



NSHE»SCS

Nevada System of Higher Education
System Computing Services

Emerging Technologies Advisory Group Charter

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Revision History

Version	Date	Name	Description
Draft 1	05/22/2025	First Draft	
Draft 2	08/06/2025	Renamed	Renamed from Council to Working Group
Draft 3	08/24/2025	Second Draft	Simplification, renaming, clarification

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Emerging Technologies Advisory Group Charter

The purpose of the Emerging Technologies Advisory Group (ETAG) is to support the achievement of strategic goals by **collaborating** on:

1. **Understanding** the challenges and opportunities of emerging technologies.
2. Facilitating **adoption** of emerging technologies, by sharing resources and promoting professional development and training
3. Providing **recommendations** for best practices and appropriate use in teaching and learning, research, workforce development, and operational efficiencies across NSHE.

Background

With the advent of Artificial Intelligence (AI) technology, NSHE institution faculty and staff came together to collaborate and share knowledge and resources in support of this emergent and disruptive opportunity. New technology, such as AI, emerges continually. Creating a standing group of NSHE-wide faculty and staff innovators around teaching and learning, research, workforce development, and operational solutions provides a more long-term and strategic viewpoint on emerging technologies.

Guiding Principles

1. Embrace new ideas and lessons learned.
2. Welcome different viewpoints.
3. Share resources, knowledge, and solutions.

In Scope

Decisions and actions within the prescribed scope of the ETAG include:

- Development and recommendations of innovative solutions that use technology.
- System-wide governance of solutions using emerging technologies.
- Recommendations for strategies and solutions to Chancellor and Presidents.

Out of Scope

Decisions and actions excluded from the scope of the ETAG include

- Institutional developments and decisions.
- Use of emerging technologies in teaching and learning or research.

Membership

The membership of the ETAG is composed of

- Executive Steering Group Representatives (“Representatives”) from each institution
- Non-Voting Members
- NSHE Administration Chair
- Elected Co-Chair serving a two-year term

The ETAG shall be subdivided into smaller workgroups as needed, focused on subtopics and areas of expertise. The Executive Steering Group shall ensure a diverse membership with a strong breadth of institutional expertise.

Executive Steering Representatives

Representatives shall consist of:

- Up to three representatives from each institution and NSHE Administration to represent Teaching and Learning, Operations, Workforce Development, and Research, for the research-involved institutions.

Non-Voting Members

Non-voting members may include:

- Subject Matter Experts (SMEs) who can speak to an area of expertise to ensure thorough understanding of needs and impacts.
- All interested individuals from across NSHE are welcome to join as non-voting members.

Voting

When voting is required, voting shall follow these guidelines:

- Each institution and the System Administration Office shall have one vote.
- All votes must be cast when a vote is required.
- If an impasse is identified, the parties involved will be asked to identify alternatives that potentially resolve the issue.
- If the ETAG Chair suspects that the governance process has broken down (e.g., different interpretation of policy, disregard for guiding principles, etc.), voting shall be suspended.

Roles and Responsibilities

ROLE	RESPONSIBILITIES
Representatives	<ol style="list-style-type: none">1. Attend meetings regularly and express viewpoints of the entities they represent.2. Keep a System-wide perspective as they represent the views of their own institutions.3. Identify issues and concerns that the group needs to address.4. Abide by meeting guidelines as outlined.5. Represent institutional communities in Teaching and Learning, Workforce Development, Research, and Operations.6. Communicate with respective institution chief financial officers and requisite leaders regarding the status of ETAG activities that have fiscal implications, policy implications, service delivery implications, regulatory implications, or other NSHE-wide implications.
Chair	<ol style="list-style-type: none">1. Ensure the efficacy and integrity of the ETAG process.2. Collaborate with the Co-Chair in directing the work and outcomes of the ETAG.3. Collaborate with the Co-Chair in establishing working sub-groups.4. Report to the NSHE chief financial, academic, and student affairs officers regarding the status of ETAG activities that have fiscal implications, policy implications, service delivery implications, regulatory implications, or other NSHE-wide implications.5. Periodically evaluate the ETAG Decision Making process to ensure effectiveness.
Co-Chair	<ol style="list-style-type: none">1. Support the needs of all the institutions impartially, in alignment with NSHE-wide goals, and without bias in favor of their home institution.2. Lead meetings, ensuring that all voices are heard and all opinions are fairly considered.3. Facilitate decision making.4. Collaborate with the Co-Chair in directing the work and outcomes of the ETAG.5. Collaborate with the Co-Chair in establishing working sub-groups.

Meeting Guidelines

Participants are expected to behave professionally during all meetings, including:

1. Attend as expected.
2. Be on time, prepared, and ready to participate.
3. Volunteer effort, fulfill assignments, and meet deadlines.
4. Allow each person to express their viewpoint, being careful to let people fully express their opinions and contribute to the discussions.
5. Avoid side conversation.
6. Weigh all viewpoints carefully and uncritically, being careful not to prejudge.