



**ACADEMIC PROGRAM ELIMINATION/DEACTIVATION FORM**

(Revised October 2017)

**DIRECTIONS:** Use this form when proposing to eliminate or deactivate an academic program, degree, major, or primary field of study. For more detail on the NSHE program elimination/deactivation process, see the last page of this form.

**DATE OF REQUEST:** February 1, 2024

*Date of AAC Approval:*  
**02-28-24**

**TYPE OF REQUEST:**

- Elimination
- Deactivation (A deactivated program will be considered formally eliminated after five years.)

*Date of Board Approval:*

**INSTITUTION:** University of Nevada Las Vegas

**DEGREE: Check applicable box**

- |   |   |
|---|---|
| <input type="checkbox"/> Certificate: 30+ Credits           | <input type="checkbox"/> Associate of Arts (AA)             |
| <input type="checkbox"/> Associate of Science (AS)          | <input type="checkbox"/> AA/AS                              |
| <input type="checkbox"/> Associate of Applied Science (AAS) | <input type="checkbox"/> Bachelor of Applied Science (BAS)  |
| <input type="checkbox"/> Bachelor of Arts (BA)              | <input type="checkbox"/> Bachelor of Science (BS)           |
| <input type="checkbox"/> Master of Science (MS)             | <input type="checkbox"/> Master of Arts (MA)                |
| <input type="checkbox"/> Doctor of Philosophy (Ph.D.)       | <input checked="" type="checkbox"/> (Other or Named Degree) |

**FULL TITLE OF PROGRAM TO BE ELIMINATED/DEACTIVATED:** Post Professional Doctor in Occupational Therapy (PP-OTD)

**EFFECTIVE SEMESTER/TERM OF ELIMINATION/DEACTIVATION:** Spring 2024

**LAST SEMESTER/TERM OF STUDENT ADMISSION TO THE PROGRAM:** Spring 2022

**LAST SEMESTER/TERM OF FULL PROGRAM TEACH-OUT:** Spring 2024

**A. Reason for proposed elimination/deactivation of the program**

Student enrollment has not reached sustainable levels over the last 4 years since the Post Professional Doctor in Occupational Therapy Program inception 2019. We are seeking deactivation of the program to determine if there is sufficient draw for the Post Professional Doctor in Occupational Therapy Program given our enrollment and many other similar programs shutting down. There is potential that market saturation has been reached as the profession moves toward a single entry level doctoral degree, Occupational Therapy Doctorate (OTD) in 2025. We will re-evaluate need over the next 3-years.

**B. Attach the NWCCU Teach-Out Plan if required by NWCCU that provides for the equitable treatment of students when a program ceases to operate or ceases instruction. Confirm Teach-Out Plan attached:**

- Yes

- No. If no, explain why the NWCCU Teach-Out-Plan is not required and specify plan to phase out the program, including description of how the needs of currently enrolled students will be met,**

There are two faculty currently teaching the required courses for the cohort that will graduate Spring of 2023. These same two instructors will teach out the remaining Summer, Fall, and Spring courses and 18 credits for the last cohort of three students scheduled to graduate Spring 2024. The three remaining students are all currently enrolled in their Capstone course and are on track for Spring 2024 graduation.

**C. Impact of elimination/deactivation on faculty and staff, and related academic programs**

The deactivation of the Post Professional Doctor in Occupational Therapy will improve time efficiency and direction of the Program Director to the Occupational Therapy Doctorate program that now oversees the Post Professional Doctor in Occupational Therapy and Occupational Therapy Doctorate Programs.

**D. Has the discipline accrediting agency approved and/or been notified of the intent to eliminate or deactivate this program? Does this impact any other discipline accredited programs?**

The Post Professional Doctor in Occupational Therapy Program does not have accrediting oversight through an accrediting agency.

**E. Describe the process of notifying other institutions regarding impact of the program elimination/deactivation on transfer and articulation**

Though the program does not have accreditation through a national organization, American Certification of Occupational Therapy Education (ACOTE) will be notified of the deactivation of the Post Professional Doctor in Occupational Therapy Program for record keeping purposes.

**F. Fiscal Impact Statement – describe the fiscal impact, if any, that will result from the elimination/deactivation of the program**

The deactivation of the Post Professional Doctor in Occupational Therapy Program will improve budgetary measures as the cost of the faculty teaching a program with 2 enrolled students is not sustainable.

*Please attach any supporting documentation (i.e. support letters from community, industry).*



A teach-out plan is a written plan that provides for the equitable treatment of students if an institution of higher education ceases to operate or ceases instruction at one or more locations that provide 100% of at least one degree program or in one or more degree programs before all students have completed their program of study. The NWCCU Policy *Teach-Out Plans and Teach-Out Agreements* requires member institutions to create and submit a plan for review which:

1. is consistent with applicable standards;
2. provides that the institution will maintain the necessary experience, resources, and support services to provide an educational program that is of acceptable quality and reasonably similar in content, structure, and scheduling to that promised to the students upon enrollment;
3. demonstrates the institution’s stability and the ability to carry out its mission and meet all obligations to existing students; and
4. offers the program to students without additional charge over what had been previously in place, when the institution conducts the teach-out without involving another entity, or if another entity is involved, provides notification to students of any additional charges.

**Required Elements for Review of an Institutional Teach-Agreement**

In some cases an institution may not be able to teach-out a program and may enter into a teach-out plan including a teach-out agreement with an accredited institution. In those cases, the NWCCU Policy *Teach-Out Plans and Teach-Out Agreements* requires member institutions to create and submit a plan for review that includes the **Teach-Out Agreement**.

“a written agreement between institutions that are accredited or preaccredited by a nationally recognized accrediting agency that provides for the equitable treatment of students if one of those institutions stops offering an educational program before all students enrolled in that program complete the program.”

The **Teach-Out Agreement** must demonstrate it:

1. is consistent with applicable standards;
2. provides for the equitable treatment of students by ensuring that the teach-out is offered by an institution that has the necessary experience, resources, and support services to:
  - a. provide, insofar as possible without additional charge to the students, an educational program that is of acceptable quality and reasonably similar in content, structure, and scheduling to that provided by the institution ceasing operation entirely or of one of its programs or at one of its locations;
  - b. remain stable, carry out its mission, and meet all its obligations to students;
3. provides students access to program(s) and services without requiring them to move or travel great distances; requires the teach-out institution to provide notification to students of any additional charges.

**Required Elements for Review of an Institutional Teach-Out Plan**

Degree level and name of program to be discontinued	Required program credits to completion	Date/s Institutional approval to discontinue the program	Date of Suspension of student admission	How were all student majors notified?	Date of the Last term of program teach-out
Post-Professional Doctor in Occupational Therapy	18 credits	January 2023	January 2023	By email from the Department Chair, Dr. Jeff Kinney	Spring 2024

How will these promises to the students be met?	Describe
Maintain the necessary experience, resources, and support services	Students currently enrolled will not experience a disruption in their online asynchronous course format as two instructors who have been teaching will continue for the remaining Summer 2023, Fall 2023, and Spring 2024 terms for a total of 18 credits. Since this is a lock-step program, remaining students will graduate in the last term of program teach-out. The School of Integrated Health Sciences, where the program is based, will work with anyone unable to graduate with their cohort to ensure courses are available to complete the degree. All library and online graduate support services will remain available for the student through summer of 2024.
Remain stable, carry out its mission, and meet all its obligations to students	Students currently enrolled will not experience a disruption in their online asynchronous course format as two instructors who have been teaching will continue for the remaining Summer 2023, Fall 2023, and Spring 2024 terms, with Summer 2024 available only on an as needed basis.
Offer the program without additional charge	No additional charges will be submitted to the students.