

**Nevada System of Higher Education (“NSHE”)  
Minutes of  
Retirement Plan Advisory Committee Meeting  
August 31, 2022**

The Retirement Plan Advisory Committee (“Committee”), the fiduciary committee for the Nevada System of Higher Education Defined Contribution Retirement Plan Alternative (the “401(a) Plan”), Nevada System of Higher Education Supplemental 403(b) Plan (the “403(b) Plan”), Nevada System of Higher Education Medical Resident/Postdoctoral Scholar Retirement Plan (the “Medical Resident Plan”), the Excess Benefit Plan of the Nevada System of Higher Education (the “415(m) Plan”), and University of Nevada System Defined Contribution Retirement Plan Education (the “Pre-99 Plan”) (collectively referred to as the “Plans”), met, pursuant to notice, on August 31, 2022 via video conference. Present were voting members: Michelle Kelley (Chair), Amy Cavanaugh (Truckee Meadows Community College; “TMCC”), Kent Ervin (University of Nevada, Reno; “UNR”), Scott Nielsen (Great Basin College; “GBC”), Jennifer Schultz (Desert Research Institute; “DRI”), Brad Summerhill (Faculty Senate Chairs), Paul Thistle (University of Nevada, Las Vegas; “UNLV”), Bob Whitcomb (Western Nevada College; WNC), all being voting members of the Committee.

Voting Committee members Daniel Williams (Retiree), Jerry Lockhart (College of Southern Nevada; “CSN”), and Zarah Gayrama-Borines (Nevada State College; “NSC”) were unable to attend.

Attending the meeting by invitation was Leon Kung of Aon Investments USA Inc. (“Aon”).

### **Call to Order**

The meeting was called to order at 2:35 p.m. by Kelley.

### **Approval of Minutes from February 11, 2022**

The Committee reviewed and approved the minutes from the February 11, 2022 Committee meeting.

### **Executive Officer Report**

Kelley informed the Committee that she now reports to Andrew Clinger, Chief Financial Officer for NSHE. She also noted the ongoing recruitment efforts for the Retirement Plan Coordinator position.

Kelley provided an update on the NSHE internal audit of the retirement program. The results from the audit determined that, among other controls, additional training should be conducted for staff involved with loan and distribution approvals. Kelley noted that such training is being scheduled with staff.

## Quarterly Investment Review

Kung led a discussion regarding the contents of a previously distributed report titled “Nevada System of Higher Education Second Quarter 2022 Discussion Guide,” (Discussion Guide).” Kung noted that a previously distributed document titled “Nevada System of Higher Education Second Quarter 2022 Investment Review” was for the Committee’s reference.

Kung reviewed the current state of the overall economy, the domestic and international equity markets, and the bond markets during the second quarter of 2022. Kung also discussed the Plans’ asset allocation and participant contribution and transfer activity. During Kung’s review, he noted and discussed situations in which there were exceptions to, or comments on, the targeted performance, company structure, or other relevant aspects of the funds offered against the Plans’ Investment Policy Statement. After a thorough discussion and review of the materials provided, the Committee agreed to add the DFA Inflation-Protected Securities Fund and T. Rowe Price Instl. Large Cap Growth Fund to the watch list and remove the Vanguard Emerging Markets Stock Index Fund from the watch list.

Kung led a discussion of a lower cost share class mutual fund offering for the Dodge & Cox Global Stock Fund. He noted that the new “X” share class removes the revenue sharing component embedded in the Fund’s expense ratio. After a thorough discussion and based on the information provided, Cavanaugh made a motion to recommend converting the Dodge & Cox Global Stock Fund – I to the Dodge & Cox Global Stock Fund – X (DOXWX), as soon as administratively possible. The motion was seconded by Thistle. The motion passed unanimously.

Kung reviewed the Plans’ Annual Investment Fee Monitoring & Transparency, noting that the fees for all the Plans’ investments were reasonable relative to the medians of applicable peer groups. Kung also reviewed the Plans’ Morningstar Model Portfolios’ allocations and performance as of June 30, 2022.

After a thorough discussion and review of the materials provided, the Committee accepted the reports provided by Aon.

### Other Business

Kelley noted the next meeting will be held via video conference on December 9, 2022.

### Adjournment

There being no further business before the Committee, the meeting adjourned at 3:25 p.m.

Reviewed by:

  
Michelle Kelley, Director Retirement Plan  
Administration

  
Andrew Clinger, NSHE Chief Financial Officer

12/9/2022  
Date Signed

02/27/2023  
Date Signed