

**BOARD OF REGENTS and its  
ACADEMIC, RESEARCH AND STUDENT AFFAIRS COMMITTEE  
NEVADA SYSTEM OF HIGHER EDUCATION**

Joe Crowley Student Union, Milt Glick Ballroom A  
University of Nevada, Reno  
87 West Stadium Way, Reno  
Thursday, June 6, 2019

- Member Present: Mrs. Cathy McAdoo, Chair  
Mr. Rick Trachok, Vice Chair  
Dr. Patrick R. Carter  
Mr. Sam Lieberman  
Ms. Laura E. Perkins
- Other Regents Present: Mr. Kevin J. Page, Chairman  
Dr. Jason Geddes, Vice Chairman  
Ms. Amy J. Carvalho
- Others Present: Dr. Thom Reilly, Chancellor  
Ms. Crystal Abba, Vice Chancellor, Academic & Student Affairs  
Mr. Nate Mackinnon, Vice Chancellor, Community Colleges  
Mr. Joseph Reynolds, Chief General Counsel  
Ms. Renee Davis, Assistant Vice Chancellor and  
Director of Student Affairs  
Ms. Marcie Jackson, Director, System Sponsored Programs  
and EPSCoR Office  
Mr. Jose Martinez, Director, Institutional Research  
Mr. Theo Meek, Research Scholar  
Dr. Federico Zaragoza, President, CSN  
Dr. Kristen Averyt, President, DRI  
Ms. Joyce M. Helens, President, GBC  
Mr. Bart J. Patterson, President, NSC  
Dr. Karin M. Hilgersom, President, TMCC  
Dr. Marc A. Johnson, President, UNR

Faculty Senate Chairs in attendance were: Dr. Richard L. Jasoni, DRI; Dr. Abby Peters, NSC; Ms. Janet Stake, System Administration; Dr. Janis McKay, UNLV; Ms. Terina Caserto, UNR; and Mr. Douglas Unger, Chair, Council of Faculty Senate Chairs. Student Body Presidents in attendance were: Mr. Daniel Gutierrez, CSN; Ms. Alexandra Patri, TMCC; and Ms. Hannah Patenaude, UNLV-CSUN.

*For others present, please see the attendance roster on file in the Board office.*

Chair Cathy McAdoo called the meeting to order at 9:02 a.m. with all members present.

1. Information Only-Public Comment – None.

2. Approved-Consent Items – The Committee recommended approval of the following consent items:
  - (2a.) Approved-Minutes – The Committee recommended approval of the minutes from the February 28, 2019, meeting (*Ref. ARSA-2a on file in the Board office*).
  - (2b.) Approved-TMCC – Program Deactivation, AA Philosophy – The Committee recommended approval of TMCC’s request to deactivate its Associate of Arts in philosophy due to low enrollment and lack of a full-time instructor (*Ref. ARSA-2b on file in the Board office*).
  - (2c.) Approved-TMCC – Program Deactivation, AS Dental Hygiene – The Committee recommended approval of TMCC’s request to deactivate its Associate of Science in Dental Hygiene as a result of the implementation of its Bachelor of Science in Dental Hygiene (*Ref. ARSA-2c on file in the Board office*).
  - (2d.) Approved-TMCC – Program Deactivation, AS Renewable Energy and Resources – The Committee recommended approval of TMCC’s request to deactivate its Associate of Science in Renewable Energy and Resources due to low enrollment (*Ref. ARSA-2d on file in the Board office*).
  - (2e.) Approved-UNLV – Program Elimination, MS and Ph.D. Environmental Science – The Committee recommended approval of UNLV’s request to eliminate its Master of Science and Doctor of Philosophy in Environmental Science. There are no students currently enrolled in either program (*Ref. ARSA-2e on file in the Board office*).

Vice Chair Trachok moved approval of the consent items. Regent Perkins seconded. Motion carried.

3. Approved-NSHE Planning Report/Academic Master Plans, Revisions – The Committee recommended approval of additions to the [2019-23 Planning Report](#) previously approved at the November 29-30, 2018, meeting. The revisions include additional academic programs that may come forward to the Board for approval within the 2019 calendar year (*Ref. ARSA-3 on file in the Board office*).

Ms. Renee Davis, Assistant Vice Chancellor and Director of Student Affairs, provided a brief overview of the revisions.

Vice Chair Trachok moved approval of the additions to the 2019-23 Planning Report including additional academic programs that may come forward to the Board for approval within the 2019 calendar year. Regent Lieberman seconded. Motion carried.

4. Approved-GBC – Program Proposal, AAS Manufacturing Machining Technology – The Committee recommended approval of GBC’s request for an Associate of Applied Science in Manufacturing Machining Technology. The program is designed to provide technical instruction and practical experience to prepare students for positions as entry level machinists, CAD/CAM operators, and machine operators (*Ref. ARSA-4 on file in the Board office*).

Dr. Sonja Brown, Vice President for Academic Affairs, GBC, provided a brief overview of the proposal.

Regent Lieberman moved approval of an Associate of Applied Science in Manufacturing Machining Technology at GBC. Vice Chair Trachok seconded. Motion carried.

5. Approved-UNR – Program Proposal, BFA Graphic Design – The Committee recommended approval of UNR’s request for a Bachelor of Fine Arts (BFA) in Graphic Design that emphasizes hands-on design approaches in the context of critical analysis, theory, research, and application. Students will build a portfolio of professional-quality projects that will enable a smooth transition to the workforce of professional graphic designers (*Ref. ARSA-5 on file in the Board office*).

Dr. Kevin Carman, Provost and Executive Vice President, UNR, provided a brief overview of the proposal.

Regent Carter commented that he did not see any reference to the NSC Graphic Design program in the material. He also asked how the BFA in Graphic Design will compliment or compete with a similar graphics design program that will be launched at TMCC in the near future. Provost and Executive Vice President Carman answered there are articulation agreements in place with all of the NSHE community colleges. He also noted the BFA is an advanced degree compared to the graphic design programs offered at NSC and at the community colleges.

Regent Carter said his particular concern was that the other graphic design programs were not mentioned in the proposal. Provost and Executive Vice President Carman said it was an oversight by UNR; however, UNR is aware of the programs and there have been ongoing discussions between the institutions regarding it.

Vice Chair Trachok moved approval of a Bachelor of Fine Arts in Graphic Design at UNR. Regent Perkins seconded. Motion carried.

6. Approved-UNR – Program Proposal, DMA Music – The Committee recommended approval of UNR’s request for a Doctor of Musical Arts (DMA) that will offer music performers and conductors an advanced program of study beyond the Master of Music degree. The program will prepare students to hold the highest professional positions in the profession, either teaching at a college/university-level or becoming members/leaders of orchestras, choirs, and bands (*Ref. ARSA-6 on file Board office*).

Provost and Executive Vice President Carman provided a brief overview of the proposal.

Vice Chair Trachok moved approval of a Doctor of Music Arts (DMA) at UNR.  
Regent Carter seconded. Motion carried.

7. Information Only-Metro Momentum Pathways Grant Benchmark Data – At its February 28, 2019, meeting, the Committee heard a presentation on the work being done related to the Complete College America Metro Momentum Pathways Grant that was awarded to CSN, UNLV and NSC. In response to the Committee’s request, Associate Vice President of Academic Affairs James McCoy, CSN, Vice Provost for Undergraduate Education Laurel Pritchard, UNLV, and Executive Vice Provost Tony Scinta, NSC, presented the benchmark data from the grant that will ultimately be used to measure the progress of the group’s work (*Ref. ARSA-7 on file in the Board office*).

The presentation included information on process and support, leading indicators/early momentum metrics, term and year persistence, earned credits, average attempted credits and average credits completed.

Vice Chair Trachok asked how CSN’s first term and second term statistics compare to the other comparable NSHE institutions and with other comparable higher education institutions in the country. He also followed up by asking what percentage of the total students constitutes those that are getting their certificates within their first year. Associate Vice President of Academic Affairs McCoy said he will send the requested data to the Committee.

Vice Chair Trachok asked how NSC’s statistics compare to peer institutions. Executive Vice Provost Scinta said in terms of first-year persistence, NSC is in a good position; however, the challenge is maintaining the success rates across the second through fifth years. For example, Southern Utah University’s graduation rate is at 45-46 percent and yet their first-year retention was at 68 percent. NSC’s first year retention for IPEDS is slightly above 70 percent and yet NSC’s graduation rates are not at that level. NSC has a very high transfer-out rate and is a small institution. A lot of NSC efforts are going beyond what takes place in the first year, but it is a matter of continuing the momentum into the subsequent years. NSC must increase and improve its efforts for years following the first year.

7. Information Only-Metro Momentum Pathways Grant Benchmark Data –  
(continued)

Vice Chair Trahock asked for Executive Vice Provost Scinta's opinion on what should be done differently at NSC, based on the current data. Executive Vice Provost Scinta answered that NSC must work on providing clear pathways for degree program completion. The data suggests that beyond the first year, there is a need for more structure, predictably and class offerings.

Vice Chair Trachok asked how serious of an issue is not offering the classes at the times required by the students. Executive Vice Provost Scinta said it is a large challenge and as a small institution, NSC struggles with paving those pathways for students.

Mr. Bart J. Patterson, President, NSC, added that courses with low enrollment are not offered. As NSC gains financial strength, more classes will need to be offered with lower enrollment, which is not efficient economically; however, it will meet the students' scheduling needs better and can potentially increase the graduation rate. Currently, NSC is looking at changing what is done internally.

Vice Chair Trachok asked for further information on the course re-design process. Vice Provost Pritchard clarified that course re-design is an intentional process of examining how the course is structured and the pedagogical methods used by the instructors to ensure that every student in the course is truly learning the content and is able to successfully demonstrate their knowledge. Course redesign is an opportunity to modernize course content.

8. Information Only-Strategies to Support Part-Time Students – Institutional representatives presented on current and planned strategies to support part-time students in meeting their goals for graduation. The presentation included information on best practices recommended to support the success of part-time students (Ref. ARSA-8 on file in the Board office).

Vice Chancellor Abba provided a brief historical background on the strategies to support part-time students. She noted that Regent Hayes had previously requested the item during a full Board meeting.

Ms. Juanita Chrysanthou, Vice President of Student Affairs, CSN, provided a joint presentation on behalf of the System's student affairs officers on part-time student demographics, as well as current and planned strategies to support part-time students in their goals for graduation.

Regent Perkins expressed her appreciation for the part-time non-returned survey in TMCC's data. She noted the importance of that information and how it can aid in increasing graduation rates.

9. Information Only-NSHE Sponsored Funding Report – Ms. Marcie Jackson, Director of Nevada System Sponsored Programs and EPSCoR, presented highlights from the *2017-18 NSHE Sponsored Funding Annual Report*. The report included information on sponsored programs awards and expenditures for all NSHE institutions (*Refs. ARSA-9a and ARSA-9b on file in the Board office*).

For the data on the UNLV three-year snapshot – total awarded, Vice Chairman Geddes commented that the University of Nevada, Las Vegas School of Medicine (UNLV SOM) should be at 4 plus percent and not 0.04 percent. Director Jackson confirmed that Vice Chairman Geddes was correct.

Director Jackson noted that Vice Chairman Geddes also found an error on the data for the Intra-Institution Collaborations FY 2018 and clarified that TMCC had one sub-award to WNC.

10. Approved-Handbook Revision, Academic Advising and Counseling – The Committee recommended approval of a revision to Board policy (*Title 4, Chapter 14, Section 22*) mandating academic advisement for all first-time, degree-seeking students. In addition, the proposed policy establishes a 350:1 student to advisor target ratio to be achieved by the teaching institutions by 2023-24 (*Ref. ARSA-10 on file in the Board office*).

Vice Chancellor Abba provided a brief overview of the proposed policy. She noted that Regent Carter specifically requested the policy revision due to his observation of a gap in some of the advising practices across the System.

Vice Chair Trachok moved approval of the proposed *Handbook* revision. Regent Lieberman seconded.

Regent Carter asked for additional information regarding the target of 350:1 student-to-advisor ratio by the 2023-24 academic year. Vice Chancellor Abba clarified that the National Academic Advising Association (NACADA) does not make a formal recommendation; however, the 350:1 ratio is typically referenced by national organizations.

Motion carried.

11. Withdrawn-Handbook Revision, Intellectual Property – At the start of the meeting, Chair McAdoo announced the item has been withdrawn and will come forward at a future meeting.
12. Approved-Handbook Revision, Credit by Examination – International Baccalaureate – The Committee recommended approval of a revision to Board policy (*Title 4, Chapter 14, Section 20*) requiring NSHE institutions to accept the International Baccalaureate standard and higher-level examination for credit to satisfy electives, general education or major requirements (*Ref. ARSA-12 on file in the Board office*).

12. Approved-Handbook Revision, Credit by Examination – International Baccalaureate – (continued)

Vice Chancellor Abba provided a brief overview of the proposed policy.

Vice Chair Trachok moved approval of the proposed *Handbook* revision. Regent Carter seconded. Motion carried.

13. Approved-Handbook Revision, Fee Wavier for Nevada Foster Youth – The Committee recommended approval of a revision to Board policy (*Title 4, Chapter 17, Section 13*) which clarifies that certain foster youth who did not graduate from a Nevada high school as the result of being placed out of state by a Nevada child welfare agency may qualify for NSHE’s Fee Waiver for Nevada Foster Youth (*Ref. ARSA-13 on file in the Board office*).

Assistant Vice Chancellor and Director of Student Affairs Davis provided a brief overview of the proposed policy.

Mr. Joseph Reynolds, Chief General Counsel, recommended removing a comma occurring after “age 18” in Section 13.

Vice Chair Trachok moved approval of the proposed *Handbook* revision with the recommended amendment to Section 13. Regent Lieberman seconded. Motion carried.

14. Information Only-New Business – In relation to the Metro Momentum Pathways Grant Benchmark Data Report, Regent Trachok requested additional information on trending data.

Regent Carter requested information on accelerated courses versus full-length courses and how accelerated courses benefit student achievement

15. Information Only-Public Comment – None.

The meeting adjourned at 10:29 a.m.

Prepared by: Winter M.N. Lipson  
Special Assistant and Coordinator to the Board of Regents

Submitted for approval by: Dean J. Gould  
Chief of Staff and Special Counsel to the Board of Regents

**Approved by the Board of Regents at its September 5-6, 2019, meeting.**