

**DESERT RESEARCH INSTITUTE RESEARCH FOUNDATION  
MEETING OF THE MEMBERS OF THE CORPORATION**

Friday, December 4, 2020

This meeting was held via videoconference and teleconference only pursuant to Section 1 of the Declaration of Emergency Directive 006 ("Directive 006"), and extended by Directives 016, 018, 021, 026, 029 and 033, issued by the State of Nevada Executive Department. There were no physical locations for this meeting.

Members Present:

- Dr. Mark W. Doubrava, Chair
- Mrs. Carol Del Carlo, Vice Chair
- Dr. Patrick R. Carter
- Ms. Amy J. Carvalho
- Dr. Jason Geddes
- Mr. Trevor Hayes
- Ms. Lisa C. Levine
- Mrs. Cathy McAdoo
- Mr. Donald Sylvantee McMichael Sr.
- Mr. John T. Moran
- Mr. Kevin J. Page
- Ms. Laura E. Perkins
- Mr. Rick Trachok

Chair Doubrava called the meeting to order at 11:17 a.m. with all members present.

1. Information Only – Public Comment – None.
2. Approved – Annual Report – The Members of the Corporation approved the Desert Research Institute (DRI) Research Foundation Annual Report, including the Annual Gift Report, presented by Ms. Tina Quigley, Trustee, DRI Research Foundation. *(Ref. DRI-2 on file in the Board Office.)*

Ms. Quigley presented the DRI Research Foundation Annual Report highlighting the following:

- Foundation administration
- Fundraising productivity
- Foundation activities

Regent Page moved approval of the DRI Research Foundation Annual Report, including the Annual Gift Report. Regent Perkins seconded. Motion carried.

3. Information Only – Officers – The members of the Board of Trustees of the DRI Research Foundation endorsed the following individuals at its October 23, 2020, meeting to serve as the officers of the Foundation for calendar year 2021 (effective January 1, 2021 – December 31, 2021):

Michael Benjamin, Chair  
Nora James, Vice-Chair  
Kenneth G. Ladd, Treasurer/Secretary

4. Approved – Consent Items – The Members of the Corporation approved the DRI Research Foundation consent items.

- 4a. Approved – Financial Statements and Management Letter – The Members of the Corporation approved the DRI Research Foundation Financial Statements and Management Letter for the year ended June 30, 2020, along with the top 10 payee schedule. (*Refs. DRI-4a(1) and DRI-4a(2) on file in the Board Office.*)

- 4b. Approved – Appointment – The Members of the Corporation approved the appointment of the following individuals to the DRI Research Foundation Board of Trustees for a four-year term:

Michael Benjamin  
Nora James  
Kenneth G. Ladd  
Ronald Smith, M.D., Ph.D.

- 4c. Approved – Reappointments – The Members of the Corporation approved the reappointment of the following individuals to the DRI Research Foundation Board of Trustees for another four-year term:

Tina Quigley  
Richard Ditton

- 4d. Approved – Foundation Amended Bylaws – The Members of the Corporation approved the DRI Research Foundation amended bylaws submitted by the Foundation Chair and Board of Trustees as follows: (*Ref. DRI-4d on file in the Board Office.*)

- 1) Revision to Article III, Section 1. Checks, Drafts, and Notes – Adopted September 21, 2020
  - a. Revised to state signatory authority shall be determined by resolution of the Board of Trustees.
- 2) Revision to Article III, Section 2. Qualifications; Election; Tenure – Adopted September 21, 2020
  - a. Added Faculty Senate Chair as an ex officio member of the Board of Trustees.

4. Approved – Consent Items – (Continued)

4d. Approved – Foundation Amended Bylaws – (Continued)

3) Revision to Article III, Section 7. Committees – Adopted  
September 21, 2020

- a. Revised to state the Chair may nominate any persons to serve on a committee and the standing committees shall be: Finance/Audit, Faculty Engagement, and Communications/Marketing.

Regent McMichael moved approval of the DRI Research Foundation consent items. Vice Chair Del Carlo seconded. Motion carried.

5. Information Only – New Business – None.

6. Information Only – Public Comment – None.

The meeting adjourned at 11:24 a.m.

Prepared by:

Angela R. Palmer  
Special Assistant and Coordinator  
to the Board of Regents

Submitted for approval by:

Keri D. Nikolajewski  
Interim Chief of Staff  
to the Board of Regents

***Approved by the Board of Regents at its March 4-5, 2021, meeting.***