



## **Bylaws of the National Association of Student Government Presidents (NASGP)**

### **Article I – Membership Procedures:**

**Section I – Eligibility Verification:** Each potential new member seeking membership must verify they are a duly elected student government president. This may include a signed letter from the club advisor, social media or website confirmation or another form of authentic verification.

**Section II – Designees & Proxies:** If the student government president cannot attend a meeting or vote, they may designate a representative from their government to serve as a proxy voter for that meeting. Presidents must inform the Vice President of Internal Operations of any designated proxy voters before the start of the meeting.

**Section III – Term of Membership:** Membership is valid for the duration of the individual's term as their institution's student government president. Upon completion of their term, membership automatically transfers to the newly elected president.

### **Article II – Membership Procedures:**

**Section I – Quorum:** A quorum shall consist of at least  $\frac{1}{2}$  plus one of the total eligible members of the General Assembly.

**Section II – Agenda Distribution:** Meeting agendas must be distributed to members at least five days prior to a scheduled General Assembly meeting. Emergency agendas must be distributed with as much advance notice as possible.

**Section III – Speaking Rules:** Debate shall follow a structured order:

- a) Author(s) presents the motion or resolution and granted two minutes.
- b) For and against speakers alternate, are granted one minute each.
- c) The President may cap debate at any time.
- d) Final vote called after debate closes.

### **Article III – Elections:**

**Section I – Election Timeline:** Candidates for President must declare their candidacy by May 18<sup>th</sup>, two weeks before the annual election on June 1<sup>st</sup>. Candidates may campaign after they declare their candidacy up until midnight on May 30<sup>th</sup>. The election will open at 12:01am on June 1<sup>st</sup> and close at 11:59pm on June 3<sup>rd</sup>. On June 10<sup>th</sup>, the new President shall be sworn in.

**Section II – Candidate Eligibility:** All candidates for NASGP President must be an incumbent or incoming student government president for the upcoming academic year. In addition, all candidates must have participated in at least one prior General Assembly meeting and be in good standing with NASGP.

**Section III – Oversight:** The Attorney General shall oversee all elections, certify eligibility and verify results. The Attorney General may not endorse or campaign for any candidate but may vote as the representative of their institution.

### **Article IV – Duties of the Executive Board:**

**Section I – Responsibilities:** All members of the Executive Board shall attend the bi-weekly Executive Board meetings, submit monthly progress reports to the General Assembly and maintain open communication with members.

**Section II – Transitions:** Outgoing officers must submit a transition memo to the incoming officer within two weeks of their term's end. The transition memo shall include but is not limited to a summary of initiatives, unfinished tasks and advice for successors.

### **Article V – Committee Operations:**

**Section I – Membership:** All members are eligible to serve on committees. Chairs must be current Executive Board members in accordance with the Constitution.

**Section II – Meetings & Reports:** Committees must meet at least once per month, maintain minutes and attendance and submit monthly reports to the Executive Board.

**Section III – Ad Hoc Committees:** Ad hoc committees may be created by a majority vote of the Executive Board for special tasks or time-limited initiatives.

### **Article VI – Discipline & Conflict Resolution:**

**Section I – Violations:** Potential violations of the Constitution, Bylaws or Code of Conduct may be reported to the Attorney General.

**Section II – Procedure:** After an initial review by the Attorney General, an Ad Hoc Hearing Committee may be formed and accused members have the right to respond. Sanctions may include warning, suspension or removal, subject to the vote of the General Assembly.

#### **Article VII – Amendments to Bylaws:**

**Section I – Proposal:** Amendments may be proposed by a majority of the Executive Board or a petition signed by at least 20% of the General Assembly.

**Section II – Ratification:** To be adopted, amendments must receive a two-thirds vote of the General Assembly.

**Section III – Review Cycle:** The Executive Board shall review these bylaws every two years and propose revisions they see as necessary.

#### **Article VIII – Interpretation & Authority:**

These Bylaws are subordinate to the Constitution of NASGP. In the event of a conflict between the two, the Constitution shall govern. The Attorney General shall have the final authority in interpreting these Bylaws, subject to appeal by the General Assembly.