present a report on the Investment Committee meeting held November 27, 2007, and Board action may be requested on the following:

- Minutes – The Committee considered for approval the minutes from the October 5, 2007, Committee meeting. ([Ref. INV-1](#))
- Asset Allocation and Investment Returns – The Committee considered for approval recommendations related to the strategic ranges for asset allocation and investment returns for the pooled endowment and pooled operating funds.
- Spanish Springs Associates Option Agreement, TMCC – The Committee considered for approval the Option Agreement for Donation of Real Property between Spanish Springs Associates, LTD, and the Board of Regents. ([Ref. INV-6](#))
- Joe Crowley Student Union Villa Ristorante Lease, UNR – The Committee considered for approval the lease agreement with Villa Ristorante for retail space in the Joe Crowley Student Union. ([Ref. INV-7](#))

25. INVESTMENT COMMITTEE *(Cont'd.)*

- Davidson Academy Lease Agreement, UNR – The Committee considered for approval a lease agreement between the NSHE Board of Regents and the Davidson Academy of Nevada. ([Ref. INV-9](#))
- T-Mobile Cell Phone Antenna Space Lease Amendment, UNR – The Committee considered for approval an amendment to the lease with TMO CA/NV, LLC, dba T-Mobile, for rental space for cellular antenna and associate equipment. ([Ref. INV-10](#))
- Center for Rural Health Lease Termination, GBC – The Committee considered for approval termination of the GBC Center for Rural Health lease. ([Ref. INV-11](#))

26. RESEARCH & ECONOMIC DEVELOPMENT COMMITTEE

INFORMATION/ACTION

Chair Jason Geddes will present a report on the Research and Economic Development Committee meeting held November 26, 2007, and Board action may be requested on the following:

- Minutes – The Committee considered for approval the minutes from the October 4, 2007, Committee meeting. ([Ref. RED-1](#))
- *Handbook* Revision, Compensated Outside Professional Services – The Committee considered for approval a revision to Board policy (*Title 4, Chapter 3, Section 8 and Title 4, Chapter 11, Section 12*) incorporating requests to perform outside compensated professional or scholarly service as part of an employee's confidential personnel documents. The proposed policy also establishes that institutions annually report aggregated compensated outside professional services and conflict of interest data to ensure that potential conflicts have been reviewed and approved in accordance with established Board policies and eliminates the requirement that DRI faculty provide monthly reports on consulting time consistent with other NSHE institutions. ([Ref. RED-3](#))

27. TECHNOLOGY COMMITTEE

INFORMATION/ACTION

Chair Bret Whipple will present a report on the Technology Committee meeting held November 20, 2007, and Board action may be requested on the following:

- Minutes – The Committee considered for approval the minutes from the September 12, and October 8, 2007, Committee meetings. ([Ref. TC-1a, TC-1b](#))

27. TECHNOLOGY COMMITTEE *(Cont'd.)*

- iNtegrate Project: Update – The Committee considered for approval recommendations regarding the status of the iNtegrate project, future direction of the project and other matters related thereto.
- iNtegrate Project: Governance – The Committee considered for approval an amendment to the governance structure of the project to add the Chair of the ad hoc Technology Committee to the iNtegrate project Executive Steering Committee.
- iNtegrate Project: Report on Project Director Search – The Committee considered for approval the contract terms for the Project Director.
- iNtegrate Project: Report on Contract Negotiations – The Committee considered for approval recommendations related to conducting negotiations with software vendors and implementation consultants.
- iNtegrate Project: Report on Financial Modeling – The Committee considered for approval recommendations regarding the project, its structure, the potential institutional partnerships and related matters.

28. CSN PRESIDENT SEARCH COMMITTEE **INFORMATION/ACTION**

Chair Steve Sisolak will present a report on the CSN President Search Committee meeting held October 22, 2007, and Board action may be requested on the following:

- Minutes – The committees recommended approval of the minutes from the September 17, 2007, Committee meeting. ([Ref. CSN-1](#))
- Selection of Search Firm – The committees recommended approval of the selection of Cizek Associates, Inc. as the search firm chosen to assist in the selection of candidates for the Presidency of the College of Southern Nevada.
- Budget Request – The committees recommended approval of a budget not to exceed \$100,000 to complete the search for the next President of the College of Southern Nevada.

29. TMCC PRESIDENT SEARCH COMMITTEE **INFORMATION/ACTION**

Chair Howard Rosenberg will present a report on the TMCC President Search Committee meeting held November 9, 2007, and Board action may be requested on the following:

- Minutes – The committees recommended approval of the minutes from the September 7, 2007, meeting. ([Ref. TMCC-1](#))

29. TMCC PRESIDENT SEARCH COMMITTEE *(Cont'd.)*

- President Leadership Statement and Related Materials – The committees recommended approval of the proposed leadership profile, advertisement and other related materials for the TMCC President search.

30. NEW BUSINESS

INFORMATION

Items for consideration at future meetings may be suggested. Any discussion of an item under “New Business” is limited to description and clarification of the subject matter of the item, which may include the reasons for the request.

POSTED AT THE SYSTEM ADMINISTRATION BUILDINGS AND THE EIGHT NSHE INSTITUTIONS:

CSN, Building D, 1st Floor, 6375 W. Charleston Blvd., Las Vegas, NV 89146-1124
DRI, Maxey Building, 2215 Raggio Parkway, Reno, NV 89512-1095
DRI, Southern Nevada Science Center, 755 East Flamingo Road, Las Vegas, NV 89119-7363
GBC, Berg Hall, 1500 College Parkway, Elko, NV 89801
NSC, Great Hall, 1125 Nevada State Drive, Henderson, NV 89015
TMCC, Red Mountain Building (RDMT 200), 7000 Dandini Blvd., Reno, NV 89512
UNLV, Flora Dungan Humanities (FDH), 1st and 7th floors, 4505 Maryland Parkway, Las Vegas, NV 89154-1001
UNR, Clark Administration, University of Nevada, Reno, Reno, NV 89557
WNC, Bristlecone Building Lobby, 2201 W. College Parkway, Carson City, NV 89703
System Administration, 5550 W. Flamingo, Suite A-5, Las Vegas, NV 89103
System Administration, 2601 Enterprise Road, Reno, NV 89512