

UCCSN Board of Regents' Meeting Minutes July 24-25, 1964

7-24-1964

Pages 138-174

UNIVERSITY OF NEVADA

BOARD OF REGENTS

July 24, 1964

The Board of Regents met in the President's Office, Clark Administration building, Reno Campus, on Friday and Saturday, July 24-25, 1964. Present: Regents Anderson, Davis, Germain, Grant, Hug, Jacobsen, Lombardi (from noon on), Magee, White; Vice President-Finance Humphrey, Engineer Rogers, President Armstrong. Members of the Press were Laxalt, Dromiack, Glendon, Stewart, Wilson.

The meeting was called to order by Chairman Grant at 9:20 A.M.

to hear budget presentations for the biennium 1965-67.

President Armstrong explained that budget requests originated within the Departments with the faculty and Department Chairmen,

and were transmitted to the Dean of the College for review and modification. The Deans forwarded the requests to the President, at which point the Vice President-Finance, and the Executive Vice President analyzed the requests and reviewed them with the President. Following that, there were formal hearings with the Deans at which Mr. Humphrey, Dr. Young, Mr. Barrett, Director of Administration (State), and a member of his staff, Mr. Terrill, Legislative Fiscal Analyst, and a member of his staff, were present. Following the hearings, the President went over the budgets again with Mr. Humphrey and Dr. Young and formulated the budget request presented to the Regents as to what is reasonable, desirable, needed and fully justified for presentation to the Legislature.

Each Dean received a copy of the budget, which was also mailed to the Regents, and the Deans were told that if they wished to request a review of any budget items, they could do so. Dean Irwin asked for reconsideration of the budget for the Bureau of Governmental Research, and it was sent to the Regents with the President's recommendation for approval.

Dr. Armstrong also called attention to the fact that the budget is built around the proposal to use out-of-state tuition for capital improvements, in accord with previous action of the Board. The Deans have been requested to indicate what adjustments were necessary and how their program was handicapped due

to cutbacks in the last biennium.

Mr. Humphrey discussed the budget with the use of charts as follows:

- (1) Fulltime equivalent students (FTE)
- (2) Location of fulltime-student-equivalency students,
Fall 1965
- (3) 1965-67 budget by function
- (4) Average total enrollment
- (5) Budget by object, 1965-67
- (6) Revenues

The hearings commenced at 10:10 A.M. with Dean Ralph A. Irwin discussing the budgets for the College of Arts and Science, the Psychological Service Center, the Bureau of Governmental Research and the Center for Western North American Studies.

Dean J. Patrick Kelly discussed the budget for Statewide Services Division, Associate in Arts Nursing Program, Audio-Visual Communications Reno, Summer School Subsidy, and Technical Education.

Dean Marjorie Elmore discussed the budget for the Orvis School of Nursing.

Dean Vernon E. Scheid discussed the budget for the Mackay School of Mines, the Nevada Bureau of Mines, and the Nevada Mining Analytical Laboratory.

The Board recessed at 12:00 noon for luncheon in the Travis Student Union, and for a meeting of the Regents' Building Committee. The meeting resumed in regular session at 2:30 P.M.

Dean William D. Carlson discussed the budget for Nevada Southern - Summary of positions, Instruction, General Expense and Library.

Dean Thomas D. O'Brien discussed the budget for the Graduate School.

Mr. Robert P. Laxalt discussed the budget for Publications and News Service, and the University Press.

Professor Wendell A. Mordy discussed the budget for the Desert Research Institute.

Dean Dale W. Bohmont discussed the budget for the Max C. Fleischmann College of Agriculture, the Agricultural Experiment Station, and the Agricultural Extension Division.

Dean Robert C. Weems discussed the budget for the College of Business Administration and the Bureau of Business and Economic Research.

Dr. Harold N. Brown, in the absence of Acting Dean Willey, discussed the budget for the College of Education and the Laboratory School.

Dean James T. Anderson discussed the budget for the College of Engineering and the Nevada Standards Laboratory.

Mr. James D. Rogers discussed the budget for the Buildings and Grounds, Reno Campus and Las Vegas Campus.

Dean Sam M. Basta discussed the budget for the Office of Student Affairs, Reno.

Dr. Jack Shirley discussed the budget for the Office of Admissions and Registrar.

Mr. David Heron discussed the budget for the Library, Reno Campus.

The meeting was recessed at 5:20 P.M.

The recessed meeting was called to order by Chairman Grant at 9:15 A.M. on July 25 in the President's Office with all Regents present, also Vice President-Finance Humphrey, Engineer Rogers, and President Armstrong. Mr. Walsh of the Office of the Attorney General was present as Legal Adviser. Mr. Barrett, Director of Administration (State), was present as an observer. Members of the Press were Dromiack, Stewart, Glendon, Wilson.

1. Minutes of Previous Meeting

Upon motion by Mrs. Magee, seconded by Dr. Anderson, the minutes of the meeting of May 30, 1964 were amended as follows and approved unanimously:

Item 12 - Regents' Scholarships for Nevada Residents - page 126, last paragraph, changed to read: "An expedient first step in expanding the scholarship program would seem to be either a Regents' or State program of scholarships for incoming students who have graduated from Nevada High Schools, or who are Nevada residents." Page 128, motion by Dr. Anderson to adopt the scholarship program was amended to include the following: "Establish up to a maximum of 20

registration fee waivers for American Indian students who are Nevada residents or graduates of high schools in Nevada, with continuation of the fee waivers to be contingent upon the student's maintaining satisfactory academic standing. They may be continued for four years' attendance at the University. As in the provision for Nevada residents, students from outside the Reno-Las Vegas metropolitan areas would be given an additional grant-in-aid of \$150 per semester which would be roughly equivalent to the cost of a room in the University residence halls and the additional expense of board at the University rather than at home. These are to be included in the 3% limitation for fee waivers and grants-in-aid as set forth in the previous motion by Dr. Lombardi."

2. University Budget for the 1965-67 Biennium

President Armstrong recommended approval of the budget as presented, including the Bureau of Governmental Research.

Motion by Mr. Davis, seconded by Dr. Lombardi, carried unanimously that the Proposed Budget for the 1965-67 Biennium be approved as presented.

3. Approval of Check Registers

President Armstrong recommended approval of the Check Registers, as submitted by Vice President-Finance Humphrey.

Motion by Mr. Jacobsen, seconded by Mr. Germain, carried unanimously by roll call vote that the Check Registers be approved.

4. National Defense Student Loan Program for 1964-65 Fiscal Year

President Armstrong presented the following report from Mr. Humphrey:

We have been notified by the Bureau of Educational Assistance Programs, Office of Education, U. S. Department of Health, Education and Welfare, that our request has been approved for Federal Capital Contribution of \$99,900 for the 1964-65 National Defense Student Loan Program. This approval is subject to final appropriation of funds by Congress. The advance firm commitment is \$32,290 but the final figure, based on previous experience, should be close to the \$99,900 approved.

In order to receive this money from the government it will be necessary for the University to provide \$11,100 as the "Institutional Capital Contribution". I recommend that you request the Board of Regents to authorize a transfer of up to \$11,100 from the Garvey Rhodes Loan Fund (1-61-5006) to the National Educational Act Student Loan Fund (1-61-4001). This transfer can take place in segments during the year as needed.

As of June 30, 1964, the Garvey Rhodes Loan Fund had a loanable cash balance of \$27,155.74 and \$5,815.00 of loans outstanding, for a total of \$32,970.74 in the loan fund.

President Armstrong recommended approval of the transfer.

Motion by Mr. Germain, seconded by Dr. White, carried unanimously by roll call vote that the fund transfer be authorized to provide the University's share in the National Student Loan Program for 1964-65.

5. Fund Transfers

President Armstrong reported the following transfers of less than \$2000 from Contingency Reserve:

a) For Fiscal Year 1963-64

#257 \$500 to Postage, Reno, to finish 1963-64.

#258 \$250 to In-State Travel, Supervised Teaching, College of Education, to provide sufficient travel money to all supervision of practice teachers.

b) For Fiscal Year 1964-65

#9 \$110 to Civil Engineering Department, College of Engineering, to provide for adjustment of technical salary budget.

#14 \$960 to Electrical Engineering Department, College of Engineering, to establish a temporary lecturer position.

#16 \$1757 to Office of Student Affairs, Reno, to correct a mistake by the Business Manager in

the final work program in which an authorized

1/2 time clerical position was not funded.

#17 \$1403 to Office of Student Affairs, Reno, to provide operating monies needed due to assimilation of Teacher Placement Office (not previously budgeted here).

#21 \$1250 to Radiological Safety Board, to provide for student labor (\$1.25 hour, 20 hours per week for 50 weeks).

President Armstrong requested approval of the following transfers of more than \$2000 from Contingency Reserve:

a) For Fiscal Year 1963-64

#256 \$2489.18 to Miscellaneous, Not Otherwise Classified. This account was severely underbudgeted in 1963-64. Main items covered by this transfer are accreditation visits at Nevada Southern and \$1695.62 of water taxes for Boca Dam district.

#259 \$3350.00 to Salaries, Supervised Teaching, Col-

lege of Education. There was an unusually large number of student teachers to be supervised and since only a part of these students are registered in the College of Education, the budget estimates present a difficult problem.

b) For Fiscal Year 1964-65

#22 \$3800.00 to Buildings & Grounds, Reno, Repairs, to demolish old Gymnasium (\$2600) and provide a roof for rifle range which will be left in place.

Through oversight, the following transfers were not previously cleared through the Board of Regents. Dr. Armstrong requested approval.

#137 \$1000 from Geology-Geography Department, Mackay School of Mines, (Professional Salaries) to Buildings and Grounds, Reno (Repairs).

#138 \$3000 from Nevada Mining Analytical Laboratory (Professional Salaries) to Buildings and Grounds (Repairs).

These two transfers were necessary to concentrate funds needed to construct the "Neutron Vault" located below the ground between the Mackay School of Mines building and the Scrugham Engineering-Mines building.

Motion by Dr. Lombardi, seconded by Mr. Germain, carried unanimously by roll call vote that the above fund transfers be approved.

6. Report of Bid Openings

President Armstrong presented the following items:

a) A meeting to open bids was held in the Business Office, Morrill Hall, at 2:00 P.M. on Monday, June 8, 1964.

Present were Assistant Business Manager Hattori, Electrical Engineer Carpenter, and Assistant University

Engineer Whalen. Bid notice had duly appeared in local

papers for DEMOLITION OF OLD GYMNASIUM, UNIVERSITY OF NEVADA, RENO.

Bids were received and opened by Mr. Hattori as follows:

Weichmann Engineers

\$18,900

accompanied by bid bond

Schopper's Construction Company 8,800

accompanied by bid bond

It is recommended that these bids be rejected, inasmuch as they are above the estimates prepared by the University Engineer's Office.

Respectfully submitted,

/s/ Brian J. Whalen for James D. Rogers

University Engineer

Approved:

Neil D. Humphrey, Business Manager

Charles J. Armstrong, President

Motion by Mr. Hug, seconded by Mr. Jacobsen, carried unanimously that the rejection of the bids be approved.

b) A meeting to open bids was held in the Business Office, Morrill Hall, at 2:00 P.M. on Tuesday, June 9, 1964.

Present were Assistant Business Manager Hattori and

Assistant Engineer Whalen. Bid notice had duly appeared in local papers for LANDSCAPING, FLEISCHMANN ATMOSPHERIUM-PLANETARIUM, UNIVERSITY OF NEVADA, RENO.

Mr. Hattori opened the only bid received:

Fred W. Schopper Construction Co. \$ 4,400

accompanied by bid bond

It is recommended that the bid of Fred W. Schopper Construction Company in the amount of \$4400 be accepted and that a contract be drawn to accomplish this work.

This bid is within the estimate prepared by the University Engineer's Office and funds are available in the Building and Grounds Operating Repairs Budget, Account No. 1-01-9010-39.

Respectfully submitted,

/s/ Brian J. Whalen for James D. Rogers

University Engineer

Approved:

Neil D. Humphrey, Business Manager

Charles J. Armstrong, President

Motion by Mr. Jacobsen, seconded by Dr. Lombardi, carried unanimously by roll call vote that the acceptance of the bid and the awarding of the contract be approved.

- c) A meeting to open bids was held in the Business Office, Morrill Hall, at 2:00 P.M. on Wednesday, July 1, 1964. Present were Chief Accountant Hattori and Assistant University Engineer Whalen. Bid notice had duly appeared in local papers for DEMOLITION OF OLD GYMNASIUM, UNIVERSITY OF NEVADA, RENO.

Mr. Hattori opened the only bid received:

| | |
|--------------------------|----------|
| Cook's Building Wreckers | \$ 2,600 |
|--------------------------|----------|

accompanied by cashier's check

It is recommended that the bid of Cook's Building Wreckers in the amount of \$2600 be accepted, and that a contract be drawn to accomplish this work. This bid is within the estimate prepared by the University Engineer's Office. Request for transfer of funds from

Reserve Contingencies to Buildings and Grounds Operating Repairs Budget has been made; if the request is approved, funds will be available in the Buildings and Grounds Operating Repairs Budget, Account No. 1-01-9018-39.

Respectfully submitted,

/s/ James D. Rogers

University Engineer

Approved:

Neil D. Humphrey, Vice President-Finance

Charles J. Armstrong, President

Motion by Mr. Germain (with regrets), seconded by Dr.

White, carried unanimously by roll call vote that the acceptance of the bid and the awarding of the contract be approved.

- d) A meeting to open bids was held in the Business Office, Morrill Hall, at 2:00 P.M. on Wednesday, July 1, 1964. Present were Professor George B. Maxey and Mr. Patrick A. Domenico, Research Associate of the Desert Research

Institute. Bid notices were not given to the newspapers but bid forms entitled WELL DRILLING IN LAS VEGAS VALLEY were distributed widely in southern Nevada by the Southern Nevada Well Contractors' Association and representatives of the State Engineer's Office and the University of Nevada.

Bids were received and opened by Dr. Maxey as follows:

| | |
|-----------------------------------|-------------|
| Phelps Pump and Equipment Company | \$12,940.00 |
| P. H. Thompson | 9,516.25 |
| S. R. Mc Kinney and Son | 11,642.50 |

It is recommended that the bid of P. H. Thompson in the amount of \$9516.25 be accepted, and that a contract be drawn to accomplish this work. This bid is within the estimate prepared by the Desert Research Institute and funds are available in the Influence of Geology on Water Account No. 1-13-4010.

Respectfully submitted,

/s/ George B. Maxey

Research Professor of

Hydrology and Geology

Approved:

Neil D. Humphrey, Vice President-Finance

Charles J. Armstrong, President

Motion by Mr. Jacobsen, seconded by Mrs. Magee, carried by roll call vote with Regents Germain and White voting "no" and all other Regents voting "aye". Mr. Germain stated that his negative vote was due to the fact that notices of bid were not given to the newspapers.

7. Building Committee Meeting

Minutes were distributed for the meeting of the Regents' Building Committee held on Friday, July 24, 1964, which was attended by all members of the Board.

Motion was made by Dr. Lombardi to approve the minutes and the actions of the Committee.

Mr. Jacobsen discussed the Item on Review of Sketches of Physical Science and Social Science Projects' Exterior Appearances, and suggested that the wording indicate more

clearly that the University is to employ the consulting architect.

Motion was made by Mr. Jacobsen to amend the motion of Dr. Lombardi to reword Item No. 3 as it appears in the following minutes. Dr. Lombardi accepted the amendment and the amended motion carried unanimously to accept the minutes as follows and to approve the actions taken.

Dr. Fred Anderson, Chairman of the Regents' Building Committee, called the meeting to order at 12:45 P.M.

Other members present were: Dr. Lombardi, Mr. Jacobsen, Mr. Hug and Mr. Germain. In addition, Regents Grant, Magee, White and Davis were present, as well as President Armstrong, Vice President Humphrey, University Engineer Rogers, Secretary Alice Terry, Assistant Secretary Bonnie Smotony and Mr. Laxalt.

Members of the architectural firms of Vhay and Ferrari and Lockard and Casazza entered the meeting to discuss Item No. 3.

Item No. 1 - Preliminary Plans for the Radiological-Health

Research Project

Mr. Rogers reviewed the Preliminary Plans for the Radiological-Health Research Project. These plans were developed by Moffitt and Hendricks to meet the requirements of the Radiological-Health Research staff. The fee for preliminary design was paid by the Federal Government.

Mr. Jacobsen moved, Mr. Hug seconded, to approve the Preliminary Plans; passed unanimously.

Item No. 2 - Intermediate Plans for Eight-Story Dormitory

Mr. Rogers reviewed Intermediate Plans for Eight-Story Dormitory. Seldon and Steward, architects, have developed some further details since preliminary design.

- A. The Committee also discussed the staff recommendation that this Dormitory be designated for use by men.

Mr. Davis moved, Mr. Hug seconded, that the building be so designated; passed, with one dissenting vote.

B. Mr. Germain moved, Dr. Lombardi seconded, that the Dormitory be named "Nye Hall", honoring both the county and the former Governor Nye. This was passed with one dissenting vote.

C. Dr. Lombardi moved, Mr. Hug seconded, to recommend to the Board of Regents that the Intermediate Plans for the new Dormitory be approved. Passed unanimously.

Item No. 3 - Review of Sketches of Physical Science and
Social Science Project's Exterior Appearances

Mr. Vhay of Vhay and Ferrari reviewed the sketches of the Social Science Project which depicted the exterior appearance.

Mr. Casazza of Lockard and Casazza reviewed the sketches of the Physical Science Project which depicted the exterior appearance.

Mr. Jacobsen moved, Mr. Hug seconded, that a decision on these sketches be delayed, that the services of a consult-

ing architect be obtained, and that the Planning Board be contacted concerning the retention of a consultant architect and if the Planning Board does not finance the consultant's fee, the charge would be funded from an operating account and that the consultant review the sketches with the Building Committee of the Board of Regents on August 17th, P.M., if possible. The consulting architect would be chosen and retained by the University Administration.

Passed unanimously.

Item No. 4 - Power Line Right-of-Way

Mr. Rogers presented a request for a right-of-way for a power line to serve the two church properties in Las Vegas.

The Nevada Power Company has requested that the Board of Regents grant a 6-foot wide right-of-way, 735 feet in length, along the southern boundary of the two church properties. This will allow construction of an overhead pole line to serve the church properties.

Mr. Jacobsen moved, Dr. Lombardi seconded, that the Committee recommend to the Board of Regents that the right-of-way not be granted, as all power lines will be placed underground, and to instruct the Administration to notify the

church groups that the Board urges that the church groups place their power lines underground. Passed unanimously.

Item No. 5 - School of Nursing Location

Mr. Rogers stated that the location of the School was not shown on the approved Master Plan and since the use of any present Campus area would fail to meet at least one of the following requirements, a study to purchase additional property is recommended:

- A. Located near Life Science Department
- B. Located in an area which would allow expansion for
Nursing
- C. Located near any future Medical School

Mr. Germain moved, Mr. Jacobsen seconded, that the Committee recommend to the Board of Regents that, for the purpose of making application for federal support of the construction of the Nursing building, the building be located southeast of Mackay Science Hall. Passed unanimously.

Item No. 6 - Architect Selection for School of Nursing

Building

Mr. Rogers reported that Mr. Edward Parsons has worked on this project, having been retained by Dr. Orvis who donated funds toward the accomplishment of it. Mr. Rogers had discussed the selection with Dean Elmore and they concluded that Mr. Parsons should be considered to complete the design of the Nursing building.

Dr. Lombardi moved, Mr. Germain seconded, that the Committee recommend to the Board of Regents that Mr. Edward Parsons be selected to design the School of Nursing building. Passed unanimously.

The meeting adjourned at 2:25 P.M.

Neil D. Humphrey

Acting Secretary

Further discussion followed as to the implementation of Item No. 3. Dr. Anderson proposed a meeting of the Building Committee with the consulting architect and then a meeting of the consulting architect with the other architects, but that the local architects be informed first that the Regents are not satisfied with the plans. It was agreed

that this procedure be followed.

A meeting of the Regents' Building Committee was set for the afternoon of August 17 (Monday) followed by a meeting in the evening with the architects. It was noted that the consulting architect may or may not be employed by that date.

8. Building Program, Progress Report

Mr. Rogers distributed the report of the status of Capital Improvement Projects under the jurisdiction of the Nevada State Planning Board, as follows:

University of Nevada, Reno Campus

A. Construction Projects

1. Electrical Distribution, Clark Administration

Building - All work completed with exception of outside patching and clean up.

2. Installation Fluid Mechanics Laboratory, Engineer-

ing-Mines Building - Contract awarded to Dave's

Plumbing and Heating Company, Reno, in the amount

of \$7375.

3. Connection of Laboratory Benches, Engineering-Mines

Building - The two bids received on July 16 are currently being analyzed. Low bidder is Dave's Plumbing and Heating in the amount of \$9649.

4. Physical Education Facilities, Phase I (Earthwork

Portion) - Scheduled progress is being maintained by contractor.

B. Design Projects

1. Social Science Building - Preliminaries pending approval.

2. Physical Science Building - Preliminaries nearing completion.

3. Dormitory - Final plans nearing completion.

4. Physical Education Facilities (Phase II) - Final plans are nearing completion.

C. Deferred Projects

1. Advance Plan College of Education - Further action pending receipt of scope of work from University.

2. Advance Plan Mackay Science Building Remodel - Fur-

thru action pending receipt of scope of work from

University.

3. Site Development - Further work pending requests

from University.

4. Equip Engineering-Mines Building - Further work

pending requests from University.

D. Dormant Accounts - Funds remain unobligated in the fol-

lowing accounts:

1. Library, Reno Campus

2. Rehabilitate and Extend Utilities

3. Landscaping

University of Nevada, Nevada Southern

A. Construction Projects

1. Social Science Building - Scheduled progress is

being maintained by contractor.

2. Water Service - The 10" line is being installed by

the Latter Day Saints. Upon completion, an agree-

ment will be drawn with the Las Vegas Valley Water

District for payment of \$12,600 for State's share

of installation cost.

B. Design Projects

1. Water Line - Bids are being solicited.

C. Deferred Projects

1. Land Acquisition - Further action pending change of zoning by University.
2. Site Development - Further work pending requests from University.
3. Dormitory and Dining Hall Furnishings - Work pending requests from University.

D. Dormant Accounts - Funds remain unobligated in the following accounts:

1. Library, Las Vegas Campus
2. Installation of Utilities
3. Landscaping
4. Outside Courts and Landscaping

Mr. Rogers distributed copies of report on the status of

Capital Improvement Projects under University supervision,

as follows:

A. Construction Projects

1. Dairy Farm - Completed.
2. Move Temporary Building "B" - Completed.
3. Top Soil, Landscaping and Sprinklers, Jot Travis
Union Addition and Juniper Hall - 50% completed.
4. Paving, Lincoln Hall Driveway, Reno Campus - Completed.
5. Installation of Window Coverings, Fleischmann Life
Science Wing, Reno Campus - 90% completed.
6. Installation of Window Shades, Frandsen Humanities,
Reno Campus - Completed.
7. Landscaping, Fleischmann Atmospherium-Planetarium -
75% completed.
8. Demolition of Old Gymnasium - 5% completed.

B. Design Projects

1. Dining and Dormitory, Las Vegas Campus - Preparing
working drawings.
2. Radiological Buildings, Las Vegas - Negotiating

contract with architect.

3. Landscaping and Sprinklers, Scrugham Engineering-Mines Building - Drawings completed; preparing specifications.
4. Remodeling Mechanical Engineering Shop Building - Preparing drawings and specifications.

C. Miscellaneous

1. Land-Use Change, Las Vegas - Public hearing, August 11, 1964.
2. Traffic Signal, North Virginia Street at Gymnasium - Highway Department vehicular and pedestrian count completed April 28, 1964; does not justify a signal at this time.

Motion by Dr. Anderson, seconded by Mrs. Magee, carried unanimously to accept the report.

9. Estimative Budgets for 1964-65

Copies had previously been mailed to the Regents with the following explanation and recommendation by the President:

"...estimative budgets will be used for those activities which have fluctuating revenue sources and where the rate of expenditure is usually tied closely to the current revenues. If the estimated revenue materializes, then the authorized expenditure may proceed without further approval, the same as in appropriational budgets. If the revenues are less, expenditures must usually be reduced. If revenues are greater than estimated the expense of operation will usually also be greater and the necessary amendments can be effected. If the revenue is approximately as estimated but the pattern of expenditure is to be changed, amendment must also be effected.

"...The Board has, in the past, delegated to the President authority to approve estimative budgets. I have previously recommended that beginning with the fiscal year 1963-64 the estimative budgets be submitted to the Board for approval in order that the problems involved in this important part of the University's operation be better understood. I also recommend that the authority to amend these budgets continue to be delegated to me in order that decisions can be made quickly and that the Board not be forced to review unnecessary detail. I assure you that any substantial amendments effecting policy will be referred to you and the year-end

report will clearly show any amendments made."

Motion by Mr. Germain, seconded by Mr. Jacobsen, carried unanimously that the estimative budgets be approved, as presented.

10. Personnel Recommendations

President Armstrong presented his personnel recommendations.

At the suggestion of Regent Germain, it was agreed that they be considered in Executive Session.

11. Acceptance of Gifts

President Armstrong recommended acceptance of the following gifts and grants which had been received by the University:

To the Library, Reno Campus

Miss Barna M. Avre, Redlands, California - copy of her book, "L'Otage de Paul Claudel".

Mr. Edward J. Beinecke, New York - 6th and final volume of Stevenson Catalog.

The Bollingen Foundation, New York - volumes 9, 10 and 11 of "Jewish Symbols in the Greco-Roman Period", copy of "The Eternal Present: The Beginnings of Architecture", and copy of "Shaminism".

Mr. Shirl Coleman, Reno - 40 miscellaneous books.

Mrs. Ruth Manson Collins, Reno - copy of "My Adventure with Your Money", in memory of her father.

Mr. John Gent, Reno - 24 books, mainly in the field of Science.

Mr. and Mrs. Raymond M. Hellman, Reno - collection of architectural magazines and "The Catalog".

Dr. H. C. Holler, Mexico - copy of his book "The Paradox of Culture".

Dr. Austin E. Hutcheson, Reno - copy of "Ancient Times, A History of the Early World".

Mrs. Inna Marinel, New York - 80 United Nations publica-

tions, including Treaty Series volumes and I. C. J. reports,
valued at \$200.

Mrs. Emory M. Marshall, Genoa - 187 volumes at an estimated
value of \$75.

Major Dwight E. Mayo, Mesa, Arizona - his master's thesis,
"Arizona and the Colorado River Compact".

Professor A. J. Sbarounis, Athens, Greece - copy of the
"Economic Development of Greece", copies of "American
Philhellenism and Public Finance", and one of the programs
of the 16th Congress of the International Fiscal Association.
tion.

Mr. Phillip E. Siggers, Washington, D. C. - miscellaneous
books.

Mr. Kenneth E. Thomas, Reno - 2-volume edition of "The
Practical Operations and Management of a Bank".

Mrs. H. J. Thorpe, Reno - 11 Scottish magazines.

Dr. William R Wood, University of Alaska - 1st issue of

the "Monthly Review of Economic and Business Conditions in
Alaska".

Federal Government Accountants Association, Washington,
D. C. - one year's subscription to "The Federal Accountant"
in memory of its first President, Mr. Robert W. King.

Religious Science Church, Reno - copy of "The Science of
Mind".

Mrs. A. L. Stadtherr, Reno - 95 books.

Mrs. Janet Randall, Whittier, California - copy of her book
"Jellyfoot".

For the Max C. Fleischmann Matching Book Fund:

Dr. Fred Anderson, Reno - \$121.20 representing amount
received for travel.

Mrs. Richard Magee, Austin - \$148 representing amount
received for travel.

International Business Machines Corporation, New York -
\$20 to match the gift of Mr. J. A. Goetz, Jr.

Dr. Lowell L. Jones, University of Nevada - \$50

Lockard & Casazza, Reno - \$10

Radius Club, Reno - \$25

Mrs. Ruth Collins, Reno - \$25 in memory of Mr. Charles

M. Oliver.

Sierra Pacific Power Company Board of Directors - \$300

in memory of Mr. Forrest Eccles.

Dr. and Mrs. Russell Elliott, Reno - \$5 in memory of

Mrs. Emma Mabel Reese.

Mr. Forrest R. Holdcamper, Washington, D. C. - \$35 in

memory of Dr. Charles R. Hicks.

Reno Cancer Center - \$500 in memory of their late Pres-

ident, Mr. George A. Parker, and \$2500 for purchase

of books in special fields.

Mr. Edwin Semenza, Reno - \$125 in memory of his brother,

Mr. Lawrence J. Semenza.

Mrs. David Vhay, Reno - \$10 in memory of Mrs. Harold

Fowler.

Mrs. W. L. White, Reno - \$5 in memory of Mr. Forrest

Eccles.

American Association of University Women, Lovelock

Branch - \$50

Anonymous donor - \$500

Mr. E. L. Cord, Reno - \$1000 to become the first patron

of the Friends of the University Library.

Mr. and Mrs. Lyman W. Griswold, Reno - \$365.50 as the
proceeds of a Roast-Pig Party, and \$31.50 from a
Benefit Bridge Party.

The Hancock Foundation, Reno - \$2000

Junior Classical League, E. Otis Vaughn School - \$13

Mr. and Mrs. Bernard Porter, Reno - \$25

Reno Lion's Club Auxiliary - \$200

Sigma Nu Alumni Club - \$35

Women's Auxiliary, Washoe County Medical Society - \$300

Women's Faculty Club, University of Nevada - \$450

Interfraternity Council - \$100

Mr. Fred de Longchamps, Reno - \$1000

Mr. and Mrs. Raymond Germain, Las Vegas - \$50

Mr. and Mrs. J. E. Horgan, Reno - \$50

University of Nevada Alumni - \$1447.50

University of Nevada Faculty - \$227

To the Library, Las Vegas Campus

Mr. A. C. Grant, Las Vegas - 12 volumes.

Las Vegas Ladies Literary Club - \$25

Foley Brothers, Las Vegas - \$10 in memory of Mr. Clarence

Irving Wadsworth.

Mr. and Mrs. Don. W. Garvin, Las Vegas - \$5 for the Maude
Frazier Memorial Fund.

Scholarship and Fellowship Payments

Nevada State Division, American Association of University
Women - \$500 for an AAUW Centennial Fellowship Award.

Dr. Fred Anderson, Reno - \$100 for the Dr. Harry Sawyer
Memorial Scholarship Fund.

The Emporium of Music, Reno - \$100 for the Emporium of Music
Scholarship.

Forward, Inc., Las Vegas - \$486 for the Forward, Inc.
Scholarship.

Humboldt County Bulletin, Winnemucca - \$100 for the Humboldt
County Bulletin, Inc. Scholarship.

Executives' Secretaries, Inc., Las Vegas Chapter - \$200 for
the Executives' Secretarites Inc. Scholarship.

Las Vegas Press Club - \$1474.75 for the Las Vegas Press Club
Scholarship Fund.

Nevada Society of Certified Public Accountants - \$300 for
the Nevada Society of Certified Public Accountants Scholar-
ship.

Nevada State Golf Association - \$500 to establish "The James
Schuyler Memorial Scholarships". One scholarship is to be
given to a student from a southern Nevada high school for
attendance at the Southern Regional Division, and one to a
student from a northern Nevada high school for attendance
at the University in Reno. Awards shall be made on the
basis of \$125 for each semester to start in the Fall of
1964.

Nevada State Nurses Association, District No. 3 - \$200 each
for a Nevada Southern Nursing student and a Reno Nursing
student.

Nevada Telephone-Telegraph Company, Tonopah - \$250 for Miss
Marie Jensen.

Ormsby County Parent-Teachers Association - \$200 for 1st semester awards.

Mr. Sidney W. Robinson, Reno - \$300 for the Mary Elizabeth Talbot Scholarship.

Honorable Bruce R. Thompson, Reno - \$200 for the Reuben C. Thompson Scholarship.

Washoe Association for Retarded Children, Inc. - \$300 for the Washoe Association of Retarded Children, Inc. Scholarship.

Miss Eugenia Choy, Pomona, California - \$5 for the Physical Education Scholarship Fund.

Miss Jacquelyn Wilson, Santa Clara, California - \$25 for the Physical Education Scholarship Fund.

Mr. and Mrs. David M. Allingham, Reno - \$5 for the Bob Farrar Memorial Scholarship Fund.

Mr. and Mrs. Fred H. Dressler, Gardnerville - \$10 for the Bob Farrar Memorial Scholarship Fund.

Mrs. J. A. Mc Kinnon, San Mateo, California - \$50 for the
Mabel Mc Vicar Memorial Scholarship Fund.

Mr. Cameron M. Batjer, Carson City - \$200 for the Mabel
Mc Vicar Memorial Scholarship Fund.

Springer and Newton, Reno - \$250 for the Springer and Newton
Graduate Student Award.

Mrs. Hilda A. Klute, Reno - \$300 for the Klute Scholarship
in Foreign Languages.

Las Vegas Business and Professional Women's Club - \$400 for
their scholarship account.

Mrs. Janet K. O'Halloran, Stuttgart, Arkansas - \$5 for the
Physical Education Scholarship Fund.

Miss Carolyn Bell, Zephyr Cove, Nevada - \$5 for the Physical
Education Scholarship Fund.

Reno Elks Lodge #597 - \$1000 for the Elks National Founda-
tion Scholarship Fund account.

Miscellaneous Gifts

General Electric Foundation - \$1207.38 under their employee-alumni matching fund program.

Harold's Club, Reno - \$2000 for the Lake Tahoe Music Camp.

Jones and Jones, and Station KSHO-TV, Las Vegas - video tape recording of Nevada Southern's first Commencement.

Nevada Society of Professional Engineers - \$25 for the Nevada Prize Examination in High School Mathematics.

Scottish Rite Bodies of Free Masons of Nevada - \$500 to the 4-H Club Camp project for a pier at Lake Tahoe.

State Bar of Nevada - \$75 as a contribution to the Nevada Inter-Tribal Indian Conference.

State Department of Vocational Education - \$6291 to establish a Registered Nurse Refresher Course under the Manpower Development and Training Program.

Cummins Engine Company and Watson and Meehan, San Francisco

- a Cummins diesel engine valued at \$4300.

Nevada Medallion Committee, Roy A. Hardy, Chairman - a Proof
Centennial Medallion.

Mr. Maurice F. Sheppard, Reno - two European white swans for
Manzanita Lake.

For the Music Concert Series, Las Vegas:

Dr. and Mrs. Chester Lockwood, Las Vegas - \$50

Mr. F. I. Relin, Las Vegas - \$25

Alpha Kappa of Beta Sigma Phi, Las Vegas - \$20

For the Associate in Arts Degree Nursing Program:

Deter Clinic, Las Vegas - \$35

Dr. Henry H. Luster, Las Vegas - \$15

Nevada State Nurses Association - \$1000

Dr. Robert M. Taylor, Las Vegas - \$100

Dr. Harry E. Fightlin, Las Vegas - \$25

Boulder City Hospital, Inc. - \$100

Dr. Thomas S. White, Boulder City - \$50

Dr. Jose H. Vidal, Las Vegas - \$50

Dr. James J. Hamill, Las Vegas - \$50

Dr. E. C. Freer, North Las Vegas - \$100

Local Neon Company, Inc., North Las Vegas - \$25

County Medical Society, Inc. - \$5000 (Clark County)

Dr. K. E. Turner, North Las Vegas - \$200

Clark County Women's Medical Auxiliary - \$500

Sunrise Hospital, Inc., Las Vegas - \$2000

Dr. and Mrs. J. B. Denman, Las Vegas - \$100

North Las Vegas Hospital, Inc. - \$1000

For the Center for Western North American Studies:

Los Alamos Scientific Laboratory, New Mexico - 6 copies

of "Anatomy of the Nevada Test Site".

NTS News, AEC Contract Office, Las Vegas - 6 copies of

the "NTS News".

Dr. William Z. Park, Sutcliffe, Nevada - typescript copy

of his work "Shaminism in Western North America: A
Study in Cultural Relationships".

Mrs. W. H. Bishop, Reno - panorama photograph of

Rhyolite, Nevada, in 1907.

Mr. Grover L. Krick, Minden - copy of the "Nevada State

Bar Journal, 1939", containing his article "History

of the Douglas County Courthouse".

Grants

The Hancock Foundation, Reno - \$500 for continuation of cancer research under direction of Dr. Dean Fletcher, Allie M. Lee Professor.

Reno Cancer Center, Inc. - \$6000 representing the annual grant in support of the Allie M. Lee Cancer Research Project.

Department of Health, Education and Welfare, Bethesda, Maryland - \$4200 for research in mental health, "Nonreward and Competing Responses" under the direction of Dr. R. Allen Gardner of the Department of Psychology.

Department of Health, Education and Welfare, Washington, D. C. - \$2800 as a Traineeship Grant for the Orvis School of Nursing.

National Science Foundation, Washington, D. C. - \$4630 for support of an "Undergraduate Instructional Scientific Equipment Program" under the direction of Dean William D.

Carlson, Nevada Southern; and \$31,066 for scientific purposes under the program "Institutional Grants for Science in 1964".

The Max C. Fleischmann Foundation of Nevada - \$30,000 representing the 9th, 10th and 11th increments of the Fleischmann Foundation Matching Book Fund Program.

Motion by Dr. Lombardi, seconded by Mr. Davis, carried unanimously that the gifts be accepted and that the Secretary send appropriate notes of thanks to the donors.

12. Placement Registration Fee

President Armstrong recommended approval of the following change in existing Placement Registration Fee, as requested by the Dean of Student Affairs, on the basis of discussions with the Executive Vice President and the Deans in Student Affairs, Agriculture, Arts and Science, Business Administration, Education and Engineering (who have indicated no objections as this service is optional).

1. Reduce the registration fee for teachers from the present \$5 per registrant to \$3 per registrant effective

July 1, 1964.

2. Require the same \$3 registration fee from all other students and alumni who wish to register with the Placement Office, effective July 1, 1964.

3. Require an additional \$1 service charge from any of the above registrants each time his credentials are re-activated and updated, effective July 1, 1964.

Motion by Dr. Lombardi, seconded by Mr. Jacobsen, carried unanimously to approve the above Placement Registration Fee structure, effective immediately.

13. Class A Action - Special Examination

President Armstrong recommended approval of the following Class A Action, as approved by the Academic Council and the University Council:

A regular, currently registered student not on probation who can provide evidence that he has achieved the objectives and covered the subject matter content of a course listed in the catalog as a result of having taken a com-

parable course in a non-accredited education institution or by systematic, independent study or by directly pertinent occupational experience may take an examination in that course for University credit. The student must obtain permission to take the examination from his Adviser, the Dean of the College in which the student is enrolled, the Instructor of the course and the Chairman of the Department, and Dean of the College in which the course is offered. Forms are available in the Office of Admissions. A fee of \$15 per credit hour shall be charged.

The result of the examination, in the form of a letter grade from A to F shall be sent by the Instructor to the Office of Admissions together with the completed examination. The examination shall be kept on file in the Registrar's Office where it may be examined by any faculty member. The grade shall be recorded on the permanent record and treated as any other grade.

The grade for a special examination must be filed by mid-semester in order for the student to receive credit in that particular semester. Before the beginning of the final examination period, a report of all special examinations that have been given during the semester will be sent to

the Chairman of the University Council by the Registrar.

Additional restrictions upon the use of special examinations

are:

- (a) The student must apply for and take special examinations during the first year in which he is registered at the University of Nevada. The Dean of the College in which the course is offered may waive this requirement in exceptional cases in which the student has developed his skill or knowledge of the course since initial registration at the University of Nevada.
- (b) Senior students are not eligible for credit by special examination.
- (c) A total of not more than 15 credits may be obtained by special examination.
- (d) Credit earned by special examination is not considered resident credit.
- (e) Credit by special examination cannot be obtained

in a course which covers at an elementary level
the subject matter of a more advanced course for
which the student has already received credit.

(f) Credit by special examination cannot be attempted
in a particular course more than once.

(g) Credit by special examination may not be obtained
in any course failed by the student nor in a
course which the student has audited.

(h) Credit by special examination will not be allowed
to a foreign student in foreign language and lit-
erature courses given in his native tongue which
are numbered below 300.

Motion by Dr. Lombardi, seconded by Mrs. Magee, carried
unanimously that the above Class A Action be approved.

14. Fee Charges, Foreign Students

President Armstrong recommended approval of the following
policies relative to foreign students, which have been
approved by the Foreign Student Sub-Committee, the Student

Affairs Board, the Foreign Student Adviser, the Dean of Student Affairs, the Director of Admissions, the Business Manager, and the Executive Vice Present:

(1) Undergraduate students registered for 7 or more credits and all foreign students (undergraduate or graduate) must pay a Student Health Service fee of \$8 per semester.

Graduate students, or regular part-time students, may use this service by payment of the \$8 per semester fee.

The Health Service ... facilities available.

(2) A group policy providing a maximum of \$500 insurance per accident is available to all students at a cost of \$3.50 per semester. This insurance covers all accidents, except while participating in inter-collegiate athletics, or while in an automobile, truck or motorcycle, occurring on or off Campus from registration day to the last day of the semester. Undergraduate students taking 7 credits or more, and all foreign students (undergraduate or graduate) who cannot submit evidence of comparable coverage under a current policy, will be assessed the insurance fee unless a

properly signed waiver is obtained from the Office
of Student Affairs not later than one day prior to
registration day.

Motion by Mrs. Magee, seconded by Mr. Davis, carried
unanimously to approve the above policies.

15. Reorganization - Statewide Services (General University
Extension)

President Armstrong recommended approval of the Proposed
Reorganization Plan which was presented to the Board at its
last meeting for study and later action.

On May 22, 1964, the Statewide Services Advisory Committee
completed its review of the sections of the report from
the Educational Planning Committee pertaining to Statewide
Services. The report here presented is a report from the
Committee, as well as certain detailed recommendations of
the Dean of Statewide Services, as noted.

PROPOSED REORGANIZATION PLAN FOR
STATEWIDE SERVICES

On May 22, 1964, the Statewide Services Advisory Committee completed its review of the sections of the report from the Educational Planning Committee pertaining to Statewide Services. This is a report of the Committees', as well as certain detailed recommendations of my own, in relation to the organization and function of this division of the University of Nevada.

These recommendations will be classified under the following headings:

- I General Recommendations
- II Evening Division
- III Off-Campus Division
- IV Continuing Education Division
- V Technical Education Division
- VI Correspondence Division
- VII Summer Session
- VIII Audio-Visual Communications
- IX Associate Degree
- X Summary

I. General Recommendations

The general recommendations refer to the overall administration of Statewide Services and are important to its operation and understanding of the program throughout the State of Nevada.

A. The name Statewide Services should be changed to General University Extension. (Most of the Universities and Colleges use this terminology as does the National organization.)

B. A Dean should be the Administrator of General University Extension and he should report directly to the President. (Approved by the Board of Regents in the administrative reorganization plan.)

C. The Dean of General University Extension should be the Administrator of all programs normally a part of General University Extension (many of which are listed here) throughout the entire State of Nevada. (At the present time some programs originate from the Nevada Southern Campus which constitutes duplication of effort.)

D. A committee should be appointed to study the feasibility of merging Cooperative Extension and Statewide Extension to form a University Extension Division. (An informal committee has been meeting once a month since September of 1963 to discuss this merger. Progress has been made in more cooperation with County Agents but no progress has been made in merging the two divisions.)

E. Efforts should be made in the planning of permanent facilities for continuing education, audio-visual, radio, television, as well as a large auditorium. (There are some plans along these lines but they do not seem to be for the immediate future.)

F. All courses and programs offered in Statewide Services should have sufficient enrollment or registration to cover all instructional costs plus miscellaneous fees such as retirement and NIC, and any indirect costs assessed against that particular program. An Instructor may teach a course with fewer persons than are nec-

essary to pay these costs but the salary should be based on the total fees paid less the miscellaneous costs, plus 10% indirect cost. (No action taken.)

G. Waivers of fees should not be available in any of the self supporting programs in any of the divisions of Statewide Services. (No action taken.)

These recommendations should not be interpreted to cover any of the programs or activities of Cooperative Extension.

II. Evening Division

The purpose of an evening division is to enable qualified adults and high school graduates to continue their education primarily to upgrade themselves in their chosen vocation, or to receive a College education which they have been unable to obtain in the regular manner. Adult education may take the form of a regularly planned program which could lead to a degree; yet it can also take

the form of individual courses for cultural development or of additional training in a particular field. A student should not be precluded from completing a degree in the evening division programs, but it is recognized that he should become a regular student in order to derive the benefits of regular students which he cannot otherwise obtain (counseling, advising, etc.). Therefore, the following recommendations are made concerning evening division programs on the University of Nevada Reno Campus.

A. Evening division courses should be classified as those courses for which a faculty member receives extra compensation by letter of appointment issued by Statewide Services. All other courses offered as a part of a faculty member's regular load would be classified as a day course regardless of the time at which such a course would be offered. (Approved by the Academic Council.)

B. A regular student who has paid the consolidated fee may register in an evening division course with the consent of his adviser and the Dean

of the College. Internal arrangements would be made for payment of the fees to evening division.

Students wishing to enroll in courses which are a part of a faculty member's regular load would be expected to register through day school and fees would be collected in the same manner as for a regular student.

C. Special students, students carrying fewer than 7 semester hours of credit or equivalent in one semester, but who register for both day and evening courses would be expected to pay the necessary fees to both divisions but would register in the regular day division registration. Internal arrangement would be made for the identification and transfer of funds to the appropriate account. (No action necessary.)

D. No limit is made on the number of credits a student may earn in the special student category, however a maximum of 15 semester credits only are acceptable toward a baccalaureate degree. Such students contemplating a degree program should apply for official admission at the earli-

est possible date. (Approved.)

E. Any regular student taking courses in the evening division, whether undergraduate or graduate, shall be assigned an adviser and shall have the approval of that adviser before being accepted in the evening division courses. Regular students will be counted in the enrollment reports of the Office of the Registrar. (No action taken.)

F. Registration for evening division courses should be a part of the registration procedure performed as a function of the Office of the Registrar. Evening division registration should be discontinued the evening of the opening class in order to determine if there is sufficient enrollment to warrant holding such a class. Mail registration should be continued and encouraged. (No action taken.)

G. Non-credit classes, currently a part of the evening division program, should be placed under the category of continuing education. (No action

taken.)

H. The fees charged for evening division courses on the Reno and Las Vegas Campuses should be \$15 per credit for graduate, undergraduate, resident and non-resident students. (Approved.) Registration for audit in a credit course should have the same fee as that of a registration for credit. (No action taken.)

I. Any student who wishes to do graduate work in evening division must first be admitted to the University of Nevada and show proof of their acceptance prior to their registration for graduate credit. Each applicant is responsible for filing the required credentials with the Office of Admissions, Reno, not later than three weeks prior to the desired registration period. (Approved.)

J. At the present time, Statewide Services pays 10% of its net income to the University General Fund. The income from evening division enrollments has not reached the point that salaries paid are

comparable to regular salaries. Until salaries are on the same level in evening division as day time salaries, it is believed that Statewide Services should be exempt from this payment.

(No action taken.)

K. No courses shall be accepted for the evening division program once the final proofs of the class schedule for that period have been approved. (No action taken.)

L. All courses offered in the evening division should have the approximate starting date as those offered in the regular University program, and should follow the rules and regulations of the University as well as the University calendar. (No action necessary.)

M. The content of courses, as well as the instruction in these courses, shall be under the supervision of that College and Department in which the course is offered. (No action necessary.)

N. Instructors who are not a regular members of the

faculty must have their qualifications to teach a course approved by the Department and Dean of the College in which the course is offered, and the Graduate Dean if the course is to be offered for graduate credit. (This practice is being followed at present.)

- O. Evening division students, upon payment of proper fees, should be given a Library permit stamped for use during that period of enrollment only. (This practice is being followed at present.)

III. Off-Campus Division

Statewide Services, as the name implies, was developed to extend the opportunity of education from the University of Nevada throughout the entire State. Originally Las Vegas was a division of Statewide Services. In recent years, with a different administrative organization, the question has arisen as to which Campus should direct the off-campus programs in the Southern part of the State. It would seem rather difficult to justify the expenditure of funds necessary to duplicate personnel and operations

to have two Statewide Service programs when the one division can serve both areas. Therefore, the following recommendations concerning off-campus evening division are:

A. All off-campus courses offered beyond the boundaries of the Reno or Las Vegas resident Campuses, except those courses which are a part of the regular day program, should be under the administration of the Dean of Statewide Services.

(No action taken.)

B. Off-campus courses starting later than six weeks after the beginning of the semester, or courses ending after the close of the semester, will be posted to the permanent record at the close of the following semester. Students shall be notified prior to registration that transcripts will not be available until the end of the period in which the registrations are officially recorded.

(No action taken.)

C. All courses offered off-campus must be approved by the Department Chairman, Dean of the College

and, when applicable, the Graduate Dean. (This procedure is being followed at present.)

D. In the areas closely associated with Nevada Southern, permission to offer an off-campus course must come from the division Chairman, the Dean of Nevada Southern and, when applicable, the Graduate Dean. (No action taken.)

E. Students in off-campus courses may use a maximum of 9 semester credits of graduate work towards a degree. (Reaffirmed by Graduate Committee.)

F. Adequate Library facilities must be provided for off-campus upper division courses or graduate courses. If such facilities are not provided, the Instructor, the Department Chairman, the Dean of the College and, if applicable, the Graduate Dean (in consultation with the Dean of Statewide Services and the Director of Libraries) may reserve the right to refuse permission to offer such courses. (No action taken.)

G. No off-campus courses will be offered where a

student may earn more than one credit per week.

(This procedure is being followed at present.)

H. The off-campus programs are not able to serve the needs of the communities at the present time because of increased costs. As in other divisions of Statewide Services, 10% of the net profit has been charged as an indirect cost, such funds going into the General Fund of the University. It is believed this charge should be dropped so there will be more money to support the program. (This charge has been reduced to 5%.)

I. Statewide Services needs the authorization to contract directly with students to establish fees as necessary to cover the cost of operating a course in a community, for a government agency or with industry plus a 10% indirect cost, the latter charge to be used in initiating new programs and raising salaries. (To the Board of Regents for action.)

J. Statewide Services needs the authorization to

contract with Boards of Education, government agencies, or industry for them to underwrite the costs of offering courses plus a minimum of 10% for indirect costs. The charges made would be based on actual costs less student fees. (To the Board of Regents for action.)

K. The salaries paid in off-campus Summer Sessions should vary from those paid to resident Summer Session Instructors since many of their costs increase away from their residence. It is therefore proposed that salaries for in-state teaching personnel be:

\$200 per credit - 90 miles one way

\$225 per credit - 91 - 200 miles one way

\$250 per credit - over 200 miles one way

In addition, the above mentioned personnel would be provided with a University vehicle when available, or paid at the rate of 7 cents per mile round trip mileage for use of their own vehicles.

Out-of-state personnel would be paid 1/2 1st

class air fare from place of residence to the teaching center, plus a salary of \$250 per credit. (Approved.)

L. Appropriated funds should be provided to support the off-campus programs in the State of Nevada.

(No action taken.)

IV. Continuing Education

The title Special Projects and Institutes has been used to cover a multitude of operations in a very broad program. However, continuing education is one of the more important aspects of an institution of higher education since it is essential that most people continue their education because of technological advances. Certificates would be issued on successful completion of these programs.

A. Non-Credit Courses

Non-credit courses shall be defined as College-level, or post high school courses that are creditable toward a certificate or for the bene-

fit of an individual or group of individuals,
but do not carry credit towards an associate,
bachelor's or higher degree.

1. Non-credit courses may be offered at anytime
without regard to University registration
regulations. (This practice is being follow-
ed at present.)

2. The periods of instruction should be based on
credit hours for the purpose of defining sal-
ary. (This practice is being followed at
present.)

3. Fees charged for such courses shall be based
on estimated enrollment, salary for instruc-
tional staff, and indirect costs involved in
each individual course. (This practice is
being followed at present.)

4. Registration, collection of fees, and record
keeping shall be the responsibility of State-
wide Services. (This practice is being fol-
lowed at present.)

B. Conferences, Institutes, Workshops

Conferences, institutes and workshops are organized programs which may vary in approach or operation but basically have an educational format.

They may be financed through government grants, private foundations, or fees charged participants. They are, however, for the most part a continuing educational function.

1. All programs of this type on the Reno Campus should be under the administration of the Dean of Statewide Services. (To the Board of Regents for action.)
2. All requests for these programs should be made to Statewide Services and shall be subject to approval of the President. (To the Board of Regents for action.)
3. Budgeting and financial arrangements should be handled through the Office of Statewide Services. (To the Board of Regents for

action.)

4. The Office of Statewide Services shall assume responsibility for details on housing, meals, registration, collection of fees, etc., except when such programs carry University credit and then the collection of fees and registration shall be the responsibility of the Office of the Registrar. (To the Board of Regents for action.)

5. When such programs are financed by monies wholly or in part from outside the University, indirect cost charges shall be administered by the Dean of Statewide Services. (To the Board of Regents for action.)

6. Funds allotted to the indirect cost accounts should be utilized:

(a) to stimulate and support desirable and needed special programs which cannot be supported, at least initially, from any other source of funds.

(b) for equipment and instructional materials not provided for in grants, contracts or departmental budgets.

(c) special needs for the implementation of on-going programs. (To the Board of Regents for action.)

C. Special Programs

Many institutions consider English "A" remedial reading, reading improvement, study skill programs as a part of a special programs service.

At the present time, at least, it is believed these programs, especially for entering students, should be placed in the category of non-credit courses and accordingly administered.

V. Technical Education

Technical Education differs from regular University degree programs not from the standpoint of the level of instruction but from the approach taken in teach-

ing such programs. University degree programs are basically designed to teach theory and to develop the abilities of a student to put this theory to work with particular emphasis on planning and organization. Technical education tends to approach the practical or to teach an individual to do a specific task by relating the theory to that particular program. Technical education should be separated as much as possible (at least at this time) from the degree programs of higher education but not to the degree of lessening their quality of instruction. Therefore, the following recommendations are made concerning technical education:

A. The requirements for faculty members in technical education differ from the requirements of faculty members on regular academic status. Therefore, the selection of these persons should be a decision of the Director of Technical Education and the Dean of Statewide Services in consultation with the President in accordance with Federal and State regulations.

(No action taken.)

B. The Dean of Statewide Services should be the administrative head of all post high school technical education courses or programs offered in the State of Nevada by the University. This is to insure that all programs or courses will receive equal recognition, have the same standards, and can be supervised by one person, the Director of Technical Education. (No action taken.)

C. Advisory committees should be established for courses and programs, but such advisory committees should be on a voluntary basis, and no financial benefits should be derived from such an appointment. (This practice is being followed at present.)

D. Until such time as physical facilities are available for technical education programs, University, public school or other suitable facilities should be used for instruction. It is not deemed wise at this time to use University housing facilities, but there is no reason to believe that student union and dining facilities could not be used upon payment of proper fees. (No action

taken.)

E. Every attempt should be made, as soon as funds are available, to develop associate degree programs of a technical nature, but until such time they should remain as certificate programs. (No action taken.)

VI. Correspondence Division

The Correspondence Division of the University of Nevada has been in existence for many years. It is especially important to many people in this particular State who live in isolated communities where they have no other higher education opportunities. It is also a very valuable public relations asset to the University.

Since 1955 all of the correspondence courses have been revised or rewritten so they are more equivalent in content to regular courses of instruction. All of the courses are supervised and lessons graded by faculty members. Many new courses have been developed to offer a wider range of selection to meet the

needs of persons interested.

Although the Educational Planning Committee report disclosed some concern about correspondence, it is believed that it is very important to the University and the people it serves and it would be a great disservice to discontinue it until some other method is found to provide this type of education.

Until such a method is found to replace correspondence courses, the following recommendations are made to insure quality education:

A. Studies should be made of possibilities of further supplementing correspondence courses with programmed instruction materials, taped lectures, recordings, and the use of other audio-visual materials. (Internal - no action necessary.)

B. Correspondence courses should be supplemented in local areas by the use of radio and television where available. (Internal - no action necessary.)

C. Group-study correspondence courses should be

developed whereby courses would be supplemented by actual guidance and instruction through periodic visits by faculty members. Some adjustments in fees might be necessary to provide this service. (No action taken.)

D. Credit courses produced by other educational institutions or network educational television programs for credit should be handled through the Correspondence Division. Approval from the Department and College concerned should be obtained. (No action taken.)

E. The position of administrative head of the Correspondence Division should be upgraded to a position of Director and, accordingly, report to the Dean of Statewide Services. (Approved.)

F. A committee should be appointed to study the role of correspondence courses in the degree program and in doing so should review the number of credits allowable towards a degree. (No action taken.)

VII. Summer Session

At one time the Summer Session was basically a program for the benefit of in-service teacher training.

In the Summer of 1963 at the University of Nevada, less than half of those persons taking courses were in-service teachers. With no funds being directly appropriated for Summer Session it is difficult to obtain faculty when they can be assured of other employment as well as to offer a well rounded program. With the changing picture of Summer programs, the following recommendations are made:

- A. A committee should be appointed to study the year round operation of the University as well as Summer Session. (Committee has been appointed.)

- B. Until such time as the University is operating a year round program the Dean of Statewide Services should be the administrative head of Summer Session. If a year round operation should be proposed, study should be made as to a program for in-service teachers and where it should be administered. (No action taken.)

C. Approval of courses for Summer Session should be obtained in the same manner as for evening division courses.

D. Special programs, workshops, clinics, etc., should be established in the departments where needed to provide in-service education for teachers.

E. A study needs to be made of Summer Session salaries, including the instruction, administration of workshops, institutes, etc., and methods of guaranteeing employment. (No action taken.)

VIII. Audio-Visual Communications Division

The Audio-Visual Center is an integral part of the educational program of a University. It can provide teaching material, equipment and services necessary to make the teaching program more effective. Through its facilities, new methods of teaching and increased effectiveness of teaching may be developed. Following are the recommendations concerning audio-visual:

A. The audio-visual communications division should be under the administration of the Dean of State-wide Services. (Approved.)

B. The Director of the Audio-Visual Center shall also be responsible for all educational television and radio. (Approved.)

C. Increased financial support must be given to this area to meet the challenge of increased enrollments, changing teaching methods and needs of faculty. (No action taken.)

IX. Associate Degrees

In August, 1960 the Board of Regents adopted a plan previously approved by the faculty and Administration for diploma and certificate programs. A certain number of certificate programs are already in operation, especially in the technical education area. However, because of the University of Nevada's unique position in higher education in the State of Nevada it is believed these programs should be de-

veloped as rapidly as possible to serve the needs of students who are not financially able or are not interested in 4 or more years of academic life. Therefore, the following recommendations are made:

A. The Associate of Arts and the Associate of Science degrees should be instituted at the University of Nevada as the University's "diploma program". (No action taken.)

B. All programs currently being provided and all future programs which are less than 4 years should be under the administration of the Dean of Statewide Services. (No action taken.)

C. All associate degree programs will be developed by the Dean of Statewide Services in consultation with faculty members and Deans concerned with that particular program. (No action taken.)

D. Such programs may carry academic credit for all courses offered although in many instances of a specialized nature this may not be true. (No action taken.)

E. Diplomas issued on successful completion of the program will specify the area in which specialization took place, i. e., Nursing, Electronics, etc. The diplomas will be awarded by the University of Nevada. (No action taken.) 396.580 now requires the diploma to be issued by Departments.

F. Students having completed successfully courses having University credit may use these courses in cases where they wish to continue in a 4 year degree program. (No action taken.)

X. Summary

In this report has been incorporated the recommendations of the Statewide Services Advisory Committee after careful evaluation of the Educational Planning Committee Report.

In addition, certain recommendations have been made by myself which I believe will assist in the operation of Statewide Services in maintaining high aca-

demic standards and to provide more educational
opportunity to the people of the State of Nevada.

Submitted by,

Dr. J. Patrick Kelly

Dean, Statewide Services

Motion by Mr. Jacobsen, seconded by Dr. Lombardi, that the
reorganization plan be approved, including name change, ef-
fective immediately. Passed unanimously.

16. Personnel Recommendations (continued)

The Board went into Executive Session at 11:45 A.M. with
all Regents, the President and the Secretary present.

Dr. Armstrong again recommended approval of the personnel
recommendations.

Motion by Dr. Anderson, seconded by Mr. Jacobsen, carried
unanimously that the personnel recommendations be approved
as follows:

ADMINISTRATION

Appointment as follows:

Ralph A. Irwin as Acting Executive Vice President, effective July 1, 1964 at a salary of \$150 per month (in addition to regular contract salary) to continue until Chancellor, Reno Campus is appointed.

COLLEGE OF AGRICULTURE

Appointments as follows:

Paula Sue Richardson as Assistant Professor of Home Economics at a salary of \$8370 for the academic year 1964-65 (replacement for Julianne Chancerelle).

Alice Chapman Gaston as Assistant Research Home Economist at a salary of \$1200 for the period July 1 to August 31, 1964.

Lyle G. Mc Neal as Graduate Assistant in Animal Science at a salary of \$3450 based on twelve months' service, effective September 1, 1964 (replacement for Gary Bischoff).

Marcelo Mario Quevedo as part-time Lecturer in Animal Science at a salary of \$920 for the period July 1 to August 31, 1964.

Neill West as Junior Animal Scientist at a salary of \$540 for the period July 1-31, 1964.

Truman W. Whorton as 4-H Club Camp Caretaker at a salary of \$1177 for the period June 13 to September 6, 1964.

James Jack Murray as Graduate Assistant in Plant Science at a salary of \$3450 based on twelve months' service, effective September 1, 1964 (replacement for Larry Killinger).

Thomas William Townsend as Graduate Assistant in Plant Science at a salary of \$3450 based on twelve month's service effective July 1, 1964 (replacement for Thomas A. Kelly).

Gordon Kenney Harris as Lecturer in Plant Science at a salary of \$1000 for the period July 1 to August 31, 1964.

Laurence Leroy Killinger as Graduate Assistant in Plant Science at a salary of \$1000 for the period July 1 to

August 31, 1964.

Change in Status as follows:

Donald Herbert Heinze from Graduate Research Assistant in Plant Science to Lecturer in Range Ecology at a salary of \$6480 for the academic year 1964-65 (funds contributed by Bureau of Land Management).

Curtis Lee Probert from Graduate Research Assistant to Graduate Assistant (3/4 time) in Animal Science at a salary of \$5625 based on twelve months' service, effective July 1, 1964.

Marcel Mario Quevedo from Lecturer in Animal Science to Graduate Assistant in Animal Science at a salary of \$3450 based on twelve month's service, effective September 1, 1964 (replacement for Syed Saiduddin).

Roger William Benton from Research Technician to Graduate Assistant (3/4 time) in Plant Science at a salary of \$5625 based on twelve months' service, effective July 1, 1964.

Leave of Absence as follows:

Daniel W. Cassard, Professor of Animal Science, for the period August 10 to September 13, 1964, without pay, in order that he might serve as a consultant for the IRI Research Institute on agricultural problems of Brazil.

COLLEGE OF ARTS AND SCIENCE

Appointments as follows:

Hyung Kyu Shin as Assistant Professor of Chemistry at a salary of \$3888 for the Spring semester 1964-65 (replacement for Brahama Sharma).

Edward L. Hancock as Instructor in English at a salary of \$6800 for the academic year 1964-65 (replacement for Joseph Ferguson).

Jutta Eva Passler as Instructor in Foreign Languages at a salary of \$6200 for the academic year 1964-65 (replacement for Professor Melz while on sabbatical leave).

Mary Louise Mc Girk as Instructor in Health, Physical Education and Recreation at a salary of \$6200 for the academic

year 1964-65 (replacement for Janice Crooks).

Robert Edward Donlan as Graduate Assistant in Health, Physical Education and Recreation at a salary of \$2300 for the academic year 1964-65 (replacement for Charles H. Walker).

John A. Halvorson as Assistant Professor of Military Science, effective upon his report for duty in October, 1964 (replacement for Major Noel E. Craun).

Robert Phillip Rosenbaum as Graduate Assistant in Physics at a salary of \$2300 for the academic year 1964-65 (replacement for Patrick E. Ferguson).

Frederick Sontag as Graduate Assistant in Physics at a salary of \$2300 for the academic year 1964-65 (replacement for Lester C. Tilson).

Allen Mc Lellan as Graduate Assistant in Physics as a salary of \$2500 for the academic year 1964-65 (unfilled position).

Philip L. Altick as Assistant Professor of Physics (1/2 time) at a salary of \$800 for the period July 1 to August

31, 1964.

Lester Johnson Hunt as Graduate Assistant in Psychology
at a salary of \$2500 for the academic year 1964-65 (re-
placement for Santo J. Tarantino).

Richard Roald Newton as Graduate Assistant in Psychology
at a salary of \$2300 for the academic year 1964-65 (new
position).

Thomas Edward Overbaugh as Graduate Assistant in Psychology
assigned to Psychological Service Center (temporary) at a
salary of \$2300 for the academic year 1964-65 (new posi-
tion).

E. Neal Moore as Assistant Professor of Physics (1/2 time)
at a salary of \$848 for the period July 1 to August 31,
1964.

K. Peter Etzkorn as Assistant Professor of Sociology and
Anthropology at a salary of \$8300 for the academic year
1964-65 (new position).

Lucretia Joan Guerin as part-time Lecturer in Sociology

at a salary of \$525 for the Fall semester 1964-65 (replacement for Howard Senter).

Larry Lee Hines as Instructor in Speech and Drama (temporary) at a salary of \$6500 for the academic year 1964-65 (replacement for Dr. Miller while on sabbatical leave).

Donald E. Pickering as Professor of Developmental Biology and Director of Laboratories of Human Development at a salary of \$11,458 based on twelve months' service (part-time) effective July 15, 1964 (new position wholly supported by research funds).

Hyrum Plaas as Assistant Professor and Director of Bureau of Governmental Research, Department of Political Science at a salary of \$2128 for the period June 15 to August 31, 1964.

Fred E. Reno as Graduate Assistant in the Bureau of Governmental Research at a salary of \$920 for the period July 1 to August 31, 1964.

Reappointment as follows:

Wilbur Arthur Davis as Assistant Professor of Sociology and Anthropology (1/2 time) at a salary of \$3590 for the academic year 1964-65.

COLLEGE OF BUSINESS ADMINISTRATION

Appointments as follows:

Charles A. Hedges as Assistant Professor of Economics at a salary of \$8700 for the academic year 1964-65 (vacant position).

Ronald A. Johnson as Graduate Assistant in Finance (1/4 time) at a salary of \$1150 for the academic year 1964-65 (replacement for Ray E. Roberts).

Charles A. Hedges as Research Economist at a salary of \$450 for the period August 19 to September 8, 1964.

Robert Kirk Coe as Associate Professor of Management at a salary of \$10,065 for the academic year 1964-65 (replacement for Frank Greenwood).

Brian Dale Raine as Graduate Assistant in Marketing (1/4

time) at a salary of \$1150 for the academic year 1964-65.

Stanley J. Trinaystich as Graduate Assistant in Marketing
(contingent upon admission to graduate school) at a salary
of \$1150 (1/4 time).

DESERT RESEARCH INSTITUTE

Appointments as follows:

Annette Ezell as Graduate Research Assistant at a salary of
\$2300 for the academic year 1964-65 (replacement for Fred-
erick Reno).

Eleanore Bushnell as Research Professor at a salary of \$500
for the period August 1-31, 1964.

Clinton M. Case as Graduate Research Assistant at a salary
of \$920 for the period July 15 to September 15, 1964.

Carl W. Backman as Associate Professor of Research at a
salary of \$2305.56 for the period July 1 to August 31, 1964.

Philip Bettler as Research Associate at a salary of \$2346

for the period July 1 to August 31, 1964.

Paul Boeyink as Graduate Research Assistant at a salary of \$1100 for the period June 1 to August 31, 1964.

John P. Chisholm as Research Assistant (professional) without pay for the period June 15 to October 15, 1964.

William W. Dudley, Jr. as Research Assistant at a salary of \$1575 for the period June 15 to September 16, 1964.

Larry R. Eaton as Graduate Research Assistant at a salary of \$1080 for the period July 1 to August 30, 1964.

Annette Ezell as Graduate Research Assistant at a salary of \$920 for the period July 1 to August 30, 1964.

Robert N. Farvolden as Research Associate in Hydrogeology at a salary of \$3000 for the period June 1 to August 31, 1964.

Gerald P. Ginsburg as Assistant Professor of Research at a salary of \$1200 for the period July 1 to August 31, 1964.

George A. Jeffs as Research Associate (1/3 time) at a salary of \$889.32 for the period June 1 to August 31, 1964.

Owen Portwood as Research Assistant at a salary of \$600 for the period July 1 to August 31, 1964.

John B. Rogan as Associate Professor at a salary of \$1860 for the period June 1 to July 31, 1964.

Elmer R. Rusco as Research Assistant Professor at a salary of \$500 for the period June 23 to July 28, 1964.

Don A. Schweitzer as Research Assistant at a salary of \$500 for the period July 1 to August 31, 1964.

Paul F. Secord as Research Professor at a salary of \$2795 for the period July 1 to August 31, 1964.

Richard C. Sill as Research Associate in Physics at a salary of \$1177 for the period July 1 to August 1, 1964.

Jessica Sledge as Graduate Assistant at a salary of \$1380 for the period June 1 to August 31, 1964.

Santo J. Tarantino as Graduate Assistant in Psychology at a salary of \$800 for the period July 1 to August 31, 1964.

Homer Clifton Wilkins as Research Associate at a salary of \$2500 for the period July 1 to August 31, 1964.

John Williamson as Graduate Research Assistant at a salary of \$920 for the period July 1 to September 1, 1964.

Ruth Meserve Houghton as Graduate Research Assistant (3/4 time) at a salary of \$1035 for the period June 25 to September 20, 1964.

Thomas A. Burns as Counselor and Administrative Assistant in Summer Science Training Program in Field Ecology at a salary of \$800 for the period June 12 to July 24, 1964.

William L. Haskell as Lecturer-Counselor for NSF Summer Science Training Program in Field Ecology at a salary of \$800 for the period June 14 to July 17, 1964.

Wayne Suttles as Associate Professor and Consultant to Summer Field Training Program for Anthropologists at a salary of \$942.41 for the period August 1-31, 1964.

Donald G. Cooney as Lecturer in the Summer Science Training Program in Field Ecology at a salary of \$100 for the period June 9-10, 1964.

Sven Liljeblad as Consultant to Summer Field Training Program for Anthropologists at a salary of \$1223 for the period July 1-31, 1964.

John H. Marean as Lecturer in the Summer Science Training Program in Field Ecology at a salary of \$50 for the period July 1-2, 1964.

Hugh N. Mazingo as Lecturer in the Summer Science Training Program in Field Ecology at a salary of \$100 for the period June 29-30, 1964.

Reappointment as follows:

Richard Trelease as Graduate Research Assistant at a salary of \$3500 based on twelve months' service, effective July 1, 1964.

Change in Status as follows:

Edwin X. Berry from Research Assistant in Atmospheric Physics (technical) to Research Assistant (professional) at a salary of \$6836 based on twelve months' service, effective July 1, 1964.

Beatrice T. Gardner from Research Associate of the Behavioral Science Center without pay to a salary of \$8800 based on twelve months' service, effective May 1, 1964.

COLLEGE OF EDUCATION

Appointment as follows:

Edmund J. Cain as Dean and Professor of Education at a salary of \$18,000 based on twelve months' service, effective September 1, 1964 (replacement for Garold Holstine).

LIBRARY

Appointments as follows:

Maurica G. Osborne as Life Science Librarian at a salary of \$6480 based on twelve months' service, effective July 1,

1964 (new position).

Jane Elizabeth Howard as Acting Assistant Catalog Librarian
(1/2 time) at a salary of \$248.80 for the period July 6-31,
1964.

Mrs. Gerhard Mohr as Consultant on V and T papers at a
salary of \$50 per day for 3 days maximum between July 1-10,
1964.

Christiane Markwell as Circulation Assistant at a salary of
\$293.76 for the period June 8 to July 1, 1964.

Eleanor Madeline Stevens as Technical Assistant in Binding
at a salary of \$165.30 for the period June 16 to July 1,
1964.

MACKAY SCHOOL OF MINES

Appointments as follows:

John A. Johnson as Assistant Professor of Geography at a
salary of \$8073 for the academic year 1964-65 (replacement
for Richard Sands).

Eugene Paul Zeizel as Graduate Assistant in Geology-Geography at a salary of \$2300 for the academic year 1964-65 (new position).

Richard F. Houzvicka as Research Assistant in Seismology at a salary of \$1650 for the period July 13 to October 13, 1964.

Frank Grant Leavitt as Seismological Assistant and Graduate Assistant in Geology-Geography at a salary of \$2550 based on twelve months' service, effective July 1, 1964.

John K. Sales as Graduate Assistant in Geology-Geography (1/4 time) at a salary of \$1350 for the academic year 1964-65.

C. E. Price as Lecturer in Metallurgy at a salary of \$8964 for the academic year 1964-65 (replacement for John S. Winston, who will be on leave of absence for two years).

Ray Victor Tilman as Temporary Laboratory Assistant at a salary of \$800 for the period July 1 to September 1, 1964.

Leave of Absence as follows:

Joseph Lintz, Jr., Associate Petroleum Geologist, Nevada Bureau of Mines; and Associate Professor of Geology, Mackay School of Mines, for 6 to 8 weeks, with pay, in order that he might serve as a Distinguished Lecturer of the American Association of Petroleum Geologists.

NEVADA SOUTHERN REGIONAL DIVISION

Appointments as follows:

Chad Michael Murvosh as Assistant Professor of Biology at a salary of \$7479 for the academic year 1964-65 (new position).

Henry Aaron Bergolofsky as Associate Professor of Business Administration at a salary of \$8370 for the academic year 1964-65 (new position).

William Myer Alsup as Assistant Professor of Chemistry (contingent upon completion of all requirements for the Ph. D. degree by September 1, 1964) at a salary of \$7336 for the academic year 1964-65 (replacement for Robert

Batch).

Irvin A. Christenson as Instructor in Mathematics at a salary of \$6916 for the academic year 1964-65 (replacement for William Knight).

Yong Hyo Cho as Instructor in Political Science at a salary of \$6712 for the academic year 1964-65 (replacement for William Burns).

Ramzan Shaban Dossa as Lecturer in Sociology at a salary of \$3000 for the Fall semester 1964-65 (replacement of Anne Fowler, who will be on leave of absence).

William Glen Bradley, Jr., as Lecturer in Biological Survey Techniques at a salary of \$160 for the period June 8 to July 31, 1964.

Violet Bowers as Teacher-Laboratory Instructor for the X-Ray Technology Program at a salary of \$128 for the period January 30 to May 27, 1964.

Robert D. Cremer as Lecturer in History at a salary of \$525 for the period September 17, 1964 to January 26, 1965.

Olive E. Faisy as Teacher-Coordinator in X-Ray Technican
Program at a salary of \$6300 for the period July 1, 1964
to June 30, 1965.

Harrie F. Hess as Lecturer in Psychology at a salary of
\$350 for the period September 17, 1964 to January 26, 1965.

Ramona Pence as Teacher-Laboratory Instructor in the X-Ray
Technology Program at a salary of \$193 for the period
January 30 to May 27, 1964.

Richard P. Sorenson as Lecturer in Accounting at a salary
of \$525 for the period of September 17, 1964 to January
26, 1965.

Bob F. Steere as Lecturer in Biology at a salary of \$660
for the period June 8 to July 31, 1964.

Robert James Weber as Lecturer in Spanish at a salary of
\$750 for the period June 8 to July 31, 1964.

Nelson N. Williams as Lecturer in Biology, and to collect
biological specimens at a salary of \$1175 for the period

from June 8 to August 31, 1964.

ORVIS SCHOOL OF NURSING

Appointments as follows:

Barbee Jean Cassingham as Assistant Professor of Nursing at a salary of \$9331 based on twelve months' service, effective September 1, 1964 (replacement for Margaret Aasterud).

Lydia Rugh Dougherty as Assistant Professor of Nursing at a salary of \$7182 for the academic year 1964-65 (replacement for Juanita Smith).

Margaret Aasterud as Assistant Professor and Co-Director of Investigative Unit at Washoe Medical Center at a salary of \$1675.82 for the period July 1 to August 31, 1964.

GENERAL UNIVERSITY EXTENSION

Appointments as follows:

Donald Paul Sondel as Radiological Monitoring Instructor

at a salary of \$8618 based on twelve months' service, effective July 1, 1964 (new position).

Benjamin L. Smith as Associate Professor of Accounting at a salary of \$1140 for the period May 21 to October 26, 1964.

Rosaline Weaver as Instructor in Accounting at a salary of \$660 for the period July 22 to August 26, 1964.

Richard S. Guerin as Instructor in English at a salary of \$900 for the period July 22 to August 26, 1964.

W. Keith Macy as Director of Music Concerts at a salary of \$430 for the period June 16 to July 21, 1964.

W. Keith Macy as Director of the Choral Clinic at a salary of \$430 for the period July 22-31, 1964.

Alex Simirenko as Assistant Professor of Sociology at a salary of \$165 for the period July 22 to August 26, 1964.

Peter K. Etkorn as Associate Professor of Sociology at a salary of \$1140 for the period July 22 to August 26, 1964.

40 appointments in the Summer Session 1964.

7 appointments in the Off-Campus Program 1964.

17. Chemical Engineering

President Armstrong discussed the proposal saying that interest in such a program has been increasing throughout the State. At his request, during the past year the faculty of the Mackay School of Mines and the College of Engineering have been developing a program in the field. The question arose as to where the program would be located. It was then decided to bring in a committee of outside consultants to study the situation. Deans Anderson and Scheid agreed upon the committee membership as follows: Henry S. Curtis, Plant Manager, American Potash & Chemical Corporation, Henderson; Professor Richard M. Edwards, Department of Chemical Engineering, University of Arizona; Professor R. F. Heckman, Department of Chemical Engineering, South Dakota School of Mines and Technology; Professor Lloyd Berg, Montana State College. The committee spent two days on the Campus before making the report. Subsequently Deans Anderson and Scheid met with the faculties concerned and developed the curriculum. A minimum amount of equipment would be needed for

the next 4 or 5 years. In accordance with the recommendation of the committee, there would be joint appointments of faculty in Nuclear Engineering and Metallurgical Engineering.

On the above basis, and on the very clear evidence of the need of such a program, President Armstrong recommended its implementation beginning with the Fall of this year, as follows:

1. The initial faculty of the Department of Chemical and Metallurgical Engineering shall consist of Professors Butler, Dickinson, and Winston; Associate Professors Bowdish and Hammond; and Assistant Professors Miller and Vincent. The faculty of the Department of Nuclear Engineering shall consist of Professors Bowdish, Dickinson and Miller.
2. Certain faculty members will have dual appointments and dual responsibilities in the Department of Nuclear Engineering and the Department of Chemical and Metallurgical Engineering. The concept of dual appointments as used here, means that faculty members having dual appointments will have the same privileges and responsi-

bilities as the full-time members of the Departments.

The responsibility of Professor Bowdish to the Department of Nuclear Engineering will be that of teaching courses assigned to him under Chemical Engineering, which the Department of Nuclear Engineering chooses to cross-list. Approximately 1/5 to 1/4 of the time of Professor Dickinson and of Professor Miller will be assigned to the Department of Chemical and Metallurgical Engineering for the purpose of teaching Chemical Engineering courses and assisting in the planning and operation of the Department.

3. The administration and control of the budget shall lie with the Department of Chemical and Metallurgical Engineering under the supervision of Dean Scheid, with the consultation of Dean Anderson.

4. Following the guide lines suggested by the American Institute of Chemical Engineers, the curriculum in Chemical Engineering was developed through conferences among faculty members from several departments of the University. An initial curriculum has been agreed upon by the faculty members in the proposed Chemical and Metallurgical Engineering Department and is at-

tached. The curriculum will be studied during the coming year to make possible improvements.

5. The Department is prepared to accept students immediately in Chemical Engineering and we recommend, contingent upon approval by the Board of Regents, that it be permitted to enroll students beginning in September, 1964.

Motion by Mr. Jacobsen, seconded by Dr. Anderson, carried unanimously to approve the recommendation.

18. Proposed Natural History Reservation, Nevada Southern

Following previous action of the Board, Dr. Armstrong asked Dean Carlson and the members of the Biology Department to negotiate with the Bureau of Land Management and others concerning the acquisition of such land. Upon receipt of the opinion from the Office of the Attorney General that the University may acquire property if it does not use State funds, the Administration proceeded to investigate the proposal, with the view to using non-appropriated funds to begin the process of acquisition.

No action was taken by the Regents, and the Administration was asked to contact Mr. Bowman, rancher, who holds water rights which allow the use of a portion of the available water for his cattle and some limited irrigation, for a statement as to whether or not he is agreeable to the University acquiring the property for a Natural History Reservation. It was agreed also that Dean Carlson and his staff continue to search for other suitable sites.

19. Resolution, Dr. Young

President Armstrong proposed the following resolution:

RESOLUTION #64-8

WHEREAS, Dr. Kenneth E. Young has, during the past four years, served the University of Nevada with distinction and integrity as Executive Vice President;
and

WHEREAS, this service was rendered to the University during a particularly dynamic period of its growth, contributing materially to that growth; and

WHEREAS, Dr. Young has now been chosen to serve as
President of Cortland State College, New York, re-
flecting great credit upon himself and upon the
University of Nevada.

NOW THEREFORE BE IT RESOLVED by the Board of Regents
of the University of Nevada that sincere thanks and
appreciation be extended to Dr. Kenneth E. Young
for his devoted service to this University, and the
highest commendation and praise on his election to
a College Presidency, together with the sincere good
wishes of the Board of Regents for his success and
happiness in his new responsibilities.

Motion by Dr. Lombardi, seconded by Dr. Anderson, carried
unanimously that the above resolution be adopted and that
the original be signed by each Regent, the President and
the Secretary to the Board, and forwarded to Dr. Young.

20. Next Meeting

The next meeting of the Board was set for 1:00 P.M. on
Friday, September 18, 1964, to continue on Saturday morn-
ing, September 19, in Reno.

The meeting adjourned at 1:35 P.M.

A. C. Grant

Chairman

Alice Terry

Secretary

07-24-1964