

UCCSN Board of Regents' Meeting Minutes September 12-13, 1975

09-12-1975

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BOARD OF REGENTS

UNIVERSITY OF NEVADA SYSTEM

September 12, 1975

The Board of Regents met on the above date at The Center, 1101

North Virginia, Reno.

Members present: Fred M. Anderson, M. D.

Mr. James L. Buchanan, II

Mr. John A. Buchanan

Mrs. Lilly Fong

Mrs. Molly Knudtsen

Louis E. Lombardi, M. D.

Miss Brenda D. Mason

Mr. John Tom Ross

Members absent: Miss Helen Thompson

Others present: Chancellor Neil D. Humphrey

President Donald H. Baepler, UNLV

President Charles R. Donnelly, CCD

President Max Milam, UNR

President Lloyd Smith, DRI

Mr. Procter Hug, Jr., General Counsel

Vice President James T. Anderson, UNR

Vice President Arthur Gentile, UNLV

Vice President Edward L. Pine, UNR

Vice President Herman Westfall, UNLV

Mr. K. Donald Jessup, UNS

Mr. Mark Dawson, DRI

Mr. Harry Paul Wood, UNS

Dr. Alfred W. Stoess, UNS

Mr. Edward Olsen, UNR

Dr. Eugene Gortecut, UNR

Mrs. Patricia Harris, DRI

Miss Delia Martinez, UNS

Dr. Henry Sciuillo, UNLV

Mr. Robert Rose, WNCC

Mr. Pat Archer, ASUN

Mr. Mike Nollsch, WNCC USB

Mr. Rafael Lara, CSUN

The meeting was called to order by Chairman Buchanan at 9:20 A.M.

1. Approval of Minutes

The minutes of the regular session of July 18, 1975 were submitted for approval.

Mrs. Knudtsen moved approval. Motion seconded by Mr. John Buchanan, carried without dissent.

2. Report of Gifts and Grants

A. President Milam submitted with the agenda a report of gifts and grants received by UNR for 1974-75. Report identified as Ref. 2A and filed with permanent minutes.

B. Acceptance of the gifts and grants reported by the Presidents was recommended. Report identified as Ref. 2B and filed with permanent minutes.

Mrs. Fong moved approval. Motion seconded by Miss Mason, carried without dissent.

Upon motion by Mrs. Knudtsen, seconded by Mr. John Buchanan, one

supplemental item was admitted to the agenda.

3. Health Sciences Reorganization, UNR

President Milam reported that the Health Sciences Program at UNR has existed separate from, but in cooperation with, the School of Medical Sciences. He recommended that it be formally transferred to the School, effective immediately, noting that reference has been made to this in earlier Board meetings but as yet had not been included as an agenda item. He stated that the review required by Section 1.3.7 of the Code has occurred. Chancellor Humphrey recommended approval.

Dr. Lombardi moved approval. Motion seconded by Mr. John Buchanan, carried without dissent.

4. Physical Education, UNR

President Milam recalled that in October, 1974 the Board considered a request to change the name of the Physical Education Department. After discussion, the request was withdrawn with the understanding that it would be resubmitted after further review and consideration of re-estab-

ishment of mandatory physical education classes.

Dr. Milam recommended that:

(1) The name of the Department be changed to Recreational
Studies;

(2) The Physical Education major be retitled to the
Recreational Studies major; and

(3) Physical Education classes continue to be voluntary for
UNR students.

In the discussion following, it was unclear whether the
Department was requesting a retitling of an existing major
or the approval of a new major. President Milam requested
that the matter be deferred until after lunch to allow for
clarification.

Mr. Ross moved to table until after lunch. Motion seconded
by Mr. John Buchanan, carried without dissent.

5. Fee for Use of Recreation Building, UNR

President Milam noted that undergraduate students enrolled for seven credits or more per semester pay ASUN fees, a part of which is used for activities in the Recreation building. He recommended that, effective immediately, faculty and staff wishing to use the Recreation building be assessed \$15 per semester, or \$25 per year, that \$2 per semester be assessed the spouse and each dependent of a faculty or staff member, and \$1 per visit be assessed for each guest of faculty or staff. Chancellor Humphrey recommended approval.

Mrs. Knudtsen moved approval. Motion seconded by Mrs. Fong, carried without dissent.

Chairman Buchanan requested that a report be scheduled at the October meeting concerning the operation of the Mc Dermott P. E. Complex at UNLV.

Dr. Fred Anderson entered the meeting.

6. Student Bill of Rights, UNR

President Milam recalled that in April, 1970, a "Student Bill of Rights" was adopted for UNR upon the recommendation

of ASUN. This became Chapter 11, Title 4, of the Board of Regents Handbook.

Dr. Milam reported that during the 1974-75 school year a student-faculty committee reviewed this chapter for conformity with the new Federal Family Rights and Privacy Act.

This committee, chaired by Dean Robert Kinney, had recommended amendment to Chapter 11 (proposed amendments included with agenda, identified as Ref. 6 and filed with permanent minutes). President Milam and Chancellor Humphrey recommended approval, effective immediately.

Mrs. Fong moved approval. Motion seconded by Miss Mason, carried without dissent.

7. Demolition of Rifle Range and Construction of Student Court,

UNR

Mr. Harry Wood, System Architect, recalled that the 1975-76 UNS Capital Improvement Program request, as approved by the Board of Regents, included a Campus improvement project at UNR for the demolition of the existing rifle range and the development of a student court in its place. This project was proposed using financing from the State General Fund;

however, it was not included among those Campus improvements authorized by the 1975 Legislature.

Subsequent to the award of a contract for the addition to the Getchell Library, that project (authorized in 1973) was left with an approximate \$300,000 surplus of University funds. The Board of Regents approved the issuance of a change order to the Getchell Library addition contract to include the demolition of the rifle range and construction of a student court, utilizing approximately \$193,000 of the surplus money. This was, in turn, approved by the State Public Works Board and presented by that agency to the Legislative Interim Finance Committee for review and approval. However, approval was not granted by that Committee.

Chancellor Humphrey recommended that the Administration be authorized to request reconsideration by the Interim Finance Committee. He pointed out that at the time of its decision, the Committee was under the impression that this matter had been rejected by the 1975 Legislature. The Committee is now aware that the project was not sufficiently high on the State Public Works Board's recommended list to have received any consideration by the Legislature. He said he believed

the facts justify requesting reconsideration by the Interim Finance Committee.

Dr. Anderson moved approval. Motion seconded by Dr. Lombardi, carried without dissent.

8. Acquisition of Property on Evans Avenue, Reno

President Milam requested approval of the purchase of property at 1039 Evans Avenue, Reno, at the appraised value of \$28,500. This property is immediately adjacent to the Fleischmann College of Agriculture and consists of a one-family brick residence on a lot of approximately 5,000 sq. ft. Dr. Milam recommended that \$11,500 of the necessary funds for this purchase be allocated from the University Rentals account with the balance to be provided from the UNR Capital Improvement Fee Fund. Chancellor Humphrey recommended approval.

Dr. Lombardi moved approval. Motion seconded by Dr. Anderson, carried without dissent.

9. Bid Opening, UNR

President Milam reported that the State Public Works Board will open bids September 18, 1975 for the installation of a heat exchanger in the gymnasium. Cost is estimated at \$50,400 and funds are to be provided from the 1975 State appropriation for capital improvements.

Dr. Milam and Chancellor Humphrey requested that the Administration be authorized to review the recommendation of the State Public Works Board and, on behalf of the Board, concur in the award in order that a contract may be awarded within the bid period.

Dr. Lombardi moved approval. Motion seconded by Mr. Ross, carried without dissent.

10. Approval of Fund Transfers, UNR

President Milam requested approval of the following transfers from the contingency reserve of the pertinent appropriation area:

#120 \$6,667 to the Bureau of Business and Economic

Research to provide for salaries for two graduate

assistants assigned to the Nevada Business Review.

#123 \$5,497 to Information and News Service to provide coverage for a part-time classified employee for the fiscal year.

#125 \$8,011 to cover the balance of the State Personnel Division's annual assessment.

Chancellor Humphrey recommended approval.

Mrs. Fong moved approval. Motion seconded by Miss Mason, carried without dissent.

11. Revisions to Estimative Budgets for 1975-76, UNR

President Milam requested approval of the following revisions to estimative budgets for 1975-76:

A. Controller's Loan Administration - Revision requested to reflect the actual opening balance, the termination of loan administration funds, and the resulting changes in the expenditure pattern.

Budget Requested Budget

Source of Funds

Opening Balance	\$ 7,546	\$ (142)	\$ 7,404
Federal Funds	7,700	(7,700)	--
Total	\$15,246	\$(7,842)	\$ 7,404

Application of Funds

Classified Salaries	\$ 8,868	\$(2,354)	\$ 6,514
Fringe Benefits	1,243	(353)	890
Operating	2,100	(2,100)	--
Res. for Contingencies	3,035	(3,035)	--
Total	\$15,246	\$(7,842)	\$ 7,404

B. Business Office Special - Revision requested to adjust

the Budget to reflect the actual opening balance, an increase in Divisional revenue, and a change in the expenditure pattern.

Current Revision Revised

Budget Requested Budget

Source of Funds

Opening Balance	\$ 3,922	\$ 3,516	\$ 7,438
Other UN Divisions	12,000	5,000	17,000
Total	\$15,922	\$ 8,516	\$24,438

Application of Funds

Classified Salaries	\$12,744	\$(5,744)	\$ 7,000
Wages	500	1,500	2,000
Fringe Benefits	1,732	(724)	1,008
Operating	946	4,054	5,000
Reserve for Contingency	0	9,430	9,430
Total	\$15,922	\$ 8,516	\$24,438

Chancellor Humphrey recommended approval.

Mr. Ross moved approval. Motion seconded by Dr. Anderson, carried without dissent.

12. School of Medical Sciences Host Fund, UNR

President Milam requested authorization for a School of Medical Sciences Host Fund of \$1,500 for 1975-76, with money to come from nonrestricted gifts. The Host Fund will be used to host guest lecturers, candidates for faculty positions, benefactors, admissions committee members, attendees at open house and other special events. Chancellor Humphrey recommended approval.

Dr. Lombardi moved approval. Motion seconded by Mrs. Fong, carried without dissent.

13. Stead Facility, WNCC

President Donnelly submitted for discussion, with action to be requested at the October meeting, a proposal for the lease of Billingshurst School from the Washoe County School District and the vacating of Stead Campus space. Details of the proposal were included with the agenda (identified as Ref. 14 and filed with permanent minutes).

Chancellor Humphrey explained that the reason for the delay in requesting action by the Board was to allow for all factors surrounding such a proposal to be identified, noting that at any time a proposal by one Division has an impact on another Division, the consequences of such a proposal should be presented to the Board before a decision is requested. Some of those consequences, Dr. Humphrey noted, would be the possibility that the part of the Stead Campus now occupied by WNCC could be ordered returned to the Federal government, based on noneducational use as required by the original agreement. He also noted that the financial impact on UNR of the withdrawal of WNCC from Stead must be

fully explored.

In the discussion following, supporting statements for the proposed move by WNCC were presented by Mr. Hans Wolfe, WNCC Advisory Board, Mr. Robert Rose, WNCC Faculty Senate, and Mr. Mike Nollsch, Associated Students of WNCC.

Mr. Ross moved that a resolution be adopted instructing the Chancellor's Office, UNR and CCD to take all steps possible to facilitate the move proposed by WNCC.

Mr. Ross withdrew his motion and asked that alternatives for Stead be presented, adding that he did not want to see CCD penalized to save UNR money.

14. Approval of Preliminary Plans, WNCC, Phase II, Second Increment

Mr. Wood, University Architect, presented the preliminary plans for the second increment of Phase II, noting that approval would permit this increment to be constructed along with the first increment, allowing for completion of all of Phase II late in 1976. A review of the project scope and budget was included with the agenda (identified as Ref. 15

and filed with permanent minutes). President Donnelly and
Chancellor Humphrey recommended approval.

Dr. Lombardi moved approval. Motion seconded by Mr. Ross,
carried without dissent.

15. Approval of Estimative Budgets for 1975-76, CCD

A. NNCC Child Development Center

Source of Funds

Opening Cash Balance	\$2,860
Fees	3,600
Total	\$6,460

Application of Funds

Wages	\$4,200
Fringe Benefits	420
Operating	950
Reserve for Contingencies	890
Total	\$6,460

B. NNCC Athletics

Source of Funds

Student Fees	\$1,500
Gate Receipts	300
Gifts and Donations	3,500
Total	\$5,300

Application of Funds

Team Travel	\$2,625
Insurance	540
Scholarships	1,695
Equipment	440
Total	\$5,300

C. NNCC Associated Student Body

Source of Funds

Student Fees	\$4,780
Vending Sales	700
Student Store Sales	300
Gifts	400
Total	\$6,180

Application of Funds

NNCC Athletics	\$1,500
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Intramural Sports	1,000
Student Store	300
Student Newspaper	600
Student Off. Registration Fee	526
Activities	1,450
Reserve for Contingencies	804
Total	\$6,180

Chancellor Humphrey recommended approval.

Dr. Lombardi moved approval. Motion seconded by Mr. Ross, carried without dissent.

16. WNCC Petty Cash Account

President Donnelly noted that WNCC presently has an approved \$2,000 petty cash account at First National Bank, Carson City. He requested that this account in Carson City be reduced to \$1,000, and a second petty cash account for \$1,000 be established at First National Bank, Reno, with the following authorized signatures:

FNB, Carson City Mr. Jack Davis, Executive Vice President

FNB, Reno James Eardley, Executive Dean

Patricia K. Miltenberger, Dean of

Student Services

Chancellor Humphrey recommended approval.

Dr. Lombardi moved approval. Motion seconded by Mrs.

Knudtsen, carried without dissent.

17. Change in Signature Authority, Petty Cash Account, DRI

President Smith noted that DRI presently has a revolving petty cash account of \$4,000 at Nevada National Bank in Reno. He requested that Arthur C. Roberto be added to the account as an authorized signature. Mr. Roberto has replaced Miss Stephanie Siri as Chief Accountant for the Institute. The two other signatures on the account are those of Mark Dawson, Business Manager, and Edythe Anderson, Assistant to the Business Manager. Chancellor Humphrey recommended approval.

Mrs. Fong moved approval. Motion seconded by Dr. Anderson, carried without dissent.

18. Proposed Reorganization, DRI

Dr. Smith recalled that he had earlier submitted a position paper on the DRI, prepared at the request of Chancellor Humphrey, and the Board had agreed that this matter would be presented at the November meeting after review by the various Divisions. Dr. Smith noted the inclusion with the agenda of a proposal for reorganization of the Institute, submitted for review of the other Divisions and consideration at the November meeting also (proposal identified as Ref. 20 and filed with permanent minutes).

Chancellor Humphrey noted again that any proposal by a Division which has an effect on another Division, or has Systemwide implications, needs to be considered by all Divisions of the University. For that purpose, he stated, two special meetings of the Chancellor's Advisory Cabinet will be held prior to the November meeting for full discussion of Dr. Smith's position paper and proposal for reorganization.

19. Proposed Change in Grading System, UNLV

President Baepler recalled that at the July meeting he had presented a recommendation from the UNLV Senate to amend

the grading system policy as it relates to the S/N (pass/no credit) grade option (Title 4, Chapter 10, Section 18.b. of the Board of Regents Handbook). Present policy, he noted, states that "Each student may take at most one course per semester up to a maximum of 24 undergraduate credit hours (under the S/N grade option), provided that physical education activity courses shall be exempted from the 24-credit hour limitation and from the one course per semester limit, and that student teaching shall be exempted from the 24-credit hour limitation."

President Baepler noted that the Senate recommended, and he concurred, that the restriction on the number of pass/fail credit hours which may be taken during a given semester be removed. The 24-credit hour maximum for a baccalaureate and a 12-credit hour maximum for an associate degree would remain, as would the prohibition against use of the S/N grade option in courses required for a student's major.

Dr. Baepler further recalled that concern had been expressed at the July meeting over the differences in the grading systems of the two Universities, resulting in the action on the above recommendation being deferred until the September meeting.

An explanation of the grading systems used by each of the three instructional Divisions was included with the agenda (identified as Ref. 21 and filed with permanent minutes).

President Baepler and Chancellor Humphrey again recommended approval of the proposed change to the existing policy on the S/N (pass/no credit) grade option as presented at the July meeting.

Mrs. Fong moved approval. Motion seconded by Mr. John Buchanan, carried without dissent.

20. Request for Interfund Loan, UNLV

President Baepler requested approval for an interfund loan of \$30,000 from the UNLV Capital Improvement Fee Fund to Central Stores, to be repaid by June 30, 1976, from the sale of supplies to Departments. Chancellor Humphrey recommended approval.

Dr. Lombardi moved approval. Motion seconded by Mr. John Buchanan, carried without dissent.

21. Approval of Fund Transfers, UNLV

President Baepler requested approval of the following

transfers of funds:

From Contingency Reserve, State Appropriated Accounts

#76-005 \$9,144 to Admissions to provide supplemental funds

for the salary of a professional employee appointed

to replace a staff member on leave of absence.

From Ending Fund Balance, Estimative Budget Account

#76-007 \$5,717 to classified salaries to provide salary

and fringe benefits for a new classified position

in the Student Union, effective September 15, 1975.

Chancellor Humphrey recommended approval.

Mrs. Knudtsen moved approval. Motion seconded by Dr.

Lombardi, carried without dissent.

22. Report of Investment Advisory Committee

Dr. Lombardi presented the minutes of the Investment

Advisory Committee meeting of July 18, 1975 and requested confirmation of the actions of the Committee as reflected in the minutes. (Minutes identified as Ref. 24 and filed with permanent minutes.)

Mr. Ross moved approval. Motion seconded by Dr. Anderson, carried without dissent.

23. Affirmative Action Report

In response to a request from Miss Mason, an interim report was included with the agenda (identified as Ref. 25 and filed with permanent minutes). The report included data on new employees hired since January 1, 1975, a progress report on the grievance procedures being developed for the University, a summary by each of the Affirmative Action Officers on efforts to implement the Equal Opportunity Employment and Affirmative Action Guidelines within the Divisions, and sample forms used by each Division for this purpose.

24. Confirmation of Action Taken as a Result of Mail Ballot

Chancellor Humphrey reported the following responses re-

ceived to a mail ballot conducted in July, the University had concurred in the award of several contracts by the State Public Works as follows:

- (1) UNLV, Museum of Natural History, Phase I (Remodel of Old Gym) - Contract awarded to Berger Engineering Company for \$72,853.

- (2) UNLV, Tennis Court Lighting - Contract awarded to Bongberg and Whitney Corporation for \$34,200.

- (3) UNR, Resurfacing of Track, Mackay Stadium - Contract awarded to Nevada Paving for \$46,400.

- (4) DRI-CCD, Road to DRI from WNCC (North Reno Site) - Contract awarded to H. M. Byars Construction Company for \$105,900.

Chancellor Humphrey requested confirmation of the actions taken as a result of the mail ballot in order that a minute record could be established.

Mr. Ross moved approval. Motion seconded by Mrs. Knudtsen, carried without dissent.

25. Approval of Preliminary Plans, DRI, Phase I

Preliminary drawings for this project were presented by the architects, Selden, Nesper, Dolven and Larson. Mr. Harry Wood reviewed the project scope and budget (report identified as Ref. 18 and filed with permanent minutes). President Smith and Chancellor Humphrey recommended approval.

Dr. Lombardi moved approval. Motion seconded by Mrs. Fong, carried without dissent.

Item 4, which was tabled until after lunch, was ordered removed from the table. President Milam then requested the item be withdrawn and resubmitted at the October meeting.

26. Grants-in-Aid for Part-Time Faculty

Chancellor Humphrey recalled that in May the Board directed that additional information be developed concerning the cost of providing grants-in-aid for registration fees for part-time faculty and their dependents as a condition of employment. Part-time faculty are defined for this purpose as those professionals on contracts (not letters of appoint-

ment) assigned as .50 FTE or more. The analysis (identified as Ref. 27 and filed with permanent minutes) indicated that the total cost of extending this benefit would be approximately \$5,000 systemwide, for an increase of 3.6%.

The Officers recommended that a full grant-in-aid for registration fees be available for any part-time faculty member on contract (but not letter of appointment) assigned as .50 FTE or more and that such grant-in-aid be extended also to his or her dependents as is done for full-time faculty.

Mrs. Fong moved approval. Motion seconded by Miss Mason, carried without dissent.

27. Transfers from Board of Regents Special Projects Fund

A. Faculty Interview and Recruiting Expense Fund - Chancellor

Humphrey recounted the recent activity in the Division accounts, as follows:

Added	Added	Balance
1973-74	1974-75	8-26-75

UNR	\$11,000	\$ 8,000	\$ 6,803
UNLV	6,000	8,000	528
DRI	3,000	3,000	---
CCD	8,000	5,000	2,386
Unit	2,000	---	1,901
Total	\$30,000	\$24,000	\$11,618

Dr. Humphrey recommended that \$2,000 each be transferred from the Board of Regents Special Projects Fund to UNLV and DRI. He noted that this amount will not be sufficient for the year, but anticipated that additional money would be made available later in the Fall.

Mrs. Fong moved approval. Motion seconded by Miss Mason, carried without dissent.

B. UNS Faculty Moving Expense Fund - Chancellor Humphrey recalled that in July, 1974 \$20,000 was made available to the pooled UNS Faculty Moving Expense Fund. Expenditures since that date have been: \$7,759 by UNR, \$7,042 by UNLV, \$687 by DRI and \$755 by CCD. The present balance is \$3,757 and additional claims are expected for Fall, 1975.

Dr. Humphrey recommended that \$6,000 be transferred to this fund from the Board of Regents Special Projects Account.

Mrs. Knudtsen moved approval. Motion seconded by Dr. Lombardi, carried without dissent.

28. Approval of Fund Transfers

Chancellor Humphrey requested approval of the following transfers of funds from the Computing Center Contingency Reserve:

#76-08 \$8,026 to Northern Nevada Operations to cover billings for the computer that were not anticipated.

#76-10 \$13,608 to System Software, Professional Salaries, to effect the transfer of a Research Programming Advisor from Academic and Research to System Software for one year to fill vacancy created by a sabbatical leave.

Offsetting transfers have been made from salary savings.

Dr. Lombardi moved approval. Motion seconded by Miss Mason, carried without dissent.

29. Change in Handbook Regarding In-State Preference in Purchasing

Chancellor Humphrey noted that the Handbook includes the University's policy on purchasing (Section 1, Chapter 3 of Title 4), and pointed out that the policy is in conformity with NRS 334.005, 334.007 and 334.009 which provides preference to in-State bidders. The 1975 Legislature repealed those sections and added new language to 334.300 in adopting AB 178. Chancellor Humphrey recommended that the Board's policy be amended to conform with the new law and presented a proposed revision to Section 1, Chapter 3 of Title 4 for adoption (identified as Ref. 30 and filed with permanent minutes).

Dr. Lombardi moved approval. Motion seconded by Miss Mason, carried with Mr. Ross opposing.

30. Retirement Membership Regulations

Chancellor Humphrey noted that Chapter 575, 1975 Statutes of

Nevada (SB 336) requires persons employed after July 1, 1975 to be members of the retirement system if they work at least 40 hours within a month in covered employment. Once membership is established, contributions must thereafter be made for that employee regardless of the number of hours worked.

The Officers recommended adoption of the following University regulation to comply with the statute and the 40-hours-within-a-given-month provision (Section 3.d) of the Public Employees Retirement System Rules and Regulations. These regulations will also be applied for faculty electing T. I. A. A. coverage in lieu of the State Retirement System.

(1) "A" (12-month) and "B" (10-month) contract personnel with appointments of .26 FTE or more will be considered as working 40 hours or more per month and, therefore, will be covered by the retirement provisions.

(2) Employees on a letter of appointment for 40 or more assigned hours per month will be covered by the retirement provisions.

(3) The wages object code accounts will be verified monthly determining qualification within the retirement system.

Mr. Ross moved approval. Motion seconded by Miss Mason, carried without dissent.

31. Special Graduate Assistant Appointments

Chancellor Humphrey commented on the need by both UNR and UNLV for a type of appointment authority other than the conventional faculty position or graduate assistant or graduate fellow position. In some cases, he noted, these employees are former students who have just completed a doctorate and are completing a project started while a student. In other cases, the employee is a graduate student but does not fit the assumptions used for graduate assistants or graduate fellows.

In response to this need, the Officers recommended establishment of a new position group called "Graduate Assistant Special" or "Graduate Fellow Special". These positions will not be subject to the adopted salary schedule, or eligible for any fringe benefits of graduate assistants or graduate fellow employees except those itemized on their individual contracts, and will not be included with regular graduate assistants and fellows for calculation of average

salary or compensation. The category will be used only in extraordinary circumstances where no other category is appropriate, will usually be paid from nonappropriated funds, will usually not be subject to renewal, and will not be used if a regular graduate assistant or fellow appointment would be appropriate.

Mrs. Knudtsen moved approval. Motion seconded by Dr. Anderson, carried without dissent.

32. Independent Audit Fee

Chancellor Humphrey noted that the Board's Bylaws provide that he shall appoint an independent audit firm, subject to approval by the Board and that recent practice has been to appoint a firm for three years. The firm of Harris, Kerr, Forster and Company (a national firm with offices in both Reno and Las Vegas) is now in its third year. The budgeted fee for 1974-75 and 1975-76 is \$32,400.

Dr. Humphrey reported that the firm of Harris, Kerr, Forster and Company has requested that the fee be increased to \$36,400 based on the following two additions to the scope of the audit: (1) Jot Travis Student Union, formerly done

by a separate firm for ASUN; and (2) the requirements of "Statement on Auditing Standards No. 3", issued in December, 1974 by the American Institute of Certified Public Accountants. This new standard extends audit procedures to include evaluation of internal control as applied to electronic data processing.

Dr. Humphrey recommended that the fee be increased as requested, noting that the necessary funds can be transferred within the appropriation area.

Mrs. Knudtsen moved approval. Motion seconded by Mrs. Fong, carried without dissent.

33. Fall Registration Report

A report reflecting the preliminary Fall registration figures at the three instructional Divisions was presented.

(Report filed with permanent minutes.)

Following comments by the Presidents and discussion by the Board, Mr. Ross commented on the accuracy of the enrollment projections and suggested that the Officers and staff be commended.

34. UNR Residence Hall Report

President Milam presented a report on the occupancy figures for the UNR residence halls, noting that the dormitories are essentially full. There is a waiting list in excess of 100 students.

Mrs. Fong moved that the Chairman be instructed to write letters of commendation to all of the UNR staff involved with the residence hall program and with the successful efforts to improve the occupancy figures. Motion seconded by Miss Mason, carried without dissent.

35. Approval of Fund Transfers, CCD

President Donnelly requested approval of the following transfer from the NNCC Contingency Reserve:

#1030 \$10,259 to Part-Time Instruction Professional

Salaries for additional part-time instruction in rural areas.

Chancellor Humphrey recommended approval.

Mrs. Knudtsen moved approval. Motion seconded by Mrs. Fong,
carried without dissent.

In addition, President Donnelly reported the following
transfers of funds for information:

#1028 \$3,300 to Administration Classified Salaries to
provide additional part-time classified assistance.

#1029 \$3,280 to Student Services Professional Salaries to
provide funds for terminal leave pay.

36. New Business

(1) Mrs. Fong requested that clear cut guidelines for the
transfer of credits from CCD to the Universities be
developed and presented to the Board in October.
Chancellor Humphrey pointed out that the University
has a very clear and definite Board-approved policy
concerning transfer of credits and a report concerning
this policy would be presented to the Board in
October.

(2) At Chairman Buchanan's request, President Smith commented on the activities to-date in Nevada's efforts to attract the Solar Research Facility planned by ERDA. Dr. Smith noted the interest of Senator Cannon and the Governor's involvement, and reported that at the Governor's request, DRI is preparing a proposal seeking the selection of Nevada as the site for this facility.

Dr. Anderson moved that a statement be developed on behalf of the University and the Board of Regents supporting the selection of Nevada as the site for the Solar Research Facility and pledging the University's support in such an endeavor. Motion seconded by Mr. Ross, carried without dissent.

(3) Mr. John Buchanan requested a review by the University of the quarter (or year-around) system, adding that he was not recommending its adoption, but wished to have the University look at it as an alternative to the present semester system used at the University.

(4) Chairman Buchanan requested a report from UNLV concerning the problems which he had been told students in Hotel Administration are experiencing when seeking to

work in the front desk operations of the Las Vegas

hotels.

The action agenda was concluded and the information agenda submitted. The information agenda contains the following items and is on file in the Chancellor's Office:

- (1) Report of Foreign Travel
- (2) Board of Regents Special Project Report of Fund Transfers
- (3) Report of Fund Transfers
- (4) Progress of University Projects
- (5) Report of Purchases in Excess of \$8,000
- (6) Status of Capital Improvement Projects
- (7) Abstracts of Press Releases

The meeting adjourned at 3:25 P.M.

Bonnie M. Smotony

Secretary to the Board

09-12-1975