

*Minutes approved by the Board of Regents at the April 19, 2024, meeting.*

**BOARD OF REGENTS and its  
ad hoc COMMITTEE TO REVIEW THE POLICIES GOVERNING  
A SEARCH FOR CHANCELLOR  
NEVADA SYSTEM OF HIGHER EDUCATION**

System Administration, Las Vegas  
4300 South Maryland Parkway, Board Room  
Friday, February 16, 2024

Video Conference Connection from the Meeting Site to:  
System Administration, Reno  
2601 Enterprise Road, Conference Room  
and  
Great Basin College, Elko  
1500 College Parkway, Berg Hall Conference Room

Members Present: Mrs. Susan Brager, Chair  
Mr. Joseph C. Arrascada, Vice Chair  
Dr. Jeffrey S. Downs  
Ms. Stephanie Goodman  
Mr. Donald Sylvantee McMichael Sr.

Other Regents Present: Mrs. Amy J. Carvalho, Board Chair  
Mr. Patrick J. Boylan  
Mr. Byron Brooks  
Dr. Michelee Cruz-Crawford  
Mrs. Carol Del Carlo

Others Present: Ms. Patricia Charlton, Interim Chancellor  
Ms. Keri D. Nikolajewski, Chief of Staff to the Board of Regents  
Mr. Eric Gilliland, Chief Human Resources Officer  
Ms. Lynda P. King, Associate General Counsel  
Mr. Alejandro Rodriguez, Director of Government Relations  
Mr. Michael B. Wixom, Special Counsel to the Board of Regents  
Dr. Federico Zaragoza, CSN President  
Dr. Kumud Acharya, DRI President  
Ms. Joyce M. Helens, GBC President  
Dr. DeRionne P. Pollard, NSU President

Faculty senate chairs in attendance included the following: Patrick Villa, CSN; and Dr. Molly Appel, NSU. Ms. Stacy Wallace, NSHE Classified Council, was also in attendance.

Chair Susan Brager called the meeting to order at 11:11 a.m. with all members present.

1. Information Only-Public Comment – None.

2. Approved-Minutes – The Committee recommended approval of the minutes from the December 12, 2023, meeting. (Ref. PGS-2 on file in the Board office)

Regent Downs moved approval of the minutes from the December 12, 2023, meeting. Regent McMichael seconded. Motion carried.

3. Information Only-Proposed Revisions, Policies Governing a Search for Chancellor – Based on direction provided to staff at the December 12, 2023, meeting, Special Counsel to the Board of Regents Michael B. Wixom presented proposed revisions to the NSHE Code and Procedures and Guidelines Manual relating to a search for Chancellor:

(3a.) Information Only-Code Revisions, Vacancy in the Office of the Chancellor – The proposed revisions to the NSHE Code (Title 2, Chapter 1, Section 1.5.4) clarify procedures for recommending an acting or interim Chancellor, setting the parameters and general timeline for commencing a Chancellor search, composition of the advisory group, the selection process for a search consultant, and how the selected consultant will assist and support the Committee throughout the Chancellor search process. (Ref. PGS-3a on file in the Board Office)

(3b.) Information Only-Procedures and Guidelines Manual Revisions, Appointments and Vacancies of System Officers – The proposed revisions to the Procedures and Guidelines Manual (Chapter 2, Section 1) include streamlining the procedures relating to resignation notifications for the Chancellor and presidents, appointment of an acting or interim Chancellor when a vacancy occurs or is about to occur, appointment of a Regent Chancellor Search Committee, and selection of a Chancellor search consultant. (Ref. PGS-3b on file in the Board Office)

Mr. Michael B. Wixom, Special Counsel to the Board of Regents, provided a brief overview of the proposed policy revisions.

Board Chair Carvalho and Special Counsel Wixom discussed the selection process for search consultants, should the Board determine to engage the services of a search consultant for a Chancellor Search. The Chair of the Chancellor Search Committee, the Chief of Staff to the Board and the Chancellor would select at least three possible search consultants for consideration by the Chancellor Search Committee at its first meeting. Special Counsel Wixom explained that the reason the Chancellor is included in the search consultant selection process is because the Chancellor is the chief contracting officer for the System. In the absence of a Chancellor, the Officer in Charge would serve in the role of the Chancellor for this process.

Vice Chair Arrascada confirmed with Special Counsel Wixom that the Chancellor Search Committee will direct the search consultant on the closing date for accepting applications for every search.

3. Information Only-Proposed Revisions, Policies Governing a Search for Chancellor – *(continued)*

Regent Goodman asked if it is important to identify in policy whether the interim or acting Chancellor can apply and be considered for the position during a search. Special Counsel Wixom confirmed those particular issues have been addressed in other relevant parts of the Board's policies.

4. Information Only-New Business – None.

5. Information Only-Public Comment – None

The meeting adjourned at 11:28 a.m.

Prepared by: Winter M.N. Lipson  
Special Assistant and Coordinator to the Board of Regents

Submitted for approval by: Keri D. Nikolajewski  
Chief of Staff to the Board of Regents