

UCCSN Board of Regents' Meeting Minutes September 12-13, 1917

09-12-1917

Volume OE - Pages 86-98

Reno, Nevada
September 12, 1917

The meeting of the Board of Regents was called to order at 10:45 on September 12, in the Office of the President.

President: Regents Baker, Curler, O'Brien, Sullivan and Abel, and Acting President Lewers (arrived late).

Matters reported to the Board in the President's report were taken up. The Acting President reported as to the sale of the Launch Mt. Rose, that at this season of the year there was no opportunity to sell at any advantage. Matter was left with Mr. Lewers to continue.

Mr. Lewers reported that he had submitted the bill of Braun Knecht Heimann for the balance to the Governor's Office at Carson as instructed.

The matter of the appointment of Mrs. Porter to the Hospital was held over until Mr. O'Brien and Dr. Sullivan arrived.

The Chairman read War Department Order No. 197 detailing to the University of Nevada, Major John P. Ryan as Commandant. It was moved by Regent Curler that in accordance with Special Order No. 197 of the War Department, Major John F. Ryan be elected Professor of Military Science and Tactics at the University of Nevada at a salary of \$75 per month, beginning September 1, 1917, and that the salary be paid out of the income of the 72 Section Grant. Vote:

Mrs. Baker	Aye
Mr. Curler	Aye
Mr. Abel	Aye

The Acting President presented the following names of students who completed the normal work in the Summer School of 1917, fulfilling thereby the requirements for diplomas or certificates:

Mrs. Florence J. Lowry - Two Year Normal Diploma

Ruth C. Carter and Velma Markwell - One Year Normal Certificates, entitling the holders to a State Teachers Elementary Certificate of the Second Grade, and valid for three years

Recommended that the same be passed for graduation and that the candidates be granted the diploma and certificates. It was moved by Regent Curler that the President's recommendation be approved and that the list be approved for graduation and the certificates and diploma granted. All voted aye.

The Board then went into executive session (11:10 A.M.).

The Board returned to open session at 11:50 and the following resolution was offered by Regent O'Brien:

WHEREAS, after due investigation, it appears that Dr. Walter E. Clark is a graduate of the Ohio Wesleyan University, and holds from that institution his degree of Bachelor of Arts, granted in 1896, and has his degree Master of Arts, granted in 1898, and is also a graduate of Columbia University and holds from that institution his degree of Doctor of Philosophy, granted in 1903, and

WHEREAS, it appears that he has been an educator in the College of the City of New York continuously for the past 17 years, and

WHEREAS, Dr. Clark is endorsed as to moral character and qualifications as an educator by the Presidents and faculties of 3 institutions of learning authorized by law to confer degrees, therefore

BE IT RESOLVED, that Dr. Walter E. Clark be and he is hereby elected President of the University of Nevada, beginning September 1, 1917, at a salary of \$7500 a year.

Vote:

Mrs. Baker	Aye
Mr. Curler	Aye
Mr. O'Brien	Aye
Dr. Sullivan	Aye
Mr. Abel	Aye

It was moved by Regent Baker that the conditions pertaining to Dr. Clark's election as President of the University of Nevada and expressed in his letter of September 1, 1917, be and the

same are hereby accepted and approved. Vote:

Mrs. Baker	Aye
Mr. Curler	Aye
Mr. O'Brien	Aye
Dr. Sullivan	Aye
Mr. Abel	Aye

The Board then recessed until 2 P.M.

The recessed meeting of the Board of Regents was called to order at 2:30 P.M.

Present: Regents Curler, Abel, Baker, O'Brien and Sullivan (who came in late).

The Acting President presented the matter of the error made in the salary of Mr. Lantz, appointed at the last meeting as Assistant Professor of Botany and Horticulture, he having wired Mr. Lantz that the position was offered him at \$1800 per year, this being the recommendation of Professor Frandsen, and being the basis of acceptance, instead of \$1600 as the minutes recorded. It was moved by Regent Baker that the salary of Mr. C. W. Lantz be fixed at \$1800 per year beginning September 1, 1917.

Vote:

Mrs. Baker	Aye
Mr. Curler	Aye
Mr. O'Brien	Aye
Mr. Abel	Aye

Acting President Lewers recommended for the approval of the Board the appointment of Mr. C. R. Hill as Instructor in Civil Engineering at a salary of \$1500 per year, beginning September 1, 1917. It was moved by Regent Curler that Mr. C. R. Hill be appointed Instructor in Civil Engineering at a salary of \$1500 per year beginning September 1, 1917. Vote:

Mrs. Baker	Aye
Mr. Curler	Aye
Mr. O'Brien	Aye
Dr. Sullivan	Aye
Mr. Abel	Aye

Mr. Lewers stated that Miss Sears' appointment had never received the confirmation of the Board and recommended the approval of her appointment as Professor of Home Economics at a salary of \$2000 per year, beginning July 1, 1917. It was moved and second-

ed that Miss Millicent Sears' appointment and status be approved as recommended by the Acting President. Vote:

Mrs. Baker	Aye
Mr. Curler	Aye
Mr. O'Brien	Aye
Dr. Sullivan	Aye
Mr. Abel	Aye

Acting President Lewers recommended the raise in rank of Miss Katherine Reigelhuth from that of Assistant Professor to Associate Professor of German. It was moved that the recommendation of the Acting President with reference to Miss Reigelhuth be approved. All voted aye.

The matter of the appointment of Mrs. Porter as Matron of the Hospital was brought up again and discussed, and the Chairman read the list of applicants for this position. The Board did not wish to make final the appointment of Mrs. Porter to the matronship of the Hospital, but let the matter stand that the position as held by her was temporary and from month to month awaiting the further consideration of the Board.

The Acting President then presented the budget for the Public Service Department as revised. Mr. Curler suggested the following allotment:

Experiment Station	\$ 1,500.00
Food & Drug	14,127.50
Veterinary Control Service	10,110.00
Hygienic Laboratory	8,625.00
Analytical Laboratory	5,000.00
Extension Division to Receive the Balance to make \$47,300.00	

It was explained by the Acting President that the State was obligated under the law accepting the Federal Smith-Lever and other moneys to give \$8775. The matter was discussed of Mr. Norcross' submitting a budget to Washington which had not been through the hands of the Board for their approval, and the obligation of the Board in providing for such a budget and for the persons appointed to work thereunder. Mr. Gorman explained to the Board that they must certify in June to the Federal Government that there was reserved \$2912 from the tax money as the State's pro rata to meet the increase in the Smith-Lever fund, also that the months between the time the Legislature meets and the availability of appropriations after it meets must be provided for. After further discussion, Regent O'Brien offered the

following motion: That the budget for the Public Service Department of the University be approved as follows:

Veterinary Control Service \$10,110 with the understanding that this Department shall pay 3/4 of Dr. Lockett's salary and his full traveling expenses.

State Analytical Laboratory	\$ 5,000.00
Food and Drug Department	14,127.50
Experiment Station	1,500.00
Hygienic Laboratory	8,625.00
Agricultural Extension	7,937.50

Agricultural Extension amount to be paid from direct appropriation for Public Service and \$837.50 to be paid from the Tax Fund for the Public Service (enough to make a total of \$8775) and the Comptroller is directed to open his books as of July 1, 1917, with those figures to the credit of the Departments given.

Informal discussion as to the allotment given the Agricultural Extension Department was held and Dr. Sullivan offered the following amendment to the motion as offered:

I move that the motion be amended to read "that the Extension Department be granted \$9900 instead of \$8775."

The vote was called on the amendment to the motion and stood as follows:

Mrs. Baker	No
Mr. Curler	No
Mr. O'Brien	Aye
Dr. Sullivan	Aye
Mr. Abel	No

The amendment was declared lost.

The original motion was then put to vote which stood as follows:

Mrs. Baker	Aye
Mr. Curler	Aye
Mr. O'Brien	Aye
Dr. Sullivan	No
Mr. Abel	Aye

Dean Knight and Mr. Woodward appeared before the Board by invitation for the purpose of offering to the Board a detailed ac-

count of the condition of the Dairy Department for the purpose of working out a policy to be followed in its conduct. Mr. Woodward stated the conditions of the Dairy Department as he found them on his arrival here and presented to the Board the present situation of the dairy herd and the facilities for handling it and also gave 3 recommendations for the definite policy to be established: Option A, Option B and Option C.

Mr. Woodward's report was read and informally discussed as to the merits of the 3 options offered. Mr. Gorman was called in to advise as to certain financial matters mentioned.

The following motion was offered by Mr. Curler: I move that the report of Professor E. G. Woodward, dated September 8, 1917, be received and placed on file and that Option B of the said report be adopted and that he, in connection with the Comptroller, proceed to carry out the provisions of Option B, and that the policy outlined on page 3 of the report in regard to finally making the herd purebred be also adopted and that Professor Woodward be authorized to put in a concrete manger and a calf shed and bull shed. Vote:

Mrs. Baker	Aye
Mr. Curler	Aye
Mr. O'Brien	Aye
Dr. Sullivan	Aye
Mr. Abel	Aye

Mrs. Baker offered the following motion: I move that there be set apart from the State funds on the University books the sum of \$1200 for salaries and labor for the Dairy Department from July 1 to Dec 31, 1917, and \$3600 to purchase feed for the Dairy Department for the year June 30, 1917 to June 30, 1918, and that as far as possible the money derived from the sale of stock from the Dairy Department be held for the purchase of purebred stock as outlined on page 3 of Professor Woodward's report. Vote:

Mrs. Baker	Aye
Mr. Curler	Aye
Mr. O'Brien	Aye
Dr. Sullivan	Aye
Mr. Abel	Aye

It was moved by Mr. O'Brien that Mr. Thorvald Andersen be appointed herdsman for the Dairy Department at a salary of \$100 per month, beginning September 1, 1917. Vote:

Mrs. Baker	Aye
------------	-----

Mr. Curler	Aye
Mr. O'Brien	Aye
Dr. Sullivan	Aye
Mr. Abel	Aye

Miss Sears, Professor of Home Economics, appeared before the Board by appointment and discussed with the Board certain matters pertaining to the Home Economics rooms and laboratories in the new Agricultural building. Mr. Lewis, architect, was called in to participate in the discussion. Miss Sears also placed before the Board her desire for a place for practice housekeeping and asked if the President's house might be used for this course until January 1, 1918. The matters presented by Miss Sears were discussed, and Mrs. Baker offered the following motion: That Professor Sears be authorized to work with the Acting President and the architect of the Agricultural building to arrange necessary equipment for a demonstration desk in the lecture room on the first floor of the Agricultural building and to arrange and equip a small class room for millinery work, and also to arrange with the Acting President to use the President's house for a course in Practice Housekeeping until January 1, 1918. Vote:

Mrs. Baker	Aye
Mr. Curler	Aye
Mr. O'Brien	Aye
Dr. Sullivan	Had withdrawn from the meeting
Mr. Abel	Aye

Regent O'Brien offered the following resolution on the death of Mr. Brown and moved its adoption:

The Regents of the University of Nevada realize in the death of Richard Brown the loss of a faithful worker and a close friend. The service he has rendered to the University of Nevada, especially during the constructive period of its growth and development, was in no sense limited to the daily tasks set for him; unselfishly and with unflagging zeal he gave of his time and energy. More than this his high qualities of manhood and innate nobility of character have left a permanent impress on the faculty and the student body of this University. To his wife and children in this time of sorrow, the Regents extend their sincere sympathy.

The resolution was adopted by unanimous vote.

The matter of the overseer for the construction of the Agricultural building was taken up and the applications of Messrs. E.

L. Marlsbary, Geo. Mc Nees, and Hoeffel & Schwarkz, together with their credentials, were presented to the Board. It was moved by Regent Curler that George Mc Nees be elected Superintendent of Construction of the Agricultural building, at a salary of \$150 per month, beginning Tuesday, September 18, 1917.

Before the matter was voted upon, Mr. Ellery of Lewis, Ellery & Sexton and Mr. Lewis of that same firm, spoke to the Board on the matter of the supervisor to be selected. Question called and voted stood for Mr. Mc Nees as follows:

Mrs. Baker	Aye
Mr. Curler	Aye
Mr. O'Brien	Aye
Mr. Abel	Aye
Dr. Sullivan	Had withdrawn from the meeting

Recess was taken until 8 P.M. same evening.

Meeting called to order at 8:30 in the Office of the President.

Present: Regents Curler O'Brien and Abel and Acting President Lewers. Absent: Regents Baker and Sullivan.

Acting President Lewers stated that the managers of the Churchill County Fair wish to have the University make an exhibit of live-stock and advised he thought a carload could be sent there for that purpose at a possible cost of \$100. It was moved by Regent Curler that on the recommendation of the Acting President, Professor Wilson be authorized to take a carload of stock, to be selected by him, for exhibition at the Churchill County Fair.
Vote:

Mr. Curler	Aye
Mr. O'Brien	Aye
Mr. Abel	Aye

The question of the examination of the young women taking Physical Education was brought up and discussed, and without motion the matter was referred to Acting President Lewers and Miss Sameth.

A letter was read from Dr. Mullin, dated August 27, 1917, relative to a month's vacation instead of two weeks, he claiming that this was his agreement with the University. It was the sense of the Board in regard to Dr. Mullin's communication that the matter stood as formerly stated to Dr. Mullin, and the Secretary be instructed to write to him for the original agreement he

mentions, as after examining the Regents' files and the President's files, no such document as he speaks of is found.

Relative to the request of Dean Knight to be permitted to represent the Agricultural Experiment Station at the Association of American Agricultural Colleges and Experiment Stations, the Acting President recommended that he be delegated to attend the conference as the representative from the University, his expenses to be borne by the Hatch Fund. Mr. Curler offered the motion that President Clark of the University of Nevada and Dean Knight of the College of Agriculture be delegated to represent the University at the A. A. A. C. E. S. to be held at Washington from November 14 to 16, and that the expenses of Dean Knight be paid from the Hatch Fund. Vote:

Mr. Curler	Aye
Mr. O'Brien	Aye
Mr. Abel	Aye

Acting President Lewers brought up the matter of the increase in the salaries of Mr. Lynch and Mr. Hancock which had been held over (see minutes of April 10, 1917 and July 6, 1917), and recommended that they be given an increase of \$150 per year, beginning September 1, 1917.

It was moved by Regent O'Brien that the recommendation of the Acting President in regard to an increase for Mr. Lynch be approved. Vote:

Mr. Curler	Aye
Mr. O'Brien	Aye
Mr. Abel	Aye

The matter of Mr. Hancock's salary was held over until a later meeting.

A letter was presented from Dean Margaret Mack relative to needing some furniture in the rooms in Manzanita Hall and recommending the purchase of certain articles left by Miss Brown and offered by her for purchase by the University. The following motion was offered by Regent Curler: I move you that Dean Margaret E. Mack be authorized to purchase for the use of the Dean's quarters at Manzanita Hall, from Miss Louise F. Brown, the book shelves at a price of \$5.00, the chaise lounge at \$15.50, and a wicker chair at \$8.00, and a mahogany table at \$15.00. Vote:

Mr. Curler	Aye
------------	-----

Mr. O'Brien Aye
Mr. Abel Aye

The Comptroller presented his report dated September 11, which was read by the Board and discussed, and the following action taken on matters called to the attention of the Board in the same.

Following an information discussion on the making of a tentative budget the Board authorized by due motion the following:

The expenditure of \$11,250 from the December taxes for the period July 1 to December 31, 1917, and that the Comptroller and Acting President make a direct budget for that amount together with the amount of cash actually now on hand and that a credit be placed in the Comptroller's books for the different Departments as the budget is made up and that budget is to govern the expenditures of the State funds from July 1 to December 31, 1917. Vote:

Mr. Curler Aye
Mr. O'Brien Aye
Mr. Abel Aye

In regard to the claim of Mrs. W. A. Massey for \$12.50 balance claimed due her on account of damage to her home when rented to the University President, it was moved and seconded that the claim of Mrs. Massey for \$12.50 balance due her on rent of her residence be paid. Vote:

Mr. Curler Aye
Mr. O'Brien Aye
Mr. Abel Aye

A letter was read from Mr. C. A. Norcross dated September 1 and addressed to Mr. Gorman asking for an increase in automobile mileage for the Extension Division from 4 cents to 4 1/2 cents. Matter discussed in relation to Mr. Scott's bill.

Regent Curler took the Chair.

It was moved by Regent Abel that the bill of V. E. Scott for auto hire of August 31, 1917, be paid at the rate of 4 cents per mile and at a later date the Board take up the advisability of increasing the rate per mile for automobile travel. Vote:

Mr. Curler Aye
Mr. O'Brien Aye

Mr. Abel Aye

Mr. Abel resumed the Chair.

A letter was read from the Citizens National Bank advising that that institution was enclosing draft for \$250, being the gift of Mrs. Alice G. Clark. It was moved by Regent O'Brien that the Chairman and the Secretary of the Board acknowledge the receipt of the gift of Mrs. Clark. All voted aye.

It was moved by Regent Curler that the recommendation of the Comptroller in regard to rates for board at the Dining Hall be approved. Vote:

Mr. Curler Aye
Mr. O'Brien Aye
Mr. Abel Aye

The action of the Comptroller in submitting check for \$250 in favor of Mr. Howard Brown in accordance with the wishes of Mrs. Clark, and check in favor of the Revolving Fund for the amount of Athletic fees collected was approved without motion.

In regard to the Comptroller's recommendation relative to the Philo C. Bennett Scholarship, the following motion was offered by Regent Curler: That the amount offered as a prize from the Philo C. Bennett Scholarship be limited to the amount the \$400 actually earns each years. Vote:

Mr. Curler Aye
Mr. O'Brien Aye
Mr. Abel Aye

The Comptroller was instructed to advise the Board when the bonds were deposited with the State Treasurer at Carson City and also what the interest rate would be when arrived at by the various banks carrying University deposits.

List of Claims Nos. 97 to 102 inclusive for a total of \$17,957.85 against the State of Nevada was approved and the Chairman signed Checks for the same.

List No. 20, Claims 267-278 against the State of Nevada for a total of \$7445.90 and List No. 21 Claims Nos. 279-285 inclusive, being the payroll, against the State of Nevada with the exception of the payroll of the Extension Division, for a total of \$8633.11 were approved.

Relative to the Extension payroll the Comptroller suggested that the President ask the Director of the Extension Division to have a budget made for the Extension moneys going through the Comptroller's office, Federal, State offset and cooperative, and if for any reason there were persons on the emergency funds who could not be paid from that fund, he could arrange to provide for such payment from the Revolving Fund pending adjustment.

Regent Curler took the Chair.

It was moved by Regent Abel that the Claim of the Riverside Mill Company for \$122.50 for grain furnished (see minutes of August 24, 1917) be allowed. Vote:

Mr. Curler	No
Mr. O'Brien	Aye
Mr. Abel	Aye

The Board recessed until 2 P.M. September 13.