BOARD OF REGENTS and its
COMMUNITY COLLEGE COMMITTEE
NEVADA SYSTEM OF HIGHER EDUCATION
System Administration, Las Vegas
4300 S. Maryland Parkway, Board Room
Friday, April 19, 2019

Video Conference Connection from the meeting site to:
System Administration, Reno
2601 Enterprise Road, Conference Room
and
Great Basin College, Elko
1500 College Parkway, Berg Hall Conference Room

Members Present:	Mrs. Carol Del Carlo, Chair
	Mr. Sam Lieberman, Vice Chair
	Ms. Amy J. Carvalho
	Dr. Jason Geddes
	Mrs. Cathy McAdoo
	Mr. Donald Sylvantee McMichael Sr.
Other Regents Present:	Dr. Patrick R. Carter
	Ms. Laura E. Perkins
Advisory Members Present:	Dr. Nancy Brune, CSN IAC Chair
	Mr. Rob Hooper, WNC IAC Chair
	Ms. Nancy McCormick, TMCC IAC Vice Chair
Others Present:	Mr. Nate Mackinnon, Vice Chancellor, Community Colleges
	Mr. Dean J. Gould, Chief of Staff and Special Counsel to the Board
	Mr. Zelalem Bogale, Deputy General Counsel
	Ms. Danielle Donato, Senior Learning Concierge
	Dr. Federico Zaragoza, President, CSN
	Ms. Joyce M. Helens, President, GBC
	Dr. Karin M. Hilgersom, President, TMCC
	Dr. Vincent R. Solis, President, WNC

Faculty senate chairs in attendance were Mr. Mike Holmes, TMCC, and Mr. Douglas
Unger, UNLV.

For others present, please see the attendance roster on file in the Board office.

Chair Carol Del Carlo called the meeting to order at 8:00 a.m. with all Regents'
Committee members present.

Chair Del Carlo called for a moment of silence to honor the memory of Mr. Clifton
Maclin, Chair of the TMCC Institutional Advisory Council.

Chair Del Carlo welcomed Regents Carvalho and McMichael to the Committee.

1.   Information Only-Public Comment – None.

2.   Approved-Minutes – The Committee recommended approval of the minutes from
        the November 26, 2018, meeting *(Ref. CC-2 on file in the Board office)*.

                                          Vice Chair Lieberman moved approval of
                                          the minutes from the November 26, 2018,
                                          meeting. Regent McAdoo seconded.
                                          Motion carried.

3.   Information Only-Vice Chancellor's Report – Vice Chancellor for Community
        Colleges Nate Mackinnon gave a report on continuing efforts by the community
        colleges to work collaboratively on common challenges that will ultimately lead
        to increased student access.

        Vice Chancellor Mackinnon welcomed Danielle Donato as the new Senior
        Learning Concierge working with the MGM partnership. New members have
        been added to the community college institutional advisory councils. The
        institutions are still looking to fill IAC chair positions at GBC and TMCC.

        The American Association of Community Colleges (AACC) recently held its
        annual conference. Apprenticeships are currently a major focus of the AACC.
        The NSHE has two representatives on the AACC Apprenticeship Council: Dr.
        Federico Zaragoza, President, CSN, and Mr. Frank Woodbeck, Executive
        Director, Grants and Special Projects, CSN. In addition, an Apprenticeship
        Navigator will be hired to support the community colleges with increasing
        apprenticeship opportunities for students. The position is federally funded
        through a partnership with the Department of Labor.

4.   Information Only-Starfish by Hobsons Overview – Dr. Stephanie Hill, Associate
        Vice President of Student Engagement Services, CSN, and Kayla McIntosh,
        Director of Student Affairs, CSN, provided an overview of how the Starfish
        platform is working at CSN. Jean Russell and Shirley Gonzalez with Hobsons
        presented on strategic consulting, tactical analytics and degree planner along with
        Hobsons case studies *(Ref. CC-4 on file in the Board Office)*. Hobsons staff provided a
        packet of information regarding Hobsons and Starfish *(on file in the Board Office)*.

        Vice Chancellor Mackinnon gave a brief overview of Starfish and its use within
        the NSHE.

        Ms. Gonzalez and Ms. Russell provided an overview of the Hobsons company
        and the Starfish software.

4.   Information Only-Starfish by Hobsons Overview – *(continued)*

The main software solutions that Hobsons provides are:
- Naviance - An engagement platform for students and parents that determines college readiness.
- Intersect - A student matching tool that determines the best higher education fit for students.
- Starfish - A case management, analytics and degree planning tool for higher education student success.

Hobsons offers award winning technology, is partnered with nearly 500 institutions and impacts 4.3 million students. More than 20 million flags have been raised on students to date.

Impact:
- More than 50% of Starfish clients increased retention rates.
- 33% of Starfish clients increased graduation rates.

Dr. Hill and Ms. McIntosh presented My CoyotePLAN (Personal Learning and Advising Network) and Degree Planner within CSN's Starfish platform. The system is a step-by-step roadmap for student success that leads students to "graduate, complete, transfer and prosper." The system has seen great utilization on campus as a tool in academics, assessment and evaluation.

Implementation:
- BETA I - Spring 2017
- BETA II - Fall 2017
- Campus wide pilot - Spring 2018
- Full implementation - Fall 2018

Totals:
- 50,149 - appointments scheduled
- 3,653 - tracking items
- 1,232 - flags
- 1,173 - kudos
- 248 - referrals

The NSHE contract will bring new features including retention scores, intervention inventory, career connections, project consulting and strategic consulting. The contract will also allow for the full software package at a discounted price.

Degree Planner is CSN's academic planning module that allows advisors and students to develop a personalized degree roadmap based on current and changing needs of students. The program also allows administrators to optimize course planning based on student needs and demand.

4.   <u>Information Only-Starfish by Hobsons Overview</u> – *(continued)*

Degree Planner features include:
- Academic Planning - Provides information that CSN can use to monitor students' planned enrollment to determine when course offerings may need to be adjusted to meet students' needs.
- Academic Plan Templates - Provides advisors with a method for creating and managing students' academic plans to help monitor progress toward completion and facilitate more effective advising meetings.
- Degree Planner Reporting - Provides information about students for whom at least one degree plan has been created.
- Course Details - Provides course descriptions and prerequisites.
- Track Student Progress - Allows advisors to track a student's progress toward the completion of their degree.

My CoyotePLAN and Degree Planner are much more than systems that support transactional processes. They constitute a dynamic enrollment platform and tool that supports student success and system and institutional effectiveness via intentional comprehensive and transformational engagement throughout the entire student lifecycle. My CoyotePLAN and Degree Planner support NSHE's six Systemwide student success strategies and overall strategic goals as well as CSN's guiding principles for improving student success. The system also aligns with Complete College America's Guided and Intentional Pathways.

Dr. Hill presented a live demo of My CoyotePLAN.

Mr. Zelalem Bogale, Deputy General Counsel, raised concern for the reveal of personal student information and noted that sensitive student information could be seen on the screen during the live demo. He asked that the presentation be modified to hide such information. Dr. Hill adjusted the information that was seen on the screen and proceeded with the presentation of the live demo.

In response to a question from Vice Chair Lieberman, Ms. Russell stated that each campus can customize Starfish based on its needs. The advising process can be done in multiple ways and each person is assigned a different role within the system. Information and responsibility are tailored to each role and relationship to the student. Information is saved and shared within the system to ensure that student needs are handled in the best possible way.

The meeting recessed at 9:05 a.m. and reconvened at 9:24 a.m. with all Regents' Committee members present.

Vice Chair Lieberman requested a follow-up report on the progress made through utilization of the Starfish platform in the next six months to one year.

5.   Information Only-Institutional Advisory Council Meetings *(Agenda Item 9)* – Each community college president and institutional advisory council chair (or designee) provided a report on the discussions and actions from their most recent meeting(s).

Dr. Karin M. Hilgersom, President, TMCC, introduced Ms. Nancy McCormick, TMCC IAC Vice Chair, who is filling in until a new IAC Chair is elected. The next TMCC IAC meeting is scheduled for May 10, 2019, and will focus on learning about the NSHE corequisite policy proposal, gaining additional perspective as an IAC and discussing any positive or negative effects this policy change may have on the region.

Ms. Joyce M. Helens, President, GBC, stated because there is no representative from the GBC IAC in attendance, the report will be deferred until the next meeting of the Committee.

Mr. Rob Hooper, WNC IAC Chair, deferred his remarks to his presentation under Item 11 - Community College Highlights.

Dr. Nancy Brune, CSN IAC Chair, stated the CSN IAC met recently and heard a presentation on CSN's legislative priorities as well as the transition to a multi-campus model. In February, CSN hosted a field trip for Clark County School District (CCSD) counselors that was intended to provide additional information about CSN and the skills and competencies that represent the new economies in Nevada. The event was a success and CCSD has requested four field trips per year for elementary, middle and high school counselors.

Chair Del Carlo praised CSN for its work with CCSD and encouraged the other institutions to adopt a similar approach when interacting with high school counselors.

6.   Information Only-CSN Mid-Cycle Evaluation Report *(Agenda Item 5)* – Dr. Margo Martin, Vice President of Academic Affairs, CSN, presented the Fall 2018 Mid-Cycle Evaluation Report from the Northwest Commission on Colleges and Universities (NWCCU) *(Ref. CC-5 on file in the Board Office)*.

Timeline:
- Fall 2015 - Year 7 self-evaluation report
- Fall 2016 - Year 1 self-evaluation report
- March 2017 - ad hoc report
- April 2017 - special report (substantive changes)
- September 2017 - ad hoc report
- February 2018 - ad hoc report acceptance letter
- Fall 2018 - mid-cycle report/addendum
- October 8-9, 2018 - mid-cycle visit
- February 2019 - mid-cycle report acceptance letter
- Fall 2022 - Year 7 self-evaluation report/addendum

6.   Information Only-CSN Mid-Cycle Evaluation Report *(Agenda Item 5)* – *(continued)*

CSN received the following three recommendations:

- Consistently document and use assessments to improve achievements of identified student learning outcomes across the entire general education core and across all courses, programs and degrees, wherever offered and however delivered (Standard 4.A.3 and Standard 4.B.2);
- Implement an effective, regular system to evaluate all programs and services to ensure they are achieving their intended goals or outcomes and to use the results of these evaluations for informing planning, decision-making, and allocation of resources and capacity (Standard 4.A.2 and Standard 4.B.1); and
- Connect the Strategic Plan, Academic Master Plan, Strategic Enrollment Management Plan, Campus Master Plan, and budgeting process to document that the College's mission, core themes, and objectives are the demonstrable basis for institutional decision-making, resource allocation, and assessment activities (Standard 3.A.1).

After the mid-cycle visit in October 2018, CSN received formal notification of acceptance of the mid-cycle report and review. The College is on track to address all recommendations by the Year 7 self-evaluation report in fall 2022.

7.   Information Only-Nevada Promise Update *(Agenda Item 6)* – Vice Chancellor for Community Colleges Nate Mackinnon gave a presentation on the Nevada Promise Scholarship program and provided data on new applicants for the 2019-20 academic year *(Ref. CC-6 on file in the Board Office).*

Vice Chancellor Mackinnon reported that 14,310 applications were received by the October 31, 2018, deadline, with a majority of those applicants from CSN. To remain eligible, students had to complete the first training by December 31, 2018, and a FAFSA by April 1, 2019. After April 1, 2019, 3,694 students remained: 3,157 new applicants in the Fall 2019 cohort and 537 returning students from the Fall 2018 cohort.

Senate Bill 350 has been heard by the Assembly Committee and may provide some technical changes which will require future policy updates.

In response to a question from Regent Carvalho, Vice Chancellor Mackinnon noted that because the program is so new, data on persistence rates is not available to compare with other states. In addition, the low persistence rate is partly due to students not previously receiving money from the Nevada Promise Scholarship program. Under the current rules, a student must receive Nevada Promise money in the previous year to continue in the program.

7.   Information Only-Nevada Promise Update *(Agenda Item 6)* – *(continued)*

       In response to a question from Regent McMichael about ethnic background and
       gender of students, Vice Chancellor Mackinnon responded that the data is not
       available until after enrollment, but should be ready over the summer. The data
       from the last cohort showed the majority of students were female and Hispanic.

       Presidents Zaragoza and Hilgersom described the marketing done for the program
       at both CSN and TMCC.

8.   Information Only-Association of Community College Trustee (ACCT) Awards
       (Agenda Item 7) – Chair Carol Del Carlo provided information on the 2019 ACCT
       awards *(Ref. CC-7 on file in the Board Office).*

       Award categories are Trustee Leadership, Equity, Chief Executive Officer,
       Faculty Member and Professional Board Staff Member. The submission deadline
       is June 10, 2019, and awards will be presented at the 50th Annual ACCT
       Leadership Congress on October 16-19, 2019, in San Francisco.

       Chair Del Carlo encouraged the colleges and the Committee to consider
       nominations.

       President Hilgersom noted she has previous experience judging award nominees
       for ACCT and is available to help with submissions.

9.   Information Only-Community College Staff Awards *(Agenda Item 8)* – Vice
       Chancellor for Community Colleges Nate Mackinnon discussed the possibility of
       creating annual awards to recognize outstanding community college staff
       members at each institution.

       Vice Chancellor Mackinnon stated the community college presidents recently
       discussed the idea of creating an award to recognize outstanding community
       college staff from each institution annually. Previously, NSHE community
       colleges held an annual conference that included the presentation of staff awards;
       however, this practice ceased at the time of the recession.

       Vice Chancellor Mackinnon invited input from the Committee.

       Vice Chair Lieberman believes that establishing an annual awards program would
       raise morale and that the community colleges should be recognized in the same
       way as the universities.

       Regent Carter said there needs to be parity among the institutions, and DRI and
       NSC should have the same opportunity.

10.   <u>Information Only-Community College Campus Initiatives</u> – Each community college president provided campus-related updates on community college initiatives that have occurred since the Committee's last regular meeting.

GBC:
- May 3rd is Rural Community College Day at the State Capital.
- GBC Commencements will occur on May 11th in Pahrump, May 15th in Ely, and May 18th in Elko and Winnemucca.
- GBC was recognized as the best Nursing Program in the state by registerednursing.org.

WNC:
- Dr. J. Kyle Dalpe will begin as Vice President of Instruction and Institutional Effectiveness on July 1st.
- A search for Chief Enrollment and Student Success Officer is underway with candidates visiting campus in the coming weeks.
- The combined police services agreement with UNR has resulted in more officers on campus and additional involvement from the local sheriff's office.
- WNC Commencement will occur on May 20th.

TMCC:
- The Northwest Commission on Colleges and Universities mid-cycle accreditation report was accepted, and significant progress was noted.
- Two new applied bachelor's degrees have received accreditation.
- Math department enrollment is up 9% with increased enrollment in Math 120. The College is close to or has met all gateway targets.
- TMCC received honorable mention from the Climate Awards for campus sustainability.
- The apprenticeship program is expanding and has grown to 488 apprenticeships serving 10 employers.
- TMCC Commencement will occur May 24th.

CSN:
- CSN was recognized as a mentor institution for prevention of financial aid fraud by the United States Department of Education.
- CSN was named as an Achieving the Dream College of Distinction, with a 10% increase in gateway math and 13% increase in completion of English, as well as increased Latino and low-income student persistence.
- March 25th was CSN Day at the Legislature and the College bused almost 100 students and President Zaragoza to Carson City to attend.
- The three new Student Union buildings will be ready for grand opening in fall 2019.
- The multi-campus migration initiative is moving forward.

10.   Information Only-Community College Campus Initiatives – *(continued)*

       CSN: *(continued)*
       - The Complete College America Guided Pathways initiative is moving
         forward on schedule.
       - CSN Commencement will occur May 20th.

       In response to a question from Chair Del Carlo, President Hilgersom explained
       TMCC's apprenticeship sponsorship. The College is the direct sponsor of the
       apprenticeship programs which eliminates the bureaucratic hurdles for employers
       by having the College register with the Department of Labor to provide each
       apprenticeship.

11.   Information Only-Unique Community College Highlights – Each institutional
       advisory council chair, on a rotational basis, will be asked to highlight unique
       characteristics about their college and/or community that Committee members
       may not be aware of. This meeting highlighted Western Nevada College and
       WNC IAC Chair Rob Hooper provided a report.

       Mr. Hooper noted President Solis is doing a great job of bringing the community
       together. The Sierra region has experienced significant industrial growth in the
       last ten years, and WNC is looking at ways to address the expanding need for
       skilled workers. In addition, the area faces growth in the retiree population and a
       decrease in the student pool.

       Mr. Hooper reported on the following activities of the WNC IAC: a presentation
       from Dr. J. Kyle Dalpe, NSHE Interim Executive Director of Legislative Affairs,
       on legislative bill tracking, funding requests and impact; an update from Vice
       Chancellor Mackinnon on the Nevada Promise Scholarship program; a report
       from President Solis highlighting the Women's Leadership Summit and recent
       Industry Listening Sessions; and a discussion on the role of IAC members in
       advising the College and as ambassadors for the NSHE.

       Vice Chancellor Mackinnon noted that Regent participation at IAC meetings has
       recently increased and he is hopeful that the increased participation will have a
       positive impact.

12.   Information Only-New Business – Vice Chair Lieberman requested a discussion
       on how the Regents can be more helpful to the IACs. Chair Del Carlo requested
       an update on the R.O.A.D.S. program *(Realizing Opportunities for the American Dream to
       Succeed)* at WNC. Regent Carvalho asked for an update on the MGM partnership
       and how it relates to the community colleges.

13.   Information Only-Public Comment – None.

The meeting adjourned at 11:09 a.m.

               Prepared by: Amanda Dimit
                                      Special Assistant and Coordinator to the Board of Regents

Submitted for approval by: Dean J. Gould
                                      Chief of Staff and Special Counsel to the Board of Regents

Approved by the Board of Regents at its September 5-6, 2019, meeting.