

Minutes approved by the Board of Regents at the June 12 & 13, 2025, meeting.

**BOARD OF REGENTS and its
ad hoc TMCC PRESIDENT SEARCH COMMITTEE
NEVADA SYSTEM OF HIGHER EDUCATION**

Truckee Meadows Community College
Red Mountain Building, Rooms 255/256
7000 Dandini Boulevard, Reno

Wednesday, February 5, 2025

Members Present: Regents Committee
Mrs. Carol Del Carlo, Chair
Mr. Joseph C. Arrascada, Vice Chair
Mr. Byron Brooks
Ms. Heather Brown
Dr. Jeffrey S. Downs

Other Regents Present: Mrs. Amy J. Carvalho, Chair
Mr. Patrick J. Boylan

Members Present: Advisory Committee
Mr. Taylor Adams, President & CEO, EDAWN
Ms. Clara Andriola, Commissioner, Washoe County
Ms. Emarie Bettere, SGA Senator, TMCC
Dr. Jinger Doe, Faculty Senate Chair, TMCC
Ms. Edith Duarte, CEO and Co-Founder, Western Public Affairs
Ms. Mendy Elliott, SVP, Flynn Giudici Governmental Affairs
Dr. Julie Ellsworth-Baker, Dean, TMCC
Mr. Edward Estipona, President & CEO, Estipona Group
Mr. Andy Hughes, Administrative Faculty, TMCC
Ms. Estela LeVario-Gutierrez, Vice President, TMCC
Mr. Miguel Martinez, Councilmember, City of Reno
Mr. David Misner, Classified Staff, TMCC
Ms. Haley Orthel-Clark, Academic Faculty, TMCC
Dr. Tina Ruff, Development Officer, Renown Health
Ms. Kim Studebaker, Affirmative Action Officer, TMCC (*ex officio*)

Others Present: Ms. Patricia Charlton, Interim Chancellor
Mr. Christopher G. Nielsen, Special Counsel to the Board of Regents
Ms. Keri D. Nikolajewski, Chief of Staff to the Board of Regents

Land Acknowledgment

Before beginning, we take a moment to recognize that here in Nevada we stand on the land of the Wa She Shu – Washoe; Numu – Northern Paiute; Nuwe – Western Shoshone; and Nuwu – Southern Paiute. We take a moment to recognize and honor their stewardship that continues into today. With this recognition, we state an intention to rightfully include their voice and respect them as the 27 sovereign tribal nations of Nevada.

Chair Del Carlo called the meeting to order at 9:00 a.m. with all members present. Vice Chair Arrascada led the Pledge of Allegiance. Chair Del Carlo read the Land Acknowledgment.

1. Information Only – Public Comment – None.
2. Approved – Minutes – The Committee recommended approval of the December 11, 2024, meeting minutes. (Ref. TMCC PSC-2 on file in the Board Office.)

Vice Chair Arrascada moved approval of the December 11, 2024, meeting minutes. Regent Brown seconded. Motion carried.

3. Information Only – President Search Process – Search Chair Carol Del Carlo and ACCT Search consultants Julie Golder, J.D. and Deborah DiThomas, Ed.D. led a discussion on the president search process including a proposed timeline; recruitment and screening of applicants; semifinalist candidate interviews to be conducted by the Search Chair, in consultation with the search consultants; selection of finalist candidates by the Search Chair; on-campus open forums with each finalist; in-person interviews with the Search Committee; and the recommendation of a nominee or nominees for consideration by the Board of Regents. (Refs. TMCC PSC-3a and TMCC PSC-3b on file in the Board Office.)

In response to a question from Regent Brooks related to his new business item from the last meeting related to fiscal responsibility and efficiency, Special Counsel Nielsen cautioned that the discussion should be related to the president search process and recommended a broader conversation be agendized for the Committee or at the Board level.

Chair Del Carlo, Dr. Golder, and Dr. Thomas answered questions related to the proposed search timeline, how the survey helps develop the profile, the number of semi-finalists and finalists, and whose responsibility it is to notify finalists of the Open Meeting Law.

Regent Brown left the meeting.

4. Approved – President Leadership Profile – The Committee recommended approval of the draft leadership profile for the TMCC President, with direction to the consultants to revise the draft based on comments received at the meeting, with final review and approval by the Search Chair. (Ref. TMCC PSC-4 on file in the Board Office.)

4. Approved – President Leadership Profile – (Continued)

ACCT Search consultants Julie Golder, J.D. and Deborah DiThomas, Ed.D. presented a draft leadership profile for the TMCC President for review and discussion by the Search Committee.

Regent Brown entered the meeting.

Recommendations made included:

- Address leadership style and how the candidate leads.
- Demonstrate efficiency, innovation, and leveraging in terms of fiscal impact and being a good steward of allocated dollars.
- Appreciate redundancy to highlight key areas.
- Fiduciary responsibility.
- Add evidence of budgets, grants, and funding challenges.
- Emphasis on prioritizing academic excellence.
- Preferred and minimum qualifications.
- Knowledge of the TMCC academic enterprise, as it relates to funding and legislative issues.
- Minimum qualification as it relates to business enterprise management.
- Acknowledge some of the financial challenges.
- Acknowledge and emphasize that they must work with other institutions for matriculation purposes.
- Partnership with local economic development agencies.
- Concerns with references to DEI.
- Legislative advocacy.

In response to a question from Ms. Elliott related to the process, Dr. DiThomas stated it is impossible to include everything. The final decision will be with the Committee Chair.

Regent Brooks voiced concerns with approving the document without seeing the requested changes.

Chief of Staff Keri D. Nikolajewski stated that the Board's policy requires that the Leadership Profile be approved at the second meeting of the Search Committee. After this meeting, ACCT will create an updated profile. That profile can be circulated to the Committee for final comments and approval, but new comments would not be allowed because they must be made at a public meeting.

Regent Brown clarified that no additional information could be included, but if comments were made at this meeting, the Chair would make the decision as to whether it should be included.

4. Approved – President Leadership Profile – (Continued)

Regent Brown moved approval of the draft leadership profile for the TMCC President, with direction to the consultants to revise the draft based on comments received at the meeting, with final review and approval by the Search Chair. Vice Chair Arrascada seconded. Motion carried by unanimous roll call vote.

5. Approved – Advertising Plan – The Committee recommended approval of the draft advertising plan, with direction to the consultants to revise the plan based on comments received at the meeting, with final review and approval by the Search Chair. *(Ref. TMCC PSC-5 on file in the Board Office.)*

ACCT Search consultants Julie Golder, J.D. and Deborah DiThomas, Ed.D. presented a draft advertising plan, including recommended publications in which to place the TMCC President advertisement. The Search Committee reviewed and discussed the advertising plan.

Regent Brown moved approval of the draft advertising plan, with direction to the consultants to revise the plan based on comments received at the meeting, with final review and approval by the Search Chair. Vice Chair Arrascada seconded. Motion carried unanimously.

6. New Business – None.

7. Information Only – Public Comment – None.

Regent Del Carlo thanked TMCC, SCS, and Board staff.

The meeting adjourned at 10:39 a.m.

Prepared by:

Angela R. Palmer
Special Assistant and Coordinator
to the Board of Regents

Submitted for approval by:

Keri D. Nikolajewski
Chief of Staff to the Board of Regents