BOARD OF REGENTS and its
COMMUNITY COLLEGE COMMITTEE
NEVADA SYSTEM OF HIGHER EDUCATION
System Administration, Las Vegas
4300 South Maryland Parkway, Board Room
Friday, October 18, 2019

Video Conference Connection from the meeting site to:
System Administration, Reno
2601 Enterprise Road, Conference Room
and
Great Basin College, Elko
1500 College Parkway, Berg Hall Conference Room

Members Present:	Mrs. Carol Del Carlo, Chair *(via telephone)* Mr. Sam Lieberman, Vice Chair Ms. Amy J. Carvalho Mrs. Cathy McAdoo Mr. Donald Sylvantee McMichael Sr.
Members Absent:	Mr. John T. Moran
Other Regents Present:	Dr. Patrick R. Carter Ms. Laura E. Perkins
Advisory Members Present:	Mr. Randy Robison, CSN IAC Chair Mr. Rob Hooper, WNC IAC Chair Ms. BJ North, TMCC IAC Chair
Others Present:	Mr. Nate Mackinnon, Vice Chancellor, Community Colleges Mr. Zelalem Bogale, Deputy General Counsel Dr. Federico Zaragoza, President, CSN Ms. Joyce M. Helens, President, GBC Dr. Karin M. Hilgersom, President, TMCC *(via telephone)* Dr. Vincent R. Solis, President, WNC

Faculty senate chairs in attendance were: Dr. Arnold Bell, CSN; Dr. Serge Ballif, NSC; and Dr. Brian Frost, UNR.

For others present, please see the attendance roster on file in the Board Office.

Vice Chair Lieberman called the meeting to order at 8:33 a.m. with all Regents' Committee members present except for Regent Moran.

1. Information Only-Public Comment – Mr. Jason Elias, American Association of University Professors (AAUP), offered comments regarding the CSN faculty collective bargaining contract and asked the Board to consider agendizing it for the next meeting.

2. Approved-Minutes – The Committee recommended approval of the minutes from the September 6, 2019, meeting *(Ref. CC-2 on file in the Board Office).*

Regent Carvalho moved approval of the minutes from the September 6, 2019, meeting. Regent McAdoo seconded. Motion carried. Regent Moran was absent.

3. Information Only-Chair's Report – Chair Carol Del Carlo encouraged IAC Chairs to be active within their groups and thanked Vice Chancellor Mackinnon for his work with the IAC Chairs to ensure they are fulfilling the charge as IACs. She was calling in from the Association of Community College Trustees (ACCT) Congress in San Francisco and shared background information on the conference and recommended that all the Regents try to participate in the 2020 conference and future conferences if possible. Chair Del Carlo provided information on a seminar that she and Dr. Karin M. Hilgersom, President, TMCC, were scheduled to lead on shared governance at the ACCT Congress.

Vice Chair Lieberman said in recent years the NSHE has been very involved with the ACCT. He commented on recent Regent participation and his own upcoming nomination to serve on the ACCT Diversity Committee. Vice Chair Lieberman noted the importance of the Board having a presence within the ACCT organization.

4. Information Only-Vice Chancellor's Report – Vice Chancellor for Community Colleges Nate Mackinnon reported to the Committee on continuing efforts by the four community colleges to work collaboratively on common challenges that will ultimately lead to increased student access.

Vice Chancellor Mackinnon welcomed Mr. Randy Robison as the new CSN IAC Chair. He reported that GBC and WNC will hold elections for IAC Chairs at upcoming meetings. He also discussed that the IACs are currently reviewing the IAC charge language that is in the *NSHE Procedures & Guidelines Manual* and will provide feedback for any necessary revisions.

Vice Chancellor Mackinnon discussed the new Community College Apprenticeship Navigator who has been hired and will begin their work soon; the progress of the Starfish platform and shared services at the community colleges; and reported that the Nevada Promise Scholarship has approximately 10,000 applicants in queue for next year and as of mid-September 2019, 1,693 students currently enrolled in the community colleges are utilizing the Nevada Promise Scholarship.

CSN IAC Chair Robison asked if the number of current Nevada Promise Scholarship students, 1,693, is capped due to the amount of dollars allocated to the scholarship. Vice Chancellor Mackinnon answered the number of students is not capped now; however, limited funding for next year is a concern.

Regent McAdoo inquired how much in funding was allocated for the scholarship

4. Information Only-Vice Chancellor's Report – *(continued)*

last year and how much will be for next year. Vice Chancellor Mackinnon answered that he will send that information to the Committee before the next meeting. He noted the Nevada Promise Scholarship account does allow money to roll over from one year to the next.

5. WNC Website and OnBase Initiatives – WNC's Director of Computing Services Ryan Swain, System Administrator Troy Wadsworth and Webmaster Kaila Sankaran provided an overview of the website redesign and OnBase initiatives at Western Nevada College *(Ref. CC-5 on file in the Board Office).*

Dr. Vincent R. Solis, President, WNC, offered remarks and introduced the presenters.

The report provided to the Committee included: key initiatives and development of an enrollment strategy; overview of the redesigned WNC website including the Google analytics driven quick navigation, streamlining content for desktop and mobile and accessibility/ADA compliance; and an OnBase overview which included information on the program features and its implementation at WNC.

Vice Chair Lieberman commented that at an upcoming Board meeting, accessibility policies for the NSHE websites will be discussed. He thanked the WNC team for the report.

Regent Perkins asked if OnBase will make it easier to track graduation rates. Vice Chancellor Mackinnon answered not necessarily because OnBase is about front-end integration which includes encouraging individuals to enroll and assisting them throughout the enrollment process. A program like PeopleSoft tracks student data. Mr. Wadsworth added that WNC does use a graduation application that is an OnBase form and it does help with tracking graduation applicants and those who have paid the graduation fees.

6. Information Only-TMCC Soccer Program – Dr. Tina Ruff, Director of Athletics, Health and Wellness at Truckee Meadows Community College, provided an update on the new soccer program *(Ref. CC-6 on file in the Board Office).*

President Hilgersom introduced Dr. Ruff and provided a brief overview of her professional history.

Dr. Ruff presented a report which included: the vision, mission/purpose statement and core values; overview of the 58 student-athletes; academic requirements for the student-athletes; faculty mentors; athletics budget; student-athlete monetary impact; donations; compliance rules; the fitness center; and other duties of the TMCC Director of Athletics, Health and Wellness.

6. Information Only-TMCC Soccer Program – *(continued)*

Chair Del Carlo asked how many student-athletes travel for the away games. Dr. Ruff said currently there are 18 men and 19 women on the road and they always travel to games by bus. There can be up to 22 men and 22 women traveling for games; however, those numbers depend on staffing and academics. Chair Del Carlo recommended marketing the Lizard Booster Club to the surrounding community and especially to alumni.

The meeting recessed at 9:42 a.m. and reconvened at 9:47 a.m. with all Regents' Committee members present except for Regent Moran.

Vice Chancellor Mackinnon asked what type of constituencies the 200 members of the TMCC fitness center represent. Dr. Ruff answered that the members consist of students and faculty, and the TMCC students are automatically members of the fitness center with no membership process required.

7. Information Only-CSN Athletics – Basketball – Mr. Dexter Irvin, Director of Athletics and Recreation, briefed the Committee on the addition of basketball as an intercollegiate sport at the College of Southern Nevada *(Ref. CC-7 on file in the Board Office).*

Mr. Irvin reported on the addition of men's and women's basketball which included: CSN's athletic history; the impact of student athletics on student success; purposes for implementing the basketball program; current athletics expenditures/revenue; basketball expense per team (implementation fall 2019 – competition begins fall 2020); North Las Vegas campus sports facilities; and the benefits of men's and women's basketball at CSN.

Regent McAdoo asked about the local model, which is comprised of 80 percent of the student-athletes, and if those students are from southern Nevada. Mr. Irvin said recruitment starts in southern Nevada and works outward toward the rest of the state of Nevada. Regent McAdoo asked if the cost for game officials comes out of the administrative budget. Mr. Irvin confirmed it does come from the administrative budget and officials are compensated $250 per home game which is about 15-16 games.

Regent Perkins asked what the basis is for not having a scholarship model. Mr. Irvin answered that choice was made to be able to afford the opportunity of having a basketball program at CSN. CSN Athletics did not have the resources to provide scholarships to student-athletes; however, many of the student-athletes apply for FAFSA and are eligible for the Pell Grant, the Silver State Opportunity Grant, the Nevada Promise Scholarship and so forth.

Chair Del Carlo thanked Mr. Irvin for his presentation. She commented on how booster clubs truly help support athletics at each of the institutions. Chair Del Carlo requested that all the community colleges send the Regents their athletics schedules.

8. Information Only-CSN Multi-Campus Implementation – Ms. Patty Charlton, Campus Provost and CSN Vice President Henderson Campus, provided an update on the implementation of the Multi-Campus District model at the College of Southern Nevada *(Ref. CC-8 on file in the Board Office).*

Ms. Charlton provided a report which included: phased implementation; strategically focused – common student experience, community engagement and enrollment management; multi-campus organization structure relies on re-deployment of existing positions; academic deans by campus; quarter 1 FY 2019-20 activities; community partnerships and high impact opportunities; improving efficiencies and next steps; and a student unions update.

Regent Carvalho asked if the advisors are location-bound or subject-bound. Ms. Charlton answered that the advisors are location-bound. There are advisors that help students across the spectrum and CSN is currently in the process of rolling out a new advising model. Dr. Juanita Chrysanthou, Vice President of Student Affairs, CSN, said there are advisors assigned to specific campus locations and there are also advisors assigned to specific areas of study. The advisors will be focused on the areas of study CSN offers, as opposed to being assigned to schools. The workload assignment takes into consideration the headcount of students at each campus location.

Chair Del Carlo shared her appreciation for the update and the resource allocation model which indicates that CSN is doing things "data-driven." When data is taken into account, it helps with making sound decisions especially when operating in a shared governance model. She recalled voting on the CSN student unions and how the students of CSN agreed to pay additional student fees in support of building the student unions. Chair Del Carlo believed that the student unions will take student engagement to a whole other level.

9. Information Only-Institutional Advisory Council Meetings – Each community college's institutional advisory council meets at least quarterly to review and advise the community college on questions regarding the operations and offerings of the college. The purpose of the institutional advisory councils is to ensure the linkage of each community college to the community it serves and to anticipate future regional educational trends. Each community college president or institutional advisory council chair provided a report on the discussions and actions from their most recent meeting(s).

Ms. Joyce Helens, President, GBC, said at the last meeting of the GBC IAC there was a discussion on how the IAC could become more effective as it relates to student success. President Helens reported that there are proposed new IAC members, including an individual for the position of IAC Chair, which will be voted on at the next meeting in November.

WNC IAC Chair Rob Hooper stated that the last IAC meeting was held in August and the IAC membership remains strong and reflective of the region in which WNC serves. He shared that the WNC IAC members appreciated having Regents and Vice Chancellor Mackinnon in attendance at the August meeting.

9. Information Only-Institutional Advisory Council Meetings – *(continued)*

CSN IAC Chair Robison said he is learning a lot in his new role and mentioned that Mr. Peter Guzman of the Latin Chamber of Commerce was recently elected as Vice Chair. CSN IAC Chair Robison stated his personal goal is to promote and encourage IAC members to become more personally invested in the purpose of the IAC.

10. Information Only-Community College Campus Initiatives – Each community college president provided the Committee with campus-related updates on community college initiatives that have occurred since the Committee's last regular meeting *(Ref. CC-10 on file in the Board Office).*

President Solis provided WNC updates which included: student enrollment; the recent accreditation site visit; the prison education program; the annual WNC Golf event; the Council of Public Relations for Community Colleges had recognized WNC with three regional medallions for marketing efforts to reach students; Fallon campus student enrollment is up by 21 percent; preparations for the Nevada Day Parade and unveiling of the new WNC mascot; WNC's production of *Matilda*; and the new website launch in July.

President Helens provided GBC updates which included: student enrollment and a 22 percent increase in FTE; recent accreditation visits for emergency medical services, radiology and nursing; preparations for an upcoming college-wide accreditation in March; completion of a communications plan and initiation of technology planning; and the 44 percent increase in transcript processing.

Dr. Margo Martin, Vice President of Academic Affairs, CSN, provided CSN updates which included: selection of the new Chief Information Officer who will begin on October 1; the final phase of recruitment for the Associate Vice President and Chief Human Resources Officer; fall enrollment is at 35,822 and the current FTE is at 19,531; October's HSI/MSI Symposium; establishment of three fully functioning food pantries located in each of the new student unions; official grand opening of the Student Union on the Charleston Campus campus and the naming ceremony for the Tyrone Thompson Student Union on the North Las Vegas campus; thanking Dr. Nancy Brune for her service as the CSN IAC Chair and congratulating Mr. Randy Robison and Mr. Peter Guzman on their new leadership roles within the CSN IAC.

Vice Chair Lieberman thanked everyone who worked on the HSI/MSI Symposium and acknowledged the hard work that was put into the recent Southern Diversity Summit. He also noted the importance of the food pantries and the necessity to prioritize its maintenance.

President Hilgersom provided TMCC updates which included: recently completed capital work including the parking lots and learning commons where tutoring is centralized; the relocation of the veterinary technician department to the Meadowood campus; expanded capacity of the dental hygiene laboratory and addition of more dental chairs; the relocation of the Certified Nursing Assistant

10. Information Only-Community College Campus Initiatives – *(continued)*

(CNA) department to the Meadowood campus; the Sierra Building Lobby; and the upcoming opening celebration of the sculpture garden.

11. Information Only-Unique Community College Highlights – Each institutional advisory council chair, on a rotational basis, is asked to highlight unique characteristics about their college and/or community that Committee members may not be aware of. This meeting highlighted Truckee Meadows Community College *(Ref. CC-11 on file in the Board Office).*

TMCC IAC Chair BJ North presented TMCC highlights which included: the opening of the sports and fitness facility and the soccer program as initiatives supported by the IAC which provide the community with further opportunities to engage with TMCC; the EATS program which was approved by the Regents in 2017 and has since been renamed to "Eastview" which creates a stronger focus on electronic and technology fields along with program needs and entrepreneurism; a student enrollment increase; and the WebCollege program and the partnership agreements with Nevada State High School to improve the quality of courses online and in-person.

Ms. Brandy Scarnati, WebCollege and Academic Support Program Director, TMCC, provided a report on WebCollege which included: online education; WebCollege basics; WebCollege statistics; WebCollege Growth: Fall 2010 to Fall 2019; Nevada State High School Partnership; Quality Matters (QM) which is a faculty-centered peer review process of online courses; and QM benefits.

Regent Carter appreciated the conversation about enrollment management. Enrollment management can have different meanings to different institutions. He thought it was great to see all institutions working on enrollment management and believes that work has led to positive results such as increased enrollment.

Chair Del Carlo echoed Regent Carter's comments. Enrollment management at the institutions ties into the NSHE's five strategic goals, and forces all community colleges to look at the data and budget. Regarding Quality Matters, she asked if TMCC invented that program or if it is a national program. Chair Del Carlo also asked if TMCC is monitoring the QM-certified classes and if there are plans to QM-certify the courses that currently are not. Ms. Scarnati confirmed that QM is a nationally recognized, non-profit organization. Currently, TMCC has 24 courses that are QM-certified and one course can be used by many different sections. There is training and standards for developing and teaching QM courses. TMCC is always in the process of seeking additional certifications.

Vice Chancellor Mackinnon added that QM is the gold standard in the country for ensuring that when a course is online, it is of high quality and teaching information that is needed. This is a great opportunity to look at shared services in relation to QM courses.

12. Information Only-New Business – None.

13. Information Only-Public Comment – None.

The meeting adjourned at 11:18 a.m.

Prepared by: Winter M.N. Lipson
Special Assistant and Coordinator to the Board of Regents

Submitted for approval by: Dean J. Gould
Chief of Staff and Special Counsel to the Board of Regents

Approved by the Board of Regents at its March 5-6, 2020, meeting.