

UCCSN Board of Regents' Meeting Minutes

August 2-3, 1941

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REGENTS MEETING

August 2, 1941

Meeting called to order at 10:00 A.M. by Chairman Ross. Present: Mrs. Wardin, Judge Brown, Dr. Olmsted, Mr. Williams, Mr. Ross, Mr. Gorman, President Hartman, Majorie Gusewelle and Robert Bennyhoff, reporters, and bidders, contractors, architects, etc.

At this time bids were opened on the Gymnasium building as follows:

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| Greenfield Construction Co. | \$415,252.27 |
| Schuler & Mc Donald | 395,000.00 |
| M. R. Peterson | 359,319.00 |
| Ludwig Flyge | Cost plus 10% basis |

These bids were referred to Comptroller Gorman, architects and Mr. Friedhoff for compilation and comparison, to be reported back later in the meeting.

Bids were opened on the proposed addition to the University Hospital as follows:

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| Markwart Company, Sacto. | \$9,083 | (with linoleum \$9,393) |
| Boudwin Walker Const. Co. | 9,898 | \$575.00 \$231.00 \$490.00 |
| Cannara Building Co. | 8,799 | 551.73 240.20 379.00 |
| G. Panicari | 8,723 | 526.73 310.00 493.00 |
| Joyce's Studio (linoleum only) | 670 | |

The bids were referred to the Comptroller and architect for compilation, etc., to be reported on later in the meeting.

Dr. Olmstead moved that the minutes of the June 6 meeting be approved.

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| Judge Brown | Aye |
| Dr. Olmsted | Aye |
| Mrs. Wardin | Aye |

Mr. Williams Aye
Mr. Ross Aye

Dr. Hartman read: Letters of thanks from the Shaughnessy and Hood families; a letter from Miss Riegelhuth thanking Regents for increase in salary; letter from Summer Session student, Miss Sarah Jones, congratulating University upon the Summer Session; letters from William R. Beemer, Mrs. Kidder (granddaughter of Mr. Sessions), Delle Boyd, Judge Norcross, Ralph Stubbs, Herbert C. Jones and S. E. Ross to Mr. Higginbotham in re. pictures of 50th anniversary celebration; letter from Augustine Jones thanking University for copy of Artemisia; letter from Tom Brown.

Dr. Hartman asked for permission to collect some of the defaulted David Russell loans by placing the notes in the hands of a collection agency or attorney. Mr. Ross suggested placing a time limit on payment of note and then turning it over to a collector if still not paid. Mr. Williams moved that Dr. Hartman be granted authority to collect notes as requested.

Judge Brown Aye
Dr. Olmsted Aye
Mrs. Wardin Aye
Mr. Williams Aye
Mr. Ross Aye

Dr. Hartman brought up the matter of scholarship rulings - all scholarships at the University are awarded to students for the coming year on the basis of their being registered students at the University at that time, and cannot be collected otherwise. Mrs. Wardin moved approval of Dr. Hartman's interpretation of the ruling.

Judge Brown Aye
Dr. Olmsted Aye
Mrs. Wardin Aye
Mr. Williams Aye
Mr. Ross Aye

Bids on the heating plant were opened as follows:

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| Hillcrest Plumbing & Heating Co. | \$4,934 (work to be completed before |
| (Mr. Kinsley) | Oct. 15, 1941) |
| W. E. Humes | \$7,810 |

Bids referred to Comptroller for compilation. Mr. Gaynor of Simonson's engineering firm was introduced at this time and was

of the opinion that the Hillcrest bid was too low.

Dr. Hartman presented William H. Davidson's letter of resignation and his letter in reply. Dr. Olmsted moved that Mr. Davidson's resignation be accepted.

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| Judge Brown | Aye |
| Dr. Olmsted | Aye |
| Mrs. Wardin | Aye |
| Mr. Williams | Aye |
| Mr. Ross | Aye |

Dr. Hartman recommended:

- (a) The appointment of Miss Mildred Klaus to give 2 hours per week on Saturdays for teacher training in commercial subjects at a cost of \$125 per semester, effective September 1, 1941.
- (b) The appointment of Miss Karen Bratton in Library at a salary of \$110 a month for 12 months, effective September 1, 1941.
- (c) The appointment of Mrs. Alene R. De Ruff at \$110 a month for 10 months, effective September 1, 1941.
- (d) The employment of Mrs. Precious Nash Johnson in the Library at \$110 a month for 10 months, effective September 1, 1941.
- (e) The appointment of Catherine Austin as a Fellow in the Department of Physical Education for Women at a salary of \$600 per year, payable in 10 monthly installments beginning September 1, 1941.
- (f) The appointment of Holly E. Mertel of Drury College, Springfield, Missouri, as a Fellow in Chemistry for the year 1941-42, at a salary of \$600 per year, payable in 10 monthly payments beginning September 1, 1941.

Judge Brown moved approval of these recommendations.

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| Judge Brown | Aye |
| Dr. Olmsted | Aye |
| Mrs. Wardin | Aye |
| Mr. Williams | Aye |
| Mr. Ross | Aye |

Dr. Hartman recommended that the proposal of Professor Frandsen that he be granted the privilege of retiring as Professor of Biology and Head of the Department of Biology on January 1, 1942 under the provisions of the Retirement and Pension Plan now in force, be approved - Professor Frandsen to be paid between August 1 and January 1 the difference between his present salary of

\$3600 per year and the salary to be paid to a new Instructor in Biology, namely \$1800 per year. Mrs. Wardin moved that this recommendation be approved.

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| Judge Brown | Aye |
| Dr. Olmsted | Aye |
| Mrs. Wardin | Aye |
| Mr. Williams | Aye |
| Mr. Ross | Aye |

Mrs. Wardin suggested that a letter be written to Dr. Frandsen expressing the appreciation of his long years of service and regret at his resignation. Mr. Williams moved approval of this suggestion.

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| Judge Brown | Aye |
| Dr. Olmsted | Aye |
| Mrs. Wardin | Aye |
| Mr. Williams | Aye |
| Mr. Ross | Aye |

Dr. Hartman recommended the appointment of Frank Richardson as an Instructor in Biology at a salary of \$150 per month beginning August 15, 1941. Mr. Ross moved approval of this recommendation.

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| Judge Brown | Aye |
| Dr. Olmsted | Aye |
| Mrs. Wardin | Aye |
| Mr. Williams | Aye |
| Mr. Ross | Aye |

Dr. Hartman recommended the appointment of James Richard Van Dyke as Associate Professor of Mechanical Engineering at a salary of \$2500 per year, effective August 15, 1941. Judge Brown moved approval of this recommendation.

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| Judge Brown | Aye |
| Dr. Olmsted | Aye |
| Mrs. Wardin | Aye |
| Mr. Williams | Aye |
| Mr. Ross | Aye |

Dr. Hartman recommended that Professor Post be permitted to order 60 coats for Band members to be paid for ultimately by the Government but to be carried on the Revolving Fund until paid for. Mrs. Wardin moved approval.

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| Judge Brown | Aye |
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| Dr. Olmsted | Aye |
| Mrs. Wardin | Aye |
| Mr. Williams | Aye |
| Mr. Ross | Aye |

Dr. Hartman introduced Professor Church's letter regarding the Nevada Art Gallery Incorporated. Mr. Ross moved approval of Dr. Hartman's recommendation that a committee be appointed from the Board members to study this letter and report back on it at a future meeting. Mrs. Wardin, Dr. Olmsted and Mr. William appointed by Chairman Ross to serve on this committee.

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| Judge Brown | Aye |
| Dr. Olmsted | Aye |
| Mrs. Wardin | Aye |
| Mr. Williams | Aye |
| Mr. Ross | Aye |

Dr. Hartman presented the problem of William Pohl, former plumber for the University, now in the Veterans's Hospital and dependent upon the University for the support of his wife and 2 children. Mr. Williams moved that his salary be continued to him, as in the past, until the next Board meeting, so long as his absence does not entail hiring another plumber.

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| Judge Brown | Aye |
| Dr. Olmsted | Aye |
| Mrs. Wardin | Aye |
| Mr. Williams | Aye |
| Mr. Ross | Aye |

Dr. Hartman announced the gift of the economics library of Professor E. G. Sutherland, comprising over 500 volumes. Dr. Hartman read his letter to Professor Sutherland, thanking him for this gift. Mrs. Wardin moved that a letter of thanks be written to Professor Sutherland on behalf of the Regents.

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| Judge Brown | Aye |
| Dr. Olmsted | Aye |
| Mrs. Wardin | Aye |
| Mr. Williams | Aye |
| Mr. Ross | Aye |

Dr. Hartman presented the matter of extra pay for William H. Davidson and Clark Amens for the work they did during the Spring semester in taking over the teaching work of the late Dean Sibley. Dr. Hartman asked for authorization to have the Comptroller pay \$450 for this work - proportion for each man to be

decided upon when more information is available. Dr. Olmsted moved approval of this recommendation.

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| Judge Brown | Aye |
| Dr. Olmsted | Aye |
| Mrs. Wardin | Aye |
| Mr. Williams | Aye |
| Mr. Ross | Aye |

Dr. Hartman read a letter from Mr. Buckman advising him that the salaries of the following people have been raised \$5 per month, effective July 1, 1941, to the following amounts: Florence Erickson, \$120, Phoebe Gillette, \$100, Ellen Hoffman, \$100, Marguerite Mariluch, \$110, and John Patti, \$115. Mr. Williams moved approval of Mr. Buckman's recommendation.

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| Judge Brown | Aye |
| Dr. Olmsted | Aye |
| Mrs. Wardin | Aye |
| Mr. Williams | Aye |
| Mr. Ross | Aye |

Meeting recessed at 12:10. Reconvened at 1:40 P.M. as a Board of Control. Board of Regents meeting continued at 1:50 P.M.

Mr. Ross read the financial statement for period ending December 31, 1941:

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| June 30 Total Balance on Hand | \$ 48,714.31 |
| Total Estimated Income | 93,000.00 |
| Total Funds Available to December 31, 1941 | \$141,714.31 |
| Total Estimated Expenditures | 157,000.00 |
| Over-Expenditure December 31, 1941 | \$ 15,285.69 |

Mr. Ross read Comptroller's report on the Hunt Geological Foundation and recommendation that the principal be kept intact and invested, only the interest to be used when a sufficient amount is available. Mrs. Wardin moved approval of the Comptroller's recommendation.

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| Judge Brown | Aye |
| Dr. Olmsted | Aye |
| Mrs. Wardin | Aye |
| Mr. Williams | Aye |
| Mr. Ross | Aye |

Mr. Ross read the Comptroller's report on the General Endowment Fund as follows: Profit on Sale of Government Bonds \$3,244.83

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| Contribution of Miss C. M. Beckwith | 250.00 |
| Total in Endowment Fund | \$3,494.83 |

Dr. Olmsted moved approval of Comptroller's action in placing profit on sale of government bonds in this fund.

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| Judge Brown | Aye |
| Dr. Olmsted | Aye |
| Mrs. Wardin | Aye |
| Mr. Williams | Aye |
| Mr. Ross | Aye |

Mr. Gorman reported receiving of bids on removal of old boilers from heating plant as follows: J. B. Crane, \$250 to remove the boilers - to take the steel for junk; Nevada Fur, Wool and Junk Company offered \$50 for the two boilers in place. Mrs. Wardin moved approval of the action of the Comptroller in accepting the bid of the Nevada Fur, Wool and Junk Company for \$50.

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| Judge Brown | Aye |
| Dr. Olmsted | Aye |
| Mrs. Wardin | Aye |
| Mr. Williams | Aye |
| Mr. Ross | Aye |

Mr. Williams moved approval of the Executive Committee's action in the matter of running pipe from the boiler plant to the new Engineering building and ordering of pipe and conduit on bids.

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| Judge Brown | Aye |
| Dr. Olmsted | Aye |
| Mrs. Wardin | Aye |
| Mr. Williams | Aye |
| Mr. Ross | Aye |

Mrs. Wardin moved approval of the action of the Executive Committee in engaging Mr. William Wagner for steam fitting work with WPA labor.

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| Judge Brown | Aye |
| Dr. Olmsted | Aye |
| Mrs. Wardin | Aye |
| Mr. Williams | Aye |
| Mr. Ross | Aye |

Dr. Olmsted moved approval of the Executive Committee's action in accepting the bid of the Iron and Steel Contracting Company of San Francisco on the steel base for the new boiler, \$235.22.

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| Judge Brown | Aye |
| Dr. Olmsted | Aye |
| Mrs. Wardin | Aye |
| Mr. Williams | Aye |
| Mr. Ross | Aye |

Judge Brown moved approval of the Executive Committee's arrangements with Mr. Humes for the installation of the sump pump, expansion joints, etc., and completion of all connections in the new Engineering building up to the manhole outside the Engineering building, on a cost plus 10% basis, including the furnishing of the electric motor, sump pump and expansion joints at an approximate cost of \$500.

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| Judge Brown | Aye |
| Dr. Olmsted | Aye |
| Mrs. Wardin | Aye |
| Mr. Williams | Aye |
| Mr. Ross | Aye |

Mr. Gorman reported that Mr. De Longchamps has modified his plans for the bridge over the Orr Ditch to the new Engineering building to avoid certain changes in the banks of the Ditch which were expensive and impractical - the cost of the bridge to remain approximately the same. Mr. Williams moved approval of the plans as modified.

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| Judge Brown | Aye |
| Dr. Olmsted | Aye |
| Mrs. Wardin | Aye |
| Mr. Williams | Aye |
| Mr. Ross | Aye |

Mr. Gorman was instructed to write letters of thanks to officials of city, county and WPA who aided in installing a new viaduct across the Orr Ditch to the new Engineering building.

Mr. Gorman reported on the disposition of the Hospital Funds.

Mr. Gaynor reported on the heating plant and stated that the bid of the Hillcrest Heating and Plumbing Company seemed perfectly satisfactory.

Mr. Gorman presented Mr. Simonson's bill for services on the heating plant - 6% of total cost, 60% of which is now due. Dr. Olmsted moved approval of bill for \$650 - 1st payment on Mr. Simonson's fee.

Judge Brown Aye
 Dr. Olmsted Aye
 Mrs. Wardin Aye
 Mr. Williams Aye
 Mr. Ross Aye

Mr. Williams moved that the Chairman be authorized to sign the contract with Mr. Kinsley of Hillcrest Heating and Plumbing Company for the heating plant when Mr. Kinsley files the necessary bonds.

Judge Brown Aye
 Dr. Olmsted Aye
 Mrs. Wardin Aye
 Mr. Williams Aye
 Mr. Ross Aye

Mrs. Wardin moved acceptance of the base bid of M. R. Peterson on the Gymnasium, including alternates numbers 1 to 9, except number 5 - in which case number 8 becomes \$13,000 instead of \$22,918 - making a base bid of approximately \$250,000, the President, Comptroller and Chairman of the Board to make such additions within the appropriation of \$290,000 as are possible, in consultation with Mr. De Longchamps and Mr. O'Brien.

Judge Brown Aye
 Dr. Olmsted Aye
 Mrs. Wardin Aye
 Mr. Williams Aye
 Mr. Ross Aye

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| Peterson bid less alternates | \$250,000 | |
| Steel (estimated) | 30,000 | \$280,000 |
| Architect's total fee 6%, | | |
| 60% due now | 10,080 | |
| Less 2 payments | 7,000 | 3,080 |

Mrs. Wardin moved that the Comptroller be authorized to make payment of \$3,080 to architect De Longchamps.

Judge Brown Aye
 Dr. Olmsted Aye
 Mrs. Wardin Aye
 Mr. Williams Aye
 Mr. Ross Aye

Mr. Parsons reported on the Hospital bids.

Dr. Olmsted moved that the Chairman be authorized to sign the contract with Mr. Panicari on the base bid, when the papers, bonds, etc. are all in order and have the approval of the Chairman and the President.

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| Judge Brown | Aye |
| Dr. Olmsted | Aye |
| Mrs. Wardin | Aye |
| Mr. Williams | Aye |
| Mr. Ross | Aye |

Regents approved payment of \$325 fee due Mr. Parsons as architect for the Hospital addition.

Dr. Hartman read letter sent to all staff members concerning affidavits that they are not in favor of overthrow of the U. S. Government, which all staff members must sign.

Meeting adjourned at 4:05 P.M. with the understanding that the next regular meeting will be held September 24.