



## Request to Change Personal Identification Data

Please fill out this form completely and return it with required documentation via mail, fax, or in person to the Registrar's Office at the NSHE institution that you are currently attending. Documents not submitted in person must be accompanied by a copy of your government issued photo ID. Students of NSHE institutions are issued one student identification number to be used at all NSHE institutions. Limited personal information is shared by NSHE institutions in accordance with NSHE policies governing the security and privacy of student information. Updating personal identification data at one NSHE institution will result in it being changed at all NSHE institutions.

Name \_\_\_\_\_ DOB \_\_\_\_\_ NSHE-ID \_\_\_\_\_  
Last First Middle Date

Signature \_\_\_\_\_

### Change of Name

To change your name we will need official documentation showing your correct name. This can include a valid Nevada driver's license, marriage certificate, divorce decree, or other court documentation.

Former Name \_\_\_\_\_  
 New Name \_\_\_\_\_

This change of name is due to: <input type="checkbox"/> Incorrect Spelling <input type="checkbox"/> Legal Change of Name	Documentation Submitted: <input type="checkbox"/> Nevada Driver's License/ID # _____ <input type="checkbox"/> Marriage Certificate <input type="checkbox"/> Divorce Decree <input type="checkbox"/> Birth Certificate (for corrections to name only)	<input type="checkbox"/> Military ID # _____ <input type="checkbox"/> Passport # _____ <input type="checkbox"/> Country _____ <input type="checkbox"/> Court Order
--	--	---

### Change of Social Security Number

To change your social security number we will need your social security card and a valid government-issued photo ID.

Social Security# \_\_\_\_\_

### Change of Birthdate

To change your birthdate we will need official documentation showing your correct birthdate. This can include a valid state or federal government issued photo ID (i.e. military ID), birth certificate, or passport.

Birthdate _____	Documentation Submitted: <input type="checkbox"/> Military ID # _____ <input type="checkbox"/> Driver's License/ State Issued ID: State _____ # _____ <input type="checkbox"/> Other, Specify _____	<input type="checkbox"/> Passport # _____ Country _____ <input type="checkbox"/> Birth Certificate
-----------------	--	---

### Change of Gender

To change your gender we will need a valid driver's license or federal government issued ID.

Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	Documentation Submitted: <input type="checkbox"/> Driver's License/State Issued ID # _____ <input type="checkbox"/> Federal government Issued ID # _____
---	--

### For Office Use Only

Reviewer \_\_\_\_\_ Institution \_\_\_\_\_ Date Processed \_\_\_\_\_

<b>University of Nevada, Las Vegas</b> Enrollment Services Ctr Student Svcs Complex Bldg. C Ph: (702) 895-3443 Fax: (702) 895-1118 registrar@unlv.edu	<b>University of Nevada, Reno</b> Office of Admissions & Records Ph: (775) 784-4700 Fax: (775) 784-4283 mynevada@unr.edu	<b>Nevada State College</b> Office of the Registrar Ph: (702) 992-2110 Fax: (702) 992-2111 nsc.registrar@nsc.edu	<b>College of Southern Nevada</b> Charleston (702) 651-5610 Cheyenne (702) 651-4060 Henderson (702) 651-3030	<b>Great Basin College</b> Office of Admissions & Records 1500 College Pkwy Elko, NV 89801 Ph: (775) 753-2102 Fax: (775) 753-2311 admissions@gbcnv.edu http://www.gbcnv.edu	<b>Truckee Meadows Community College</b> 7000 Dandini Blvd Reno, NV 89512 Ph: (775) 673-7111 Fax: (775) 673-7028 admissions@tmcc.edu	<b>Western Nevada College</b> Office of Admissions & Records Ph: (775) 445-3277 Fax: (775) 445-3147 http://wnc.edu/ar
--	--	--	--	--	---	---